

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – July 21, 2025 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. July 7, 2025 – Board Meeting Minutes – **Exhibit A**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for July 21, 2025 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
 - 14 – 1. Resolution #25-13 – A Resolution for the Freeburg Waves Agreement – **Exhibit D**
 - 14 – 2. Resolution #25-14 – A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code - **Exhibit E**
15. Ordinances
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, July 16, 2025 – 5:30 p.m. – **Exhibit F**
 - 19 – 1a. Recommend hiring Nolan Toennies as Apprentice Lineman
 - 19 – 2a. Recommend declaring the old warning sirens as surplus property
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, July 16, 2025 - 5:45 p.m. – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – Wednesday, July 16, 2025 – 6:00 p.m. – **Exhibit H**
 - 19 – 3a. Recommend purchasing new equipment from Hartman Turf & Tractor – **Exhibit I**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, July 30 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, July 30, 2025 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, July 30, 2025 - 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, August 4, 2025 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruetz, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JULY 7, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, July 7, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, June 16, 2025.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, June 16, 2025 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

Mayor Speiser stated we have the minutes of the Public Hearing Meeting Wednesday, June 25, 2025.

Trustee Dana Miller motioned to accept the minutes from the Public Hearing Meeting Wednesday, June 25, 2025 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). All voting aye, motion carried.

Village of Freeburg Board Meeting Minutes
Monday, July 7, 2025
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EXHIBIT C:

Mayor Speiser stated we have the minutes of the Special Board Meeting Wednesday, June 25, 2025.

Trustee Dana Miller motioned to accept the minutes from the Special Board Meeting Wednesday, June 25, 2025 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT D:

FINANCE:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, June 25, 2025 at 5:50 p.m.

1. **REVISE OF BOARD LISTS:** None.
2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said we have two coming due in July and one in August. One is the Insurance Stability CD the other one due in July is a Sewer CD. At this time, he would like to make a motion.

Trustee Tom Carpenter motioned to Reinvest the Sewer CD in the amount of \$540,928.57 for 7 months at 4.23%, and the Electric CD for 7 months at the current rate, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

3. **INCOME STATEMENT:** Trustee Carpenter said we reviewed the Income Statement we should be just under 25%. We are doing well.

4. **TREASURER’S REPORT:** None.

5. **FUND AND ACCOUNT BALANCE REPORT:** None.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Office manager Mary said the Newsletter will go out in June.
4. Leaf Program: Trustee Carpenter said we received the new leaf machine yesterday.

NEW BUSINESS: None.
GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

TREASURER'S REPORT: None.
ATTORNEY'S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his Monday, July 7, 2025 ESDA Report.

PUBLIC PARTICIPATION:
REPORTS AND CORRESPONDENCE:

EXHIBIT F:

VILLAGE ENGINEER REPORT FOR JULY 7, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. Village Engineer Tim Pruett brought us up to date on his Engineer Report; Working with the Contractor and Owner at Dairy Queen; Water Project; Preparing bid documents for the Sewer and Manhole Lining Project; Saturn Terrace reviewing survey information on the streets; Talked with the owners of Scooters Coffee; Working with the Coffee Pot; Reiss -Murphy Project plans have been approved and working on drainage issues at Silverthorne.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-08. A Resolution for Volkert, Inc. Master Services Agreement.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-08 by title only, and Trustee Dana Miller seconded the motion. **ROLL CALL:** Trustee Ramon Matchett Jr. – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-09. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Agreement Between the Villag of Freeburg and the Board of Education of Freeburg Community High School #77 for a School Resource Officer Program.

Trustee James (Mike) Blaies motioned to adopt Resolution #25-09 by title only, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT I:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-10. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg and the Board of Education of Freeburg Community High School #77 for a Police Coverage of After School Events.

Trustee Dana Miller motioned to adopt Resolution #25-10 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT J:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-11. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg and the Board of Education of Freeburg Community Consolidated School District #70 for a School Resource Officer Program.

Trustee James (Mike) Blaies motioned to adopt Resolution #25-11 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT K:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-12. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg and the Board of Education of Freeburg Community Consolidated #70 for a Police Coverage of After School Events.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-12 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Dana Miller aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we have the swearing-in of our two Investigators. Village Clerk Jerry Menard sworn in the two Investigators, Joel Boeving and Tyler Howes

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:
COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT L:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller (Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, June 25, 2025 at 6:06 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, we've had 6 occupancy permits and 4 building permits which included 1 fence, 1 electric 1 accessory building and 1 cell Tower. Village Engineer/Zoning Administrator Tim Pruett said we are waiting on a sealed plans from Dairy Queen.

2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett and Village Administrator Matt Trout met with the developers for the property at Urbanna and Adele St. They are working to get things going and shooting for hearing at the August combined board. They also met with Joe Koppeis he has been working on several things for the old fire department lot.

3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS:

1. Attorney Rates: Trustee Miller stated rates went up.

2. Resolutions #25-08Volkert, Inc. Master Services Agreement. Trustee Miller said Resolutions #25-08 was taken care of earlier on the agenda under Resolutions.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: Janet asked about the weeds at the entrance of the subdivision at Silverthorne Dr. Matt said that is the County and we will reach out to them.

EXHIBIT M:

Personnel/Police Committee Meeting:

Trustee James (Mike) Blaies report on Personnel/Police Committee Meeting held on Wednesday, June 25, 2025 at 6:15 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. K9 Program: Trustee Blaies said Chief Schutzenhofer stated Officer Borger is in training and doing well. He gave an update on the kennel and said Officer Borger will return at the end of July.

2. SRO Contract: Trustee Blaies said we passed the SRO contracts earlier on the agenda.

Village Administrator Matt Trout said the final number from the golf fundraiser was \$20,315.00.

Chief Mike Schutzenhofer summarized the 95 calls since our last committee meeting.

NEW BUSINESS:

1. Investigator Position: Trustee Blaies said we discussed the Investigator Position. We did the swearing of the two new investigators under New Business on the agenda.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

1. Laura Gavin's End of Probation: Trustee Blaies said Laura Gavin's Probation ended June 19th. At this time, he would like to make a motion.

Trustee James (Mike) Blaies motioned to end Laura Gavin's Probation and Trustee Ramon Matchett, Jr. seconded motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye, ; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

2. Lineman Position(s): Trustee Blaies said everyone should have had a chance to look at the seven applications. The interviews were on Monday and Tuesday. They narrowed it down to four and they made their decision. At this time, he would like to make a motion.

Trustee James (Mike) Blaies motioned to recommend hiring Dominic Ammons & Luke Freppon as Apprentice Lineman depending physical and drug test and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). All voting aye, motion carried.

GENERAL CONCERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting CANCELLED - Tuesday, July 8, 2025 – 6:00 p.m.

Electric Committee Meeting – Wednesday, July 16, 2025 – 6:00 p.m.

Water/Sewer Committee Meeting – Wednesday, July 16, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, July 16, 2025 – 6:00 p.m.

Board Meeting – Monday, July 21, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – Congratulations to the two new employees on the Public Works Department.

Trustee Elizabeth Meehling – absent.

Trustee Dana Miller – Congratulations to the two new employees on the Public Works Department and to the two new Investigators. Also, Congratulations to Chief Schutzenhofer for receiving Police Officer of the year award.

Village Clerk Jerry Menard – Congratulations to the two new employees on the Public Works Department Dominic and Luke and to the two new Investigators Joel and Tyler.

Mayor Seth Speiser – Congratulations Joel and Tyler. We work with Chief Schutzenhofer to get this all together to help improve the Police Department. This will help Stan out so he will not have to work 7 days a week. He said he is sure this is all going to work out the police department. Also, gentleman welcome to the Freeburg Public Works Department. We can really use you. We are very proud of Chief Schutzenhofer for his award of Policeman of the Year.

Trustee James (Mike) Blaies - Congratulations to the two new employees on the Public Works Department Dominic and Luke and to the two new Investigators Joel and Tyler. Congratulations to Gene on his 52 years of dedication to his position.

Trustee Ramon Matchett, Jr. – Congratulations to the two new employees on the Public Works Department and to the two new Investigators. Congratulations to Gene and Chief Schutzenhofer on officer of the year award.

Trustee Robert (Bob) Kaiser – Congratulations to the two new linemen and Joel and Tyler. Also, congratulations to Gene and Chief Schutzenhofer.

STAFF COMMENTS:

Public Works Director John Tolan – He said the one on the right is Luke and the one on the left is Dominic. We are glad to have you with us. They both been through linemen's school. They both will start on July 28th and we are looking forward to working with them.

Village Engineer Tim Pruett – Welcome Luke and Dominic and congratulations to the two new investigators.


Village Administrator Matt Trout – absent.

Chief of Police Mike Schutzenhofer – Welcome to Freeburg Dominic and Luke. Also, to our two new investigators.

ESDA Coordinator Gene Kramer – Welcome Luke and Dominic and congratulations to the two new investigators.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee James (Mike) Blaies motioned to adjourn the Regular Board meeting of Monday, July 7, 2025 at 7:55 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



submitted by Eugene Kramer, Coordinator
Freeburg ESDA-OHS

1. Conducted Countywide ARES/RACES communications net July 15th and 22nd from ESDA office on the SCARC VHF repeater at 6:30 PM.
2. Meeting with State ARES concerning communication drills upcoming during the next 3 months, involving FEMA Region and attended zoom meeting for Illinois Region EC contact list on a Statewide level.
3. Research and potential PL/CG programming on our FCC VHF license due to digital data transmissions shared in Missouri on our VHF licensed frequency (frequency coordination via FCC advises a transmission limit coverage for both Mo. and Illinois on our VHF frequency.
4. Scheduled for FEMA on line training concerning CFR200 grant changes and procedures.
5. Maintaining VHF radio communications with the Freeburg swimming pool officials as per NWS received data on recent: non-severe" thunderstorm activity that contains any hail threats.
6. Provide to all operations of the care centers and daycare centers as well as our public safety/public works department as it relates to SPC severe weather outlooks during the last 2 weeks.
7. Continue with attempted contact, (emails, phone messages, etc.) with ATI concerning our desire to purchase the extra controller equipment. Voicemail message left with ATI: responses "mailbox full"
8. Public Works director John T. asked if he should surplus or scrap our "old sire equipment he is storing for Freeburg ESDA. I advised to surplus status and then potential scrap if I cannot receive any interested parties in this area. I will contact our County EMA-OHS and that of Bond County (they used "Federal siren brand equipment) for their interest in this area.

FREEBURG VILLAGE BOARD MEETING

ENGINEER' S REPORT

July 16, 2025

Tim Pruett, Village Engineer

WATER PROJECTS: Completing plans for SAVE Tower, final bid set and the loan application.

MFT expenditure statement. Need to approve at next Board meeting. Also we went over the initial appropriated sum by \$3055.25 so we need a supplemental resolution to add \$5,000.

Preparing bid documents for the Sewer and Manhole Lining project to complete +/- 6,000 feet of sewer lining and +/- 15 manholes this fall. Estimated cost will be +/- \$300,000

Saturn Terrace: Reviewing survey information on the streets. Want to replace curb-n-gutter on places where they have been removed. Owner is asking to vacate some street ROW. Need to remedy the sewer situation.

Talked with the owners of Scooters Coffee. They want to start soon.

Working with the Coffee Pot for a new facility.

Met with owners of development at Urbanna and Adele St. Multi-family housing. Looking at September Combined Board meeting.

Reiss- Murphy Project: Plans have been approved. Working with Murphys to get started.

Working on drainage issues at Silverthorne, Country Side Lane and Torrington. Public Works completed ditching at Hall property. Working good so far.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We have contacted numerous property owners about their properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: No meeting for July

July 2nd through July 16th

10 -- Occupancy Permit

3 -- Building Permits

- (1) Dairy Queen Rebuild
- (1) Electric
- (1) Above Ground Pool

RESOLUTION NO. 25-13

**A Resolution of the Board of Trustees of the Village of Freeburg, Illinois,
Authorizing the Village to Enter into and the Mayor to Execute a Memorandum
of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets**

WHEREAS, the Village of Freeburg operates a municipal swimming pool;

WHEREAS, the Freeburg Waves are an unincorporated association operating a youth swim team which participates in the Midwest Swim Conference;

WHEREAS, the Village and Waves find it desirable to reach an agreement as to the food and beverage concessions for meets and events; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the Village to execute a Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The Memorandum of Understanding with the Freeburg Waves regarding concessions as Swim Meets, in substantially the form of the copy of said agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the Memorandum attached hereto and incorporated herein as "Exhibit A," and the Village Clerk is hereby authorized and directed to attest the same.

SECTION 3: The Village Board hereby authorizes disbursement of all payments as provided in the Memorandum (\$200 per meet/event).

SECTION 4: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS ____ DAY OF JULY, 2025.

RESOLUTION NO. 25-13 cont.

Vote Recorded:

AYES: _____ NAYS: _____

ABSENT: _____

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this _____ day of July, 2025.

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Frederick W. Keck, Village Attorney
Keck Brown, P.C.

**Memorandum of Understanding
Between
The Village of Freeburg
And
The Freeburg Waves**

Regarding Swim Meet Concessions

WHEREAS, the Village of Freeburg (“the Village”) operates a municipal swimming pool;

WHEREAS, the Freeburg Waves (“the Waves”) are an unincorporated association operating a youth swim team, which participates in the Midwest Swim Conference;

WHEREAS, the Waves utilize the municipal pool for swim meets; and

WHEREAS, the Village and Waves find it desirable to reach an agreement as to the food and beverage concessions for meets and events.

Now, **THEREFORE**, the Parties mutually agree and covenant as follows:

1. The Waves agree that the concessions service operated by the Village at the municipal pool shall be the sole vendor of food and beverages at official meets and events/competitions held at the municipal pool.
2. The Village agrees to pay the Waves \$200.00 for each official meet or event/competition. The \$200.00 fee shall not be payable for cancelled events or practices and training.
3. This memorandum of understanding shall terminate on December 31, 2025.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures this _____ day of _____, 2025.

THE VILLAGE OF FREEBURG:

THE FREEBURG WAVES:

Mayor Seth Speiser

President Alicia Reynolds

Attest (Seal)

Vice President

**Resolution No. 25-14
Resolution for Maintenance of Streets and Highways
by Municipality Under the Illinois Highway Code**

Ayes _____ Nays _____

Absent _____ Abstain _____

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE
PRESIDENT THIS ____ DAY OF JULY, 2025.

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County,
Illinois, this ____ day of JULY, 2025.

Seth E. Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Frederick W. Keck, Village Attorney



District	County	Resolution Number	Resolution Type	Section Number
8	St. Clair		Supplemental	25-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Freeburg Illinois that there is hereby appropriated the sum of _____

Five Thousand Dollars (\$5,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 04/01/24 to 03/31/25.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Freeburg shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Jerry Lynn Menard Village Clerk in and for said Village of Freeburg in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees of Freeburg at a meeting held on 07/21/25.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year.

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
 Department of Transportation



Submittal Type

Maintenance Expenditure Statement

District Estimate of Cost For

Local Public Agency	County	Section Number	Maintenance Period	
Village of Freeburg	St. Clair	25-00000-00-GM	Beginning 04/01/24	Ending 03/31/25

Maintenance Items								
Maintenance Operation	Maint Eng Category	LPA Labor	LPA Equipment Rental	Materials/ Contracts (Non Bid)	Materials/ Deliver & Install, Request for Quotations (Bid Items)	Formal Contract (Bid Items)	Total Operation Cost	Operation Engineering Inspection Fee
Reseal Streets	III				\$105,459.86		\$105,459.86	
Bituminous Pavement Patching	IIA			\$25,849.50			\$25,849.50	
Aggregate Backfill	IIB			\$5,239.00			\$5,239.00	
Maintenance of Culverts	IIA			\$18,879.40			\$18,879.40	
Traffic Control Devices	IIA			\$4,686.44			\$4,686.44	
Street Sweeping	IIA			\$5,304.00			\$5,304.00	
Seal Coat Aggregate Hauling & Placing	IIA			\$6,910.00			\$6,910.00	
Total Cost							\$172,328.20	

Maintenance Engineering Cost Summary

	Costs
Preliminary Engineering Fee	\$0.00
Engineering Inspection Fee	\$0.00
Material Testing Costs	
Advertising Costs	
Bridge Inspection Costs	
Maintenance Engineering Total	\$0.00

	Maintenance	Maint. Engineering
Total Maintenance Program Costs	\$172,328.20	\$0.00
Contributions, Refunds, Paid with Other Funds		
Total Motor Fuel Tax / Rebuild Illinois (RBI) Portion	\$172,328.20	\$0.00
Motor Fuel Tax Portion	\$172,328.20	\$0.00
Motor Fuel Tax Authorized	\$169,272.95	\$0.00
Surplus/Deficit	(\$3,055.25)	\$0.00
Rebuild Illinois Portion		
Rebuild Illinois Authorized		
Surplus/Deficit		
The difference between, "Total Motor Fuel Tax / Rebuild Illinois (RBI) Portion," "Motor Fuel Tax Portion," and "Rebuild Illinois Portion" must equal zero (0).	\$0.00	\$0.00

Remarks

I hereby certify that the maintenance operations shown above were completed in accordance with Illinois State Statues and Bureau of Local Roads Streets Manual, for the work during the maintenance period stated above, and that receipted bills are on file and available for review.

Maintenance Expenditure Statement

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Freeburg	St. Clair	25-00000-00-GM	04/01/24	03/31/25

SUBMITTED

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

IDOT Department Use Only

Received Location Received Date Additional Location?

<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
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WMFT Entry By

Entry Date

<input type="text"/>	<input type="text"/>
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VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
(Blaies/Carpenter/Kaiser/Meehling)
Wednesday, July 16, 2025 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, July 16, 2025 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Village Attorney Fred Keck, Village Administrator Matt Trout (via Zoom), Village Engineer Tim Pruett, Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of June 11, 2025 Minutes: Trustee Lisa Meehling motioned to recommend to the full Board approval of the June 11, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Public Works Director John Tolan said we have had several large limbs fall causing outages and went over them.
3. IMEA Energy Efficiency Grant: John said IMEA and IMUA are getting a federal grant for mutual aid. There will be a yard in Springfield with poles and transformers. They will also have an easement machine that will fit in back yards. In order to have this, all the communities will have to track outages. John said there are three programs and went over how it would work.
4. Lineman Position(s): Trustee Lisa Meehling said one of the lineman has recended his acceptance. We discussed and we do have one we would like to recommend.

Trustee Lisa Meehling motioned to send to the full Board hiring Nolan Toennis as an apprentice lineman, and Bob Kaiser seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS:

John gave some updates. Working with the contracting at Dairy Queen, once they have poured the pad we will set the transformer. Almost complete at Professional Metal Works. He said he updated the accounts with the alarms to add Matt. We had generation on the 15th and it went very well. We did Urge testing on June 18th. They are working through the semi-annual reports due for IEPA Air Emissions. He said he spoke with Gene Kramer regarding the old sirens they took down. Since they have no use for them, they will try to surplus them.

Trustee Lisa Meehling motioned to send to the full Board declaring the old warning sirens as surplus property, and Bob Kaiser seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet Baechle asked if we had a new head lineman now. John responded not at this moment.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 5:44 p.m. and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
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Lisa Meehling
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VILLAGE TREASURER
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VILLAGE OF FREEBURG

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, July 16, 2025 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, July 16, 2025, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout (via Zoom), Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of June 11, 2025 Minutes: Trustee Lisa Meehling motioned to recommend to the full Board approval of the June 11, 2025 minutes, Trustee Dana Miller seconded the motion. All voting yea, the motion carried.
2. Sewer issues: Public Works Director John Tolan said we have had another round of water main breaks on HWY 15. He discussed the plan to get the rest of the residents switched over.
3. FSH Minutes: John said the Smithton representative resigned last month.
4. Water System Upgrades: Village Engineer Tim Pruett is working with TWM to get the set of plans for the water tower so he and John can review.

B. NEW BUSINESS:

1. Water/Sewer Adjustment Considerations: Village Administrator Matt Trout said Jane came to him as we are getting inundated with these credits. Discussed setting some parameters and limitations. Matt said he, Jane and John would put something together and bring to legal and ordinance.

John said we completed our lead and copper sampling of 40 sites. He discussed the results and requirements. He also said we are now required to test schools and daycares every 2 years.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Dana Miller motioned to adjourn the meeting at 5:58 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.



Mary Downen
Office Manager

Water/Sewer Committee Meeting
Wednesday, July 16, 2025
Page 1 of 1

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
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VILLAGE OF FREEBURG

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14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, July 16, 2025 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:00 p.m., on Wednesday, July 16, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout (via Zoom), Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle. Guests present via Zoom: None.

POOL:

OLD BUSINESS: None.

B. NEW BUSINESS:

1. Resolution #25-13: Memorandum of Understanding with Freeburg Waves:

Trustee Tom Carpenter motioned to send to the full Board Resolution #25-13 A Memorandum of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

Public Works Director John Tolan said they had a sewer clog in the bathhouse at the pool. He believes something was flushed. They had issues getting through and needed a sewer jetter to clear the clog.

STREETS:

A. OLD BUSINESS:

1. Approval of June 11, 2025 Minutes: *Trustee Dana Miller motioned to recommend to the full Board approval of the June 11, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*
2. Drainage Problem Areas/Stormwater Run-Off: Crew Leader Bob Jenkins said nothing at this.
3. Customer Issues: None.
4. MFT: Village Engineer Tim Pruett said he put together the expenditure statement. He explained the process and said we need to do a supplemental resolution.

Trustee Tom Carpenter motioned to send to the full Board Supplemental Resolution and Expenditure Statement, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

5. Request Village of Freeburg to Vacate Janus rive and Titan Drive: Nothing new at this time.

6. Saturn Terrace: Nothing new at this time.

John gave an update on the speed limit sign.

B. NEW BUSINESS:

1. Fire Department Auxiliary Water Day/BBQ August 3rd asking for closure of S. Main St. at West High St. and West St. Clair St.: The committee approved.
2. Update on Stolen Equipment: John said we got the truck re-keyed since the key wasn't with it. He said Bob Jenkins received quotes for the equipment. Trustee Lisa Meehling asked about security. John went over what we have and what has been upgraded.

Trustee Tom Carpenter motioned to send to the full Board purchase of equipment from Hartman Turf & Tractor, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

John said he has been to a couple OSHA classes/meetings and learned they offer a free consultation. They come in and do an inspection, you don't get any fines or violations. After speaking with Matt, he set-up a consultation in October.

C. GENERAL CONCERNS: Janet Baechle asked for an update on the weeds at the entrance of the subdivision at Silverthorne Dr. Trustee Meehling responded she believes Matt contacted the County.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Bob Kaiser motioned to adjourn the meeting at 6:20 p.m., and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

QUOTE

Hartmann Turf & Tractor
4201 Trade Ct
Swansea, Il. 62226
Phone: 618-737-0022

DATE: 7.7.25
 INVOICE #

EXPIRATION DATE:

TO: Village of Freeburg
 14 South Gate Shopping Ct
 Freeburg, IL 62243

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Ryan Wegener					Due on receipt	

QTY	ITEM #	DESCRIPTION	SERIAL NUMBER	UNIT	BID DISCOUNT	LINE TOTAL
1	5902064	Ferris ISX3300 40HP Vanguard EFI 60" Cut		\$20,129.00	\$-5,629.00	\$14,500.00
1	5902064	Ferris ISX3300 40HP Vanguard EFI 60" Cut		\$20,129.00	\$-5,629.00	\$14,500.00
1	EBZ8560RH	RedMax Backpack Blower		\$649.99	\$-130.00	\$519.99
1	EBZ8560RH	RedMax Backpack Blower		\$649.99	\$-130.00	\$519.99
1	BCZ265TS	RedMax Straight Shaft Trimmer		\$399.99	\$-80.00	\$319.99
1	BCZ265TS	RedMax Straight Shaft Trimmer		\$399.99	\$-80.00	\$319.99
Comments:					SUBTOTAL	\$30,679.96
Pricing Based on Cash or Check					TAX	N/A
Customer Received Operators Manuals and Safety Equipment					PROGRAM FEE	N/A
Signature: _____					TOTAL	\$30,679.96

Scott's Power - St. Louis

11200 St. Charles Rock Road
 BRIDGETON, Missouri 63044
 Main: 314-429-3600

Status : **Open**

Invoice # : **349863**

Type : **Major Unit Quote**

Date : **07/08/2025**

Contact ID : **24916**

Village of Freeburg Public Works Street Department
Bob Jenkins
 14 Southgate Ctr
 FREEBURG, Illinois 62243
 UNITED STATES
 618-779-7442-Cell

Selected Units for Sale

N/U	Year Make	Model	Unit Type	VIN/Serial	MSRP	Sale Price	DOC Fees	Off'l Fees	Prot. Pkg
N/A	FERRIS	ISX3300ZBVE406	Zero Turn		\$20,129.00	\$16,188.00	\$0.00	\$0.00	\$0.00
		0 40 HP B&S VANGUARD EFI ETC OIL GUA 5902064 ISX3300ZBVE406 0 40 HP B&S VANGUARD EFI ETC OIL GUARD 60 IN. ICD 4-WHEEL SUSP. SUSP SEAT							
N/A	FERRIS	ISX3300ZBVE406	Zero Turn		\$20,129.00	\$16,188.00	\$0.00	\$0.00	\$0.00
		0 40 HP B&S VANGUARD EFI ETC OIL GUA 5902064 ISX3300ZBVE406 0 40 HP B&S VANGUARD EFI ETC OIL GUARD 60 IN. ICD 4-WHEEL SUSP. SUSP SEAT							
N/A	Redmax	75.6CC	Blower		\$669.99	\$535.99	\$0.00	\$0.00	\$0.00
		BACKPACK BLOWER RH THROTTLE EBZ8560RH 75.6CC BACKPACK BLOWER RH THROTTLE							
N/A	Redmax	75.6CC	Blower		\$669.99	\$535.99	\$0.00	\$0.00	\$0.00
		BACKPACK BLOWER RH THROTTLE EBZ8560RH 75.6CC BACKPACK BLOWER RH THROTTLE							
N/A	Redmax	25.4 CC STRING	Trimmer		\$389.99	\$311.99	\$0.00	\$0.00	\$0.00
		TRIMMER MAX TORQUE PROFESSIONAL BCZ260TS 25.4 CC STRING TRIMMER MAX TORQUE PROFESSIONAL							

Scott's Power - St. Louis
 11200 St. Charles Rock Road
 BRIDGETON, Missouri 63044
Main: 314-429-3600

Status : **Open** Invoice # : **349863**
 Type : **Major Unit Quote** Date : **07/08/2025**
 Contact ID : **24916**

Selected Units for Sale

N/U	Year	Make	Model	Unit Type	VIN/Serial	MSRP	Sale Price	DOC Fees	Off'l Fees	Prot. Pkg
N/A		Redmax	25.4 CC STRING TRIMMER MAX TORQUE PROFESSIONAL BCZ260TS 25.4 CC STRING TRIMMER MAX TORQUE PROFESSIONAL	Trimmer		\$389.99	\$311.99	\$0.00	\$0.00	\$0.00

Invoice Notes

Mowers discounted \$3,941 each
 Blowers discounted \$134.00 each
 Trimmers discounted \$78.00 each

Disclaimer

This quote is good for 30 days.
 We look forward to doing business with you.

Totals		
Sub Total	+	\$34,071.96
*** Invoice Total	=	\$34,071.96
Amount Paid	-	\$0.00
*** Transaction Total	=	\$34,071.96
Balance Due =		\$34,071.96

Deposit Paid \$0.00

Signature _____

