

REGULAR BOARD MEETING AGENDA – AUGUST 17, 2020 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. August 3, 2020 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for August 17, 2020 – **Exhibit B**
 - 8 – 1. ESDA Coordinator Letter of Commendation – **Exhibit C**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report for August 17, 2020 – **Exhibit D**
11. Recommendations of Boards and Commissions
 - 11 – 1. Combined Planning and Zoning Board Recommendation for Jeff Levy Special Use Permit and Sean McPeak Area Bulk Variance Request – **Exhibit E**
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, August 12, 2020 – 5:30 p.m. – **Exhibit F**
 - 19-1a. Recommend Step Increases to Journeyman Lineman for Matt Amann effective 8/6/20, Max Sallman effective 8/23/20 and Andy Tolan effective 8/29/20 at \$32.55 per hour.
 - 19-1b. Project #20-05: Repair Unit 6 Generator, Decatur Industrial Electric Quote in the amount Of \$48,491.00 – **Exhibit G**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, August 12, 2020 – 5:45 p.m. – **Exhibit H**
 - 19 – 3. Streets Committee Meeting – Wednesday, August 12, 2020 – 6:00 p.m. – **Exhibit I**
20. Upcoming Meetings
 - 20 – 1. Committee as a Whole – Monday, August 24, 2020 – 5:30 p.m.
 - 20 – 2. Combined Planning/Zoning Board Meeting – Tuesday, August 25, 2020 – 6:00 p.m.
 - 20 – 3. Finance Committee Meeting – Wednesday, August 26, 2020 – 5:30 p.m.
 - 20 – 4. Legal/Ordinance Committee Meeting – Wednesday, August 26, 2020 – 5:45 p.m.
 - 20 – 5. Personnel/Police Committee Meeting – Wednesday, August 26, 2020 – 6:00 p.m.
 - 20 – 6. CLOSED IN OBSERVANCE OF LABOR DAY – Monday, September 7, 2020
 - 20 – 7. Combined Planning/Zoning Board Meeting – Tuesday, September 7, 2020 – 6:00 p.m.
 - 20 – 8. Board Meeting – Tuesday, September 8, 2020 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, AUGUST 3, 2020 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 3, 2020, presentation of the meeting was conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes from the previous Regular Board Meeting Monday, July 20, 2020 for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, July 20, 2020, and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE:

EXHIBIT B:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, July 29, 2020 at 5:30 p.m.

- 1. REVISE OF BOARD LISTS:** Trustee Albers said we reviewed the Board Lists.
- 2. REVIEW OF INVESTMENTS:** Trustee Albers said the CD that came due on July 7th, was not renewed We invested into a money market account due to interest rates are so low at this time. Trustee Albers stated Treasurer Bryan Vogel and Village Administrator Tony Funderburg will monitor the market conditions.

Village of Freeburg Board Meeting Minutes
Monday, August 3, 2020
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3. **INCOME STATEMENT:** Trustee Albers said Village Administrator Tony Funderburg clarified the general fund revenue. Trustee Albers said Village Administrator Tony Funderburg advised the committee much of the state property taxes are just now coming in. Trustee Albers said the electric franchise fee just needs a journal transfer entry. Village Administrator Tony Funderburg wants to confirm with the county we will be receiving our money from the property taxes.

TREASURER'S REPORT: None.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said Office Manager Julie Polson has the attorney invoices if anyone wants to review them, stop by her desk.

2. Newsletter: Trustee Albers said this newsletter was a catch-up edition for the events that had been reschedule due to COVID-19.

NEW BUSINESS:

1. Trustee Albers stated Village Administrator Tony Funderburg advised the committee he looked into the money we were getting from the state, and it is part of the CARES Act and not automatic. If we qualify, it is a 27-step process to get these funds. To date we spent about \$8,100.00 and we can request reimbursement through FEMA. Trustee Albers said we are not receiving the \$179,000 since we are not Chicago or a surrounding area. Trustee Albers stated Brad Cole from IML is going to fight for the municipalities to receive their share.

2. Trustee Albers said we discussed the Old Freeburg Road water line project. The Village Board agreed to go out for bid on this project. We have the railroad documentation, and we have budgeted \$227,000. We have been working on this project for years. Once we have the customs easements in place we can move forward before the EPA permit expires in December. If for some reason we have to delay this project the railroad permit is good for two years and the EPA permit does not cost much money.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None

EXHIBIT B:

ESDA REPORT: Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report for August 3, 2020.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

ZONING ADMINISTRATOR'S REPORT: Not available.
RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

RESOLUTIONS: Mayor Speiser stated we have Resolution #20-09, A Resolution of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter Into and the Mayor to Execute an Agreement between the Village of Freeburg and Metropolitan Enforcement Group of Southwestern Illinois Intergovernmental Agreement.

Trustee James (Mike) Blaies motioned to adopt Resolution #20-09 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

ORDINANCES: None.
OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, July 29, 2020 at 5:45 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap stated there were 8 occupancy permit and 3 building permits consisting of 1 patio, 1 pool/deck and 1 garage.
2. Meadow Pines/Edison Estate Subdivisions: Trustee Heap said Public Works Director John Tolan reported they are still working on the detention pond. Trustee Heap said the mud coming down the stream has become a real issue, they are addressing this problem. Everything at Edison Estates is going well. The sewer main and manholes are in, and the laterals are now being put in.
3. Code Revisions/Legal Review: Trustee Heap stated the Combined Planning and Zoning Board has been moving forward with the code revisions.

NEW BUSINESS:

Village of Freeburg Board Meeting Minutes
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EXHIBIT F:

Personnel/Police Committee Meeting:

Trustee James (Mike) Blaies reported on the Personnel/Police Committee Meeting held on Wednesday, July 29, 2020 at 6:00 p.m.

POLICE:

OLD BUSIENSS: None.

NEW BUSINESS:

1. Jacob Hoffman and Clayton Proffitt Probation Status: Trustee Blaies said Police Chief Mike Schutzenhofer recommends both Jacob Hoffman and Clayton Proffitt be moved off probation status.

*Trustee James (Mike) Blaies motioned to move Jacob Hoffman and Clayton Proffitt taken off of probation status and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

2. Resolution #20-09 A Resolution Authorizing Execution of the MEGSI Agreement: Trustee Blaies said we discussed the MEGSI Agreement, which we passed tonight.

Trustee Blaies said Chief Schutzenhofer advised the committee they were busy last week with a residential burglary. Trustee Blaies stated they apprehended the suspects along with assistance from MEGSI.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS: Trustee Blaies stated Village Administrator Tony Funderburg informed the committee it looks like COVID is going up in numbers. Trustee Blaies said he thought they had a meeting last Thursday. Mayor Speiser said he did not get the call. He did talked to the Health Department Thursday that was pertaining on the testing they want to do on Thursday here at the village. We will be waiting to hear back on stepping back to Phase-3.

UPCOMING MEETINGS:

Combined Planning and Zoning Meeting – Tuesday, August 11, 2020 – 6:00 p.m.

Electric Committee Meeting – Wednesday, August 12, 2020 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, August 12, 2020 – 5:45 p.m.

Streets Committee Meeting – Wednesday, August 12, 2020 – 6:00 p.m.

Board Meeting – Monday, August 17, 2020 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth (Lisa) Meehling – No thank you.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – He would like to thank Gene for everything he has been doing for us though this COVID-19 and John Tolan and his crew for all of their work.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Speiser –

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

Public Works Director John Tolan – No thank you.

Village Zoning Administrator Matt Trout – The Police Golf Tournament fund raiser is filling up fast just a few spots left if you know of any teams let us hear from them.

ESDA Coordinator Gene Kramer – No thank you.

Police Chief Michael (Mike) Schutzenhofer – No thank you.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, July 20, 2020 at 7:45 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard

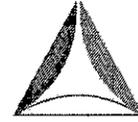
Village Clerk



ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

**FREEBURG EMERGENCY SERVICES
AND DISASTER AGENCY**
Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764
(cell) 618-799-9267

Report to Mayor and Village Board of Trustees
August 17, 2020

1. Freeburg ESDA office Activated August 10:
 - A. Severe Thunderstorm Watch from 3 pm - 10 pm
 - B. Severe Thunderstorm Warning from 5:03 PM - 6:00 pm
 - C. Severe Thunderstorm Warning from 6:00 pm - 7:05 pm

Note: Our ESDA community storm shelters were activated and operated by ESDA shelter managers PJ Gale, Janet B, and Mindy F., with all COVID-19 precautions used with PPE.

2. All Radio Communications involving the Severe Weather event in #1 above activated and it included the local departments of PD, Fire, and Public works directed information. Also, during the Severe Thunderstorm Watch, all "issued weather alert" operations of the Freeburg Care Center, Laugh and Learn, Freeburg Terrace and other daycare facilities were called to confirm receipt of information and confirm alert received via KDO-89 weather alert station from NWS.
3. Continued work with IEMA as it relates to our reimbursement costs for the COVID-19 virus response operational costs. Initially IEMA sent a letter advising they were missing three of the documents required, but due to a "return receipt" operation from our office, IEMA called back to the ESDA office and advised they were only missing one and they found the other two via the signed date of receipt from their office. Working with Office Manager Julie P., in completing the form requested in this area (Julie P., is doing a fantastic job working with our IEMA paperwork !
4. Awaiting IEMA supplemental data reference to the ESDA municipal Generator project, but this may not be completed by the limited extension time reference to the remote possibility of FEMA assistance in this Hazard mitigation grant area.
5. Conducted outdoor tornado siren and internal and IEMA communication tests on August 4, 2020 with all systems operating properly.
6. Conducted ARES/RACES Auxcom radio communications with St. Clair County and surrounding counties on Tuesday evening Aug. 11, 2020 6:30 pm - 7:45 pm. Training communication nets.

Respectfully submitted,

Eugene Kramer, Coordinator
Freeburg ESDA

Aug 10, 2020
 Watch # 428 3pm - 6pm
 Warning - 8: 1st - 5:16pm - 6pm

Via K96xu Rptr
 147.72/120 MHz
 10 watts - FM
 KC9NPN/WA9TZL
 Guy Johnson

2020 st. clair co.	EVENT ACTIVITY LOG	CHECK IN NOTATIC	CONDUCTED on K9GXU
Counties Participants	ST=short timeX-normal time	TIME IN/TIME OUT	August 10 2020
CALL SIGN	WA9TZL/KC9NPN	ALL CHK Ins	
BELLEVILLE	CHK (X)	T-IN/T-O	EVENT TRAFFIC
KA0WBW	stdwn	6:43 PM	rainrate =2.25 in
KB9SIB			
KC9JUV			
KE9BV			
W5DTR		1504	
KB9WQC	STW	6:12 PM	
AA2KF	stdwn		
KD9KFI			
KD9OJG	Sstw	1505	
W59KDY			
K9LWW	stdwrn	6:24 PM	small branches down
WX9SVR	stw	5:02 PM	
WB9MAL	stdwn	6:28 PM	33 mph wind measured
N9FXB	stdwn	5:13 pm/6:21 PM	wind short burst 30-35 mph
AA9C			
KG9CD			
KD9ADB	STW	1505	
KD9BLA			
N8GIL			
KC9MZ			
KE0YI	stdwrn	5:25 PM	
N9EOD	stdwrn	6:20 PM	wind 25-30 mph
KA9XP			
KC4TPG	stdwn	6:06 PM	check in
KK9U		former kbOver	
KD9PLG			Freeburb PT PD
N8OX			
WA9TUG			

