

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC
CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

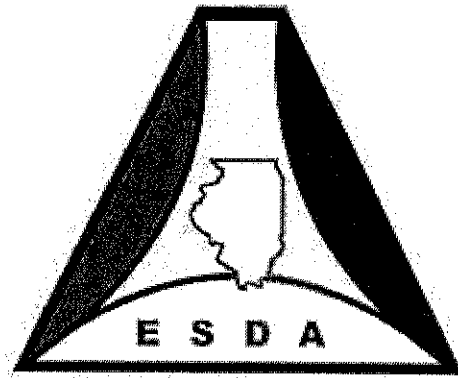
<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com
Village Hall will be open to the public for this meeting

REGULAR BOARD MEETING AGENDA – FEBRUARY 21, 2023 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. February 6, 2023 – Board Meeting Minutes – **Unavailable**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for February 21, 2023 – **Exhibit A**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Unavailable**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances
16. Old Business
17. New Business
 - 17 – 1. Hire of Mitchell Huebner as a Full-Time Police Officer
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, February 15, 2023 – 5:30 p.m. – **Exhibit B**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, February 15, 2023 – 5:45 p.m. – **Exhibit C**
 - 19-2a. Recommend Payment of Haier Plumbing & Heating Pay Request #17 in the amount of \$243,415.90 – **Exhibit D**
 - 19-2b. Recommend Haier Plumbing & Heating Change Order #4 not to exceed \$22,119.28 – **Exhibit E**
 - 19-2c. Recommend Approval of Project #23-01: Itron AMR System Upgrade in the amount of \$34,109.50 – **Exhibit F**
 - 19 – 3. Streets Committee Meeting – Wednesday, February 15, 2023 – 6:00 p.m. – **Exhibit G**
 - 19-3a. Recommend Anchor Industries Quote for Purchase of 4 Funbrellas at a cost of \$8,588.00 – **Exhibit H**
 - 19-3B. Recommend C.J. Schlosser & Company’s Audit Proposal for approval – **Exhibit I**
 - 19 – 4. Finance Committee Meeting – Tuesday, February 21, 2023 – 5:30 p.m. – **Unavailable**
 - 19 – 5. Legal/Ordinance Committee Meeting – Tuesday, February 21, 2023 – 5:45 p.m. – **Unavailable**
 - 19 – 6. Personnel/Police Committee Meeting – Tuesday, February 21, 2023 – 6:00 p.m. - **Unavailable**
20. Upcoming Meetings
 - 20 – 1. Board Meeting – Monday, March 6, 2023 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].



Freeburg ESDA Report for Mayor
And
Village Board of Trustees
February 21, 2023

1. Communications Assistance Phil Carreon and I conducted the Statewide Outdoor Tornado Siren and communications systems testing on Tuesday Feb. 7, 2023. Public Service Director John T., advised his men at each siren site report sirens operated well.
2. Sent notifications on Feb. 14, 2023 to all Village Board members, member, schools, and public safety departments of Freeburg as it related to the NES severe Weather threat related to "high winds" and the NWS high wind advisory issued that covered the area.
3. Assistant ESDA communications officer and ARS Phil Carreon conducted the Tuesday evening ARES Countywide communications net on Tuesday Feb. 14th and Coord. Kramer conducted the ARES Countywide net on Tuesday Feb.7th then scheduled for Feb,21, and 28, 2023.
4. Coord. Kramer to schedule handout "Severe Weather Preparedness" FEMA and NWS material to District 70, 77, St. Joseph schools prior to the end of the month.
5. Monitored the IARU, Region 2 HF band communications for any "relay radio traffic" from the affected areas of Turkey and Syria on 28.540 mHz, 3.777 mHz, and 7.092 mHz related to emergency assistance and/or supply issues about the earthquake affected area; shared time segments beginning Mid Feb., for the Midwest area.
6. Keeping in contact with Village Admin. on status of Federal Signal Corp., reimbursement status of one of our newest tornado siren units to be returned shipment for percentage reimbursement.

7. Awaiting Motorola Solutions (Communications) to advise when the new portable battery chargers and spare batteries will be shipped for the new APX series portable radios assigned to Mayor and Coordinator.
8. During the High Wind Advisory alert issued by St. Louis NWS office for Feb. 14, 2023, contacted NWS on our 45 mph wind gust at 3:48 CST. Both ESDA office anemometer and Coord.'s home unit were within 5 mph of their readings.
9. NWS St. Louis sent reminders to all EMA/ESDA Coordinators about Sever Weather Preparedness week in Ill. and Mo. On March 6- 10, 2023.

Respectfully submitted,

Gene Kramer
ESDA Coordinator

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING (Blaies/Albers/Heap/Meehling) Wednesday, February 15, 2023 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, February 15, 2023 by Chairperson Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling (absent), Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Bob Kaiser, Trustee Ray Matchett, Public Works Director John Tolan, Head Lineman Shane Krauss, Zoning Administrator Matt Trout (absent), Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of January 11, 2023 Minutes: Trustee Denise Albers motioned to recommend to the full Board approval of the January 11, 2023 minutes, and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss reported a tree trimmer dropped a tree limb on our wire, and it happened again the next day. Julie is working with Officer Ruhmann on this claim. Shane stated we had a city-wide outage on January 23rd. The power went out at 3:24 p.m., the first circuit was on at 3:44 p.m., and the last circuit went on at 3:54 p.m.
3. IMEA Energy Efficiency Grant: Shane completed the final walk through on Ace Hardware's project on February 1st. They should submit their final to IMEA.
4. Generator Upgrades: There are still some tweaks that need to be made to the system.

B. NEW BUSINESS: Shane advised the USEPA is starting to crack down on emissions on generators like the older Worthington we have. John said IMEA has selected 25 engines that are considered an aged unit to test and obtain data to see if they may have problems with the emissions. When you get your air permit, you ou get a 15-minute windows for start up, shut down and malfunction. John said they are going after the 15-minute windows. The Worthington performed okay in the urge tests we had. Tony attended a luncheon where a speaker addressed bringing industry to the state. The speaker spoke about how horrible our utilities are. He hopes this will show the state government how important this issue is. Tony commented our rates are affordable compared to other companies

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Denise Albers motioned to adjourn at 5:45 p.m., and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Julie Polson
Office Manager



Electric Committee Meeting Minutes
Wednesday, February 15, 2023
Page 1 of 1

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Heap/Meehling)
Wednesday, February 15, 2023 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:46 p.m., on Wednesday, February 15, 2023, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling (absent), Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Zoning Administrator Matt Trout (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of January 11, 2023 minutes: *Trustee Mike Heap motioned to recommend to the full Board approval of the January 11, 2023 minutes, and Trustee Mike Blaies seconded the motion.* All voting yea, the motion carried.
2. New Sewer Plant/Sewer Loan – Haier Plumbing & Heating Change Order #4 at a cost of 22,119.28; and Haier Plumbing and Heating Pay Request #17 in the amount of \$243,415.90:

Public Works Director John Tolan advised the garage door is in and the filter building is being painted. They have promised the aeration equipment by the 13th. Now it looks like will be the end of the month if not farther out which is creating a real problem. John is requesting a conference call at the next update meeting to find out what is going on. John discussed Change Order #4. The water main is about 20 feet outside the property fence and was never put in the plans and never included in Haier's bid. They need to run an 8" connection to the water line. Trent confirmed it never made it on the plans. Tony commented anything outside the scope of the project is our responsibility. He further said he is not saying this omission is our responsibility. The change order also includes some SCADA programming changes. The committee discussed running the water line ourselves but did not want to hold the project up. Village Administrator Tony Funderburg said we have about \$330,000 for issues that come up like this and have spent under \$50,000. John said there will be a couple changes coming up and confirmed we have kept the changes order to a minimum. We received another invoice from Burns & McDonnell in the amount of \$25,436.04, and Tony advised he needs time to review the invoice before any action can be taken.

Trustee Mike Blaies motioned to recommend to the full Board Haier Plumbing Pay Request #17 in the amount of \$243,415.90 for approval, and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Trustee Mike Blaies motioned to recommend to the full Board approval of Change Order #4 not to exceed \$22,119.28, and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Water/Sewer Committee Meeting
Wednesday, February 15, 2023
Page 1 of 2

3. Sewer issues: No issues to report.
 4. FSH Minutes: John advised the SLM President came to the last FSH meeting to further explain the issue that happened where only Freeburg was told to conserve water. The SLM President agrees that all future notices should come from SLM.
 5. Water System Study: John spoke to Scott who advised the funding notices were sent to EPA. The plan will be for it all to be approved, and it is up to us how we want to spend the money and break out the phases. Tony said right now we are going to work through the first four items. Tony is hoping there is a chance some of the grant money might become available.
 6. Repair/Replace Sewer Main East and West Apple: Item can be taken off the agenda. John is going to meet with Volkert to set up a plan to bid out lining projects for the next five years.
- B. NEW BUSINESS:** John advised we purchased our ITRON meter reading system in 2008 and it is no longer supported by them. It is starting to fail, and Tony recommends we do this now. Jane is having problems loading data to the billing software. This system reads both the water and electric meters. The cost for the upgrade would be \$32,814.50.


Trustee Mike Heap motioned to recommend Project #23-01 – Itron AMR System Upgrade to the full Board in the amount of \$34,109.50 and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

John reported we collected our first set of UCMR samples and sent them to EPA last week. We also collected THM samples today. Our water guys replaced hydrants at E. Mill/Cherry and Park St., repaired hydrants on Railroad and River King and installed several water services.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Heap motioned to adjourn the meeting at 6:11 p.m., and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*


Julie Polson,
Office Manager



Contractor's Application for Payment No. 17

Application Period: December 26, 2022 - January 20, 2023	Application Date: Monday, January 23, 2023	
From (Contractor): Haier Plumbing & Heating, Inc.	Via (Engineer): Burns & McDonnell Engineering	
Contractor's Project No.: 1185FWW.	Engineer's Contract Number:	

Change Order Summary

Approved Change Orders Number	Additions	Deductions
Total changes approved in previous months by Owner	\$27,358.38	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$27,358.38	\$0.00
NET CHANGE BY CHANGE ORDERS	\$27,358.38	

Application For Payment

- 1. ORIGINAL CONTRACT PRICE \$11,237,000.00
- 2. Net Change By Change Order \$27,358.38
- 3. Current Contract Price (Line 1+2) \$11,264,358.38
- 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$9,015,554.56
- 5. RETAINAGE:
 - a. 10.00% X \$9,015,554.56 Work Completed \$781,952.92
 - b. 10.00% X \$119,602.58 Stored Material \$119,602.58
 - c. Total Retainage (Line 5a + 5b) \$901,555.50
- 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$3,143,999.06
- 7. LESS PREVIOUS REQUESTS (line 6 from prior Application) \$7,870,583.16
- 8. AMOUNT DUE THIS APPLICATION \$243,415.90
- 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 6 above) \$3,150,359.32

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$243,415.90
 (Line 8 or other - attach explanation of the other amount)

is recommended by: Jeff Barnard 2/1/23
 (Engineer) Jeff Barnard, PE; Burns & McDonnell (Date)

Payment of: \$243,415.90
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____
 (Owner) Village of Freeburg (Date)

Approved by: _____
 Funding Agency (if applicable) _____ (Date)

By: Mona Menze Date: 1/23/2023

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		FREEBURG WWTP IMPROVEMENTS 2021										Application Number: 17			
Application Period:		December 26, 2022 - January 20, 2023										Application Date: Monday, January 23, 2023			
A		B					C					E	F		G
		Scheduled Value					Work Completed						Materials Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	
No.	Item Description	Bid Item Quantity	Unit	Unit Price	Total Bid Value	Qty Installed	Value of Work Previously Installed	Qty Installed	Value of Work Installed to Date	Materials Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)			Balance to Finish (B-F)
1	Mobilization	1	LS	\$630,500.00	\$630,500.00		\$630,500.00				\$630,500.00	100.00%	\$45,840.00		
2	Demolition	1	LS	\$66,000.00	\$66,000.00		\$20,160.00				\$20,160.00	30.55%			
3	Waterstops	1	LS	\$24,200.00	\$24,200.00		\$24,200.00				\$24,200.00	100.00%			
4	Influent Screen Building Concrete	1	LS	\$136,125.00	\$136,125.00		\$136,125.00				\$136,125.00	99.00%	\$1,375.00		
5	Anaerobic Basin Concrete	1	LS	\$78,000.00	\$78,000.00		\$78,000.00				\$78,000.00	100.00%			
6	Aeration Basin Concrete	1	LS	\$554,400.00	\$554,400.00		\$554,400.00				\$554,400.00	99.00%	\$5,600.00		
7	Blower Canopy Concrete	1	LS	\$20,300.00	\$20,300.00		\$20,300.00				\$20,300.00	100.00%			
8	Splitter Basin Concrete	1	LS	\$35,000.00	\$35,000.00		\$35,000.00				\$35,000.00	100.00%			
9	Filter Building Concrete	1	LS	\$208,900.00	\$208,900.00		\$208,900.00				\$208,900.00	99.00%	\$2,089.00		
10	Clarifier Basins Concrete	1	LS	\$250,000.00	\$250,000.00		\$240,000.00				\$240,000.00	96.00%	\$10,000.00		
11	Sludge Holding Basin	1	LS	\$104,500.00	\$104,500.00		\$104,500.00				\$104,500.00	100.00%			
12	Admin. Building Concrete	1	LS	\$120,000.00	\$120,000.00		\$114,940.68				\$114,940.68	95.76%	\$5,059.32		
13	Box Culvert Wing Walls	1	LS	\$25,568.00	\$25,568.00		\$25,568.00				\$25,568.00	100.00%			
14	Reinforcement Bar	1	LS	\$608,400.00	\$608,400.00		\$608,400.00				\$608,400.00	100.00%			
15	Brick and Block	1	LS	\$173,788.00	\$173,788.00		\$154,671.32				\$154,671.32	89.00%	\$19,116.68		
16	Hollowcore	1	LS	\$70,450.00	\$70,450.00		\$67,375.40		\$3,074.60		\$70,450.00	100.00%			
17	Miscellaneous Metals	1	LS	\$175,270.00	\$175,270.00		\$13,560.00			\$93,258.00	\$108,818.00	60.94%	\$66,452.00		
18	Roofing	1	LS	\$100,541.00	\$100,541.00		\$100,541.00				\$100,541.00	100.00%			
19	Door Material	1	LS	\$36,500.00	\$36,500.00		\$14,956.70				\$14,956.70	40.98%	\$21,543.30		
20	Overhead Doors	1	LS	\$50,500.00	\$50,500.00		\$50,500.00				\$50,500.00	100.00%			
21	Glass and Glazing	1	LS	\$51,900.00	\$51,900.00		\$51,900.00				\$51,900.00	100.00%			
22	Interior Drywall & Ceilings	1	LS	\$33,000.00	\$33,000.00		\$33,000.00				\$33,000.00	100.00%			

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		FREEBURG WWTP IMPROVEMENTS 2021										Application Number:	17		
Application Period:		December 26, 2022 - January 20, 2023										Application Date:	Monday, January 23, 2023		
A		B					C					E	F		G
		Scheduled Value					Work Completed						Materials Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	
No.	Item Description	Bid Item Quantity	Unit	Unit Price	Total Bid Value	Qty Installed	Value of Work Previously Installed	Qty Installed	Value of Work Installed to Date	Materials Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)			Balance to Finish (B-F)
23	Tile	1	LS	\$10,350.00	\$10,350.00				\$6,270.00				\$10,350.00		
24	Painting & Coating	1	LS	\$170,039.00	\$170,039.00		\$43,230.00						\$49,500.00		
25	Laboratory Casework	1	LS	\$80,000.00	\$80,000.00								\$62,900.00		
26	Metal Building Systems	1	LS	\$486,180.00	\$486,180.00		\$412,769.50		\$73,410.50				\$486,180.00		
27	Sanitary Plumbing	1	LS	\$118,800.00	\$118,800.00		\$47,064.16						\$47,064.16		
28	HVAC	1	LS	\$192,855.00	\$192,855.00				\$19,536.00				\$19,536.00		
29	Blower Piping	1	LS	\$74,720.00	\$74,720.00		\$17,750.81		\$23,417.90				\$41,169.71		
30	Electrical	1	LS	\$1,700,000.00	\$1,700,000.00		\$1,251,076.17		\$57,213.42				\$1,308,289.59		
41	Integration and Control	1	LS	\$530,000.00	\$530,000.00					\$522,497.28			\$522,497.28		
42	Site Preparation & Earthwork	1	LS	\$241,555.00	\$241,555.00		\$239,497.52						\$239,497.52		
43	Rock/Asphalt Drives	1	LS	\$63,000.00	\$63,000.00		\$31,592.78						\$31,592.78		
44	Concrete Pavement	1	LS	\$94,133.00	\$94,133.00								\$94,133.00		
45	Chain Link Fence	1	LS	\$109,300.00	\$109,300.00								\$109,300.00		
46	Seeding/Site Cleanup	1	LS	\$10,000.00	\$10,000.00								\$10,000.00		
47	Waterline	1	LS	\$73,100.00	\$73,100.00				\$69,445.00				\$69,445.00		
48	Process Piping	1	LS	\$880,300.00	\$880,300.00		\$700,443.89		\$1,050.34				\$701,494.23		
49	Submersible Pumps	1	LS	\$50,000.00	\$50,000.00								\$50,000.00		
50	Slide Gates	1	LS	\$57,800.00	\$57,800.00		\$18,740.00						\$53,346.00		
51	Blowers	1	LS	\$178,520.00	\$178,520.00		\$178,520.00			\$34,606.00			\$178,520.00		
52	Rotary Lob Pumps	1	LS	\$61,000.00	\$61,000.00								\$61,000.00		
53	Screening Equipment	1	LS	\$160,500.00	\$160,500.00		\$160,500.00						\$160,500.00		
54	Liquid Chemical Metering System	1	LS	\$42,300.00	\$42,300.00					\$25,232.00			\$25,232.00		

Progress Estimate - Unit Price Work

Contractor's Application

A		B				C				D				E		F		G
Item		Scheduled Value				From Prev Apps				This Period Completed				Materials Stored		Total Completed and Stored to Date		Balance to Finish
No.	Description	Unit	Unit Price	Total Bid Value	Qty Installed	Value of Work Previously Installed	Qty Installed	Value of Work Installed to Date	Materials Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B-F)						
55	Circular Clarifiers	1	\$287,000.00	\$287,000.00		\$278,395.00			\$457,532.63	\$278,395.00	97.00%	\$8,605.00						
56	Secondary Treatment Equipment	1	\$900,000.00	\$900,000.00						\$457,532.63	50.84%	\$442,467.37						
57	Disk Cloth Filler	1	\$857,000.00	\$857,000.00		\$842,132.50				\$842,132.50	98.27%	\$14,867.50						
58	Precast Structures	1	\$115,000.00	\$115,000.00		\$87,589.95				\$87,589.95	76.17%	\$27,410.05						
59	Box Culvert	1	\$132,731.00	\$132,731.00		\$132,731.00				\$132,731.00	100.00%							
60	Survey Reference Points Addition	1	\$16,790.85	\$16,790.85		\$8,116.00		\$4,026.00		\$12,142.00	72.31%	\$4,648.85						
61	CO #2: COR's 2, 3, 4	1	\$4,535.43	\$4,535.43				\$4,535.43		\$4,535.43	100.00%							
62	COR #3: Change 2" branch line to 6" with hydrant/g.v.	1	\$3,546.11	\$3,546.11				\$3,546.11		\$3,546.11	100.00%							
63	COR #4: Change 8" flange knife g.v. to 8" MJ plug valve	1	\$2,485.99	\$2,485.99		\$2,485.99				\$2,485.99	100.00%							
TOTAL CONTRACT PRICE				\$11,264,358.38		\$7,554,003.35		\$266,525.30		\$1,196,025.91		\$9,015,564.56	\$2,248,803.82					

For (Contract): FREEBURG WWTP IMPROVEMENTS 2021

Application Number: 17

Application Period: December 26, 2022 - January 20, 2023

Application Date: Monday, January 23, 2023

Stored Material Summary

Contractor's Application

For (Contract):		VILLAGE OF FREEBURG, IL - WWTP IMPROVEMENTS 2021					Application Number: 17			
Application Period:		December 26, 2022 - January 20, 2023					Monday, January 23, 2023			
Bid Item No.	Supplier Invoice No.	Storage Location	Description of Materials or Equipment Stored	D		E	Subtotal Amount Completed and Stored to Date (D + E)	F	G	
				Date Placed into Storage (Month/Year)	Stored Previously Amount (\$)					Incorporated in Work Amount (\$)
14	Pay App 2	On-site	Reinforcement Bar - K & N Steel		\$ -		\$ -		\$ -	
16	3751	Engineering	Hollowcore: St. Louis Prestress - engineering		\$ -		\$ -		\$ -	
17	#11143 - Pay App 1, 2, 3	On-site	Miscellaneous Metals: Imperial Metals-misc pieces for Influent Screen Bldg. & Filter Bldg.	2/2022	\$ 93,258.00		\$ -93,258.00		\$ 93,258.00	
25	Pay App 1	At HPH Okawville	Laboratory Casework: Glen Alsbaugh Company, LLC	9/2022	\$ 62,900.00		\$ 62,900.00		\$ 62,900.00	
41	120014566, 120014776, 120014966	At Durkin & HPH office	Integration & Control: DUPRIN-process control system (control panels & flow instrumentation)	7/2022	\$ 522,497.28		\$ 522,497.28		\$ 522,497.28	
48	2031771	On-site	Process Piping: Midwest Muni. Supply (3-18" MJ 90's)	12/2021	\$ -		\$ -		\$ -	
50	RH6772.1	On-site	Slide Gates: Rodney Hunt (slide & weir gates)	12/2021	\$ 34,606.00		\$ 34,606.00		\$ 34,606.00	
51	29760; 30384	Submittals	Blowers: Hardy Pro Air (blowers)	10/2022	\$ -		\$ -		\$ -	
53	81511	On-site	Screening Equipment: Kusters (FBS 400x75/6 and SWP 200x700)							
54	211964	At HPH	Liquid Chemical Metering System: Watson Marlow	12/2021	\$ 25,232.00		\$ 25,232.00		\$ 25,232.00	
55	22086	On-site	Circular Clarifiers: Walker Process Equipment- two RSPS collectors							
56	36109	At EnviroLine	Secondary Treatment Equipment: EnviroLine Co. (aeration equipment)	12/2022	\$ 457,595.83		\$ 457,532.63		\$ 457,532.63	
TOTALS							\$ 1,191,089.11	\$ 4,936.80	\$ 1,196,025.91	\$ 1,196,025.91

Change Order No. 4

Date of issuance: 2/10/2023 Effective Date: _____

Project: WWTP Renovation and Expansion	Owner: Village of Freeburg	Owner's Contract No.:
Contract: WWTP Renovation and Expansion Agreement - Construction		Date of Contract: May 5th, 2021
Contractor: Haier Plumbing and Heating, Inc.		Engineer's Project No.: 113084

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

This Change Order includes the extension of a 8" C900 waterline not accounted for in the original project and the addition of Owner requested PLC and HMI programming changes that were outside the original scope of work. This Change Order includes all work associated with these additions. This Change Order will increase the Contract Price by \$22,119.28 and there will be no changes in Contract Times.

Attachments: (List documents supporting change):

- Change Order Request 5 dated 2/2/2023
- Change Order Request 6 dated 1/18/2023 and supporting backup.
- Change Order Tracking Log is attached for ease of reference.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
----------------------------------	----------------------------------

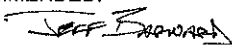
Original Contract Price: \$ <u>11,237,000</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>N/A</u>
--	--

<input type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>3</u> : \$ <u>27,358.38</u>	<input type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>3</u> : Substantial completion (days): <u>244</u> Ready for final payment (days): <u>244</u>
--	--

Contract Price prior to this Change Order: \$ <u>11,264,358.38</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>July 5th, 2023</u> Ready for final payment (days or date): <u>September 4th, 2023</u>
---	--

<input type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] of this Change Order: \$ <u>22,119.28</u>	<input type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] of this Change Order: Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>N/A</u>
--	--

Contract Price incorporating this Change Order: \$ <u>11,286,477.66</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>July 5th, 2023</u> Ready for final payment (days or date): <u>September 4th, 2023</u>
--	---

RECOMMENDED: By: <u></u> Engineer (Authorized Signature) Date: <u>2/10/2023</u>	ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED: By: _____ Contractor (Authorized Signature) Date: _____
Approved by Funding Agency (if applicable): _____ Date: _____		

Contract No.	113084
Project Name	WWTP Renovation and Expansion
Owner	Village of Freeburg, IL
Engineer	Burns & McDonnell Engineering Company, Inc.
Contractor	H&E Plumbing & Heating, Inc

Construction Change Order Tracking Log

CO #	Description	Release Date	Contractor Return Date	Approved Date	Proposed Cost	Approved Cost	Contract Value	Proposed Days Added	Approved Days Added	Substantial Completion Date	Final Completion Date
1	Survey Reference Points Addition	2/11/2022	3/1/2022		\$ 16,790.85	\$ 16,790.85	\$11,253,790.85	0	0	11/3/2022	1/2/2023
2	CORe 2, 3, 4	8/18/2022	8/18/2022		\$ 10,567.53	\$ 10,567.53	\$11,264,358.38	0	0	11/3/2022	1/2/2023
3	Material Delay - Time Extension	12/30/2022			\$	\$	\$11,264,358.38	244	244	7/5/2023	9/4/2023
4	8" Waterline Extension and PLC and HMI Programming Changes	2/10/2023			\$ 22,119.28	\$ 22,119.28	\$11,286,477.66	0	0	7/5/2023	9/4/2023
Total					\$ 49,477.66	\$ 49,477.66	\$11,286,477.66				



301 North Elkton Street - P. O. Box 400 - Okawville, IL 62271
 Phone: 618-243-5908 - Fax: 618-243-5900

**VILLAGE OF FREEBURG, IL - WASTEWATER
 TREATMENT PLANT IMPROVEMENTS
 1185FWW - CHANGE ORDER REQUEST #5**

TO: Trent Hollis, Burns & McDonnell
 E-mail: thollis@burnsmcd.com

DATE: 2-Feb-23
 REVISED

RE:	Extend 8" C900 (instead of ductile iron) waterline outside gate and add valve			
The amount claimed below covers all known amounts (direct, indirect, and consequential) to which we are entitled as a result of this event.				
PRIME CONTRACTOR'S WORK				
1	DIRECT MATERIALS		\$ 6,882.92	
2	SALES TAX ON MATERIALS	6.25%	N/A	
3	SUBTOTAL - PRIME MATERIALS			\$ 6,882.92
4	DIRECT LABOR (12 hours Laborer, Plumber, 2 Operators)		\$ 5,160.00	
5	SUBTOTAL - PRIME LABOR			\$ 5,160.00
6	RENTAL EQUIPMENT		\$ -	
7	SALES TAX ON RENTAL EQUIPMENT	6.25%	N/A	
8	EQUIPMENT OWNERSHIP & OPERATING EXPENSE		\$ 2,010.00	
9	SUBTOTAL - PRIME EQUIPMENT			\$ 2,010.00
10	SUBTOTAL (ADD LINES 3, 5 & 9)			\$ 14,052.92
<i>Prime Remarks: Included in the material price on Line 1 is cost of granular backfill @ \$1,500.00.</i>				
SUBCONTRACTOR'S WORK				
11	SUBTOTAL			\$ -
<i>Sub's Remarks:</i>				
SUMMARY				
12	PRIME CONTRACTOR'S WORK (from Line 10)			\$ 14,052.92
13	SUBCONTRACTOR'S WORK (from Line 11)			\$ -
14	FEE ON PRIME CONTRACTOR'S WORK	15.00%	\$ 2,107.94	
15	FEE ON SUBCONTRACTOR'S WORK	5.00%	\$ -	
16	15% FOR DELETED WORK	15.00%		
17	SUBTOTAL (ADD LINES 12 - 16)			\$ 16,160.86
18	UNIT PRICE WORK			\$ -
19	BOND	1.00%		\$ 161.61
20	TOTAL COST (ADD LINES 17, 18, and 19)			\$ 16,322.47





301 North Elkton Street - P. O. Box 400 - Okawville, IL 62271
 Phone: 618-243-5908 - Fax: 618-243-5900

**VILLAGE OF FREEBURG, IL - WASTEWATER
 TREATMENT PLANT IMPROVEMENTS
 1185FWW - CHANGE ORDER REQUEST #6**

TO: Trent Hollis, Burns & McDonnell
 E-mail: thollis@burnsmcd.com

DATE: 18-Jan-23

RE:	PLC AND HMI PROGRAMMING CHANGES			
The amount claimed below covers all known amounts (direct, indirect, and consequential) to which we are entitled as a result of this event.				
<u>PRIME CONTRACTOR'S WORK</u>				
1	DIRECT MATERIALS		\$ -	
2	SALES TAX ON MATERIALS	6.25%	N/A	
3	SUBTOTAL - PRIME MATERIALS			\$ -
4	DIRECT LABOR		\$ -	
5	SUBTOTAL - PRIME LABOR			\$ -
6	RENTAL EQUIPMENT		\$ -	
7	SALES TAX ON RENTAL EQUIPMENT	6.25%	N/A	
8	EQUIPMENT OWNERSHIP & OPERATING EXPENSE		\$ -	
9	SUBTOTAL - PRIME EQUIPMENT			\$ -
10	SUBTOTAL (ADD LINES 3, 5 & 9)			\$ -
<i>Prime Remarks: Included in the material price on Line 1 is cost of granular backfill @ \$1,500.00.</i>				
<u>SUBCONTRACTOR'S WORK</u>				
11	SUBTOTAL			\$ 5,220.00
<i>Sub's Remarks: (see attached from Durkin)</i>				
<u>SUMMARY</u>				
12	PRIME CONTRACTOR'S WORK (from Line 10)			\$ -
13	SUBCONTRACTOR'S WORK (from Line 11)			\$ 5,220.00
14	FEE ON PRIME CONTRACTOR'S WORK	15.00%	\$ -	
15	FEE ON SUBCONTRACTOR'S WORK	5.00%	\$ 261.00	
16	15% FOR DELETED WORK	15.00%		
17	SUBTOTAL (ADD LINES 12 - 16)			\$ 5,481.00
18	UNIT PRICE WORK			\$ 261.00
19	BOND	1.00%		\$ 54.81
20	TOTAL COST (ADD LINES 17, 18, and 19)			\$ 5,796.81

	<p align="center">Project Change Request WWTP Renovation and Expansion</p>	
<p align="center">Revision 0</p>	<p align="center">Village of Freeburg IL</p>	<p align="center">Page 1 of 3</p>

Project #: N3-21-1

Reference: Freeburg IL WWTP – Project Change Request

Submitted by: Kyle Jaskulske

January 5, 2023

Adam Rossel
Project Manager
Haier Plumbing and Heating Inc
301 N Elkton St, Okawville, IL 62271
(618) 243-5908

Mr. Rossel,



We appreciate the opportunity to submit this Change order Request for the WWTP Renovation and Expansion Project for the Village of Freeburg IL.

If you have any questions or require any additional information, please feel free to give me a call at 314-842-5335.

Sincerely,

Kyle Jaskulske- Sr Controls Engineer

Village of Freeburg IL
WWTP Renovation and Expansion

	Project Change Request WWTP Renovation and Expansion	
Revision 0	Village of Freeburg IL	Page 2 of 3

Project Change Request Summary

The scope of this Change Request includes Durkin provided equipment and labor to add these items to the WWTP Renovation and Expansion.

These items were not included in the original scope of work for the N3-21 Village of Freeburg IL WWTP Renovation and Expansion, and are now requested in support of the requests made by the customer

1.0 Scope



Durkin will provide PLC and HMI Programming changes and Startup and Commissioning services for the following:

- Add Confirmations to Operator HMI Entries.
 - Customer to provide a list of Critical items that will require confirmation
 - Implement a requested strategy of limiting certain entries to a higher access level.
- Revise the Control Logic for Out of Service Functionality
 - Faulted equipment to be manually taken out of service by the Operator via the SCADA HMI
 - SCADA System will be unable to control equipment that is "Out of Service"
 - Alarms are also prevented for associated equipment
 - Equipment will still require proper Lock-out Tag-out procedures due to local control still being available
 - Equipment to attempt "Auto Reset" of faults and Restart when a power loss occurs
- Add Automatic Wasting Time Selection Function
 - Add Programming and HMI objects to allow user to enter a time of day to start wasting as well as entry for the duration of the process.

2.0 Pricing

Changes as noted above **\$5,220**

Village of Freeburg IL
 WWTP Renovation and Expansion

	<p align="center">Project Change Request WWTP Renovation and Expansion</p>	
<p align="center">Revision 0</p>	<p align="center">Village of Freeburg IL</p>	<p align="center">Page 3 of 3</p>

3.0 Terms and Conditions

3.1 Bid Validity

N/A – This is a Change Request for WWTP Renovation and Expansion.

3.2 Payment Terms

The payment terms are Net 30 from time of invoicing.
Change Order amount will be added to project payment schedule.

3.3 Delivery

Per confirmation of delivery upon approval/PO. Estimated at 2-3 weeks to complete.

3.4 Method and Terms of Shipment

The method of shipment is "best-way". If you have a preferred carrier, please provide shipping account information to Durkin. The freight terms of shipment are Pre-Pay & Add.

3.5 Taxes

Any applicable taxes are not included in this proposal.

3.6 Hardware Warranties

Durkin passes the manufacturer's warranty to the customer.

3.7 Purchase Order

Please address your purchase order to:
Durkin, Inc.
12951 Gravois Road
St. Louis, MO 63127
Project M20-20-X change order

Please e-mail or fax your purchase order to the attention of Ann Clark.
E-Mail: cclallies@Durkininc.com
Fax Durkin, Inc. fax number is (314) 842-8777

Village of Freeburg IL
WWTP Renovation and Expansion

VILLAGE OF FREEBURG

Project Request Form

Request Date:	Feb. 15th 2023	Priority:	Low / Medium High / Urgent
Project Title:	Itron software & meter reading equipent	Project Sponsor:	John Tolan
Project Address:		Budget Year:	22/23

Funding Sources: (Circle One) Tax Increase Rate Increase Requires Referendum Grant Bond Issue MFT Study Needed Loan *Current Budget*

Department: (Circle) **Electric** **Water** **Sewer** Streets Police/ESDA Other Admin Pool

Percentage: Y3 Y3 Y3

Projected Construction Cost:	\$34,109.50	Proposed Start Date:	
Projected Design Engineering Cost:		Proposed Completion Date:	
Projected Construction Engineering Cost:		Need:	

Project Description: Itron no longer supports our current meter reading software and equipment. Our current system was purchased around 2008. We have been experiencing problems with meter reading, unit/software freezing up, problems off loading data to the billing software, etc. The proposed system is/will be compatabile if the Village would decide to upgrade to a fixed meter reading system. We use the Itron system because it has the capability to read both water and electric meters.

Requested IT Services:

Extra Information: The cost will be spread across the water, sewer and electric department budgets.

Vendor Information:

Requestor's Signature [Signature] Date 2/15/23

Project Review Committee Only Below this Line

Project Review Committee: Public Works

Decision: Approved Rejected Date 2/15/23
Sent to board on 2/21/23

Supervisor's Signature _____ Date _____

Comments:



P.O. Box 547, 91 Southwest One Blvd., Benton, KY 42025
 Phone: (270) 527-3293 • Toll-Free: 1-800-455-3293
 FAX: (270) 527-3132 • www.united-systems.com

United Systems & Software, Inc. (USS) is a software development firm that specializes in providing end-to-end computer solutions for local government and utilities. Founded in 1977, USS now serves nearly 1,000 customers within an eighteen-state region. We are recognized as an Itron Business Partner and a Microsoft Certified Partner and we are proud of our affiliations with all of these world-class technology leaders.



Quotation For: John Tolan

Dec. 20, 2022

City of Freeburg, IL
 Ph: 618-539-5545 ~ Email: jtolan@freeburg.com

Prices guaranteed for 90 days. Please consider the following:

Drive-by & Handheld Radio Meter Reading: (AMR)

Your current billing software Itron Software Interface will work with this System Upgrade.

Qty	Product/Service Description	Unit Price	Ext Price
Itron Choiceconnect AMR Meter Reading Solution:			
1	Itron MC4Core Mobile Unit for Automatic Drive By Meter Reading Includes GPS Mapping, Data logging Support, Rugged 10" FZ-G2 Win10 Tablet, 1-year Itron Hardware Warranty: 3-year Tablet Warranty, Tablet requires 3 rd party vehicle mount, typically \$200 to \$600 (not included).	\$19,995.00	\$ 19,995.00 ____
1	Itron Mobile Radio. 1 year warranty, 2 nd yr maint: \$186 ea. Use with existing Windows, iOS, Android devices for walk-by meter reading & programming.	\$ 2,795.00	\$ 2,795.00 ____
1	Itron 5% Temp Surcharge	5%	\$ 1,139.50 ____
1	Itron Temetra Software Annual Subscription (<2,500 meters) Does not include Itron Annual Fee of \$5,150. Billed directly from Itron.	\$ 3,900.00	\$ 3,900.00 ____
1	Itron Technical Services: ESTIMATED: 16 hours remote setup & 16 hours onsite. Service \$175/hr, Travel \$170/trip(24@\$175, 1@\$510, 1@\$275) Actual Services rendered will be billed.		\$ 4,985.00 ____
Itron AMR System Upgrade Total:			\$32,814.50

Optional Items:

1	United Systems Annual Support Contract. Unlimited Remote Phone/Internet Support.		\$ 1,295.00 ____
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Continued Next Page



P.O. Box 547, 91 Southwest One Blvd., Benton, KY 42025
Phone: (270) 527-3293 • Toll-Free: 1-800-455-3293
FAX: (270) 527-3132 • www.united-systems.com

General- Prices do not include shipping and/or sales tax (if applicable). This quotation shall remain firm for ninety (90) days from the quotation date, unless modified in writing by USS prior to USS acceptance. All related invoices shall be paid on a Net 10 Day basis. All services are to be delivered during USS' standard service window (8AM-4:30PM, Monday thru Friday, excluding USS Holidays).

AGREEMENT TERMS & CONDITIONS

Both parties agree to the following terms and conditions as related to the software, hardware and services outlined within this Sales Order outline:

1. This quotation shall remain firm for ninety (90) days from the date submitted, unless modified in writing by USS prior to USS acceptance.
2. This quotation supersedes all previous quotations, and all previous quotations are null and void.
3. Acceptance of this Agreement also requires the client to execute Itron's Indirect Sales Agreement.
4. The Client will be billed upon shipment or delivery of products/services. All related invoices shall be paid on a 'Net 10 day' basis.
5. The system, which may include both equipment and software, includes the manufacturer's warranty. Warranty services will be provided on a mail-in depot basis with the manufacturer's warranty provisions prevailing. See Itron's End User License Agreement (EULA) for warranty durations on each system component.
6. Delivery shall be within 30-90 days. USS shall not be responsible for any delays beyond its control. Quotations do not include related shipping and/or sales tax, if applicable.
7. USS shall not be liable for any consequential damages arising out of the use of the system.

USS and the client understand and agree to the terms and conditions as outlined. Client acknowledges that Client has read this Agreement, understands it, and agrees to be bound by its terms. Client further agrees this is the complete and exclusive statement of Agreement between the parties, which supersedes all implied, oral, and written communications between the parties relating to this Agreement.

This Agreement shall be effective when signed by both parties.

This Agreement is entered into as of this ____ day of _____, 2022.

United Systems & Software, Inc.

City of Freeburg, IL

[Signature] / ACCOUNT MANAGER

By/Title: _____

By:/Title _____

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Albers/Heap/Kaiser)
Wednesday, February 15, 2023 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:12 p.m., on Wednesday, February 15, 2023, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling (absent), Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Zoning Administrator Matt Trout (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guest present: Janet Baechle. There were no guests present via Zoom.

POOL: A. OLD BUSINESS:

1. Pool Safety Cover: Crew Leader Bob Jenkins advised the pool cover should be delivered in about two weeks. Bob has not found anyone to repair it including the place we are buying it from.

B. NEW BUSINESS:

1. Lifeguard Hires: We are advertising for lifeguards.
2. FCHS Post Prom Donation Request: The committee agreed to donate a 10-visit pass to the pool for this event.
3. Freeburg FFA Alumni Pork Chop Dinner Donation Request: Julie will check with them to see if they will accept a pool pass rather than a monetary donation.

Village Administrator Tony Funderburg advised we need to replace two of the umbrellas but would like to order four and keep two on hand. We are in need of them and the price will go up within 30 days. The committee agreed to the purchase of four Funbrellas at a cost of \$8,588.

Tony advised we are looking into the Paid Leave for All Workers Act that was passed by the Illinois legislature recently. This would require employers to provide their employees working up to 40 hours of paid leave that they can take for any reason during a 12-month period. Tony also mentioned that there is a chance that there will be a centralized data storage system for officers' body cameras.

STREETS: A. OLD BUSINESS:

1. Approval of January 11, 2023 Minutes: Trustee Denise Albers motioned to recommend to the full Board approval of the January 11, 2023 Minutes, and Trustee Bob Kaiser seconded the motion. All voting yeas, the motion carried.
2. E. Drainage Problem Areas/Stormwater Run-Off: John advised we have a crew working on Old Fayetteville Road from Woodview to Lakeview to ditch the area in order to get the water to flow. We will also be working on some culverts on Mill Street that the trash truck has smashed.

Street Committee Meeting Minutes
Wednesday, February 15, 2023

Page 1 of 2

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

3. Customer Issues: John advised he and Bob met with an IDOT engineer and Eric Trentman. The front of the parking lot in front of Garys and Shaffers is starting to sink. It dropped about 3 – 4 inches coming off the apron. The storm sewer is very shallow, and there doesn't seem to be a problem there. The village will camera that section and go from there. Stop signs were installed at Apple/Vine. Bob said they have been replacing a lot of stop signs and street signs. He stated John has been very helpful with everything.
4. Wolf Road Project: Mayor Speiser said the East/West Gateway meeting is next Wednesday morning. Tony advised Mr. Despain did not show up for his court appearance today.
5. MFT: John will meet with Oates tomorrow to review the FY23-24 funding and set the numbers. He wants to focus more on concrete and cut back on oil. He wants to talk to Oates about addressing the roads in Savanna Oaks as a special project. We will have to close out the 22-23 MFT program with TWM.

John met with our new insurance agent who advised we will need filing cabinets for our shop and power plants.

B. NEW BUSINESS:

1. FY24 Budget: Tony provided the budget for everyone's review, and no decisions are being made tonight. He would like to highlight the capital reserves of \$60,000 in admin. He said if we want to do all of our projects, we would only need \$60,000 instead of his normal amount of \$200,000. Tony has cleaned up and combined some of the line items. He has put a vehicle and in-car/body cameras in the police fund. In Streets, Tony budgeted \$95,000 for the projects John would like to work on. Tony said we have needed a backhoe for a while and it is included in this budget as a 3-year loan. We also need to replace a mower that would also be financed. Tony advised the updated agreement sheet is also included with the budget. Tony advised the TIF has been dissolved but is not closed. There are funds accruing interest every day. We are waiting on the county to give us the breakdown on the disbursement of the funds, and then we will issue a check to the taxing bodies. He advised the board of the creation of the community relations fund. In ESDA, there will be a deduction to return the siren at \$5,000. In MFT, these numbers are our best estimate since MFT isn't approved until later. In water, we know there will be a rate increase at some point in the future. Tony does not want to raise rates until we know what the true costs are going to be. The equipment purchases were included and a new line item for lab fees was added to water and sewer. Electric previously budgeted for a forester truck, and are now looking for a truck around \$20,000. Tony has asked Matt to review the pool fees to see if we need to raise rates.

Tony provided the attorney's invoices for the committee's review. He also advised that our audit contract has expired and has reviewed C.J. Schlosser's proposal with Trustee Albers. We went out to bid three years ago. Trustee Albers said they do a good job for us, and their cost is affordable. The committee was in agreement to move forward with C.J. Schlosser's proposal.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Denise Albers motioned to adjourn the meeting at 7:01 p.m., and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.


 Julie Polson
 Office Manager



PO Box 7105
 Indianapolis, IN 46207
 Tel 812-867-2421
 Fax 812-867-1429 (Pool Covers/Awnings)
 Fax 812-867-0547 (Tents)

Page number 1 of 1
 Quote Date 1/5/2023
 Quotation # SQ-00191980-2
 Quote Name **Funbrellas**
 PO #
 Sales person BETH BROWN
 Terms: Deposit Balance Before Ship

Contact:
 JULIE POLSON
 Phone # 618-539-5705
 JPolson@freeburg.com

Quote

Bill to: 909188
 VILLAGE OF FREEBURG
 14 SOUTHGATE CENTER
 Freeburg, IL 62243
 USA
 Phone # 618-539-5705
 Fax # 618-539-5590

Schedule:	
Ship method	
Route:	
Special handling:	
Ship early:	No

Ship to: 909188
 VILLAGE OF FREEBURG
 14 SOUTHGATE CENTER
 Freeburg, IL 62243
 USA
 Phone # 618-539-5705
 Fax # 618-539-5590

Order line	Item number	Description	Quantity	Unit price	Discount	Net price	Extended price
1.0000	8631140C	FUNBRELLA 20ft Classic Tempotest Top Only, Fabric: TBD To Be Determined	4.00	2,147.00	0.00	2,147.00	8,588.00

2022 PRICING - 2023 PRICING COMING SOON
QUOTE DOES NOT INCLUDE FREIGHT.

QUOTE UPDATED 2/14/2023.
QUOTE GOOD FOR 30 DAYS.

Subtotal	8,588.00
Freight	0.00
Sales tax	0.00
Total	8,588.00

****Beginning early 2023, orders paid by credit card will have a surcharge applied****

FOB Evansville, IN



David M. Bartosiak
Cindy A. Tefteller
Kevin J. Tepen

February 1, 2023

Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

We are pleased to confirm our understanding of the services we are to provide the Village of Freeburg for the years ended March 31, 2023, 2024, and 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Village of Freeburg as of and for the years ended March 31, 2023, 2024, and 2025. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) GASB Required Supplementary Pension Information

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining nonmajor fund statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

As part of our planning, we have identified as a significant risk of material misstatement, any estimate made in the determination of net income.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the Village in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designing an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

Kevin Tepen is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in June and to issue our reports no later than October 31.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$10,800, \$11,100, and \$11,400 for the years ended March 31, 2023, 2024, and 2025. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

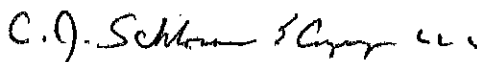
The above fee doesn't include costs associated with performing a Single Audit in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The additional fee to complete the Single Audit would be \$1,500 to \$3,000 depending on the complexity of the audit requirements of the federal funds received. This would only apply if you spent in excess of \$750,000 in any given year.

Reporting

We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village of Freeburg. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Village of Freeburg and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



C. J. Schlosser & Company, L.L.C.

RESPONSE:

This letter correctly sets forth the understanding of the Village of Freeburg.

Management signature: _____

Title: _____

Date: _____