

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Stanley Donald

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

December 9, 2013

## NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Smith/Niebruegge)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, December 11, 2013, at 5:30 p.m.**

### ELECTRIC COMMITTEE MEETING AGENDA

#### I. Items to be Discussed

##### A. Old Business

1. Approval of November 13, 2013 minutes
2. Acquiring Ameren Customers
3. Portable Generator replacement
4. Wiegmann's project
5. Shed
6. Risk assessment conducted by insurance company
7. Transformer Bids/Surplus Transformers
8. Cost of electric materials
9. APPA Legislative Rally
10. Rate Study

##### B. New Business

##### C. General Concerns

##### D. Public Participation

##### E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING  
Wednesday, December 11, 2013 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:37 p.m. on Wednesday, December 11, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of November 13, 2013 Minutes: Trustee Steve Smith motioned to approve the November 13, 2013 minutes with correction and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.
2. Acquiring Ameren customers: On hold.
3. Portable Generator Replacement: Shane ordered a 30-gallon tank for the portable generator which is in service. Shane would like to hold off on the other generator until next budget. He would like to look into purchasing a 100-gallon portable tank to transport fuel.
4. Wiegmann's project: Shane said we have a slight outage scheduled for this weekend. The Wiegmann's project target completion is mid January.
5. Shed: Shane gave the model number to the supplier and it does not match the voltage he needs. He has left several emails for Joe to contact him. Shane said he got the specs on his own but wants to confirm the model number. Seth will get in touch with Joe. John advised the transformer is set and the guys are doing some inside work on the shed now. The committee discussed the next round of LED lighting grants. They agreed to use the money on Village properties. There is an upfront cost of \$10,500 and after the grant money is received, the Village's portion would be \$2,000.

*Trustee Steve Smith motioned to recommend to the full Board we approve LED lighting for Village Hall, the old power plant and new shed not to exceed \$11,000 and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*

6. Risk assessment conducted by insurance company: Shane has nothing new at this time.

7. Transformer bids/Surplus Transformers: Shane is holding off on this until the Wiegmann's project is complete since he plans to surplus some of those transformers.
8. Cost of electric materials: Administrator Funderburg said we will concentrate on getting this done this month. The committee discussed establishing a set fee for an electric service. We have approved St. Clair County Building and Zoning's agreement effective 1/1/14 and would this to be updated and included in that packet.
9. APPA Legislative Rally: Tony and Shane will be attending this year's rally. Item can be taken off the agenda.
10. Rate Study: We met with Verbal of BHM&G on Tuesday morning. She would like to wait until Debbie has the electric fund updated after the start of the new fiscal year. This will give her more up-to-date numbers to work with. Verbal will review the information we provided to see if there is anything we can do in the short term so we can start saving now.

**B. NEW BUSINESS:** None.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Steve Smith motioned to adjourn at 6:20 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager

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ELECTRIC COMMITTEE MEETING  
Wednesday, November 13, 2013 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:35 p.m. on Wednesday, November 13, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Village Clerk Jerry Menard, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Warren Schenewerk.

*Trustee Elizabeth Niebruegge motioned to amend the agenda in order to hear Public Participation first and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

Administrator Funderburg explained Mr. Schenewerk was present to discuss the security light the Village installed by his home when he annexed into the Village in 2001. The light was not working and he called to have a work order put in to fix the light and Jane realized he was not paying for the security light. Mr. Schenewerk said when he annexed into the Village, he was given a security light as part of the agreement. His property was a vital piece needed in order to annex Savanna Oaks into the Village. Trustee Blaies asked if the light is metered and John said no, we don't meter security lights. The residents pay a flat monthly fee. Julie advised she looked through the annexation file and also the old board and committee minutes and could not find any reference to Mr. Schenewerk receiving a free security light with his annexation. Mayor Speiser commented he doesn't know how we can make Warren pay when we don't have any documentation to say to the contrary. The committee agreed but asked Administrator Funderburg to prepare a letter for Mr. Schenewerk to sign that if he sold the property, the new owner will have to pay for the security light, and Mr. Schenewerk was fine with that.

*transferred*

## A. OLD BUSINESS:

1. Approval of October 9, 2013 Minutes: *Trustee Steve Smith motioned to approve the October 9, 2013 minutes and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*
2. Acquiring Ameren customers: Administrator Funderburg said he would like to wait on this until the rate study is done.
3. Portable Generator Replacement: Shane said he has a new tank on order for the portable generator that will be permanently mounted onto it. He has not gone any further with the other generator since there is no money in the budget for it.
4. Wiegmann's project: Shane said we completed another transformer bank. There is a potential to have two more planned outages this year. John said their plant

manager would like to have them done before the end of the year. John also said Wiegmann's is handling this very well.

5. Shed: Shane confirmed the voltages and has the transformer on order. The original bid for the boiler was gas but we are getting it straightened out to have electric boilers. Shane said they are in the process of wiring the openers.
6. Risk assessment conducted by insurance company: Shane said this is moving along. He spoke with the insurance company and they are agreeable to working through the issues. John talked to BHM&G about the insurance company's recommendations. These are only recommendations from the insurance company and there may be some we want to act on and some we don't.
7. Transformer bids/Surplus Transformers: Shane has nothing new to report.
8. LED lighting: Tony said the grant was incorrectly keyed in at the state level, so instead of receiving \$5000, we are only receiving \$500. There is nothing we can do about it. The shed lighting will be addressed first and Village Hall second.
9. Cost of electric materials: Mayor Speiser said we are getting ready to sign the new building code agreement with St. Clair County. We should update our material pricing. Shane said we could keep the pricing of the wire at \$3/ft. or \$3.50/ft. but would like to address the line extensions. John said we also need to look at our service upgrade pricing. Tony suggested we update this with the codebook update. John would like to see what other communities charge.
10. Discontinuance of Village employees installing temp electric: Shane said this is not addressed in our code. It's just something we've always done. We could change this with the County code update that is effective 1/1/14. Currently we charge \$100 for the deposit and \$50 for hooking up the meter.
11. Maintenance of electric service at park: Shane said everything worked out fine for the chili cook-off. We don't mind helping out on events as long as we get the requests in advance and not a day or two before.
12. Maintenance of Caterpillar engines: Shane said we have received quotes from Altorfer on the maintenance of the engines. They offer a three-year maintenance schedule at a cost of about \$27,000. We can stop at any time and we only pay for the services used. Considering the price of the equipment, this is a pretty good price. It would work out to \$9500 per year. Trustee Smith said he felt more comfortable if we would sign a contract. The committee asked Shane to confirm the price is set for the three-year period.

*Trustee Elizabeth Niebruegge motioned to recommend to the full Board the Village of Freeburg enter into a contract with Altorfer for a three-year maintenance schedule on the Caterpillar engines not to exceed \$30,000 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

13. Trailers for trenchers: Shane said we will take care of this in next year's budget. Item can be taken off the agenda.

**B. NEW BUSINESS:**

1. APPA Legislative Rally: The committee agreed both John and Shane should go.
2. Rate Study: John and Tony met with IMEA about our electric rates. We also talked to Verbal at BHM&G. She said a rate study is usually done every five years or so. The last time we did a rate study was 2003. BHM&G would charge \$17,400 and said that is a full-blown study which includes two presentations to the Village Board. John said we do not have to pay for the study upfront. That cost will be spread out over several months. BHM&G will also provide us with tools on how we can keep track of our rates. John said we need to look at our power cost adjustment factor, what drives our fuel costs, do we have enough money in reserves? Several options would be looked at in the study. Julie will get a copy of the 2003 study to everyone. Shane would like to look at a declining scale. Tony said we need to get a better idea of how our fuel factor is decided.

*Trustee Elizabeth Niebruegge motioned to recommend to the full Board we hire BHM&G to conduct a rate study at a cost not to exceed \$20,000 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Elizabeth Niebruegge motioned to adjourn at 6:45 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager