

REGULAR BOARD MEETING AGENDA - AUGUST 16, 2010 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. August 2, 2010 Regular Board Meeting - **Exhibit A**
5. Finance
 - 5 - 1. Financial Report - None.
 - 5 - 2. Balance Sheet - None.
6. Treasurer's Report -
7. Attorney's Report - None.
8. ESDA Report -
9. Public Participation
10. Reports and Correspondence -
 - 10 - 1. Fire Department Muscular Dystrophy Collection Request - **Exhibit B**
11. Recommendations of Boards and Commissions - None.
12. Contracts, Releases, Agreements and Annexations - None.
13. Bids - None.
14. Resolutions -
 - 14 - 1. Resolution #10-08: IDOT Permit Resolution - **Exhibit C**
15. Ordinances -
 - 15 - 1: Ordinance No. 1365: An Ordinance Amending title XI, Chapter 110 of the Code (General Business Regulations) - **Exhibit D**
16. Old Business
17. New Business
18. Appointments - None.
19. Committee Meeting Minutes
 - 19 - 1. Legal/Ordinance Committee Meeting - Wednesday, August 4, 2010 - 4:30 p.m. - **Exhibit E**
 - 19 - 2. Water/Sewer Committee Meeting - Wednesday, August 11, 2010 - 4:30 p.m. - **Exhibit F**
 - 19 - 3. Personnel/Police Committee Meeting - Wednesday, August 11, 2010 - 5:30 p.m. - **Exhibit G**
 - 19 - 4. Streets Committee Meeting - Thursday, August 12, 2010 - 4:30 p.m. - **Exhibit H**
 - 19 - 5. Economic Development Committee Meeting - Thursday, August 12, 2010 - 5:30 p.m. - **Exhibit I**
20. Upcoming Meetings
 - 20 - 1. ESDA Meeting - Thursday, August 19, 2010 - 7:30 p.m.
 - 20 - 2. Legal/Ordinance Committee Meeting - Wednesday, September 1, 2010 - 4:30 p.m.
 - 20 - 3. Finance Committee Meeting - Wednesday, September 1, 2010 - 5:30 p.m.
 - 20 - 4. Economic Development Committee Meeting - Wednesday, September 1, 2010 - 6:30 p.m.
 - 20 - 4. CLOSED IN OBSERVANCE OF LABOR DAY - Monday, September 6, 2010
 - 20 - 5. Board Meeting - Tuesday, September 7, 2010 - 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)a.]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

FREEBURG REGULAR BOARD MEETING Monday, August 2, 2010 at 7:30 P.M. Board Minutes

EXHIBIT A
VILLAGE ADMINISTRATOR
Dennis Herzing
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
Ronald Dintelmann
POLICE CHIEF
Melvin E. Woodruff, Jr.
VILLAGE ATTORNEY
Stephen R. Wigginton

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 2, 2010 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – absent; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller – here; Trustee Seth Speiser – here and Mayor Raymond Danford – here; (6 present, 1 absent). Mayor Ray Danford announced there is a quorum.

MINUTES OF PREVIOUS MEETING: Trustee Rita Baker motioned to approve the minutes of Monday, July 19, 2010 and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

FINANCE: Trustee Corby Valentine motioned to approve the MFT Board List in the amount of \$9,864.73 and Trustee Seth Speiser seconded the motion. **ROLL CALL:** Trustee Corby Valentine – aye; Trustee Seth Speiser – aye; Trustee Tony Miller – aye; Trustee Rita Baker – aye; Trustee Steve Smith – absent; Trustee Charlie Mattern – aye; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

Trustee Cory Valentine motioned to approve the General Board List in the amount of \$587,498.59 and Trustee Seth Speiser seconded the motion. **ROLL CALL:** Trustee Corby Valentine – aye; Trustee Seth Speiser – aye; Trustee Tony Miller – aye; Trustee Rita Baker – aye; Trustee Steve Smith – absent; Trustee Charlie Mattern – aye; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

1. Review of Investments: Trustee Valentine said we have a \$100,000 cd coming due in the electric department. The current interest rate is 5.28% and this will drop to 3.0%. Trustee Valentine said Treasurer Bryan Vogel advised the term will probably be 6 to 8 years in order to get the 3% interest rate. Trustee Valentine said Bryan is checking around, but so far it looks like that is the best we can get.

2. Income Statement: Trustee Valentine said the state did send a sales tax check for February. Trustee Valentine asked Village Administrator Herzing if they are still 5 months behind? Dennis said no, they are still four months behind. Dennis said they haven't lost any ground but haven't gained any either.

3. Auditors: Trustee Valentine said we had a discussion about the auditors for this year's audit. Bryan asked if we wanted to use the same firm. Trustee Valentine said we are going to get a quote from them and if it is within reason from last year's cost, we will consider using them again.

Village of Freeburg Board Meeting Minutes
Monday, August 2, 2010
Page 1 of 4

4. Industrial Park Sign: Trustee Valentine said we talked about the Industrial Park signs; a couple of businesses out there would like to have a new sign. This is still under discussion.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

ESDA REPORT: Mayor Danford said there is a report from Gene Kramer, our ESDA Coordinator, in your packets.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE: Mayor Danford said we have a thank you note from Richard and Dorothy Ellison for some work done by the electric department.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: Mayor Danford said Exhibit D is the Plan Commission's recommendation not to approve the ordinance regarding material requirements on commercial buildings. Mayor Danford asked if anyone feels the need to make any comments. A small discussion was held. Mayor Danford said we will continue to work with the Plan Commission on the zoning code changes.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: Mayor Danford said Resolution #10-06 is the Resolution for the Freeburg Park District to sponsor a Homecoming Parade. Mayor Danford asked for a motion.

Trustee Tony Miller motioned to adopt Resolution No.10-06 by title only and Trustee Rita Baker seconded the motion. ROLL CALL: Trustee Tony Miller - aye; Trustee Rita Baker - aye; Trustee Corby Valentine - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith -absent; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

Mayor Danford said next is Resolution No. 10-07 - IDOT Resolution for Improvement by Municipality under the Illinois Highway Code.

Trustee Rita Baker motioned to adopt Resolution No. 10-07 by title only and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine - aye; Trustee Seth Speiser- aye; Trustee Steve Smith -absent; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

ORDINANCES: Mayor Danford said we have Ordinance 1362: An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County, Illinois (Barnes Property).

Trustee Rita Baker motioned to adopt Ordinance No. 1362 by title only and Trustee Seth Speiser seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine - aye; Trustee Tony Miller - aye; Trustee Steve Smith - absent; (5 ayes, 0 nays, 1

absent). All voting aye, the motion carried.

Mayor Danford said we have Ordinance No. 1363: An Ordinance Initiating the Submission of a Public Question for Municipal Capital Improvement Bonds to the Voters of the Village of Freeburg, Illinois, at the Consolidated Election to be Held on November 2, 2010.

Trustee Tony Miller motioned to adopt Ordinance No. 1363 by title only and Trustee Rita Baker seconded the motion. ROLL CALL: Trustee Tony Miller - aye; Trustee Rita Baker - aye; Trustee Seth Speiser - aye; Trustee Corby Valentine - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - absent; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

Mayor Danford said next is Ordinance No. 1364, An Ordinance Amending Title XV, Chapter 155 of the Revised Code of the Village of Freeburg, St. Clair County, Illinois; (Zoning Code).

Trustee Seth Speiser motioned to adopt Ordinance No. 1364 by title only. Mayor Danford called for a second. Hearing no second, the motion died.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETINGS MINUTES:

Public Works Committee Meeting: Trustee Charlie Mattern called Public Works Committee Meeting to order on Wednesday, July 21, 2010 at 5:30 p.m.

1. SAVE Site Water Situation: Trustee Mattern said we are continuing to move forward on the SAVE Site Water Situation.
2. Sewer Project: Trustee Mattern said the sewer project is progressing. Rhutasel is continuing to work with EPA on the planning.
3. Recycling: Trustee Mattern said the recycling is continuing to go very well, we have now added cardboard dumpsters. Trustee Mattern said we continue to work on the combined dumpsters to have them available as much as we can, while trying to as much as material people would like to bring but still keep our cost as low as we possibly can.
4. Apple Street: Trustee Mattern said the water line on Apple Street has been taken care of.
5. Water Issue: Trustee Mattern said a resident requested we review the rates we have for in-town and out-town rates and they will stay as is.

Public Property Committee Meeting: Trustee Tony Miller called the Public Property Committee Meeting to order on Wednesday, July 21, 2010 at 6:30 p.m.

1. Pool Feasibility Study/Referendum: Trustee Miller said we passed the ordinance to put the pool referendum on the ballot. Trustee Miller said Dennis did a spreadsheet

showing for a \$2,000,000 pool referendum, it would increase the resident's tax from 30¢ to 50¢ per \$100. Trustee Miller said we have asked Bill Reichert to provide additional copies of the pool rendering to pass out to churches, banks and different places. Trustee Miller said we would like to get them out there so the public can see what we would like to do.

2. Safe Routes to School: Trustee Miller said we approved the IDOT for the engineering agreement. Trustee Miller said Tony Erwin from TWM was present at our meeting and talked about the ITEP program and they are going to fill out a grant application for that. Trustee Miller said Trustee Smith is working another Safe Routes to School grant application.

Economic Development Committee Meeting: Trustee Steve Smith called the Economic Development Committee Meeting to order on Wednesday, July 28, 2010 at 7:00 p.m. Trustee Rita Baker gave the report

1. Movie in the Park: Trustee Baker said the Economic Development Committee met to reschedule the movies. Trustee Baker said we now have "The Blind Side" showing on Saturday, August 14th at 8:30 p.m. and "Up" to be shown on Saturday, September 25th at 8:00 p.m. We have St. Joe's as a back-up in case of rain or heat.

UPCOMING MEETINGS:

Legal/Ordinance Committee Meeting - Wednesday, August 4, 2010 - 4:30 p.m.
Electric Committee Meeting - Wednesday, August 11, 2010 - 5:30 p.m. (CANCELED)
Personnel/Police Committee Meeting - Wednesday, August 11, 2010 - 5:30 p.m.
Board Meeting - Monday, August 16, 2010 - 7:30 p.m.

VILLAGE PRESIDENTS AND TRUSTEE'S COMMENTS:

Trustee Charlie Mattern: He is looking forward to the Plan Commission's recommendations.

Trustee Steve Smith: Absent.

Trustee Rita Baker: Nothing, sir.

Village Clerk Jerry Menard: No, thank you.

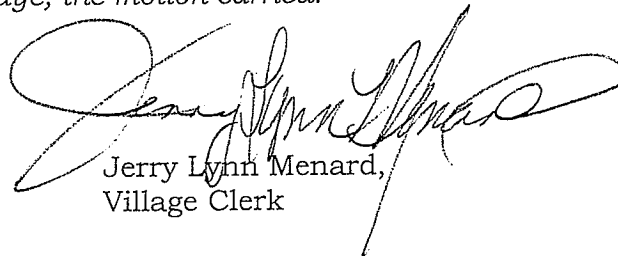
Trustee Corby Valentine: He said he missed it in finance report that last Tuesday we closed with Ameren-they got the money-we got the customers and everybody is happy.

Trustee Tony Miller: No, thank you.

Trustee Seth Speiser: No, thank you.

STAFF: None.

Trustee Rita Baker motioned to adjourn at 8:01 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard,
Village Clerk



Freeburg Fire Company No. 1

PO Box 34 / 410 West High Street

FREEBURG, ILLINOIS 62243

Ofc: (618) 539-3288 Fax: (618) 539-5758

RECEIVED

AUG 06 2010

To the Honorable Mayor Danford,

This year, the Freeburg Fire Department will be collecting monies for the Muscular Dystrophy Association on Friday, August 27, from 1500 to 1830 hours. Should inclement weather occur on this date, our efforts will be rescheduled for Saturday, August 28 from 0800 to 1300 hours. Fire departments across the nation have taken a prominent position in collecting for "Jerry's Kids" over the last several years as can be witnessed on the local Telethon. We at the Freeburg Fire Department believe that this is a very worthwhile cause as it benefits several families in the Freeburg Community.

The Freeburg Fire Department is once again asking for permission from the Village of Freeburg for use of the intersection of Apple and State streets for the purpose of accepting donations. We realize that traffic through town is relatively heavy during this time. Personal safety will be our primary consideration. In order to increase visibility, all personnel will now be required to wear traffic safety vests. The unrestricted flow of traffic through the village will also be a top priority. We thank you for your consideration on this matter and all of your past cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Vogel", written over a horizontal dashed line.

Assistant Chief Greg Vogel
MDA Chairman
Freeburg Fire Company #1

**We expect to receive the IDOT Permit Resolution
on Monday, August 16, 2010 and will be
handed out at the Board Meeting**

ORDINANCE NO. 1365

AN ORDINANCE AMENDING TITLE XI, CHAPTER 110, OF THE REVISED CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS (GENERAL BUSINESS REGULATIONS)

WHEREAS the President and Board of Trustees of the Village of Freeburg, County of St. Clair, State of Illinois, desire to effect changes to its existing code,

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS THAT:

1. Chapter 110, Section 110.02 shall be revised to read as follows:

§ 110.02 PERSONS SUBJECT TO LICENSE.

- A. **All businesses located in the village shall be required to register with the Village Clerk and to pay a non-refundable \$25 registration fee.**
- B. It shall be the responsibility of the business to keep information current at all times.
- C. Whenever a license or permit is required in this code or in any municipal ordinance for the maintenance, operation or conduct of any business or establishment, or for doing business or engaging in any activity or occupation, any person, firm or corporation shall be subject to the requirement if by himself or itself, or through an agent, employee or partner, he, she or it is held forth as being engaged in the business, activity or occupation, or if he, she or it solicits patronage therefor actively or passively; or if he, she or it performs or attempts to perform any part of a business, activity or occupation in the municipality.

2. Chapter 110, Section 110.05 shall be revised to read as follows:

§ 110.05 FEES. In the absence of provisions to the contrary, all fees and charges for licenses or permits shall be paid in advance at the time application therefore is made to the Village Clerk in the amounts prescribed by the corporate authorities. When an applicant has not engaged in the business or activity until after the expiration of the current license year, the license fee shall be prorated by quarters and the fee paid for each quarter or fraction thereof during which the business or activity has been or will be conducted. Except as otherwise provided, all license and permit fees shall become a part

ORDINANCE NO. 1365 cont.

of the corporate fund. In no event shall any rebate or refund be made of any license or permit fee, or part thereof, by reason of death or departure of the licensee or permittee; nor shall any rebate or refund be made by reason of non-use of the license or discontinuance of the operation or conduct of the licensed establishment, business or activity. The annual license fee shall be **\$25 per annum**. (Former Code, § 7-1-5)

3. Chapter 110, is hereby amended to add Section 110.99 to read as follows:

§ 110.99 PENALTY.

Any person found operating an unlicensed and unregistered business in the village shall, upon conviction, be fined no more than \$750.

This ordinance shall be in full force and effect immediately after its passage and publication as prescribed by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS 16th DAY OF AUGUST, 2010.

AYES	NAYS	ABSENT
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Vote Recorded by:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois,

this 16th day of August, 2010

Raymond Danford, Village President

Approved as to form: _____
Stephen R. Wigginton, Village Attorney

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

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14 SOUTHGATE CENTER, FREEBURG, IL 62243
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Web Site: www.freeburg.com

Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Speiser/Baker/Mattern)

Wednesday, August 4, 2010 at 4:30 p.m.

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The meeting of the Legal and Ordinance Committee was called to order at 4:30 p.m. by Chairman Seth Speiser on Wednesday, August 4, 2010, in the Freeburg Municipal Center. Members attending were Chairman Seth Speiser, Trustee Rita Baker, Trustee Charlie Mattern, Chief of Police Mel Woodruff, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of July 7, 2010 Minutes: Trustee Rita Baker motioned to approve the July 7, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

2. Status of Public Hazard Homes: A copy of the order entered in the St. Clair County Court on the Sheets' cases was included in the packet. The judge granted our request for additional attorney's fees and costs incurred since the last order. Dennis said Sheets can appeal these orders and has 30 days from the date of the court order to do so.

3. New class of business license: Dennis provided an ordinance revising the business license section of our code. He compared Maryville's code to ours and said it is almost the same. He said the first sentence under Section 110.02 (a) is not in our current code, "All businesses located in the village shall be required to register with the Village Clerk and to pay a non-refundable \$25 registration fee." The committee discussed this topic in length. Seth said he has received several complaints about the increased fee and Rita said she has not received any. Our business license renewals are effective May 1st and Rita asked that a copy of the ordinance be sent with the renewals. Dennis said our code currently states a new business license fee is prorated and further said that is not how it has been handled in the past. The committee agreed that they wanted the new license fees prorated on a quarterly basis. Upon approval of this ordinance, any new business applying for registration will be charged the \$25 fee.

Trustee Rita Baker motioned to recommend to the full Board the Ordinance Amending the Revised Code of the Village of Freeburg, St. Clair County, Illinois, (General Business Regulations) for approval and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

4. Unionization: A copy of Attorney Wigginton's memo was previously placed in the trustee's mailboxes and Dennis said it will be discussed at the next board meeting on August 16, 2010.

Legal and Ordinance Committee Meeting
Wednesday, August 4, 2010
Page 1 of 2

The Plan Commission did not recommend approval of the ordinance requiring certain building materials in the B-1, B-2 and I-1 zoning districts. Dennis suggested we invite some of the Plan Commission members to the next Legal/Ordinance committee meeting so the material requirements can be discussed. Dennis thinks the Plan Commission members were concerned about how this requirement would affect areas of the Comprehensive Plan. He will contact the members.

B. NEW BUSINESS:

1. Resident request to provide estimated costs: Larry Mueller asked that the Village consider providing an estimate of costs during the home construction process. Seth said he can see Larry Mueller's point and said some other municipalities charge a set fee for utilities. Dennis said Jane explains the costs when someone comes in. Dennis said he would like to see a price range given out, i.e. anywhere from \$500 to \$2,000. Julie suggested a handout be given out at the time utility work is requested and also said if the resident wants a more detailed estimate, we can put a request in for John/Ron or one of the public works' employees go out and write one up.

Chief Woodruff was present at the meeting to discuss the proposed noise ordinance. Mel provided copies of our current code that addresses disturbing the peace and also a copy of the sample noise ordinance. Mel said our current code does not allow our police officers to issue a citation unless we have a citizen sign a complaint. Mel said the proposed ordinance does not have anything different in it from our code other than it gives the police officer the ability to issue a citation. He thinks the proposed ordinance is too specific but said if the committee decides to do this, he would like to see the language from the last page added. Specifically, Mel would like to see the language that gives the officer the power to write the citation and also when the act continues or repeated more than 1/2 hour after issuance of the notice. Mel said if the committee does adopt the changes, he would like to see a letter to the Fire Department board advising them of the change. He also said he would still talk to the offending party first before the party would be served with a citation. He would also like the attorney's opinion on this because it will be hard to win in court without a victim. Chairman Speiser asked that this item be left on the agenda.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet asked about charging a late fee for businesses that don't obtain their licenses in a timely manner and Dennis said our current code does not provide for that.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 5:28 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Mattern/Miller/Speiser)

Wednesday, August 11, 2010 at 4:30 p.m.

EXHIBIT F
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The Public Works Committee Meeting was called to order at 4:37 p.m. on Wednesday, August 11, 2010, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Daniel Wuest, Mary Beth Wuest and Tim Pruett.

A. OLD BUSINESS:

1. Approval of July 21, 2010 minutes: *Trustee Tony Miller motioned to approve the July 21, 2010 minutes and Chairman Charlie Mattern seconded the motion. All voting aye, the motion carried.*
2. SAVE Site/Lee Hopp Drive Watermain Replacement: Assistant Public Works Director John Tolan advised the pipe has been delivered and thought they were starting work this week.
3. Sewer Project: Dennis talked to Larry Rhutasel about fees on the sewer project and Larry said we are doing okay on the overall project. Rhutasel needs a decision on how to proceed with the line north on 13/15. Charlie thinks we need to go with a gravity line to the top of the hill and both Dennis and Tony agreed. Tim Pruett suggested by extending the gravity line farther, it might be eligible for the IEPA loan. Other topics were discussed in executive session.
4. Recycling: The cardboard dumpsters still filling up very quickly. Julie will talk to Jenifer at Abitibi to see if we can replace one of the cardboard dumpsters with a taller one.
5. FSH System Requirements: Assistant Public Works Director John Tolan said this is on hold right now.
6. B-2 Trash Bins: On hold for now.
7. 806 W. Apple: APWD Tolan told the committee he talked to Steve Kelley about this. Mr. Kelley is in the process of locating his line and wants to excavate it first to see what he has and then decide if he wants to go off the back or off the front.
8. IEPA West Land Application of Sewage Sludge: A copy of the approved IEPA permit for the west plant was provided.

Water/Sewer Committee Meeting
Wednesday, July 21, 2010
Page 1 of 2

9. Resident complaint regarding bill: Daniel and Mary Beth Wuest were present at the meeting to request a refund of the \$50 they paid when they requested that their meter be sent for testing. Mrs. Wuest reviewed her account history and said there was no way that her meter could test fine. She stated the meter was bad and doesn't believe she should have had to pay the \$50 deposit. She did state she was not contesting the amount of water used. She also questioned the company we used for testing and said she called Belleville who informed her they use a local company for testing their meters. Both Dennis and John attempted to provide a possible explanation of what happened to the Wuest's bill over the past several months and a copy is attached to the packet. At the time we pulled her meter for testing, we did install a radio read meter. After a very lengthy discussion, the committee decided to refund the \$50 deposit.

Trustee Tony Miller motioned to refund Mr. and Mrs. Wuest the \$50.00 deposit for meter testing due to inaccurate readings and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.

- B. NEW BUSINESS:** None.
- C. GENERAL CONCERNS:** None.
- D. PUBLIC PARTICIPATION:** See Old Business, number 9.

EXECUTIVE SESSION

5:27 P.M.

Trustee Tony Miller motioned to enter into Executive Session at 5:27 p.m. citing potential litigation, 5 ILCS, 120/2-(c)(11) and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

5:31 P.M.

Trustee Charlie Mattern motioned to end Executive Session at 5:31 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried. Chairman Mattern reconvened the meeting at 5:31 p.m.

- E. ADJOURN:** *Trustee Tony Miller motioned to adjourn at 5:36 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

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EXHIBIT G
VILLAGE ADMINISTRATOR
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VILLAGE TREASURER
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Ronald Dintelmann
POLICE CHIEF
Melvin E. Woodruff, Jr.
VILLAGE ATTORNEY
Stephen R. Wigginton

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, August 11, 2010 at 5:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Wednesday, August 11, 2010 at 5:41 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Mike Blaies.

POLICE: A. OLD BUSINESS:

1. Police Contract: Nothing new at this time. A copy of our initial response to their proposal was included in the confidential envelope as well as a summary from Attorney Wigginton.
2. Noise Ordinance: Not discussed.
3. Homecoming: The Chamber of Commerce questioned why the Village was charging the homecoming committee for police protection. Dennis said Mel had already talked to the chamber about this on more than one occasion.

B. NEW BUSINESS:

1. Resident Request to close Temple Street: Steve asked if it would block any driveway and Julie will have Mel check. Dennis talked to Mel about it and he had no problem with it. The committee was fine with the request as long as no driveway was blocked.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of July 12, 2010 minutes and June 9, 2010 Executive Session minutes: Trustee Steve Smith motioned to approve the July 12, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried. Trustee Charlie Mattern motioned to approve the June 9, 2010 Executive Session Minutes and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.
2. Employee handbook: This was not discussed due to the public works unionization issue.
 - a. Public Works On Call Status: Not discussed for the same reason.
3. Job Descriptions: Rita and Charlie agreed on using the job descriptions from Fairview Heights. Julie will start working on them.

Personnel/Police Committee Meeting
Wednesday, August 11, 2010
Page 1 of 2

B. NEW BUSINESS:

1. Overtime charges: Julie provided a copy of a timecard where a public works employee charged overtime during a 40-hour workweek where the employee had taken 24 hours of vacation. She and Dennis questioned whether or not to pay the employee for OT when that happens. Our code supports receiving OT after 40 hours and both Charlie and Steve thought you should get paid overtime while taking vacation or sick time. We need to look into the labor law rules and figure out if vacation/sick time is considered the same as time worked. Dennis will check with Steve the next time he talks to him.

2. Safety Policy: Dennis advised the State of Illinois has received money and has hired a bunch of OSHA inspectors and will be checking municipal employers. Julie and Dennis had started working on the safety manual a while ago and will now be trying to get it going. Dennis has talked to John on getting his paperwork in order. Julie is also preparing safety binders for each public works employee.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:03 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT H
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Miller/Baker/Valentine)
Thursday, August 12, 2010 at 4:30 p.m.

The meeting of the Public Property Committee was called to order at 4:34 p.m. on Thursday, August 12, 2010, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Pool renovation/referendum: Dennis talked to Bill Reichert who advised he will have 4 pool renderings to us by Friday. We did receive a visit from the county health department strongly recommending we close the pool because of what happened at the Belleville pool. Dennis and John shocked the pool last Friday and the pool opened the next day with no problem.

Scott Schulz asked John if he could move the bleachers to the school after the pool closed and the committee was agreeable to his request. Dennis will talk to Frank Heiligenstein about the editorial in the paper which had several inaccurate remarks about the proposed pool referendum.

B. NEW BUSINESS: None.

STREET:

A. OLD BUSINESS:

1. Approval of July 21, 2010 minutes: *Trustee Rita Baker motioned to approve the July 21, 2010 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

2. Safe Routes to School: Dennis advised TWM will submit the contract to IDOT. Dennis also talked to TWM about the ITEP grant which is due at the end of the month. They will submit a grant application for sidewalks from Saturn Terrace on in.

3. Swipe Card Access: Nothing new.

4. 709 Saxony lane request for culvert: Nothing new.

5. Dumpster for leaves: The committee discussed this again and agreed the site will only be used for dumping leaves. No limbs will be accepted at this location. John will clean out the drying beds at the old sewer plant.

B. NEW BUSINESS:

1. Fire Department Request for Muscular Dystrophy collection: *Trustee Rita Baker motioned to recommend to the full Board the Fire Department's request to collect monies for the Muscular Dystrophy Association at the intersection of Apple and State Streets on Friday, August 27th with August 28th as a rain date and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

John advised street sweeping will be done Monday and Tuesday in preparation for homecoming and will also get the ditches mowed. Street oiling is done. The bench has been ordered for the park. Tomorrow is the last day for the part-time employees. John said we did well with regard to the part-time salaries and would like to bring them back in the fall during leaf collection. John commented the mosquito spraying is going well.

Dennis brought up Tank Road and said it is a continuous road and considers it a 50-foot right of way. He will call Mapping and Planning and see if they agree with them. Tony thought it became a public road and both he and Corby remember some issues years back with Towers and the Village about that road. John's concern is if it isn't our road, why are we oiling it?

Dennis said he is going to look into putting a button by the counter which will ring over to the police department or adding audio to the camera system in the lobby. Dennis said we've had several times when we've had a customer so loud the police have walked over to check the situation.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 5:13 p.m. and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

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Economic Development Committee Meeting (Smith/Baker/Miller)

Thursday, August 12, 2010 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The meeting of the Economic Development Committee was called to order at 5:30 p.m. on Thursday, August 12, 2010, in the Municipal Center. Those in attendance were Trustee Steve Smith, Trustee Rita Baker, Trustee Tony Miller, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Billie Louthan and Mike Blaies.

A. OLD BUSINESS:

1. Approval of July 21, 2010 Minutes: Trustee Rita Baker motioned to approve the July 21, 2010 minutes and Billie Louthan seconded the motion. All voting aye, the motion carried.

2. Movie in the Park: With the weather and possible rain, the committee agreed to move the movie to St. Joe's Parish Center. Julie will make a telephone call to the residents advising them of the location and time. Julie will call the church in the morning to see if we can put the water and soda in their refrigerator. She will also call and get the popcorn ordered and Rita or Steve can pick it up. The next movie date is tentatively set for October 2nd. Jerry will check to see if the parish center will be available. Steve said we need to check with the Chamber to see if they will pay for the license.

Steve wrote up an article for the Tribune on the Business of the Month. He will email it to Julie and she will get it to Jean. The committee agreed to feature one business a quarter and chose to highlight Wiegman's next. Steve will talk to Roger Skaer and also Josie about featuring Renner's.

B. **NEW BUSINESS:** Steve received a call from Barb Borger and the American Legion Auxiliary is going to donate \$425 to the nativity scene. Steve will follow up with Craig Niebruegge to see if he wants to submit a quote on the nativity scene.

Dennis gave a brief summary of the email he received from RCGA requesting possible sites for a clean energy company. Dennis had suggested the old Randle property at the Industrial Park. He received a phone call from the company's representative who told Dennis he received 150 responses. The next phase would be a detailed request for information. He has not heard back from him yet.

C. **GENERAL CONCERNS:** None.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** Trustee Rita Baker motioned to adjourn the meeting at 6:12 p.m. and Billie Louthan seconded the motion. All voting aye, the motion carried.

Transcribed from tape by
Julie Polson, Office Manager



Economic Development Committee Meeting Minutes

Thursday, August 12, 2010

Page 1 of 1