

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
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**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Stanley Donald

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

## **FREEBURG REGULAR BOARD MEETING** **Monday, December 2, 2013 at 7:30 P.M.** **Board Meeting Minutes**

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 2, 2013 in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGINANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Elizabeth Niebruegge – here; Trustee Steve Smith – here; Trustee Matt Trout - here; Trustee Mike Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Dean Pruett – here; Mayor Seth Speiser – here; (7 present, 0 absent). Mayor Speiser announced there is a quorum.

### **EXHIBIT A:**

Mayor Speiser stated we have the minutes for approval from the Regular Board meeting Monday November 18, 2013.

*Trustee Ramon Matchett, Jr. motioned to accept the minutes of the Regular Board Meeting November 18, 2013 with corrections and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.*

### **EXHIBIT B:**

Mayor Speiser said we have Executive Session Minutes of November 4, 2013.

*Trustee Matt Trout motioned to accept the minutes of the Executive Session November 4, 2013 and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*

**FINANCE:** None

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** No your honor.

**ESDA REPORT:** ESDA Coordinator Gene Kramer report on the winter weather we can expect within the next's 6 days. We will be on the cuff of this bad weather, and maybe see just rain. Gene said by Thursday evening our wind will be between 25 to 30 miles, it will feel like to your skin right around 2 degrees above zero. It will be a serious situation and everyone should be aware of this. We will see rain then changing into snow. The wind could become an issue at this point it is not a serious situation, but if it becomes one he will notify the village right away.

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## **PUBLIC PARTICIPATION:**

1. Dave Self asked are we still having leaf pick-up. John said yes; our second vehicle came today. John said we had two water leaks and two sewer clogs, which left us with one person to do leaf pick-up. John said we do have a work order that Deerfield needs leaf pick-up.

2. Dave Self asked can you tell me if the police situation over yet. Mayor Speiser said we got confirmation from the arbitrator today he will have the ruling next week. He did tell us in the past it would be September 28<sup>th</sup>, October 28<sup>th</sup> then November 22<sup>nd</sup>. Mayor Speiser said he told our Attorney Manion that we will have his decision next week.

## **REPORTS AND CORESPONDENCE:**

### **EXHIBIT C:**

Mayor Speiser stated we have Rhutasel & Associates Invoice #9 in the amount of \$1,074.99 for Safe Routes to School.

*Trustee Elizabeth Niebruegge motioned to approve Rhutasel & Associates; Invoice #9 in the amount of \$1,074.99 and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*

### **EXHIBIT D:**

Mayor Speiser said next is TWM's Invoice #50456 in the amount of \$1,851.84 for Safe Routes to School.

*Trustee Elizabeth Niebruegge motioned to approve TWM's; Invoice #50456 in the amount of \$1,851.84 and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*

### **EXHIBIT E:**

Mayor Speiser said next we have IDOT's Invoice #106338 in the amount of \$6,968.82 for Route 13/15 Road Widening.

*Trustee Elizabeth Niebruegge motioned to approve IDOT's; Invoice #106338 in the amount of \$6,968.82 and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*

## **RECOMMENDATIONS OF BOARDS AND COMMISSIONS:**

### **EXHIBIT F:**

Mayor Speiser said we have the Plan Commission Recommendation from November 26, 2013 Hearing. Mayor Speiser stated Mr. Shain requested that 211 N. Main Street be rezoned from a MR-1 District to a B-1 District. The Plan Commission on a 1 to 5 vote defeated the request from Mr. Shain. Mayor Speiser said we have two options. Attorney Manion stated we could vote not to accept it and not rezone it or over ride their decision and rezone it by a 2/3 majority vote. Attorney Manion said we have to take action one-way or another.

Mayor Speiser asked for a motion to grant Mr. Shain's requested to rezone 211 N. Main St. from MR-1 District to B-1 District or to accept the Plan Commission defeat of the request from Mr. Shain.

*Trustee Elizabeth Niebruegge motioned to accept the Plan Commission Recommendation not to rezone the property at 211 N. Main St. from a MR-1 District to a B-1 District and Trustee Matt Trout seconded the motion. ROLL CALL:* Trustee Elizabeth Niebruegge – aye; Trustee Matt Trout – aye; Trustee Steve Smith – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

#### **EXHIBIT F1:**

1. Zoning Administrator's Report: Mayor Speiser said we have the Zoning Administrator Report for December 2, 2013. Mayor Speiser asked if anyone has any questions or comments for Gary.

Trustee Smith asked Zoning Administrator Henning about the Ernest Building. Zoning Administrator Henning said the bulldozer is out there ready to go, all utilities have been shut off and demolition will begin this month. Gary said he will try and get Steve the date that it will come down.

#### **CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS:**

**BIDS:** None.

**RESOLUTIONS:** None.

#### **ORDINANCES: EXHIBIT G:**

Mayor Speiser stated we have Ordinance #1478, An Ordinance Abating the Tax Hereto Levied for the Year 2013 to Pay the Principal of and Interest on \$4,780,000 General Obligation Bonds (Electric System Alternate Revenue Source), Series 2012 of the Village of Freeburg, St. Clair County, Illinois.

*Trustee Matt Trout motioned to adopt Ordinance #1478 by title only and Trustee Mike Blaies seconded the motion. ROLL CALL:* Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Dean Pruett – aye; Trustee Steve Smith – aye; Trustee Elizabeth Niebruegge – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

#### **ORDINANCES: EXHIBIT H:**

Mayor Speiser stated we have Ordinance #1479, An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to enter Into and the Mayor to Execute An Agreement Between the Village of Freeburg, Illinois and St. Clair County Building and Zoning Department.

*Trustee Matt Trout motioned to adopt Ordinance #1479 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Matt Trout – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Steve Smith – aye; Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

**OLD BUSINESS:** Mayor Speiser stated we are recognizing three individuals tonight for their dedicated services to the Village of Freeburg. Mayor Speiser read the inscriptions on the engraved plaques that were created in their honor.

1. Mayor Speiser said we have Sam Nold; "In grateful appreciation for your commitment to the people in your community as a Founding Member of the Freeburg Plan Commission from 1967 to 2013." We will remember Sam for his 46 years of service on the Plan Commission. Sam passed away in June. Mayor Speiser said his plaque will be displayed in the Municipal Center lobby. He would like to thank Sam's family for his dedication to the Village of Freeburg.

2. Mayor Speiser said next we have Ron Dintelmann; "In grateful appreciation for your outstanding dedicated service to the Village of Freeburg for your years of service as Trustee and Public Works Director from 1985 to 2013. Mayor Speiser said he would like to thank Ron's family for Ron's dedication to the Village of Freeburg.

3. Mayor Speiser said last but not least Eugene Kramer; "In grateful appreciation for your years of dedicated service to the Village of Freeburg as the ESDA Coordinator from 1973 to present. (A great big around of applause was given to Gene as Mayor Speiser handed him his plaque.) Also Trustee Mike Blaies told Gene to read the fine print on the plaque it says (you are not allowed to quit). Mayor Speiser thanked Gene for everything he does for the Village of Freeburg. Mayor Speiser also thanked Gene's family that was present.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

### **COMMITTEE MEETING REPORT:**

#### **EXHIBIT I:**

#### **Community Development Committee Meeting:**

Chairperson Elizabeth Niebruegge called the meeting of the Community Development Committee Meeting to order at 6:36 p.m. on Monday, October 21, 2013.

#### **The following items were talked about or discussed:**

1. Chamber of Commerce Collaborations: Chairperson Niebruegge said that at the previous meeting the Freeburg Welcome Packet was brought up and found out from Mike Blaies that Chamber of Commerce was looking to revitalize their welcome packet.

The Community Development Committee would like to work with the Chamber on this project. Elaine Speiser offered to act as the liaison with the Chamber on this project.

Chairperson Niebruegge said the other main collaboration would be the Welcome to Freeburg sign development. Since the Chamber had agreed to financially assist with the North Freeburg sign, the design and entire process would be a collaborative effort. The group decided that a separate meeting just focusing on the Welcome to Freeburg Sign would be necessary to determine the location, style, size, etc.

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2. Capstone Event: Chairperson Niebruegge said the group continued to have discussion of potential events that could turn into Freeburg's capstone event that it is known for within and outside of town. Administrator Funderburg said that we need to find a unique event that sets us apart and ideally locate it at the Village Park located in the middle of town. He would like to see an event that is not tied to fundraising as a main item, but as an "old school" social gathering block party mentality.

3. Freeburg Organization Collaborations: Chairperson Niebruegge said we talked about collaboration with other Freeburg Organizations if possible.

#### **NEW BUSINESS:**

1. Lack of events in the early spring was brought up from one of the members.
2. Tony brought up possibly having the Grizzlies come in any play another team at the Freeburg field.
3. Gary brought up reaching out to Waste Management to possible sponsor a cleanup day, and connected it with baseball game.
4. The group brought up a desire to see the Memorial Day event turn into a huge event. Gloria said we could use some new speakers for that event.
5. We are looking to get a gazebo and we talked about different things to be placed around the gazebo.

Chairperson Niebruegge encouraged the group to continue to spread the word about this committee and its purpose.

#### **EXHIBIT J:**

##### **Economic Development Committee Meeting:**

Trustee Steve Smith called the meeting of the Economic Development Committee Meeting to order at 6:30 p.m. on Monday, November 4, 2013.

**The following items were talked about or discussed.**

#### **OLD BUSINESS:**

1. Lights in the Park Annual Event: Trustee Smith said we talked about Lights in the Park which was held last night. Trustee Smith said we collected \$379.00 from the lights collection. Trustee Smith said we ordered Christmas decorations for the park with the money.

2. Sign at Industrial Park: Trustee Smith said we talked about the Sign at the Industrial Park.
3. Updating Economic Development Plan: Trustee Smith stated this has been finished.
4. Increasing Involvement of local businesses: Trustee Smith we talked about increasing involvement of local businesses. Trustee Smith said we are planning to invite Terry Beach from the county and Edie Coke from the state, to come to a meeting and talk with us.

**Mayor Speiser stated there was a Community Development Committee Meeting held on Tuesday, November 12, 2013 at 7:00 p.m. and the minutes are unavailable at this time.**

**EXHIBIT K:**

Trustee Steve Smith called the meeting of the Finance Committee Meeting to order at 5:30 p.m. on Monday, November 18, 2013.

**The following items were talked about or discussed:**

1. Review of Board List: Trustee Smith said we reviewed the Board List and we had several question on that.
2. Review of Investments: Trustee Smith stated we don't have anything until 2015.
3. Income Statement: Trustee Smith said we reviewed several items with questions.

**OLD BUSINESS:**

1. Sign at Industrial Park: Trustee Smith said we talked about the sign for the Industrial Park.
2. Local Debt Recovery Program: Trustee Smith said Julie is talking with Attorney Manion about this issue.
3. TIF: Trustee Smith said the committee talked about refinances the TIF bonds. Trustee Smith said we would save about \$88,000 by refinancing and only extend the term of the bonds by one year. We would not be pledging any sales tax, so all of the money would come back to us which will be approximately \$55,000 a year.
4. Tax Levy: Trustee Smith stated we had the hearing on this earlier this evening.
5. Village of Freeburg Liability/ Worker's Compensation Insurance Renewal: Trustee Smith said we talked about the renewal of the Worker man's Compensation Insurance.

**NEW BUSINESS:**

1. American Tower Offer: Trustee Smith said that Tony said we've received another request from them with two different options on our cell tower lease. The first option would be for them to purchase the tower from us and the second option is a lease extension.
2. Christmas bonuses for employees: Trustee Smith said he would like to make a motion at this time.

*Trustee Steve Smith motioned the full-time employees receive a \$75.00 Christmas bonus and part-time employees receive a \$25 Christmas bonus and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.*

**EXHIBIT L:**

Mayor Speiser called the meeting of the Committee As A Whole Meeting to order at 6:00 p.m. on Monday, November 18, 2013.

Mayor Speiser said this meeting we had Brian Kreisler of Warma Witter Kreisler Grebov Insurance Company, Susan Jaynes of the Illinois Municipal League, and Jessica Govic and Rich Stokluska of Arthur Gallagher come and talked to us about the Village's insurance.

**OLD BUSINESS:**

1. Tax Levy: Mayor Speiser said we talked about the tax levy.

**EXHIBIT M:**

**Legal and Ordinance Committee Meeting: (Annexation; Building, Zoning; Subdivision)**

Trustee Matt Trout called the meeting of the Legal and Ordinance Committee to order at 4:45 p.m. on Monday, November 25, 2013.

**The following items were talked about or discussed:**

**OLD BUSINESS:**

1. Status of Public Hazard Home: Trustee Trout stated the building at 101 E. Hill was addressed earlier this evening.
2. Update Code Book: Trustee Trout said we are still working on the code book and we are going to get together after the first of the year, which we will discuss this in a Committee As A Whole meeting.

3. Nahass' sidewalk. Trustee Trout said we received a request from the contractor who is installing Nahass' sidewalk. He would like 2-week extension because of the cold weather to complete the job, the committee agreed to do that. Trustee Trout said he drove by their house and they have put in the sidewalks.

**NEW BUSINESS:**

1. ECode 360: Trustee Trout said this company puts your code online in a searchable format which would eliminate some of the FOIA requests we receive.

2. Tax Levy: Trustee Trout said we approved earlier the Tax abatement.

3. Pickers on Wheels: Trustee Trout said we found out they are not closing down their business they are just closing down for the winter.

Trustee Smith asked on the code book up-date are we going to go through the entire chapter or we going to get a list of the revisions to review. Trustee Trout said everybody should be going through chapter one on their own, because it has to do with everybody. Then we will go from there after we get pass chapter one.

**Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Dean Pruett called the meeting of Public Works Committee Meeting to order at 5:30 p.m. on Monday, November 25, 2013

**The following items were talked about or discussed:**

**OLD BUSINESS:**

1. Sewer Project: Trustee Pruett said we discuss the sewer project to the North. Trustee Pruett said we are having some issues with the Helms family. We need to get the line to Parrish and deal with the easement first and then work out the issue of the line to Helms' property. We will try to set up a meeting with Helms family and have Tony, Mayor Speiser and John present at this meeting after Thanksgiving.

2. Sewer issues: Trustee Pruett said Tim Miller thanked us for the help on his sewer backup.

3. Water main extension along Rentchler Road: Trustee Pruett said we have heard nothing from Ehret.

4. Narrow banding Requirements: Trustee Pruett stated that Chad is working on getting two radios for the Village to be able to coincide with his.

5. Resident Sewer Discharge issue: Trustee Pruett said that John had TWM talk to IDOT and IDOT will not pay for anything. John worked on the numbers and it will cost approximately \$4000 instead of \$6100 for the materials, we will run the line to our sewer and waive the tap on fee.

The committee asked John to talk to Mr. Fischer and see if he is agreeable to our recommendation of paying half of the cost. Otherwise, the committee felt Mr. Fischer is on his own.

**PUBLIC PARTICIPATION:**

Trustee Pruett said under Public Participation, Mr. Koeber was present to ask why the fire hydrant in front of his home hasn't been moved. Trustee Pruett said that John confirmed the hydrant is not needed and will be taken out as the schedule permits. The goal is to flush the hydrants first and he has about 50 left to do. Trustee Pruett said after this done, than they will remove the fire hydrant.

**EXHIBIT O:**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Elizabeth Niebruegge called the meeting of the Public Property Committee Meeting to order at 6:30 p.m. on Monday, November 25, 2013.

**The following items were talked about or discussed under:**

**POOL:**

**NEW BUSINESS:**

1. St. John the Baptist Request: Trustee Niebruegge said we approved St. John the Baptist request of a 10-day pool pass for their Annual Dinner Auction.

**STREETS:**

**OLD BUSINESS:**

1. Safe Routes to School: Trustee Niebruegge said we took care of the Rhutasel & Associates' Invoice and TWM's Invoice earlier on the agenda.

2. Streets banners: Trustee Niebruegge said we are going to do another push for the street banners. We will talk to Sheila about making this a fundraiser for the memorial at the park to see if we can get more interest in the ad banners.

3. Village Hall Roof Replacement: Trustee Niebruegge stated the Village roof has been replaced.

4. Purchase of vehicles: Trustee Niebruegge said we are looking to purchase a midsize truck but they are not on the market yet. We are also looking at two smaller trucks.

**NEW BUSINESS:**

1. Complete Streets: Trustee Niebruegge said Tony stated this in conjunction with the Get Up & Go program. This program will help us in obtain grants. This program identifies trails or bike paths to get people in town moving and locates the best places for them to go.

It would cost the Village \$ 45,000 and IDOT would contribute 75% of the cost. A typical cost for a Complete Streets plan is \$20,000. Our contribution will not be more than \$5,000. It also would not impact our budget until next year. Trustee Niebruegge stated a lot of groups talked about this opportunity at the Get Up & Go Program. Trustee Niebruegge stated at this time she would like to make a motion.

*Trustee Elizabeth Niebruegge motioned we apply for a Complete Streets Plan through Heartlands Conservancy at a cost not to exceed \$5,000 from the FY2015 budget and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*

#### **UPCOMING MEETINGS:**

Electric Committee Meeting – Wednesday, December 11, 2013 – 5:30 p.m.

Personnel Committee Meeting – Wednesday, December 11, 2013 – 6:30 p.m.

Committee As A Whole Meeting – Wednesday, December 11, 2013 – 7:00 p.m.

Community Development Meeting – Monday, December 16, 2013 – 6:00 p.m.

Board Meeting – Monday, December 16, 2013 – 7:30 p.m.

#### **VILLAGE MAYOR & TRUSTEES' COMMENTS:**

**Trustee Elizabeth Niebruegge** – No thank you.

**Trustee Steve Smith** – He would like to thank all the businesses who made a donation to the Lights in the Park, committee members that help, the Fire Department for giving Santa a ride to the Park, the Tribune for printing our articles, grade school choir and everyone who attended the event.

**Trustee Matt Trout** – He said first he would like to congratulate Gene, Sam and Ron for their services to the Village. And he would like to thank Gene for being present to receive his plaque. He would like to thank Steve on a great job of the Lights in the Park and he knows Jerry had a lot to do with it and would like to thank her to. He said he hopes this event will get bigger and greater.

**Village Clerk Jerry Menard**- She would like to congratulate Gene, Sam and Ron and their family. She thanks Matt for thanking her and she said it was a lot of fun. She hopes everyone enjoyed the Lights in the Park, she did. And if you won't there you missed out on all the fun. She thinks it will grow each year from here on in. She thanked John Tolan for being there that night to make sure everything with the electric went off just right.

**Mayor Seth Speiser** – He would like to thank Steve for chairing the event of Lights in the Park. He said he has never attended this event before and enjoyed it. He feels like everyone should try and attend this event next year, it was very nice. He congratulated Gene and said to Gene he appreciates everything he does for the Village of Freeburg.

**Trustee Mike Blaies** – He would like to thank Gene, Sam and Ron for their years of service. He thought the Lights in the Park were very well attended. We could really use a PA system out there. Trustee Blaies said he doesn't think anyone really realize how much time Gene spends behind the scenes, it is way and above and beyond of his duty.

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**Trustee Ramon Matchett** – He said feels the same here. He would like to thank Gene, Sam and Ron and their families for everything they have done. He missed the Lights in the Park and was pleased to know everything turned out so well.

**Trustee Dean Pruett** – He would also like to thank Gene, Sam and Ron. He enjoyed the Lights in the Park also.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – He said he also would like to thank the gentlemen for their service to the village. He thought last night was very special. He can't wait until we get our gazebo. (They made a statement about Tony having the candy box.)

**Attorney Brian Manion** – He cannot add anything that wasn't all ready said.

**Public Works Director John Tolan:** He would like to thank Gene for his great service to the village. Anytime there is a storm or something happening with the weather we can turn the radio on and he leads in the right direction to make sure everything is being done that needs to.

**Zoning Administrator Gary Henning:** He thanked Steve for a great job on the Lights in the Park. He would like to thank Gene, Sam and Ron and their families for their services to the village. He is very glad that Gene is his neighbor when the weather gets bad. He said Gene reflects greatly not only on himself but on his family as well and the Village of Freeburg. We are proud to have you Gene; you have done a great job.

Trustee Smith said he would like to say one more thing. He told John to tell the guys they did a great job on decorating the Park and he would like to thank them.

**ESDA Coordinator Gene:** He would like to thank everyone for congratulating him for his services. He appreciates the opportunity to serve for the Mayor and the Village of Freeburg. He would like to thank Trustee Mike Blaies for all the time he puts into ESDA.

**ADJOURNMENT:**

Mayor Speiser called for motion to adjourn the meeting.

*Trustee Steve Smith motioned to adjourn the meeting at 8:30 p.m. and Matt Trout seconded the motion. All voting aye, motion carried.*

  
Jerry Lynn Menard  
Village Clerk