

REGULAR BOARD MEETING AGENDA - MAY 17, 2010 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. May 3, 2010 Regular Board Meeting - **Exhibit A**
5. Finance
 - 5 - 1. Financial Report - None.
 - 5 - 2. Balance Sheet - None.
6. Treasurer's Report -
7. Attorney's Report - None.
8. ESDA Report -
9. Public Participation
10. Reports and Correspondence -
 - 10 - 1. Lighthouse Learning Request to Use Village Park - **Exhibit B**
 - 10 - 2. Churches United for Freeburg Request to Use Village Park - **Exhibit C**
 - 10 - 3. Locklar-Smith American Legion Request to Use Village Park - **Exhibit D**
11. Recommendations of Boards and Commissions - None.
12. Contracts, Releases, Agreements and Annexations - None.
13. Bids - None.
14. Resolutions - None.
15. Ordinances -
 - 15 - 1. Ordinance #1353: An Ordinance Amending Title III, Chapter 32 of the Revised Code - **Exhibit E**
16. Old Business
17. New Business
18. Appointments - None.
19. Committee Meeting Minutes
 - 19 - 1. Legal/Ordinance Committee Meeting - Wednesday, May 5, 2010 - 4:30 p.m. - **Exhibit F**
 - 19 - 2. Personnel/Police Committee Meeting - Wednesday, May 5, 2010 - 5:30 p.m. - **Exhibit G**
20. Upcoming Meetings
 - 20 - 1. Streets Committee Meeting - Tuesday, May 18, 2010 - 5:30 p.m.
 - 20 - 2. Water/Sewer Committee Meeting - Tuesday, May 18, 2010 - 6:30 p.m.
 - 20 - 3. Public Hearing on Sewer Project - Wednesday, May 19, 2010 - 5:00 p.m.
 - 20 - 4. Board of Appeals - Thursday, May 20, 2010 - 7:00 p.m. and 7:30 p.m.
 - 20 - 5. CLOSED IN OBSERVANCE OF MEMORIAL DAY - Monday, May 31, 2010
 - 20 - 6. Legal/Ordinance Committee Meeting - Wednesday, June 2, 2010 - 4:30 p.m.
 - 20 - 7. Finance Committee Meeting - Wednesday, June 2, 2010 - 5:30 p.m.
 - 20 - 8. Board Meeting - Monday, June 7, 2010 - 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)a.]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

FREEBURG REGULAR BOARD MEETING

Monday, May 3, 2010 at 7:30 P.M.

Board Minutes

CALL TO ORDER: Acting Mayor Rita Baker called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 3, 2010, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller – here; Trustee Seth Speiser – here and Mayor Raymond Danford – absent; (6 present, 1 absent). Acting Mayor Rita Baker announced there is a quorum.

MINUTES OF PREVIOUS MEETING: *Trustee Corby Valentine motioned to approve the minutes of Monday, April 19, 2010 and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*

FINANCE: Trustee Smith said we talked about the following items:

1. Health Insurance Renewal: Trustee Smith said we talked about the health insurance renewal. We are going to look at co-op insurance coverage with other surrounding communities. Dennis is going to check with our agent and see if we could do that.

2. Compensation of Officials: Trustee Smith said we talked about compensation of officials and we agreed at the committee meeting to post the meeting at 8:00 p.m., we would have to vote on that as a board. Trustee Smith said we also talked about the trustees and mayor only be compensated for meetings attended. Trustee Smith said that Julie keeps an attendance log on who is present at each meeting.

3. Warrant List: Trustee Smith said we talked about the Warrant List. Since it is usually a small amount, we checked with the auditor to see if there would be a problem if we didn't include the warrant list in the Finance Meeting going forward. We would include it in the board list and we would have the board vote on it and approve it at each meeting.

Trustee Steve Smith motioned to approve the Warrant List in the amount of \$74,831.69 and Trustee Seth Speiser seconded the motion. ROLL CALL: Trustee Steve Smith – aye; Trustee Seth Speiser - aye; Trustee Tony Miller - aye; Trustee Corby Valentine– aye; Trustee Rita Baker – aye; Trustee Charlie Mattern – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Village of Freeburg Board Meeting Minutes
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Trustee Miller questioned the ordinance for officials receiving compensation and asked Dennis if he checked with Steve on the issue of a pay change. Dennis did not talk to Steve, he researched the statute. Dennis said the statute says there are two methods you can use to compensate corporate authorities, so much annually, or so much per meeting actually attended.

Acting Mayor Baker asked Trustee Smith if he has anything to say on the 3 & 5 Year Plan. Trustee Smith said included in your packet is the updated 3 & 5 Year Plan, so if anyone has any questions to let him know. This should be the final copy.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

ESDA REPORT: Acting Mayor Baker called on ESDA Coordinator Gene Kramer to take the floor. Gene gave us an updated report on the weather for Saturday, April 24th; Friday, April 30th; Saturday, May 1st; Sunday, May 2nd and Monday, May 3rd.

PUBLIC PARTICIPATION: Acting Mayor Baker asked for any Public Participation.

Trustee Seth Speiser motioned to approve the request to have the streets blocked off on May 16, 2010 for the Harley Owners Group Cancer Ride from 2:00 p.m. to 6:00 p.m. and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Seth Speiser – aye; Trustee Tony Miller - aye; Trustee Tony Miller - aye; Trustee Corby Valentine– aye; Trustee Rita Baker – aye; Trustee Charlie Mattern – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Acting Mayor Baker said we also have another request from Gallaghers to have the streets blocked off for the Shriners for their benefit on August 14, 2010 which will help raise money to donate to the new children's recreation room at the Shriner's Hospital.

Trustee Seth Speiser motioned to approve the request to have the streets blocked off on August 14, 2010 for the Shriners Benefit from 2:00 p.m. to 6:00 p.m. and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Seth Speiser – aye; Trustee Tony Miller - aye; Trustee Tony Miller - aye; Trustee Corby Valentine– aye; Rita Baker – aye; Trustee Charlie Mattern – aye; (6 ayes, 0 nays, 0 absent) All voting aye, the motion carried.

Trustee Miller asked Jackie to see Mel and let him know for he is not here this evening.

Acting Mayor Baker gave congratulations to Mike Blaies for getting insured and broken in as a new ESDA member.

REPORTS AND CORRESPONDENCE: None.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: Acting Mayor Rita Baker said next on the agenda is Ordinance No. 1350, An Ordinance Amending the Water Rates for the Mobile Home Park Metering.

Trustee Tony Miller motioned to adopt Ordinance No. 1350 by title only and Trustee Seth Speiser seconded the motion. ROLL CALL: Trustee Tony Miller – aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith – aye; Trustee Rita Baker – aye; Trustee Corby Valentine – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Acting Mayor Rita Baker said next is Ordinance No. 1351, An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County, Illinois (Lintzenich Property).

Trustee Corby Valentine motioned to adopt Ordinance No. 1351 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Corby Valentine – aye; Trustee Steve Smith - aye; Trustee Seth Speiser - aye; Trustee Tony Miller – aye; Trustee Rita Baker – aye; Trustee Charlie Mattern – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Acting Mayor Rita Baker said next is Ordinance No. 1352, An Ordinance of the Board of Trustees Authorizing the Village to Enter into and the Mayor to Execute an Agreement Between the Village of Freeburg, Illinois and Illinois Power Company d/b/a AmerenIP for the Purchase and Sale of Certain Property.

Trustee Corby Valentine motioned to adopt Ordinance No. 1352 by title only and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Corby Valentine – aye; Trustee Tony Miller - aye; Trustee Charlie Mattern- aye; Trustee Steve Smith – aye; Trustee Rita Baker – aye; Trustee Seth Speiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

OLD BUSINESS: Acting Mayor Baker called for Old Business and Trustee Steve Smith said he would like to make a motion to change the Regular Board Meeting from 7:30 p.m. to 8:00 p.m. until further notice. Trustee Valentine said before we make a motion on this, he would like it to be stated in the minutes why we are changing the time. Trustee Smith said it is his understanding because of personnel issues that Ray has at his place of business and he is waiting for one of his employees to be clear to come back to work. Trustee Miller said the mayor hasn't come to us and informed us about anything going on for him.

Trustee Steve Smith motioned to change the Regular Board Meeting from 7:30 p.m. to 8:00 p.m. until further notice and Trustee Corby Valentine seconded the motion. ROLL CALL: Trustee Steve Smith – aye; Trustee Corby Valentine - aye; Trustee Tony Miller - nay; Trustee Seth Speiser – nay; Trustee Rita Baker – aye; Trustee Charlie Mattern – nay; (3 ayes, 3 nays, 0 absent). With three nay votes, the motion failed.

NEW BUSINESS: None.

APPOINTMENTS: Acting Mayor Baker said the Mayor has given us the list of appointments that he has made, and it is our job to pass or turn these appointments down. Acting Mayor Baker said there is a list in front of all of you, do I hear a motion.

**REGULAR BOARD MEETING
EXECUTIVE SESSION
7:48P.M.**

Trustee Tony Miller motioned to go into Executive Session to discuss personnel 5 ILCS,

120/2 - (c)(1)a and Trustee Seth Speiser seconded the motion. **ROLL CALL:** Trustee Tony Miller – aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith – aye; Trustee Rita Baker – aye; Trustee Corby Valentine – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

9:40 P.M.

Mayor Danford entered the Executive Session at approximately 7:53 p.m. Mayor Ray Danford asked for a motion to reconvene the Regular Board Meeting.

Trustee Rita Baker motioned to reconvene the Regular Board Meeting at 9:40 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

Mayor Danford said Appointments are presented.

*Trustee Rita Baker motioned we accept Mayor Danford's appointments and Trustee Corby Valentine seconded the motion. **ROLL CALL:** Trustee Rita Baker – aye; Trustee Corby Valentine - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith – aye; Trustee Tony Miller – abstain; Trustee Rita Baker – aye; Trustee Seth Speiser - aye; (5 ayes, 0 nays, 1 abstain, 0 absent). With five voting aye, the motion carried.*

COMMITTEE MEETINGS MINUTES:

Economic Development Committee: Trustee Steve Smith called Economic Development Committee Meeting to order on Monday, April 19, 2010 at 6:30 p.m.

1. **Growth strategies & recommendation to retain & attract businesses:** Trustee Smith said we are inviting the business owners at the Industrial Park to our next committee meeting on Monday, May 17, 2010 at 6:30 p.m.
2. **Christmas Lighting Event:** Trustee Smith said we talked about the lighting event and the Chamber is working to continue to have Santa's Cottage.
3. **Summer Event:** Trustee Smith said for the summer event, we are going to have two movie nights—one for July 17th which is geared towards children and people type for July 31st. We are going to use the Emergency Contact System to do a survey of the residents to vote on the movies and there will be a article placed in the Freeburg Tribune.
4. **Resolution Regarding Permit Requirements:** Trustee Smith said we talked about the resolution regarding commercial remodel permit requirements, and the committee was in favor of that.
5. **Nuisance Abatement Code:** Trustee Smith said the Nuisance Abatement Code which was created by the Community Improvement Board was discussed and the committee agreed to this also.
6. **Ordinance Amending Zoning Code:** Trustee Smith said the committee is not in favor of it.

We recommended masonry only on the side of the building that faces a street.

Public Works Committee Meeting: Trustee Charlie Mattern called Public Works Committee Meeting to order on Wednesday, April 21, 2010 at 5:30 p.m.

1. **SAVE Site Water Situation:** Trustee Mattern said we are continuing to develop Save water improvements. The bid package was approved and the bids are due May 14th.
2. **Sewer Project:** Trustee Mattern said the sewer project has been submitted to EPA and we are continuing to work through the hoops.
3. **Recycling:** Trustee Mattern said the recycling seems to be a resounding success and we are looking for ways to become more efficient. Trustee Valentine said just recently two schools in town brought in cardboard dumpsters and they are strictly for cardboard and he thinks she called here. Dennis said he did talk to her. Trustee Valentine said that is an option which would relieve some of the pressure. Trustee Valentine said he talked to her at the recycling in Belleville that was a couple of months ago. They made a remark they are paying \$60.00 a ton for cardboard and he just heard they are paying \$45.00 to have those things dumped. Trustee Valentine asked Dennis if they pay you by the ton and do they charge you to dump the thing. Dennis said there is no revenue for us. A small discussion continued.
4. **Spring Clean-Up:** Trustee Mattern said he understands it was a huge success this year. Trustee Mattern said he heard we did have a communication problem with Waste Management but everything was straightened out. Trustee Mattern said hats off to the Public Works Department for manning that, hats off to the community for helping us make it a success.
5. **Mobile Home Park Master Meters:** Trustee Mattern said we already passed the ordinance for the master meters for the mobile home parks.

Trustee Mattern asked John if he wants to add anything to the towers being cleaned. Public Works Assistant John Tolan said the East Tower has been inspected and a few repairs have been made and we will be doing the West Tower soon.

Public Property Committee Meeting: Trustee Tony Miller called the Public Property Committee Meeting to order on Wednesday, April 21, 2010 at 6:30 p.m.

1. **Pool Feasibility Study/Referendum:** Trustee Miller said we discuss the pool and as all of you can see there is a beautiful picture of it, and what it will look like. Trustee Miller said this not reflected in these minutes but we talked about it in the meeting before about a recreation fee that would raise anywhere between \$80,000 and \$120,000 a year. We are still kicking around the amount but what we are looking at is around \$5.00 a month. Trustee Miller said everyone would pay that fee and everyone would receive a family pass and they would be able to use that for anyone in their family even if they live in town or not. We are still in the early stage of this. Trustee Miller said we are in the process of installing a new drain. Trustee Miller said we are planning on filling the pool approximately next Monday.
2. **Safe Routes to School:** Trustee Miller said we made a decision to hire TWM as the engineer since they have done most of the work on this at no cost to the village. We thought it would be

fair to let them do the project. Trustee Miller said he would like to make a motion to hire TWM. Trustee Smith said before voting on this motion, he would like to have a discussion on it. A small discussion took place.

Trustee Tony Miller motioned to hire TWM for the Safe Routes to School Project and Trustee Rita Baker seconded the motion. ROLL CALL: Trustee Tony Miller – aye; Trustee Rita Baker- aye; Trustee Seth Speiser - aye; Trustee Corby Valentine – aye; Trustee Charlie Mattern – aye; Trustee Steve Smith – nay; (5 ayes, 1 nays, 0 absent). With five voting aye, the motion carried.

3. Leaf/Limb Pickup: Trustee Miller said we are looking into putting a dumpster at the property on White Street that is owned by the Village. Dennis and Ron are looking into that. The dumpster would be to put leaves and limbs into, so if it is feasible we might go that route.

4. Draco Drive: Trustee Miller said Dennis sent a letter to the resident. Trustee Miller asked if we have had a response and Dennis said he has called back and given us times he is available to meet and discuss the situation.

5. Relay For Life Banner: Trustee Miller said we had the Relay for Life banner and we are working on that with the Relay for Life committee. Trustee Valentine asked Dennis if he had time to call that guy who owns the billboard. Dennis said yes, they are contacting the Relay for Life committee. Trustee Miller said he talked to Donna and they are going to donate the sign and the space. Trustee Miller said he has a request from the Park District to have a city park sign to be moved up to the highway. We discussed this and we are waiting on a few issues from IDOT.

Trustee Smith asked about the cross country team using the pool for workouts and questioned who is paying for the lifeguards. Trustee Miller said they are. Trustee Miller said we gave them a price and we haven't heard back from them. Trustee Smith asked if the lifeguards are included in that price and Trustee Miller said yes.

Electric Committee Meeting: Trustee Corby Valentine called the Electric Committee Meeting to order on Wednesday, April 28, 2010 at 5:30 p.m.

1. Switchover of Ameren to Freeburg: Trustee Valentine said most of the meeting was taken up by the switchover of Ameren to Freeburg and we passed that ordinance tonight. This is good to get this behind us since this has been going on for several years. Thanks to Dennis, Ron and all who were involved to make this happen. After this ordinance is signed by the Mayor and AmerenIP, it goes to ICC for approval and it is well on its way.

2. Ball Diamond Work Request: Trustee Valentine said the Park District is requesting for the village to help with changing some lights, ballasts and they also need assistance with drilling a couple of holes to put the lighted scoreboard up. Ron is going to work with them to see the best way to make that happen out there. The committee gave approval to use village equipment out there to put those light bulbs in and replace a few ballasts.

UPCOMING MEETINGS:

Legal/Ordinance Committee Meeting - Wednesday, May 5, 2010 - 4:30 p.m.

Board of Appeals Meeting - Thursday, May 6, 2010 - 7:00 p.m.

Village of Freeburg Board Meeting Minutes

Monday, May 3, 2010

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Personnel/Police Committee Meeting - Wednesday, May 12, 2010 - 5:00 p.m.
Electric Committee Meeting - Wednesday, May 12, 2010 - 6:30 p.m.
Economic Development Committee Meeting - Monday, May 17, 2010 - 6:00 p.m.
Board Meeting - Monday, May 17, 2010 - 7:30 p.m.

VILLAGE PRESIDENTS AND TRUSTEE'S COMMENTS:

Trustee Charlie Mattern: Yes, he would like to clarify his vote on hiring the engineer on the Safe Routes to School. His affirmative vote is a vote in that this firm is capable of doing the work. It, in no way reflective of the fact of any work that had been done previously to entering a contract with them. He agrees with what Steve said.

Trustee Steve Smith: No, thank you.

Trustee Rita Baker: Nothing sir.

Village Clerk Jerry Menard: No, thank you.

Trustee Corby Valentine: Nothing, thank you.

Trustee Tony Miller: He agrees with Charlie. Tony said my decision was based on the work that TWM had done for us and that is in no way reflected on anyone.

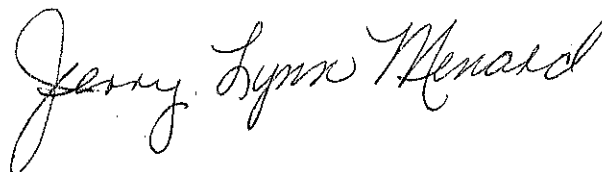
Trustee Seth Speiser: None.

STAFF: None.

Gene Kramer took the floor. Gene said with regard to the operation of the swimming pool, he would like to get together with the pool managers and the lifeguards to make sure they know how to use the radio system that is hooked up over there. Gene said last year there was some confusion on how to use the radio system. We went to make sure they all know what it means when the alert goes off. We have to have two so they are on each side of the building. Gene said the police department has been doing a great job. Ray said they have discussed this in the committee meeting and your point is well taken. He thinks we have this taken care of. Tony told Gene that Ron and John are meeting with Scott to go over everything on May 12th around 3:30 or 4:00 and Gene is welcome to attend.

ADJOURN:

Trustee Rita Baker motioned to adjourn at 10:10 p.m. and Trustee Tony Miller seconded the motion. All voting aye, motion carried.



Jerry Lynn Menard,
Village Clerk

April 26, 2010

Village of Freeburg
14 Southgate
Freeburg, IL 62243

To Whom It May Concern:

The school year is nearly over and we are planning graduation ceremonies for our preschool children to participate in. This is an important milestone for these children as well as a special event for family and friends. The graduation has been scheduled for Friday, May 21st.

Once again, we would like to request the use of the neighborhood park for this occasion. Just one block away, our children are familiar with this park which we visit often to explore nature and environmental activities throughout the school year. Therefore we feel this park would add the appropriate ending as well as a picturesque setting.

This year approximately fifteen 5 year-olds will graduate to be heading off to local kindergartens in the fall with the entire ceremony taking no longer than one hour.

Thank you for this consideration and we look forward to a short, simple meaningful celebration in our own neighborhood! Please address any further questions to Donna Smoker, ISBE Pre-K Teacher at 539-5849.

Sincerely,



Donna Smoker

Churches United for Freeburg

May 3, 2010

Village Board of Trustees

Dear Trustees

I am writing to you to request permission from the village for the allowances of previous years for the Concerts in the Park program to continue. These concerts, as before will be on Sunday evening during the month of June. The concerts will start at 7:00 as they have in the past. We have a terrific line up of performers that include bluegrass, contemporary, and young people groups and just fun music all can enjoy. It will be a very family oriented atmosphere. We do have the promise of the grade school gym in case of rain. We have received lots of cooperation from St. Paul's United Church of Christ as they pass this torch and we are excited to accept it. We hope this group is able to do more in Freeburg in the future. We want to express our gratitude to the Village and the Police Department for the support you have shown this program over the years and the continued support we know we can expect from you.

Sincerely,



Judy Hand,
of Churches United for Freeburg and
Concerts in the Park, Stacie Pruett, Chairperson



Locklar-Smith American Legion Post No. 550

REGULAR MEETING — FIRST MONDAY OF EACH MONTH

POST OFFICE BOX 81 • FREEBURG, ILLINOIS 62243

2708 Old Freeburg Road

Belleville, IL. 62220

RECEIVED

May 7, 2010

MAY 10 2010

The Honorable Mayor Ray Danford

Village of Freeburg

14 Southgate

Freeburg, IL. 62243

Mayor Danford,

The Freeburg Locklar- Smith American Legion Post 550 requests permission to use the Village Park on Saturday –May 29, 2010 to place crosses in memory of our fallen comrades and also to use the park for our Memorial Day ceremony to be held on Monday - May 31, 2010. We will not have a parade this year. We are requesting everyone to meet at the park at 9:00 A.M. for the ceremony.

Would you please do us the honor of giving the opening address at the Memorial Day Ceremony on May 31, 2010?

Thank you in advance for your cooperation in this matter. Please notify me of your response as soon as possible. If you require additional information you can contact me at (618) 277 2430 or at the address above.

Yours truly,


Peter Perez - Commander

Locklar –Smith American Legion Post 550

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE III, CHAPTER 32 OF THE REVISED
CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR
COUNTY, ILLINOIS (Personnel Policies)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF
TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

TITLE III, CHAPTER 32, Section 32.13, LIMITATION ON LOCATION OF
RESIDENCE, First Paragraph is hereby amended to read as follows:

**Effective June 1, 2010, all full-time village employees shall maintain their place of
residence within six (6) miles of the boundaries of the Freeburg High School #77
School District or within the boundaries of the village, whichever is greater,
consistent with the provisions set forth as follows.**

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS

_____ DAY OF MAY, 2010.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this _____ day of _____, 2010

Raymond S. Danford, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Stephen R. Wigginton, Village Attorney

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

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14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT F
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Speiser/Baker/Mattern)
Wednesday, May 5, 2010 at 4:30 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 4:33 p.m. by Chairman Seth Speiser on Wednesday, May 5, 2010, in the Freeburg Municipal Center. Members attending were Chairman Seth Speiser, Trustee Rita Baker, Trustee Charlie Mattern and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of April 6, 2010 Minutes: Trustee Rita Baker motioned to approve the April 6, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, motion carried.

2. Community Improvement Board/Material Requirements on Commercial Buildings/Nuisance Abatement Code: Seth said the Economic Development Committee agreed with adopting the proposed nuisance abatement code and also requiring permits on commercial upgrades. The Economic Development Committee felt only the side of the building facing the street should be full masonry. This committee agreed and an ordinance will be written to require full masonry on any side that faces the street or side street in the B-1, B-2 and I-1 districts.

3. Status of Public Hazard Homes: Nothing new.

4. TIF litigation: Nothing new.

5. New class of business license: The committee decided to ask IML if we can mandate a business to report sales tax to us. They also discussed raising the business license fee from \$10.00 to \$25.00 with a \$10 late fee. Julie will check with other municipalities to see if they require a business license, how much they charge and how they treat a temporary business.

6. Compensation of Officials: Seth said this was taken care of at the board meeting on Monday night. It was agreed that the officials will receive compensation for meetings attended. Julie will advise Dennis and have him prepare an ordinance for next month's meeting.

B. NEW BUSINESS: None.

C. **GENERAL CONCERNS:** Trustee Mattern was curious to know if anyone else had more information on the public works employees wanting to unionize and both Rita

Legal and Ordinance Committee Meeting
Wednesday, May 5, 2010
Page 1 of 2

and Seth said no. Seth said Smithton public works employees tried to unionize but were unsuccessful. Julie will check to see if the police are automatically in a union or not.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 4:56 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

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VILLAGE ATTORNEY
Stephen R. Wigginton

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, May 12, 2010 at 5:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Wednesday, May 12, 2010 at 5:40 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Police Chief Mel Woodruff, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle and Mike Blaies.

POLICE:

A. OLD BUSINESS:

1. Police Contract: Dennis said he has not heard anything yet. He did send the union attorney a copy of the approved budget as requested.
2. Decision of Board on charging for event coverage: This was decided at the last board meeting. Chief Woodruff sent a letter to Judy Hand/Churches United for Concerts in the Park, Al Watters/Homecoming, Donna Arras/Relay for Life, Father Reyling/St. Joseph Church, Andrew Lehman/Freeburg High School and Tomi Diefenbach/Freeburg Elementary School explaining the new policy that any non-village function will be billed at \$50.00 per officer per hour. Mel stated he needs to make the decisions on how many officers would be required to cover an event. Mel said with respect to homecoming, officers will be utilized in a security capacity and not used for parking. Mel said he will continue to work homecoming.

B. NEW BUSINESS:

1. Lighthouse Learning Request to use Park: Mel advised they normally hold this event around noon. He is fine with the request.

Trustee Steve Smith motioned to recommend to the full Board Lighthouse Learning Preschool Graduation request to use the Village Park on Friday, May 21, 2010 be approved and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

2. SILEC Training: Mel advised this is the annual invoice that covers all the training through them. They have nine full time officers and two part-time officers.

Trustee Steve Smith motioned to recommend to the full Board the SILEC Invoice in the amount of \$85 per officer for a total of \$935 and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

With no further police business, Chief Woodruff left the meeting.

PERSONNEL: A. OLD BUSINESS:

1. Approval of March 10, 2010 and April 6, 2010 minutes: Julie told the committee Shane was not comfortable with the wording from the March 10, 2010 minutes where it stated, "Shane said they wanted to discuss the raise request and further said he does not think the trustees are willing to listen to them." Shane wanted the sentence to end at request.

Trustee Charlie Mattern motioned to approve the March 10, 2010 minutes as amended and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

Trustee Steve Smith motioned to approve the April 6, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

2. Employee handbook: This was not discussed due to the public works unionization issue.

a. Public Works On Call Status: Not discussed for the same reason.

3. Job Descriptions: It was decided at the last board meeting to have Julie contact other municipalities and obtain job descriptions for the Village Administrator, Chief of Police, Public Works Director and Office Manager.

4. Compensation of officials: Dennis will prepare the ordinance to be clean up our current code. It will be revised to state officials will be paid for meetings attended. Dennis will check with IML to see how to handle if more than 4 board meetings are missed and also verify with them if all officials will be affected immediately by this change or if it goes into effect upon expiration of their term.

5. Residency Requirement: The ordinance included in the packet was done to equal the residency requirements between the public works/administrative employees and the police officers.

Trustee Steve Smith motioned to recommend to the full Board the Ordinance establishing residency requirements as of June 1, 2010 be approved and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

Trustee Steve Smith motioned to amend the agenda to hear General Concerns and Public Participation before New Business and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Mike Blaies asked who the residency requirement applied to and Dennis said it is for the Village full-time employees.

B. NEW BUSINESS:

**EXECUTIVE SESSION
6:02 P.M.**

Trustee Steve Smith motioned to enter into Executive Session to discuss pending litigation, 5 ILCS 120/2(c)(11) and personnel, 5 ILCS, 120/2-(c)(1)a and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
6:10 P.M.**

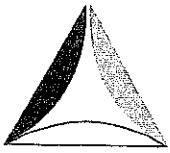
Chairperson Baker reconvened the Personnel Committee meeting at 6:11 p.m. Village Administrator Herzing told the committee that Public Works Director Ron Dintelmann has requested to rehire summer employees Nick Price and Jared Kraus. Since they have been summer hire employees, a motion is not required. Dennis said there is a reduced amount of money in the budget for the summer hires and Ron will monitor that. The committee was in full agreement to hire Nick and Jared for the summer.

Village Clerk Jerry Menard asked Dennis how long Ray will be out and Dennis did not know. She asked if Ray would close the pharmacy at 7:00 p.m. for the two board meeting nights. Dennis will talk to Ray.

ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:13 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, motion carried.*



Julie Polson
Office Manager

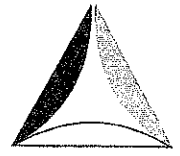


FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764



ESDA Coordinator's Report
May 17, 2010

1. Severe Thunderstorm Warning issued for St. Clair Co. , including Freeburg area, on May 12, 2010 at 4:05 AM and valid until 5:00 AM (Wednesday morning) from a radar indicated Severe Thunderstorm producing quarter size hail just West of Crystal City, MO., moving to the East at 55 mph.

Freeburg ESDA Community Storms shelters were activated by 4:10 AM with Gary & Sharon Lautz & Janet Baechle at St. Paul's U.C.C. shelter and Mike Blaies and June Williams at the Freeburg H.S. shelter. No damaging hail was reported within the Freeburg area, however there was a report given to Freeburg ESDA via the Amateur Radio Emergency Service communications with Millstadt , who reported quarter inch diameter hail.

All shelters were secured by 5:10 AM on Wednesday morning. Coordinator Kramer secured the ESDA office and communications with the National Weather Service office at 5:30 AM.

NOTE: May 3rd's Village Board Report from Freeburg ESDA was a report on ESDA Activation listings by myself and my staff in concert with the National Weather Service office's issuing of severe weather Watches and Warnings. It was NOT just a listing of storm reports as shown in the "minutes" section of the last Village Board meeting.

2. Interface ARES communications within Illinois with the ARRL involves the Coordinator on the first and third Sunday's of each month on Shortwave HF frequency of 3.905 Mhz LSB with all 102 Illinois Counties and for St. Clair Co. ARES communications radio net control operations every Tuesday evening between 7:10-25 PM on VHF 147.120 Mhz.

3. Contact made with the Illinois APCO Coordinator as it relates to VHF narrow banding designators to be made to the Village FCC licenses and continued research on changes to be made to our VHF communication system on 154.100 Mhz Wide band (25 Khz) to 12.6 Khz Narrow band migration by Jan. 1,2013. This also continues to involve our "radio control / activated" outdoor tornado warning system.

Through ITTF funds, we already have the Starcom 21 base station for communications with Cen-com and TG (Talk groups) for Freeburg PD units and MBAS TG for Freeburg Fire Dept.

4. Meeting with Swimming Pool officials to be sure we have our Severe Weather Alert communications covered with the Swimming Pool personnel; includes radio communications, proper set up of issued weather alert receivers; proper operation of "lightning detection" radio receiver, as well as "safety response" operations . Julie advised May 19, 2010 meeting with Pool Officials and the Public Works Department: Time was : _____ (either 4:30 PM or 5:30 PM-need to confirm).

Respectfully Submitted,

Eugene Kramer, Coord.