W9RFU	Douglas Stewart (Rev. Chief Chapla			
K9SHY	Stephen Yancey	stdwn	6:49 PM	provided address of store in m
KD9NYU	John -W9RFU's son new license			
KC5IEM		stdwrn		
KI9A	Albert Schneebeli, jr	stdwrn	6:23 PM	behind Belleville East HS-M51
W0FAB	Jeff Fabrizio			
KC9LXK	David Hoffman			
K9RVE	Gary Rojas	STW	1502	
CAHOKIA	CAHOKIA			
KC9CIK	William Carroll			
KC9CUJ	Rebecca Carroll			
KB9LBC	Jason Cato			
DUPO	DUPO			
KB9NIF	Gil Hofstetter			
N9EGM	Jim Hamann			
KD9ELU	Eelic Young			
EAST CARONDELET	EAST CARONDELET			
K9LRG	DWAYNE HOFFMANN			
K9CCK	CHRISTOPHER KUNI			
FAIRVIEW	FAIRVIEW HEIGHTS			
KB9NVQ	Franz Bergman (new)		211 Brittany Dr.	
KC9TPD	Alex Grundzinski			
WA0DDQ	Charles Petwerson	stdwn	5:22pm	
KE9UV	William Swacil, Jr			
KA9HNT	Michael Petz	stdwn	6:13 PM	
KB9NID	Howard Kurtz			
W9MTG	MARK Howell	stdwn	6:14 PM	
KC1LYL	RYAN Weiss			

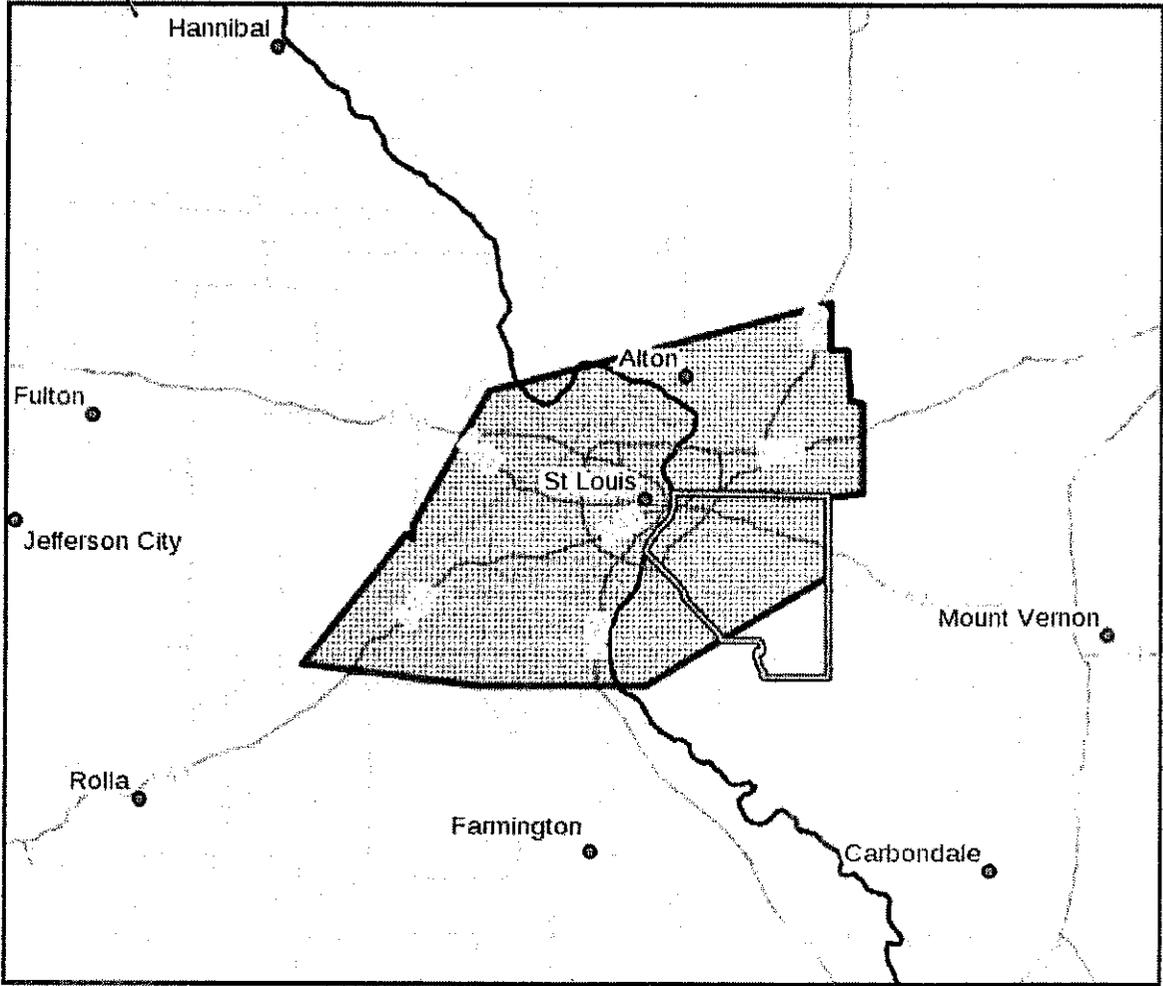
FREEBURG	FREEBURG			
KD9OZR	TIM Stevens			
K9STL	JEFF Vernier	thdrwn	17:24	
WA9TZL	Gene Kramer	ncs	3:00 PM	
WD9HBA	Dave Antry, Jr			
KC9VZR	Lauren Theuerkauf			
KC9WXF	Phillip Carreon	STW	ALT NCS 1504	
WI9Y	Ron Humphries			
N9YAJ	Cindy Antry			
K7dze	Richard Perkins			
KD9JOY	DarLa L. Hsiao			
N9XS	Robert	stwrn	5:23 PM	
LEBANON	LEBANON			
KD9OFF	Pierre Ferendzo	STW	1506	125 Rodger Dr. 62254
KC9ZYQ	wayne agles	stdwn	6:20 PM	winds est 25-30 mph
MARISSA	MARISSA			
KC9WLZ	Jeff Tiberend			
KC9ZDP	Shannon Melvin	STW	1502HR	6:49 pm pwr out trees down to QTH 700 E Lyons st-via K9SHY
MILLSTADT	MILLSTADT			
K9ILL	Buddy Carroll/deiores	KD9ILL		
KD0MJL	Becki (Rebecca K Newell)			
KD9LHJ	Charles Germaine	stdrwn	6:27 PM	
MASCOUTAH	MASCOUTAH			
N9MVX	Tip Klamburg			
KC5IEM				
WD9AOT	JEFF Rhoderick			
NEW ATHENS	NEW ATHENS			
KD9IBH	Wade Belcher			
AB9MG	Mark Causey	stdwn	6:35 PM	multiple limbs down

KD9PLF	stdwn	David Unverferth	6:08 PM	check in
OFALLON		OFALLON		
AB9TR	STW	Dennis Lucker	new chk in	1329 stone hill rd
KM9O	stdwn	Dennis Miller	6:27 PM	winds 41 mph 12" tree limbs d
K9KJK		Ken Koski		
n9fdj	STW	fred	1503	
KB9LOD	stdwn	Alfred Willmont	6:17 PM	check in
WN9E		Eric Nelson		
KB9WQJ		Michael Cornwall		
KI4MEW	stdwn	DWAYNE Freeze	6:24 PM	wind gusts 40 mph
KD9FQC	STW	James Williamson	3:06 PM	
Scott AFB		Scott AFB		
KE5TVB		Shane Banks		4352 Hercules Rd
KK4IOU	STW	Kevin Owens	1504	thdwn 6:24 pm 35 mph
SHILOH		SHILOH		
W9ZS	stw	Steven Westlund	5:12 PM	
WT5C		KAHERINE JACKSON	1458 Cadwell Ct	new
WT5CR	stdwn	Randell Jackson Randy	6:47 PM	new extra
N9SWR		ed finlay		
K9AI		john fulton		
KD9MJI		Richard Fann		
SMYHTON				
KC9VFJ		Steve Kerley		
KC9IBI		Charles E Parke		
SWANSEA		SWANSEA		
N0DKC	tdwrn	Debra Konradt	6:47 PM	
K9ZA	stdwn	Dr. Carl	6:07 PM	check in
WB7PMZ	STW	Harley Perkins	1505	
KD9HCZ		Brent Chisholm		
KD9CTX		Nathan Eacho		
K4IP		GREG Auerbach		

K9SLR		Stanley -LEORY-Raney		
KD9BRC		Randolph Werner, Jr		
KC9NRB	STW	Bryan Todd	1505	
KC9MFD		question on call sign ???		
KC9YJD		Charles Antry		
KD9LBL		Cianoin Sabo	new	
KA4RUR	stinwrn	Delores Guitter		5:07 PM
kd0civ		Fred Carslick		
		MISSOURI OUT OF STATE AREAS SUPPORT		

Interactive NWS Alert

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 516 pm CDT, Aug 10th 2020



Radar valid at 615 pm CDT, Aug 10th 2020

 NWS Alert  User Alert Area

ILC013-083-117-119-133-163-MOC071-099-183-189-510-102315-
/O.NEW.KLSX.SV.W.0133.200810T2216Z-200810T2315Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO
516 PM CDT Mon Aug 10 2020

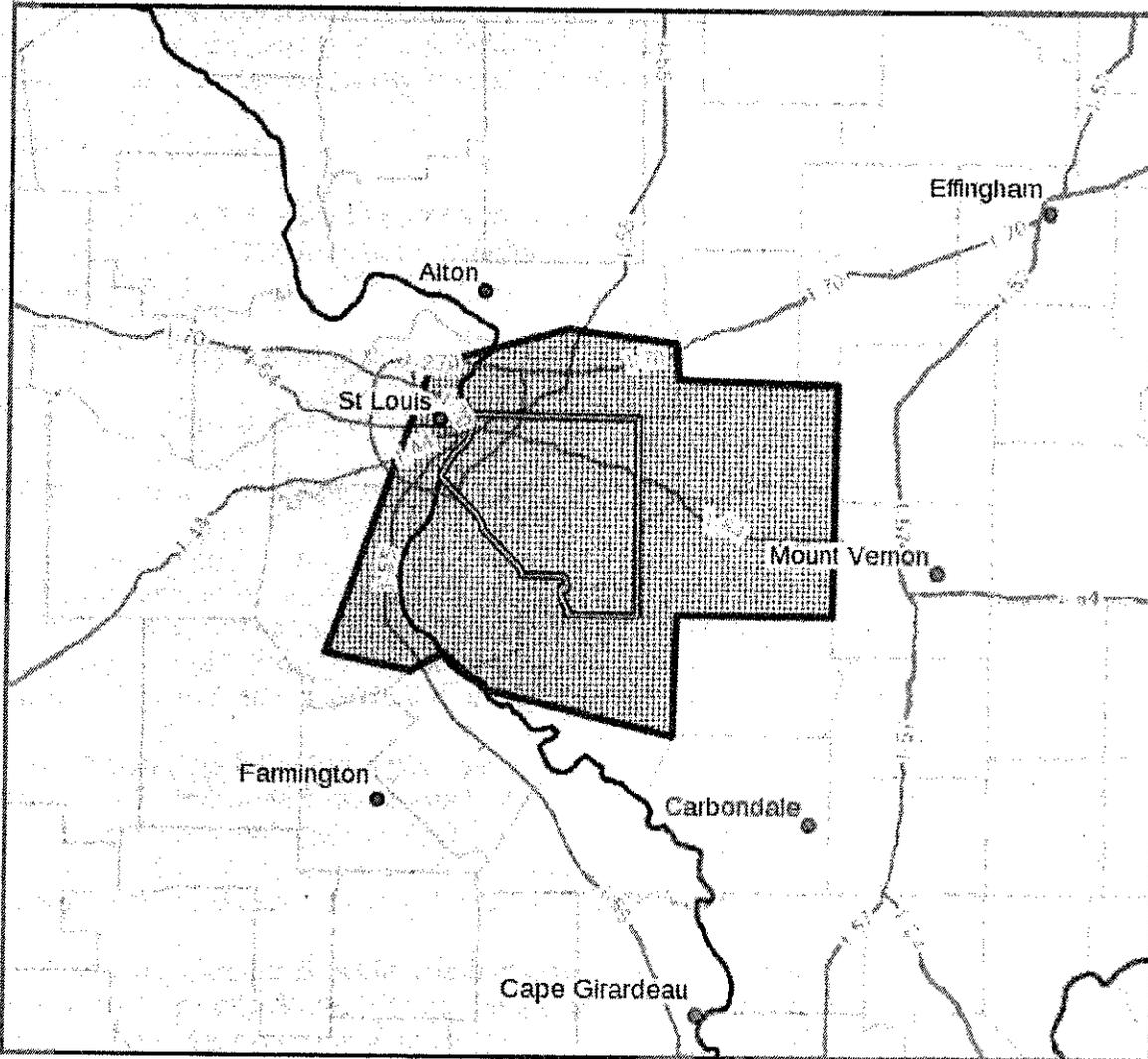
The National Weather Service in St Louis has issued a

- * Severe Thunderstorm Warning for...
- Southeastern Calhoun County in southwestern Illinois...
- Northwestern Monroe County in southwestern Illinois...
- Madison County in southwestern Illinois...



Interactive NWS Alert

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 600 pm CDT, Aug 10th 2020



Radar valid at 700 pm CDT, Aug 10th 2020



NWS Alert



User Alert Area

ILC027-119-133-157-163-189-MOC099-189-510-110000-
/O.NEW.KLSX.SV.W.0135.200810T2259Z-200811T0000Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO
559 PM CDT Mon Aug 10 2020

The National Weather Service in St Louis has issued a

* Severe Thunderstorm Warning for...
Clinton County in south central Illinois...



ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764
(cell) 618-799-9267

August 13, 2020

Mayor Seth Speiser

Village of Freeburg

#14 Southgate Center

Freeburg, Illinois 62243

Dear Mayor Speiser,

I would like to commend the performance and "extra" assistance that one of your Village Employees has provided to the Freeburg ESDA. As you know, my office has had the extra paperwork involving the COVID-19 pandemic producing virus and its resulting monetary costs to the Village to keep our citizens as safe as possible from this virus by CDC informational Bulletins on our Village Web site, tracking initial Personal Protection Equipment (PPE) costs, as well as maintaining Continuity of Government (COG) operations..

Freeburg Office Manager, Ms Julie Polson, has taken on extra duty requests from my office for the obtaining of necessary records of time and expenses in this area as well as the extra work of manual inputting of this data on IEMA/FEMA COVID-19 Portal specific areas for full documentation. The new additions to the FEMA/IEMA portal for this purpose of data entry was extensive and time consuming of which Office Manager took as an ADDITION to her workload to assist my office. Ms. Polson has always responded to requests for assistance without delay or complaint and always with a "can - do" attitude that is a trademark of a true professional.

As you know, I have worked with office personnel, for many years, with the Illinois State Police and I would place Ms. Julie Polson at the levels of those that worked for District Commanders, highest professionalism and dedication in the profession. You can be proud of her outstanding work in all aspects of the demands and time scheduled deadlines she meets on a daily basis.

I hope you can place this letter of appreciation for all of the professionalism, intellect, dedication, and selfless assistance she provides to my office as a "Thank You" in Ms. Polson's personnel file.

You certainly have the BEST of the Best Office Manager with Ms. Julie Polson at the helm of her section

!

Sincerely,


Eugene Kramer, Coordinator

Freeburg ESDA

#14 Southgate Center

Freeburg, Illinois 62243

FREEBURG VILLAGE BOARD MEETING ZONING REPORT

August 17, 2020

Matt Trout Zoning Administrator

I continue to send out letters and follow up on letters sent out to properties that are in violation. The camper on Barber Lane has been moved and they still plan to start construction on this home at the end of the month.

The Combined Planning and Zoning Board met on August 11th. They granted a Variance and a Special Use request at this meeting. Please see the attached Memo with the details on the meeting.

Edison Estates should be starting to install storm sewers when the ground dries out. Meadow Pines has begun work on the detention pond adding walls and rip rap. I have been pushing the importance of completing this work right as we have been receiving a lot of mud downstream.

The Combined Board will continue the zoning code review on August 25th. This meeting will discuss the Signage section of the code.

The Freeburg Police and Public Safety Golf Fundraiser is August 29, 2020. The golf tournament is full, but we are still accepting sponsorships, prizes, and raffle items.

The Fall Festival has been canceled due to COVID-19 and we will look to set a date for 2021. We will be working on a fundraiser to help provide resources to the Freeburg Food and Clothing Bank and Freeburg Utility Assistance Fund.

July 1st through July 16th

9 -- Occupancy Permit

3 -- Permits

- 2 Electric Permits
- 1 Shed

VILLAGE OF FREEBURG MEMORANDUM

DATE: August 12, 2020
TO: Village of Freeburg Board
FROM: Matt Trout, Zoning Administrator
RE: Combined Planning and Zoning Board Meeting August 11, 2020

On Tuesday August 11, 2020, the above board held their monthly meeting.

At 6:00pm the Combined Planning and Zoning Board opened the meeting with one Special Use Hearing and one Variance Hearing scheduled.

The first hearing was in regards to a Special Use Hearing on the property located at 2219 E State Route 15.

The board heard the presentation from Jeffrey Levy as to why he would like to have a home occupation of a wood craftsman shop in his shed behind the home. Jeff reported that he would be the only worker and would only be receiving the materials he needs for that order so storage would not be a problem. Jeff also stated that he would have a ventilation fan in the rear of the property facing the rear/east. The hours of operation would be during business hours while his children were at home. Jeff also mentioned that he may need to add about 8 feet onto the south side of the shed to make the shed a bit more user friendly. He would be shipping these products out via an Amazon Truck and would not have customers coming to the property. He stated, he understands if this would get bigger, he would need to come back to the board for approval. There were no members of the public at the hearing. After hearing the presentation and asking questions of the Mr. Levy, the board entertained a motion.

Lee Smith *motioned to approve the Special Use Permit and Rita Green Seconded the motion.* **ROLL CALL VOTE:** Lee Smith - yes, Rita Green - yes, Dirk Downen - yes, Gary Mack - yes, Steve Woodward - yes, Gary Henning - absent, and Kevin Groth - absent. With 5 yes votes and 0 no votes, the motion passed.

The second hearing of the night was an Aera Bulk Variance on the property located at 110 Westview Dr.

The board and a member of the public heard the presentation from Sean McPeak. Mr. McPeak was requesting to place a Pole Barn/Metal Building on his property to store his camper, extra vehicles, and other various items. Sean stated that when they bought the home about a year and a half ago, he had intentions on building a metal building in the back. This ordinance was not in place at that time or they probably would have looked at other communities. He also stated that the village and police has taken issue with where they parked their cars in the past, this would give them an opportunity to move some of the cars from the front of the property to the rear. Sean mentioned that there were other metal buildings on the street including his neighbors whom built it in right before we put this ordinance into place. There are also several others on Kessler Rd and Wolf Rd, therefore, this would not be out of place. McPeak's neighbor, Mr. Farmer showed up in favor of this building and also mentioned he would like to see the building to help get the camper and cars away from the roadway. After hearing the presentation and asking question of Mr. McPeak, the board entertained a motion.

Dirk Downen *motioned to approve the Aera Bulk Variance and Gary Mack Seconded the motion.* **ROLL CALL VOTE:** Dirk Downen - yes, Gary Mack - yes, Rita Green - no stating that she voted no due to not having enough information and not all of her questions/concerns were answered, Lee Smith - yes, Steve Woodward - yes, Gary Henning - absent, and Kevin Groth - absent. With 4 yes votes and 1 no votes, the motion passed.

cc: Seth Speiser, Mayor of Freeburg

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Mike Blaies

Ray Matchett, Jr.

Lisa Meehling

Denise Albers

Michael Heap

Bob Kaiser

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Weilmuenster Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING

(Blaies/Albers/Heap/Meehling)

Wednesday, August 12, 2020 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, August 12, 2020 by Chairperson Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Bob Kaiser, Trustee Ray Matchett, Public Works Director John Tolan, Head Lineman Shane Krauss, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer (absent), Zoning Administrator Matt Trout, Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of July 15, 2020 Minutes: *Trustee Denise Albers motioned to approve the July 15, 2020 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*
2. Customer Issues: Head Lineman Shane Krauss said we have had a pretty eventful past month. We the 2 poles hit, the Save Site outage, we did well with the 2 guys here. We had ten different locations with outages, the worst being a cross arm that broke off on Railroad Street. We had to shut down the north circuit for about 30 minutes. Parrish Trucking had a pole with a primary go down. It could have been much worse with the winds we had. The portable generators were ready at the Meadow Brook and Shampoodles lift stations, but Shane was able to get the power back on quickly. John thanked the electric crew, police officers and fire department. There was a lot of good communication between the departments. Shane also commended his crew. This was one of the first events his younger guys have dealt with and they did very well.
3. IMEA Energy Efficiency Grant: John has not heard anything from Eric on Gary's application. John has another solar teleconference on July 30th. He said Chris from IMEA informed them that the load is down 5% for all of IMEA. IMEA reported legislation for net metering that would include the generating communities would be required to report to the Illinois Commerce Commission. If we wanted to raise our rates, we would have to get their approval, and IMEA will fight that. The percentage of solar allowed in communities was further discussed. If all 34 communities had 2% solar, that would be a \$1,200,000 loss in load. He thinks the percentage will get contentious at some point. John confirmed we can't deny someone solar. We can regulate what we pay back.
4. North Substation CAT Work/PLC Unit #12 Fail Repair/Replacement: This can be taken off the agenda. Shane has a quote from ISO, and is working with BHMG on other companies to quote it to see if we interested in changing brands. A new company would have to install all new equipment. He will obtain quotes from other companies.

Electric Committee Meeting Minutes

Wednesday, August 12, 2020

Page 1 of 3

5. Unit #6 Circuit Breaker Repair: Shane reported we were installing the breaker, BHM&G was their doing the control work; and we had to kill power to whole plant. Shane asked if we could fire up, and when we did, we heard some noises, the breaker that fires up the plant tripped up which it is supposed to do if something is wrong. The breaker shift closed, when we turned the main power on, we sent power backwards to the generator. BHM&G called several professionals, and made the decision to try to run it, we had good voltage, saw some arcing and rubbing and shut the engine down right away. We had 2 companies come in, one for the engine and one for the generator. The representative from the engine company didn't see anything wrong. He checked the crank shaft and couldn't find anything. He wants to look at the front bearing. The generator side (electrical side of the engine) took the damage, and they feel its repairable. The approximate cost is \$48,400. This is the oldest generator we have with the NESHAP on it. A new generator is about \$1,000,000. We get \$6,000 a month as a credit on our IMEA bill. Since we generated several times in 2020, we don't lose our generating credit spot in the future.

B. NEW BUSINESS:

1. Apprentice Linemen Step Increase: Shane reported our apprentices went down last week for their final exam and all tested 96 and above. They are ready for journeyman lineman with Matt Amann effective 8/6/20, Max Sallman effective 8/23/20; and Andy Tolan effective 8/29/20. Shane said they have come a long way and area ready to be moved forward.

Trustee Denise Albers motioned to recommend to the full Board the following employees be promoted to journeyman lineman Matt Amann effective 8/6/20, Max Sallman effective 8/23/20 and Andy Tolan effective 8/29/20 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

2. Edison Estates Purchase of Infrastructure: Tony said we have approximately \$35,000 in transformers that need to be ordered soon since they take about 10 weeks to get in. These are for the subdivision and we will be reimbursed. Shane said he doesn't want the subdivision held up. He has three quotes from Solomon, T&R Electric and a new company, Emerald Transformers. We will order an additional 5 for our stockpile. Shane will bill the transformers after they are installed.
3. Bond Refinance: Tony has been watching the rates for a while. Page 1 explains the 3 bonds we have: swimming pool bond with interest rates that range from 4.25% - 5.25%; the electric bond with rates that range from 2.2% - 2.85% and the TIF bond with rates that range from 3.05 to 3.3%. If we combine the bonds and refinance, we would end up with 1.35% and save \$109,033.98. Tony believes this is a good amount of money to save. Illinois banks would buy the right to bid on this, with Chase and Regions being the biggest banks in Illinois right now. This would not extend any time on the loans and everything would be paid off by 2026. Trustee Albers believes we should do this, and also said it is our job to watch out for our citizens' money. Tony will bring back an official proposal.
4. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)1, Real Estate, 5 ILCS 120/2-(c)5 and Potential Litigation, 5 ILCS 120/2-(c)11:

**EXECUTIVE SESSION
6:18 P.M.**

Trustee Lisa Meehling motioned to enter Executive Session citing Personnel, 5 ILCS, 120/2-(c)1, Real Estate, 5 ILCS 120/2-(c)5 and Potential Litigation, 5 ILCS 120/2-(c)11 and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

**EXECUTIVE SESSION ENDED
7:30 P.M.**

The regular committee meeting session reconvened at 7:30 p.m.

- C. GENERAL CONCERNS:** Tony stated we are going to miss out on \$9,929 in late fees that we will never recover. We have 30 residents that owe bills, out of that number, 20 are renters. To date, we are owed \$33,626. We will place liens on the properites if we unable to collect the fees.
- D. PUBLIC PARTICIPATION:** Janet commented on the money spent on unit 6.
- E. ADJOURN:** *Trustee Denise Albers motioned to adjourn at 7:33 p.m and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

VILLAGE OF FREEBURG

Project Request Form

Request Date:	<u>8/14</u>	Priority:	Low / Medium <input checked="" type="radio"/> High / Urgent
Project Title:	<u>UNIT 6 REPAIR</u>	Project Sponsor:	
Project Address:	<u>POWER PLANT</u>	Budget Year:	<u>2020</u>

Funding Sources: (Circle One) Tax Increase Rate Increase Requires Referendum Grant Bond Issue MFT Study Needed Loan

Department: (Circle) Electric Water Sewer Streets Police/ESDA Other Admin Pool

Percentage: _____

Projected Construction Cost:	<u>48,491.00</u>	Proposed Start Date:	<u>8/24/2020</u>
Projected Design Engineering Cost:		Proposed Completion Date:	
Projected Construction Engineering Cost:		Need:	

Project Description: REPAIR GENERATOR + RE SET

Requested IT Services: _____

Extra Information: _____

Vendor Information: _____

Requestor's Signature [Signature] Date 8/14

Project Review Committee Only Below this Line

Project Review Committee: _____

Decision: Approved Rejected Date _____

Supervisor's Signature _____ Date _____

Comments:



**DECATUR
Industrial Electric**

Electro-Mechanical Solutions

1650 E. Garfield Ave. • Decatur, IL 62526 • 800-252-1598 • 217-428-6621

Quotation

Mail To:

Quote: 003118

Department: D4
TECHNICAL DEPT

Job Desc: REPAIR GEN SET SIT|08/31/
Type: EO ON SITE ELECTRIC TEST

Cust #: 000305

CASH SALES-REPAIR
PO BOX 1188
DECATUR, IL 62525

Ship To #:

CITY OF FREEBURG
412 W HIGH
FREEBURG IL
FREEBURG IL 62243

Quote Date
08/11/20

Total:

48,491.00

Quote valid for 30 calendar days
from the above date.

Plus Sales Taxes,
If Applicable.

By:

Date: _____

Based Upon Our Standard Terms And Conditions.



**DECATUR
Industrial Electric**

Electro-Mechanical Solutions

1650 E. Garfield Ave. • Decatur, IL 62526 • 900-252-1598 • 217-428-6621

Quote: 003118	Department: D4 TECHNICAL DEPT	Job Desc: REPAIR GEN SET SIT 08/31/ Type: EO ON SITE ELECTRIC TEST
Cust #: 000305		Ship To #:
CASH SALES-REPAIR		CITY OF FREEBURG
PO BOX 1188		412 W HIGH
DECATUR, IL 62525		FREEBURG IL
		FREEBURG IL 62243
		Quote Date 08/11/20

Nameplate Data:

DESCRIPTN:REPAIR GEN SET SIT, SCHEDULE:08/31/2020, LOCATION:IN PLANT,
SCOPE:REP. GEN ON SITE

Special Instructions:

Description

Price

- TRAVEL TO THE SITE
- S/C REMOVE GAURDS
- MOVE STATOR AWAY FROM ROTOR
- DROP TEST ROTOR
- ELEC. TEST STATOR
- ICE BLAST ROTOR AND STATOR
- HEAT STAOR AND ROTOR FOR RETESTING
- ROLL BABBIT BEARING OUT AND CHECK
- CLEAN OIL CAMB.
- REINSTALL BEARING
- 704 COAT WINDINGS
- RED INSULATE WINDINGS
- MOVE STATOR BACK OVER THE ROTOR
- CHECK SHAFTS RUNOUT
- CHECK RUN OUT ON SLIP RINGS
- RESET AIR GAP AND SET STATOR
- REMOVE GROUT AND REGROUT
- RE-PIN STATOR
- PAINT MOTOR
- ICE BLASTER
- ICE
- RED INS
- EXPESSES

CHANGES TO SCOPE OF WORK WILL AFFECT THE
INITAIL COST QUOTED

Continued

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
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VILLAGE TREASURER

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PUBLIC WORKS COMMITTEE MEETING

Trash/Water/Sewer
(Kaiser/Blaies/Heap/Meehling)
Wednesday, August 12, 2020 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 7:38 p.m. on Wednesday, August 12, 2020, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Denise Albers, Trustee Ray Matchett, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer (absent), Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of July 15, 2020 minutes: Trustee Mike Blaies motioned to approve the July 15, 2020 minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant/Sewer Loan: Village Administrator Tony Funderburg advised due to COVID, all the people working on the sewer plant project have to be from Illinois. Tony would like to hold a Committee as a Whole meeting to discuss the project. John and Gregg will be meeting with them this Thursday. John confirmed that we do not have a final set of plans yet, and commented he doesn't know if they are what we want. John said he and Gregg are working through the design, and Burns & McDonnell have been pressuring us to get this done quickly. Tony and John feel we need them to come to the board and explain where we are at in the process. The committee agreed to meet on August 24th at 5:30 p.m. John will keep the board apprised if any other issues arise.
3. Sewer issues: John said it hasn't been too bad with all of the rain we've had. We did not have any sanitary sewer overflows.
4. FSH Minutes: John met with Illinois American on Tuesday reviewing the emergency interconnect procedures. They have been flushing the interconnect by the Weingarten. Incorporated into our agreement with FSH is pre-annexation agreements with people outside of town. John said we had one come about on Press Road. FSH is working to get that resident to sign a pre-annexation agreement.
5. Old Freeburg Road Water Line: John has received the easement agreement from TWM, so he will drop off a copy to the Zimmermans. John wants the signed easement before we move forward.
6. Water System Study: We are gathering information for what areas need to be addressed in the different phases of this project.

Water/Sewer Committee Meeting

Wednesday, August 12, 2020

Page 1 of 2

7. Repair/Replace Sewer Main East and West Apple: John contacted Todd Peak to review this project to repair the manhole going south by the car wash, and line the entire area. John wants to replace the old brick manhole on E. Apple and remove the manhole behind the car wash. They will line that all the way to South street, and W. Apple past Pizza Hut. The projected project cost is between \$75,000 - \$80,000. We will need bid specs, survey, and plans. Tony confirmed this has been in the budget for a couple of years. We will offer to line the residents' laterals. EPA was out, got a small fuel smell around Pizza Hut. They are concentrating on the area by Regions Bank, and John commented he is glad they are involved.

B. NEW BUSINESS:

1. Resident Issue: We received a complaint about the sewer lid being high by car wash. That sewer was built by approved specs and has been there for 40 years. Mayor Speiser asked if we could fill in around it with asphalt, and John said that would not work.

John reported the THM samples haven't been sent off. The results came back very good for the corrosive testing. SLM is switching to free chlorine residuals on the 17th. Spring clean up went very smoothly. Waste Management did a very good job of switching out the dumpsters. There was not one piece of trash on the ground Monday morning. John commented J&C E-Recycling also did a great job with their portion of the clean-up event.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 8:00 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
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VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Albers/Heap/Kaiser)
Wednesday, July 15, 2020 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 8:02 p.m., on Wednesday, August 12, 2020, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Public Works Director John Tolan, Police Chief Mike Schutzenhofer (absent), Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS: Village Administrator Tony Funderburg commented we hoped for a better season, but we couldn't stay open with no manager available for the last week. We will offer refunds on the unused passes or give out a voucher for next year. We received many comments from people who were very appreciative of what this board did. Our managers and lifeguards stepped up as well. Hopefully next year will be better. Public Works Director John Tolan advised that storm threw stuff everywhere. We had chairs in the pool and one of the umbrellas was ripped.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of July 15, 2020 Minutes: Trustee Denise Albers motioned to approve the July 15, 2020 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. E. Apple Street Proposed Repair: John asked if we are going to look for an engineer on this project. Mayor Speiser said we are not going to do anything until after the beginning of the year. Tony commented we have a lot going on right now. If the COVID situation improves, we can then make a decision on looking at engineering firms.
3. Drainage Problem Areas/Stormwater Run-Off: Tony commented in a lot of the problem areas, the water drains pretty quickly. John had the guys out today during the rain and cleaned out four problem areas.
4. Customer Issues: None.
5. MFT: John reported last year's MFT was closed out and the paperwork has been sent to IDOT.

B. NEW BUSINESS: John advised we had two crews out picking up limbs from the storm yesterday. John plans on another round of limb pickup after the weekend. There were a lot of big limbs that came down. We will resume will our patching work in preparation for oiling and chipping. Tony would like for us to recognize the lady that volunteered to manage the traffic during the COVID-19 testing in Freeburg. She did an amazing job with keeping everything running so smoothly. Tony

commented everyone is calling here for their test results, and we are redirecting the calls to the County.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Denise Albers motioned to adjourn the meeting at 8:17 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager