

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 4, 2017 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 4, 2017, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Mathew (Matt) Trout – here; Trustee Bert (Dean) Pruett – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon (Ray) Matchett, Jr. – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the previous Regular Board Meeting Monday, November 20, 2017 for approval.

Trustee Mathew Trout motioned to accept the minutes from the previous Regular Board Meeting Monday, November 20, 2017, and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Finance Committee Meeting:

The following item or items were talked about or discussed:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, November 29, 2017 at 6:00 p.m.

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists, there were some questions which were answered. Trustee Albers stated the revenue continues to increase each month from video gaming.

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2. **REVIEW OF INVESTMENTS:** Trustee Albers stated we heard from Treasurer Bryan Vogel he said the CD went out for bid with three local banks. Trustee Albers said she spoke to Treasurer Bryan Vogel before the meeting. We are looking at renewing the CD at a 2.4% interest rate for ten years.

3. **INCOME STATEMENT:** Trustee Albers said we questioned the amount of money being spent from the zoning budget. Village Administrator Tony Funderburg explained we have to print the zoning map every year and this costs. There were some questions about chemical expenses this past year they are up. Public Works Director John Tolan said this year we bought sterilant which is a one-time weed killer and that chemical was very expensive.

TREASURER'S REPORT: Trustee Albers stated we were provided with the Treasurer's Reports by Treasurer Bryan Vogel for April, May, June, July, August and September of 2017. Thank you Bryan for bringing those up to date.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said we reviewed our Attorney Invoices.
2. Newsletter: Trustee Albers said the next edition will go out in mid-December for the January, February and March timeframe. Office Manager Julie Polson will include the snow removal policy and the procedure for calling in for a water leak or water break.

NEW BUSINESS:

1. Ordinance #1642: Trustee Albers said we discussed Ordinance #1642 – Trustee Albers stated this is a Tax Levy Ordinance. Trustee Albers stated Village Administrator Tony Funderburg advised us our levy was kept at 4.9% which means no hearing will be required.
2. Ordinance #1643: Trustee Albers said we discussed Ordinance #1643 regarding An Ordinance Abating the Electric Bond Taxes.
3. Ordinance #1644: Trustee Albers said we discussed Ordinance #1644 this was an Ordinance Abating the TIF Bond Taxes.
4. Ordinance #1645: Trustee Albers stated this was an Ordinance authorizing the Village to enter into an Agreement with Arthur Gallagher for the 2018 Village Insurance.

Trustee Albers said we will take action on these ordinances later on the agenda under ordinances.

5. Employees Christmas Bonus: Trustee Albers said we talked about the employees Christmas Bonus. Trustee Albers said all full-time employees will receive a \$75.00 Christmas Bonus and part-time employees receive a \$25.00 Christmas Bonus. Trustee Albers stated at this time she would like to make a motion to approve the employees Christmas Bonus.

Trustee Denise Albers motioned the Village of Freeburg full-time employees receive a \$75.00 Christmas Bonus and part-time employees receive a \$25.00 Christmas Bonus and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; Trustee Mathew Trout – aye; Trustee James Blaies – aye; Trustee Elizabeth Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

EXHIBIT D:

TREASURER’S REPORT: Mayor Speiser stated we have the Treasurer’s Reports from Treasurer Bryan Vogel for the months starting with April through September 2017.

Trustee Ramon Matchett, Jr. motioned to accept the Treasurer’s Reports for April 30, 2017, May 31, 2017, June 30, 2017, July 31, 2017, August 31, 2017 and September 30, 2017 and Trustee Denise Albers seconded the motion... ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

ATTORNEY’S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Speiser said our ESDA Coordinator Gene Kramer is here, but he is over in the weather room, keeping an eye on the weather for us. Please read Gene’s ESDA Report that was in the board packet and if you have any questions call Gene.

PUBLIC PARTICIPATION: None.

EXHIBIT F:

REPORTS AND CORRESPONDENCE:

1. Zoning Administrator’s Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Gary Henning. Mayor Speiser said hearing none we will move on to Exhibit G.

EXHIBIT G:

2. Illinois Bicentennial Proclamation: Mayor Speiser read the Illinois Bicentennial Proclamation.

EXHIBIT H:

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: Mayor Speiser stated we have the Combined Planning/Zoning Board Recommendation Regarding Meadow Pines Preliminary Plat.

Trustee Bert Pruett motioned to decline the Combined Planning/Zoning Board Recommendation Regarding Meadow Pines Preliminary Plat, and Trustee Mathew Trout seconded the motion. ROLL CALL: Trustee Bert Pruett – aye; Trustee Mathew Trout – aye; Trustee James Blaies – aye; Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT I:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1642. An Ordinance Tax Levy Ordinance for the Village of Freeburg, Illinois.

Trustee Denise Albers motioned to adopt Ordinance #1642 by title only and Trustee Ramon Matchette, Jr. seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Mathew Trout – aye; Trustee Elizabeth Meehling – aye; Trustee Bert Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT J:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1643. An Ordinance Abating the Tax Hereto Levied for the Year 2017 to Pay the Principal of and Interest on \$4,780,000 General Obligation Bonds (Electric System Alternate Revenue Source), Series 2012 of the Village of Freeburg, St. Clair County, Illinois.

Trustee Denise Albers motioned to adopt Ordinance #1643 by title only and Trustee Elizabeth Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth Meehling – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mathew Trout – aye; Trustee James Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT K:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1644. An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Abating the Tax Hereto Levied for the Year 2017 to Pay the Debt Service on General Obligation Refunding Bonds (Tax Increment Alternate Revenue Source), Series 2014 of the Village of Freeburg, St. Clair County, Illinois.

Trustee Denise Albers motioned to adopt Ordinance #1644 by title only and Trustee Elizabeth Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mathew Trout – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT L:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1645. An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter Into and the Mayor and/or Village Administrator to Execute an Agreement between the Village of Freeburg, Illinois and Arthur J. Gallagher Risk Management Services, Inc.

Trustee Denise Albers motioned to adopt Ordinance #1645 by title only and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; Trustee Ramon Matchett, Jr. (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT M:

Legal/Ordinance Committee Meeting:

Trustee Bert Pruett reported on the Legal/Ordinance Committee Meeting on Wednesday, November 29, 2017 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Zoning Report/Nuisance Properties: Trustee Pruett said Zoning Administrator Gary Henning let us know there is a new home starting to be built this past week in town.

NEW BUSINESS:

1. Illinois Bicentennial Celebration Proclamation: Trustee Pruett said we talked about the Illinois Bicentennial Celebration Proclamation. Mayor Speiser read the Proclamation earlier on the agenda.

2. Meadow Pines Preliminary Plat: Trustee Pruett said we had some concerned residents who were present to voice their opinions on the Meadow Pines Preliminary Plat. Trustee Pruett stated we denied this earlier on the agenda under Recommendations of Board and Commissions.

EXHIBIT N:

Personnel/Police Committee Meeting:

The following item or items were talked about or discussed:

Trustee Elizabeth Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, November 29, 2017 at 6:06 p.m...

POLICE:

OLD BUSIENSS:

1. Police Department Expansion: Trustee Meehling said we discussed the police department expansion. We discussed EWR's proposal we got for the expansion. Trustee Meehling stated Mayor Speiser believes we can oversee the general contractor ourselves. Mayor Speiser said we will get a permit and have the county do the inspection. We are going to wait on this until the Mayor brings it back to the committee more information.

NEW BUSINESS:

1. Purchase of Patrol Car by the Village of Fayetteville: Trustee Meehling said we discussed the sale of a patrol car to the Village of Fayetteville. The Village of Fayetteville is in need of a patrol car and we have one that we no longer need. We always like to help other communities when we can. We have decided to sell it to the Village of Fayetteville. Trustee Meehling said at this time she would like to make a motion.

Trustee Elizabeth Meehling motioned to recommend the sale of the patrol car to the Village of Fayetteville for \$1,500 and Trustee Mathew Trout seconded the motion. All voting aye, motioned carried.

PERSONNEL:

OLD BUSINESS:

1. Job Descriptions: Trustee Meehling said we discussed job descriptions. Trustee Meehling said Village Administrator Tony Funderburg has been working on this very hard and the job descriptions have been finalized, reviewed and all updates have been made. At this time she would like to make a motion.

Trustee Elizabeth Meehling motioned to approve the Job Descriptions for Police Department Administrative Assistant, Finance Clerk, Utility Billing Clerk, Office Manager, Public Works Director, Head Lineman, Journeyman Lineman, Crew Worker, Zoning Administrator and Village Administrator and Trustee Mathew Trout seconded the motion.

ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Mathew Trout – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

NEW BUSINESS:

Trustee Meehling stated Scott Schulz is worried about retaining the lifeguards and asked about increasing their rate of pay. We asked Village Administrator Tony Funderburg to look at other surrounding municipalities and see what they are paying.

Upcoming Meetings:

Combined Planning and Zoning Board – Tuesday, December 12, 2017 – 5:30 p.m.(CANCELED)

Electric Committee Meeting – Wednesday, December 13, 2017 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday December 13, 2017 – 5:45 p.m.

Streets Committee Meeting – Wednesday, December 13, 2017 – 6:00 p.m.

Board Meeting – Monday, December 18, 2017– 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Bert (Dean) Pruett – No thank you.

Trustee Ramon (Ray) Matchett, Jr. – He would like to thank everyone who had helped with the lighting of the lights. It all looked great.

Trustee James (Mike) Blaies – He said he was sorry he could not make it. He said he is sure it was a success like it has been the past years. He would like to also thank John, Shane and their crew for the lights out here in the parking lot.

Mayor Seth Speiser – He said he would like to thank Lisa and Denise. You did a great job last night. The school choir was great. He feels this is a good thing for the community. He forgot to give a thank you to Steve Smith who started this about 9 years ago.

Village Clerk Jerry Menard – She would like to thank everyone who helped with the Lights in the Park last night. What a great job. Looking forward to next year.

Trustee Elizabeth (Lisa) Meehling – She would like to thank everyone in the community who came out last night for the Lights in the Park. She would like to say a special thank you to those who donated; John and Carol Tolan who decorated they do it every year and it looked great, John, Shane and the Public Works Department, donation of cookies from Tom's Supermarket, Casey's and Subway, and Santa Claus and Mrs. Claus for visiting with the children and taking their time to make sure everyone had a turn to see Santa. Santa and Mrs. Claus really make the night for the children. She would also like to thank Stephanie Ketchum the music teacher and the school chorus group for participating in singing Christmas Carols, which brought joy to everyone. The Fire Department for getting Santa there, it was a little questionable for little while. But it all came through just fine... The Freeburg Tribune for putting such great articles in the paper this really help to get the people out there. She would like to thank Denise for all of her help and Seth and Elaine Speiser for their help also.

Trustee Denise Albers – A great job with the Lights in the Park. She would like to let all of the village employees know to please try to attend our village Christmas party, everyone is welcome.

Trustee Mathew Trout (Matt) – For the village board and village employees we have adopted 2 families this Christmas. We have a Christmas tree out in the hall with tags hanging on the tree. Please take a tag and help make this a joyful Christmas for two children which we adopted from the grade school.

Staff Comments:

Chief of Police Mike Schutzenhofer – The Lights in the Park was awesome.

Village Administrator Gary Henning – The Park looked awesome great job everyone.

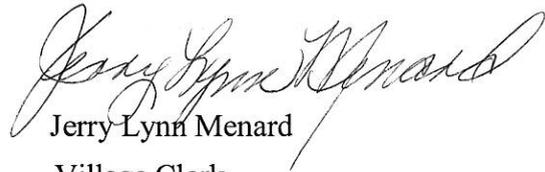
Village Administrator Tony Funderburg – He would like to remind everybody there is no parking on the sidewalk this year at Reifschneider (Gary). We did do the Illinois Bicentennial today. Tony said Mike and Shane and himself put up the flag this morning.

ESDA Coordinator Gene Kramer –

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee Mathew Trout motioned to adjourn the meeting at 7:48 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk