

REGULAR BOARD MEETING AGENDA – MAY 20, 2019 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. May 6, 2019 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for May 20, 2019 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions –
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
14. Resolutions –
15. Ordinances –
 - 15 – 1. Ordinance #1681 – An Ordinance of the Village of Freeburg Approving Local Agency Agreement for Jurisdictional Transfer (A Portion of Cemetery Road) – **Exhibit D**
16. Old Business –
17. New Business –
18. Appointments –
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, May 15, 2019 – 5:30 p.m. – **Exhibit E**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, May 15, 2019 – 5:45 p.m. – **Exhibit F**
 - 19-2a. Recommend payment of Burns & McDonnell’s Invoices 113084-2 and 114528-2 – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – Wednesday, April 10, 2019 – 6:00 p.m. – **Exhibit H**
20. Upcoming Meetings
 - 20 – 1. Combined Planning/Zoning Board Meeting – Tuesday, May 21, 2019 – 6:00 p.m.
 - 20 – 2. CLOSED IN OBSERVANCE OF MEMORIAL DAY – Monday, May 27, 2019
 - 20 – 3. Legal/Ordinance Committee Meeting – Wednesday, May 29, 2019 – 5:30 p.m.
 - 20 – 4. Finance Committee Meeting – Wednesday, May 29, 2019 – 5:45 p.m.
 - 20 – 5. Personnel/Police Committee Meeting – Wednesday, May 29, 2019 – 6:00 p.m.
 - 20 – 6. Board Meeting – Monday, June 3, 2019 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MAY 6, 2019 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 6, 2019, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, April 15, 2019, for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, April 15, 2019 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

FINANCE:

Trustee Roman Matchett reported on the Finance Committee Meeting held on Wednesday, April 24, 2019 at 5:45 p.m.

The following item or items were talked about or discussed:

- 1. REVIEW OF BOARD LISTS:** Trustee Matchett stated there were some questions asked about the following: Cady, MDI, Midland Bank to St. Clair St., Municipal Electronics, Wessel Detailing, CAD work, Department of Agriculture, Gregg Blomenkamp's pesticide license, Servpro, Econo Signs, MFT expense, and these questions were answered.
- 2. REVIEW OF INVESTMENTS:** Trustee Matchett stated Office Manager Julie Polson will talk to Village Treasurer Bryan Vogel about going out for bid on the June CD.

Village of Freeburg Board Meeting Minutes
Monday, May 6, 2019
Page 1 of 8

3. **INCOME STATEMENT:** Trustee Matchett said there were no questions on the Income Statement.

TREASURER'S REPORT: None.

OLD BUSINESS:

1. Newsletter: Trustee Matchett said Office Manager Julie Polson will start working on it soon.

NEW BUSINESS: None.

TREASURER'S REPORT: Treasurer Vogel stated he will try and get some reports out to board.

EXHIBIT C

ESDA REPORT: Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. Sent to Public Safety Chairperson Lisa Meehling, she received documents entitled "Freeburg Resolution to adopt the Multi-Hazard Mitigation Plan" from the SIPCC (Southwestern Illinois Planning Commission).
2. National Weather Service confirmation by Meteorologist Kevin Deistsch and Benjamin Herzog to Freeburg ESDA to provide "Event Weather Support" detailed forecast data for our following Outdoor Freeburg Events.
3. Freeburg ESDA participated in the ARRL/ARES Statewide.
4. Completed PO's for "Smart Impres" Motorola Starcom NiMh batteries to replace original.
5. Comprehensive report sent to Mayor on Severe Weather Events of this week.
6. Direct VHF radio communications performed with all three Schools in the Village during the Sever Weather events.
7. Assisted with School District #70 concerning their NOAA Weather Radio issue.

PUBLIC PARTICIPATION: Janet Baechle asked about the raises. Janet questions was answered by Village Administrator Tony Funderburg and Mayor Seth Speiser.

REPORTS AND CORRESPONDENCE:

**EXHIBIT D:
ZONING ADMINISTRATOR'S REPORT:**

1. Zoning Administrator Report: Mayor Speiser asked does anyone have any questions for Zoning Administrator Matt. Hearing none we will move on.

EXHIBIT E:

1. Nevois Construction's Pay Request #6: Mayor Speiser stated we have Nevois Construction's Pay Request #6 in the amount of \$72,000.

Trustee Ramon Matchett, Jr. motioned to pay Nevois Construction's Pay Request #6 in the amount of \$72,000 and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

EXHIBIT F:

RESOLUTIONS: Mayor Speiser stated we have Resolution #19-09, A Resolution Adopting the St. Clair County Multi-Hazard Mitigation.

Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #19-09 by title only and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

ORDINANCES: None.
OLD BUSINESS: None.
NEW BUSINESS: None.

EXHIBIT G:

APPOINTMENTS: Mayor Speiser stated he has the Appointed positions for 2019-2020 year.

Mayor Speiser stated we will start with the Treasurer position for the 2019-2020 year Bryan Vogel

Trustee James (Mike) Blaies motioned to approve the appointed position of Bryan Vogel as Treasurer for 2019 and 2020 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Administrator appointed position for the 2019 and 2020 year Tony Funderburg.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Tony Funderburg as Village Administrator for 2019 and 2020 year and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Public Works Director appointed position for the 2019 and 2020 year John Tolan.

Trustee Denise Albers motioned to approve the appointed position of John Tolan as Village Public Works Director for 2019 and 2020 year and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Chief of Police appointed position for the 2019 and 2020 year Michael (Mike) Schutzenhofer.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Michael (Mike) Schutzenhofer as Chief of Police for 2019 and 2020 year and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for ESDA Coordinator appointed position for the 2019 and 2020 year Gene Kramer.

Trustee James (Mike) Blaies motioned to approve the appointed position of Eugene Kramer for 2019 and 2020 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Attorney appointed position for the 2019 and 2020 year Weilmuenster & Keck, P.C...

Trustee James (Mike) Blaies motioned to approve the appointed position of Village Attorney Weilmuenster & Keck, P.C. for 2019 and 2020 year and Trustee Robert Kaiser seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Zoning Administrator appointed position for the 2019 and 2020 year Matt Trout.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Mathew Trout as Village Zoning Administrator for 2019 and 2020 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Combined Planning/Zoning Board appointed position for a seven year term Steve Woodward.

Trustee Denise Albers motioned to approve the appointed position of Steve Woodward for a 7 year term for the Combined Planning/ Zoning Commission Board and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

COMMITTEE MEETING REPORTS:

EXHIBIT H:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, April 24, 2019 at 5:33 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Meadow Pines Subdivision: Trustee Heap stated the electric work continues on Meadow Pines Subdivision.

2. Code Revisions/Legal Review: Trustee Heap said Zoning Administrator Matt Trout has requested an updated quote from Municode. He has been working on adding solar and cannabis to the code as well as revising portions of the code regarding planned developments for clarification of the entire process.

NEW BUSINESS: Trustee Heap stated we have a developer looking to move forward with a planned development between Meadowbrook Estates at Woods Edge.

EXHIBIT I:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, April 24, 2019 at 6:00 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSINESS:

1. Police Department Expansion: Trustee Meehling said they have started the painting. We had a water issue, and a sump pump was installed. We also have a backup that doesn't rely on power. The target date for completion is May 20th – May 30th.

NEW BUSINESS:

1. Trustee Meehling stated Chief Schutzenhofer advised the committee he has had several conversations with a resident regarding a parking issue on Westview Drive. He would like to install on parking signs in the appropriate area. Trustee Meehling said we have not received any further information on the task force, and we will still work on the grant. Trustee Meehling said Village Administrator Tony Funderburg stated there are grants available for schools for security officers. Trustee Meehling said Zoning Administrator Matt Trout advised the committee Representative Mike Bost spoke at the Chamber luncheon. Trustee Meehling stated Mark Jansen from the high school has already submitted a lot of information for the grant program.

PERSONNEL:

OLD BUSINESS: Trustee Meehling stated Zoning Administrator Matt Trout will reach out to Buck Horn regarding the POW designation. We would present our request at Jefferson Barracks and they would then make a decision.

NEW BUSINESS:

1. Lifeguard Hires: Trustee Meehling said we had two more applications for a lifeguard, and at this time she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to hire Landon Deutschman and Kelsey Lucheteld as lifeguards for the 2019 pool season at \$8.25 per hour and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

2. Employee Raises: Trustee Meehling said we did discussed yearly raises. Trustee Meehling stated the union contracts have the yearly raise built in. She would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to grant raises of 2 ½% to Village Administrator Tony Funderburg, Zoning Administrator Matt Trout, Public Works Director John Tolan and Chief of Police Mike Schutzenhofer affected of May 6, 2019 and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Meehling said we have two police offers who have completed their Probationary Status, and at this time she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to recommend the end of Probationary Status for Tyler Howes and James Perrine and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James Blaies – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, May 15, 2019 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, May 15, 2019 – 5:45 p.m.

Streets Committee Meeting – Wednesday, May 15, 2019 – 6:00 p.m.

Board Meeting – Monday, May 20, 2019 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth (Lisa) Meehling – Congratulations to all of the appointees.

Trustee Michael (Mike) Heap – Congratulations to all of the appointees.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – Congratulations to all of the appointees, and he is looking forward to serve on board for the next four years.

Trustee Ramon Matchett, Jr. – Same here.

Trustee Robert (Bob) Kaiser – Same here.

STAFF COMMENTS:

Village Administrator Tony Funderburg – Thank you everyone.

Public Director John Tolan – Thank you everyone.

Zoning Administrator Matt Trout – Thank you everyone. On May 21st will be a Combined Planning/Zoning Board at 6:00 p.m. to talk about Edison Estates.

Police Chief Mike Schutzenhofer – Thank you everyone.

Village Treasurer Bryan Vogel – Thank you everyone.

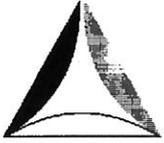
ESDA Coordinator Gene Kramer – Thank you everyone.

ADJOURNMENT:

Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, May 6, 2019 at 7:50 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

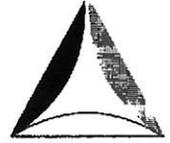


ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764

10-1-2013

Report to Mayor and Village Board of Trustees
May 20, 2019

Submitted by Eugene Kramer, Coordinator

1. May 7, 2019:

Outdoor Warning Siren test conducted via radio control at 10:00 AM- from Office -all proper.
Monthly Communications (radio) on School frequency : District 70 & 77 & St. Joseph -good.
Monthly "local" communications (radio) test conduct on local Government frequency.
Monthly Starcom Trunked communications (radio) with all Public Safety departments-good.
Monthly IEMA Region 8(B) Starcom Trunked communications (radio) test. - good.

2. May 7, 2019 : Evening period:

Weekly Amateur Radio Emergency Service/Radio Amateur Civil Emergency Service VHF communications test (net) conducted in cooperation with County EMA AuxCom station KC9NPN. Conducted from Freeburg ESDA/EMA communications center/office.

3. May 11, 2019: 10:30 AM: Military Affiliated Radio System test with Scott AFB on 40 meter amateur / cross band military communications participant.

4. May 14, 2019: 4 AM: Notification of computer projections by Storm Prediction Center sent from NWS office concerning potential Severe Weather Event for Sunday May 19th.

Sent notification to all Freeburg Government personnel as well as all Schools, as it relates to potential impact on Graduation Ceremonies for same day -FCHS.

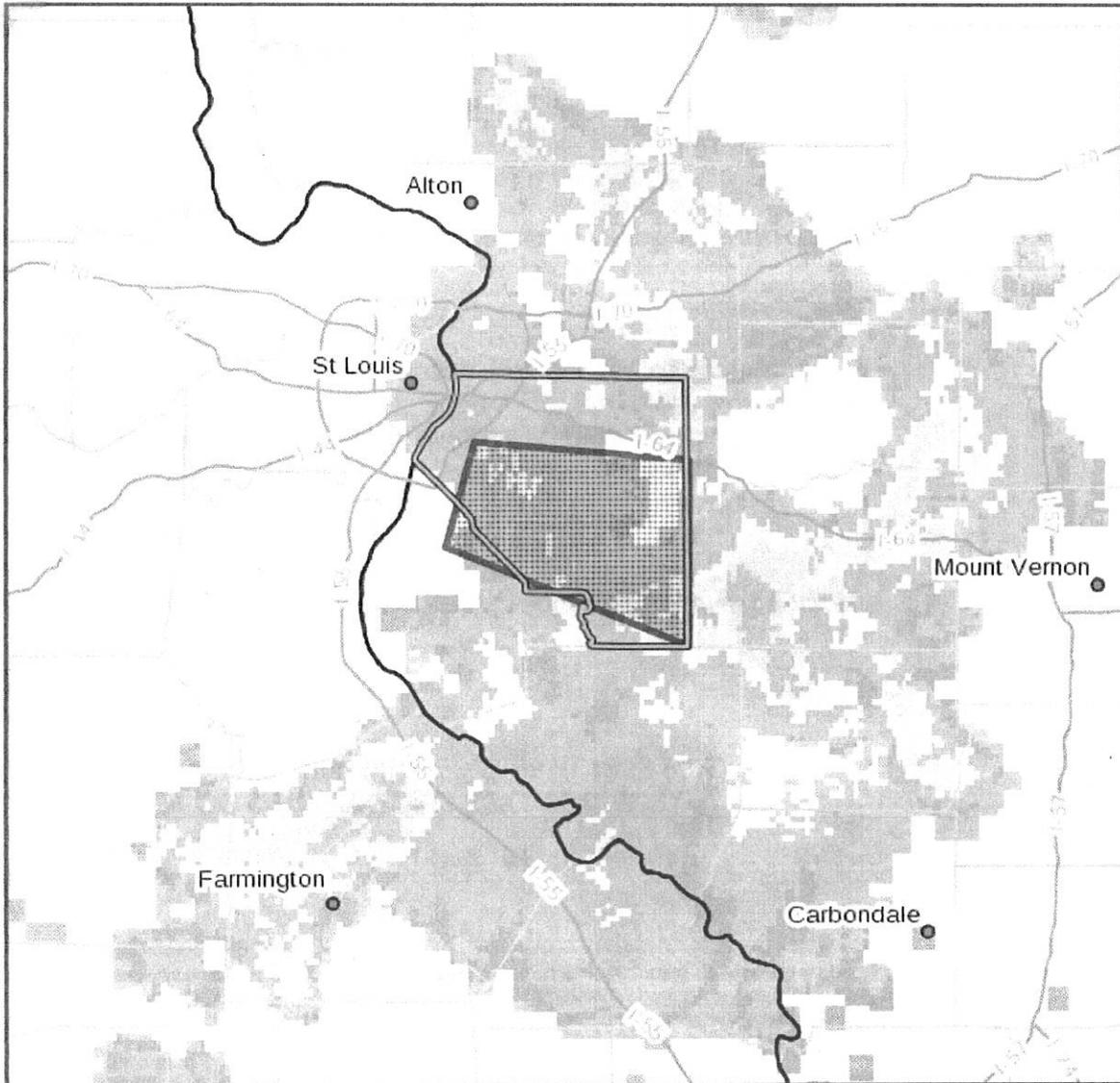
5. May 15, 2019: 12:30 AM- National Weather Service issues a "Special Weather Statement" concerning an area of thunderstorm cells that have developed within a warm front crossing the area. Responded to ESDA office to maintain communications with the NWS and activate the Countywide ARES net for reports of hail, high winds and heavy rain.

Severe Thunderstorm Warning (2) issued for St. Clair County that DID include the Freeburg area; first warning issued at 1:12 AM, second issued at 1:30 AM. Shelter managers Matt. T. and Janet B. responded to St. Paul's UCC shelter for activation. Highest winds measured in office = 38 mph. Rain RATES reached 3.5 inches per hour. Total rainfall = 0.75 inches.

6. May 15, 2019: Secured shelters at 1:50 AM as all storms quickly (50 mph movement) were out of the Freeburg area. No reports of damage within the immediate area, Mildstadt did report hail in excess of 1 inch in diameter. All ARES operators reported periods of heavy rainfall, but no damage. After initial paperwork, I secured the Office at 3:30 am.

Interactive NWS Alert

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 112 am CDT, May 15th 2019



Radar valid at 200 am CDT, May 15th 2019

 NWS Alert
  User Alert Area

ILC133-163-150700-
/O.NEW.KLSX.SV.W.0043.190515T0612Z-190515T0700Z/

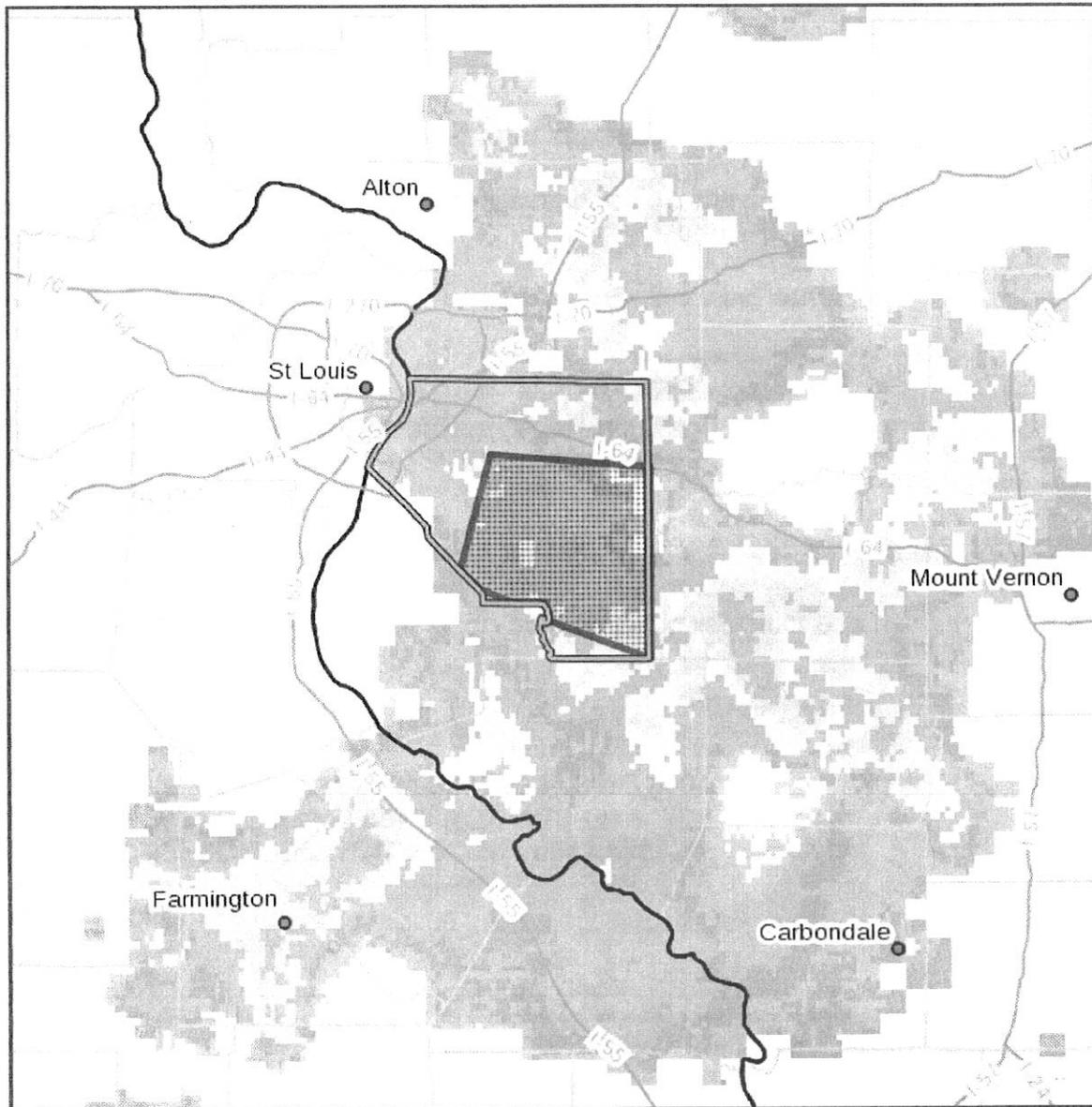
BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO
112 AM CDT Wed May 15 2019

The National Weather Service in St Louis has issued a

* Severe Thunderstorm Warning for...

Interactive NWS Alert

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 130 am CDT, May 15th 2019



Radar valid at 215 am CDT, May 15th 2019

 NWS Alert  User Alert Area

ILC163-150715-
/O.NEW.KLSX.SV.W.0044.190515T0630Z-190515T0715Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO
130 AM CDT Wed May 15 2019

The National Weather Service in St Louis has issued a

FREEBURG VILLAGE BOARD MEETING ZONING REPORT

May 20, 2019

Matt Trout Zoning Administrator

We continue to send letters and making phone calls asking people to clean up their properties in town. Most of the letters were sent as a courtesy letter reminding them of the Chapter 25 Nuisance Code. I also included a print out of Chapter 25. We have heard from most of the people who received letters and many have started to clean up their properties as weather permits. I ran another article this past week dealing with pools. The article informed them of the rules in place dealing with permanent and temporary swimming pools.

On May 21st the Combined Planning and Zoning board will meet to discuss the Planned Development of Edison Estates. If the elected officials are available this might be a very informative meeting to attend. Please let me know if you will be attending and would like me to print out the documents for you.

I continue to update key dates, events, and projects into Team Snap which is a free calendar system for sporting teams, but we are gearing it towards the Village projects and deadlines. Please let me know if you would like access to this program to follow along.

Combined Board member Rita Green and myself have met a couple times to go over issues with the Zoning Code. We are nearing a completed document so if you have anything you would like to see changed please let me know.

The Freeburg Police and Public Safety Golf Outing is one month away, June 22nd, 2019. I am still looking for teams, sponsors, and items for attendance prizes. We have also set the date for the Freeburg Fall Festival for September 28th, 2019.

May 1st through May 17th

6 -- Occupancy Permits

4 -- Permits

- 1 New Home
- 1 Electric Permit
- 1 Wrecking Permit
- 1 Fence Permit

ORDINANCE NO. 1681

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, APPROVING LOCAL AGENCY AGREEMENT FOR JURISDICTIONAL TRANSFER (A PORTION OF CEMETERY ROAD)

WHEREAS, pursuant to 605 ILCS 5/7-101, the Village of Freeburg (“Village”), has the legal authority to make changes to the municipal street system; and

WHEREAS, pursuant to 605 ILCS 5/5-105, the County of St. Clair (“County”) has the legal authority to make changes to the county highway system; and

WHEREAS, the Village and the County believe that it is in their mutual best interests for the County to transfer jurisdiction over a portion of Cemetery Road to the Village, pursuant to the authority granted by 605 ILCS 5/4-409; and

WHEREAS, the portion of Cemetery Road, which is the subject matter of this jurisdictional transfer is more particularly identified in the Jurisdictional Transfer Agreement (Local Public Agency to Local Public Agency), attached hereto and made a part hereof;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1. The foregoing recitals shall be and are hereby adopted, found true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Local Agency Agreement for Jurisdictional Transfer of a portion of Cemetery Road, as attached hereto as “Exhibit A” and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Contract.

SECTION 3. All policies, resolutions and ordinances of the Village of Freeburg which conflict with this ordinance shall be, and they are hereby, repealed.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS 20th DAY OF MAY, 2019.

YEAS _____

NAYS _____

ABSENT _____

ABSTAIN _____

ORDINANCE #1681 cont.

Approved this ____ day of May, 2019.

ATTEST:

Jerry Menard, Village Clerk

Seth E. Speiser, Village President

Approval as to Legal Form:

Village Attorney



Jurisdictional Transfer Agreement
(Local Public Agency to Local Public Agency)

"Exhibit A"



CONVEYOR

Local Public Agency No. 1	County
St Clair County	St. Clair

RECIPIENT

Local Public Agency No. 2	County
Village of Freeburg	St. Clair

In accordance with authority granted in Section 4-409 of the Illinois Highway Code, this agreement is made and entered into between the above Local Public Agency No. 1 hereinafter referred to as "Conveyor" and the above Local Public Agency No. 2, hereinafter referred to as "Recipient", to transfer the jurisdiction of the designated location from the Conveyor to the Recipient.

Location Description

Road Name	Route(s)	Length
Cemetery Road	FAU 9246/CH 47	0.25

Key Route(s) Information

082 99246 000000

Termini

from 385ft southwest of Henderson Pointe Trail (MUN 022) northeasterly to the corporate limits of the Village of Freeburg, including structure (SN 082-3070) , in its entirety.

This transfer does not does include NBIS Structure No(s). 082-3070

Include for Municipalities Only

WHEREAS, the authority to make changes to the Municipal Street System is granted to the Municipality of Section 7-101 of the Illinois Highway Code. NOW THEREFORE IT IS AGREED that the corporate authority of said municipality will pass an ordinance providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of a location map as Addendum No. 1 and an original of the ordinance as Addendum No. 2 and

Include for Counties Only

WHEREAS, the authority to make changes to the County Highway System is granted to the County by Section 5-105 of the Illinois Highway Code. NOW THEREFORE IT IS AGREED that the County Board of said County will pass a resolution providing for the transfer of the above location and shall attach hereto and make a part thereof a copy a location map as Addendum No. 1 and an original of the resolution as Addendum No. 2, and

Include for Township/Road Districts Only

WHEREAS, the authority to make changes to the Township/Road District System is granted to the Highway Commissioner under Section 6-201.3 of the Illinois Highway Code. The Conveyor Agrees to prepare a map of the above location and attach a copy of such location map hereto. IT IS MUTUALLY AGREED, that this jurisdictional transfer will become effective (check one):

Upon IDOT approval [] calendar days after [] other []

Attachments

Additional information and/or stipulations, if any, are hereby attached and identified below as being a part of this agreement.

Location Map (Addendum No.1)

Village of Freeburg Ordinance

Ordinance/Resolution (Addendum No. 2)

IT IS FURTHER AGREED, that the provisions of this agreement shall be binding upon and insure to the benefit of the parties hereto, their successor and assigns.

Signatures

APPROVED BY CONVEYOR		APPROVED BY RECIPIENT		APPROVED STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION	
Name of Local Public Agency Official		Name of Local Public Agency Official		Director	
Title		Title			
Local Public Agency Official	Date	Local Public Agency Official	Date	Office of Program Development	Date



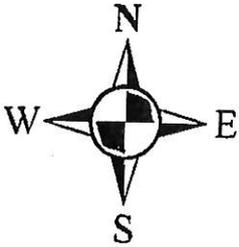
Illinois Department of Transportation

Jurisdictional Transfer

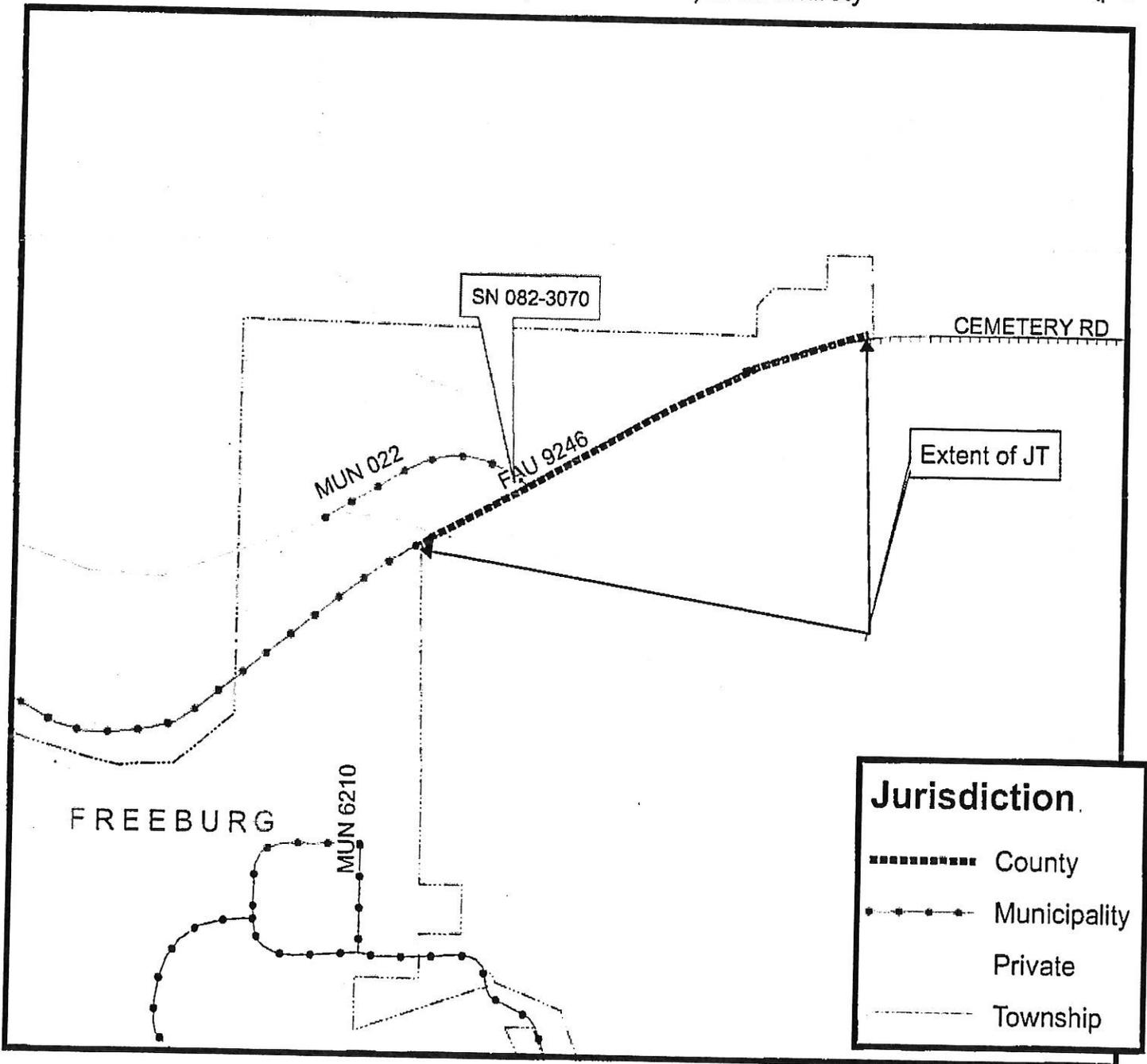
ST CLAIR COUNTY TO
VILLAGE OF FREEBURG

CH 47
CEMETARY ROAD

St Clair County



From 385 ft southwest of Henderson Pointe Trail
(MUN 022) northeasterly to the corporate
limits of the Village of Freeburg, including
structure (SN 082-3070) in its entirety



VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
(Blaies/Albers/Heap/Meehling)
Wednesday, May 15, 2019 at 5:30 p.m.

EXHIBIT E
VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weinmayer & Keck, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, May 15, 2019 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling (absent), Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Bob Kaiser, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan (absent), Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Water/Sewer Department Leader Gregg Blomenkamp, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of April 10, 2019 Minutes: Trustee Denise Albers motioned to approve the April 10, 2019 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss stated a moving truck broke a power pole and ripped wires at a home on Lakeview; Ameren was installing a gas line in and bored through a primary; we lowered a transformer for a customer doing some regrading.
3. Meadow Pines Subdivision: Shane is finishing the streetlights and has turned in the last material list for this phase to be billed. On the decorative lights, the developer pays the difference which is approximately \$160 each for 7 lights.
4. Solar Program Update: Village Administrator Tony Funderburg continues to receive calls on solar and explains what the law allows. The ruling has to go to the Supreme Court. Tony stated our code is very well written.
5. Unit #10 Failure: Shane received an email today advising the rebuild of unit 10 is going well, and may be done by early June. Tony confirmed we do not need any EPA permits. Our urge testing is scheduled for the early part of June. We will need to schedule a separate urge test for unit #10.

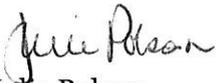
B. NEW BUSINESS: Shane stated the IMEA grant efficiency grant money has been renewed. We have several businesses interested in applying for the grant including the high school, Tribune, Manny for his new business. Shane would like to continue replacement of our streetlights with LEDs. Tony commented this is one benefit we can offer our local businesses. The committee agreed on a 75/25% (business/village) split on the grant money. Shane would continue to replace streetlights with our portion of the money.

Shane advised they continue to work on line clearance and switching lights to LEDs. Trustee Albers asked Shane for the bid on the roof to be put on his list, and he confirmed he will get 3.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Denise Albers motioned to adjourn at 5:40 p.m and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*


Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING

Trash/Water/Sewer

(Kaiser/Blaies/Heap/Meehling)

Wednesday, May 15, 2019 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmueller & Keck, P.C.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, May 15, 2019, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling (absent), Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan (absent), Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

- Approval of April 10, 2019 minutes: Trustee Mike Blaies motioned to approve the April 10, 2019 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
- New Sewer Plant: Water/Sewer Department Leader Gregg Blomenkamp advised they have an update meeting and treatment plant tours with Burns & McDonnell on May 23rd and May 24th. The flow monitoring equipment has been installed at 7 locations and is checked weekly. Burns & McDonnell may have some preliminary CMOM data to show us next week. Most of the new property has been cleared out.
- Sewer issues: Gregg has worked on several sewer backups during the wet weather, and he said they were in their laterals. There was a failure of the pump 1 motor starter on the Woodview lifstatoin. Max and Trevor were able to troubleshoot with Shane over the phone. Shane replaced the motor starter the next morning.
- FSH Minutes: John, Tony, Ken Vielweber and Dean Pruett met to discuss the proposed corrections to the code. FSH commissioners have a copy of the proposed corrections and will look to approve them at an upcoming meeting.
- Old Freeburg Road Water Lines: Village Administrator Tony Funderburg said John recently received TWM's proposal. We will talk about it next month.
- Spring Clean Up: We had an issue Monday morning with materials being dumped after the clean up was over. Our employees cleared the area, and Waste Management had another dumpster out to pick up the materials.
- Deduct Meters: Tony has asked John to review the warranty with the salesman and see what they can do for us. Right now, we are looking at a one-year warranty starting from the date we sell it.
- Gill Drainage Issue: Zoning Administrator Matt Trout advised the Gills seem to be unhappy with our attention to their problem. John has it on the list to be worked on later this week or next. Jeff is going to work on the storm water culvert running between the homes and the erosion around the outfall. Matt said he checked the flow of the water at Hans' hom on

Water/Sewer Committee Meeting

Wednesday, May 15, 2019

Page 1 of 2

Chimney Rock. He does not think it is bad considering the amount of rain we've had. He said Hans is going to keep an eye on it.

B. NEW BUSINESS: Gregg will be collecting the quarterly TTHM samples tomorrow. He and John attended a IRWA training session yesterday concerning the new and upcoming IEPA regulations. They are going to require a Nitrification Action Plan for each facility. Nitrification can lead to higher TTHM results and some taste and odor issues. Gregg stated it was a very informative meeting.

Both Tony and John met with Lee Smith and Hans for the annual meeting with the fire department. Tony advised the committee that he is signing witness slips for the legislation concerning lead lines and painting projects.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 5:57 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager



CREATE AMAZING.

May 02, 2019

 Invoice: 113084-2
 Federal ID: 43-0956142
 Client Task Order: No. 1

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	SEND PAYMENT TO: Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883 Reference Invoice Number with Payment TERMS: PAYABLE UPON RECEIPT - LATE CHARGE AFTER 30 DAYS	WIRE INSTRUCTIONS: Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for the Expansion of the Wastewater Treatment Plant

SERVICE THROUGH: 31-Mar-2019

LABOR

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Assistant	8	11.00	111.00	1,221.00
Assistant	9	0.50	134.00	67.00
Staff	11	31.00	166.00	5,146.00
Senior Associate	12	35.00	183.00	6,405.00
Associate	15	17.00	220.00	3,740.00
Associate	17	4.50	229.00	1,030.50
		99.00		17,609.50

EXPENSE

(See Attached)

1,579.48

Subtotal Amount	19,188.98
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TOTAL AMOUNT DUE THIS INVOICE	19,188.98 USD
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Contract Maximum	1,679,500.00
Less Total Billed to Date	35,695.37
Amount Remaining	1,643,804.63

Thank you for your business. We appreciate the opportunity to serve you.

 Project Manager: Jeff Barnard 314-682-1626 jbarnard@burnsmcd.com
 Invoice Inquiry: Cody Kaemmer 816-627-3366 crkaemmer@burnsmcd.com

RECEIVED

MAY - 6 2019

Labor Summary Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
11.00		30638	Craven, Alex	8	Assistant
0.50		30564	Kieffer, Sue	9	Assistant
11.00		17079	Collins, Caitlin	11	Staff
20.00		21425	White, Allison	11	Staff
35.00		9797	Darlington, Joseph	12	Senior
6.00		7288	Barnard, Jeff	15	Associate
11.00		12827	Naumann, David	15	Associate
4.50		6825	Patchett, Randy	17	Associate
99.00					

Technology Charge			
	Hours	Rate	Total
Technology Charge	99.00	9.95	985.05
Technology Charge Total	99.00		985.05

Travel Expense				
Name	Expenditure Type	Cost	Markup/Markdown	Billed Amount
Darlington, Joseph	GROUND TRANSPORTATION	300.50	10 %	330.55
Darlington, Joseph	LODGING	102.12	10 %	112.33
Darlington, Joseph	MEALS - TRAVEL	21.46	10 %	23.61
Travel Expense Total		424.08		466.49

Other Expense				
	Expenditure Type	Cost	Markup/Markdown	Billed Amount
	PERMIT FEES	127.94		127.94
Other Expense Total		127.94		127.94

Expense Subtotal: Amount				1,579.48
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CREATE AMAZING.

May 02, 2019

Invoice: 114528-2
 Federal ID: 43-0956142
 Client Task Order: No. 2

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	SEND PAYMENT TO: Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883 Reference Invoice Number with Payment TERMS: PAYABLE UPON RECEIPT - 1.5% INTEREST PER MONTH IF NOT PAID WITHIN 30 DAYS	WIRE INSTRUCTIONS: Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for CMOM Plan Development, Collection System Monitoring & Inflow and Infiltration Strategic Planning

SERVICE THROUGH: 31-Mar-2019

LABOR

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Staff	10	7.75	152.00	1,178.00
Senior	13	4.25	203.00	862.75
		12.00		2,040.75

EXPENSE

(See Attached) 119.40

Subtotal Amount 2,160.15

TOTAL AMOUNT DUE THIS INVOICE 2,160.15 USD

Contract Maximum 105,000.00
 Less Total Billed to Date 2,745.76
 Amount Remaining 102,254.24

Thank you for your business. We appreciate the opportunity to serve you.

Project Manager: Dustin Hill 314-682-1692 drhill@burnsmcd.com
 Invoice Inquiry: Cody Kaemmer 816-627-3366 crkaemmer@burnsmcd.com

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

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VILLAGE OF FREEBURG

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PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Albers/Heap/Kaiser)
Wednesday, May 15, 2019 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:00 p.m., on Wednesday, May 15, 2019, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling (absent), Village Attorney Fred Keck, Public Works Director John Tolan (absent), Police Chief Mike Schutzenhofer, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool: Trustee Matchett advised the pool has been cleaned and is being filled today and tomorrow. All other areas are being taken care of this week and next. Village Administrator Tony Funderburg advised Dave is back at work and has been working on the pool.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of April 10, 2019 Minutes: Trustee Denise Albers motioned to approve the April 10, 2019 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. E. Apple Street Proposed Repair: This project is on hold. We are waiting for the TWM survey results for our options.
3. Drainage Problem Areas (Hill Mine Rd.)/Stormwater Run-Off: There are several areas we will be addressing: the Gill property, Hill Mine Road ditch, the culvert under Pitts has come apart at Pitts/Mill, culvert/drainage at 208 E. Temple, curb and gutter is breaking up badly at 7 Spruce Dr, and there is a serious erosion problem under the fence at the west end of the north sub.
4. Customer Issues: We received a request for stop signs in Evergreen Acres subdivision. We will have Chief Schutzenhofer review it and take it to police committee. Several residents have called with possible water leaks, and according to John's notes, they are not.
5. MFT/Belleville St. in front of Post Office Repair: Trustee Albers questioned the status of the MFT funds, and Tony said Jon Schaller believes it has been done. John will get 3 quotes to replace the sidewalk and finish the entrances to the park now that High and White Streets are on hold.
6. Phone System: Tony advised Charter has the circuits in place and will be turning them up on 5/29.
7. POW-MIA City Designation: Zoning Administrator Matt Trout advised Buck Horine just picked up the information. They attended a presentation at Scott Air Force Base and will get back to us on this.

B. NEW BUSINESS:

1. Freeburg Locklar-Smith Post 550 Request to Use Village Park for Memorial Day: The committee agreed with the request.

Street Committee Meeting Minutes
Wednesday, May 15, 2019
Page 1 of 2

The committee discussed the remaining two lots at the Industrial Park and whether or not they should be mowed or allowed to continue to be baled. They agreed to have them mowed moving forward. Julie advised the Special Olympics will be having a Law Enforcement Torch Run on Tuesday, June 4th, and advised the committee that a patrol car will be needed to ensure the runners' safety. The committee was fine with this. Matt stated the concept plan for Edison Estates will be discussed at the Combined Planning and Zoning Board Meeting on Tuesday, May 21st at 6:00 p.m.

Mowing the village properties have been a challenge because of the wet weather. We will be mowing Old Fayetteville Road, Barber Lane, Wolf Road and other right-of-ways next week if the weather cooperates. John has been working with Joe Darlington on the MS4 Storm Water Permit.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Heap motioned to adjourn the meeting at 6:18 p.m. and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager