

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – FEBRUARY 20, 2024 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. February 5, 2024 – Board Meeting Minutes – **Exhibit A**
5. Finance
6. Treasurer's Report
7. Attorney's Report
8. ESDA Report – ESDA Report for January 16, 2024 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer's Report – **Exhibit C**
 - 10 – 2. Combined Planning and Zoning Board Memorandum – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
 - 14 -1. Resolution #24-03: A Resolution Authorizing the Village to Enter into and the Mayor to Execute a Professional Service Agreement with Midwest Underground, LLC for 2023 Sewer Video & Inspection – **Exhibit E**
15. Ordinances
16. Old Business
17. New Business
18. Appointments
 - 18 – 1. Appoint John Tolan to the FSH Water Commission
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, February 14, 2024 – 5:30 p.m. – **Exhibit F**
 - 19-1a. Recommend Approval to send 2 people for CDL Training at the cost of \$4,600 per person – **Exhibit G**
 - 19-1b. Recommend Approval of BHMGM to renew the CAAPP permit for 5 yrs in the amount of \$10,000 – **Exhibit H**
 - 19-1c. Recommend Approval of BHMGM Invoice #E03244-3 in the amount of \$24,605 – **Exhibit I**
 - 19-1d. Recommend Approval of BHMGM Memorandum of Agreement for their monthly retainer of \$1,200 – **Exhibit J**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, February 14, 2024 – 5:45 p.m. – **Exhibit K**
 - 19-2a. Recommend Approval of TWM Invoice #83419 in the amount of \$2,500 -**Exhibit L**
 - 19-2b. Recommend Approval of Volkert Invoice #01601078 in the amount of \$1,543.75 – **Exhibit M**
 - 19 – 3. Streets Committee Meeting – Wednesday, February 14, 2024 – 6:00 p.m. – **Exhibit N**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, February 28, 2024 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, February 28, 2024 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, February 28, 2024 – 6:00 p.m.
 - 20 – 4. Committee as a Whole Meeting – Monday, March 4, 2024 – 6:30 p.m.
 - 20 – 4. Board Meeting – Monday, March 4, 2024 – 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, FEBRUARY 5, 2024 @ 7:30 P.M.

EXHIBIT A
VILLAGE ADMINISTRATOR
Matt Trout
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Michael J. Schutzenhofer
ESDA COORDINATOR
Eugene Kramer
VILLAGE ENGINEER
Tim Pruett, P.E.
VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, February 5, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here, Trustee Dana Miller – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Tuesday, January 16, 2024 for approval.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting Monday, December 18, 2023, and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, January 24, 2024 at 5:30 p.m.

- 1. REVISE OF BOARD LISTS:** Nothing.
- 2. REVIEW OF INVESTMENTS:** Nothing.
- 3. INCOME STATEMENT:** Trustee Carpenter said, Village Administrator Matt Trout is working on the budget, everything seems to be inline.

Village of Freeburg Board Meeting Minutes
Monday, February 5, 2024
Page 1 of 6

TREASURER'S REPORT: Trustee Carpenter stated we have Treasurer Bryan Vogel Treasurer's Reports for August 31, 2023, September 30, 2023, October 31, 2023 and November 30, 2023. Trustee Carpenter said at this time he would like to make a motion.

Trustee Tom Carpenter motioned for the approval of Treasurer's Reports of August 31, 2023, September 30, 2023, October 31, 2023, and November 30, 2023, and Trustee James (Mike) Blaies seconded the motion. All voting aye, motion carried.

FUND AND ACCOUNT BALANCE REPORT:

Nothing.

OLD BUSINESS:

1. Attorney Invoices: We reviewed the Attorney Invoices.
2. Newsletter: Trustee Carpenter stated Office Manager Mary Downen is working on it. If anyone has everything for Mary to add to the newsletter let her know.

NEW BUSINESS:

1. Budget FY2025: Trustee Carpenter said Village Administrator Matt Trout has it pretty much under control. Matt and he got together to discuss the budget. Matt said he is going try to have a hard copy for everyone at the next committee meeting. Matt said he would like to have a Committee As A Whole Meeting on March 4th at 6:00 or 6:30. We would have time to change anything that needed to be change.

TREASURER'S REPORT: Under Finance.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his ESDA Report, for February 5, 2024.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

VILLAGE ENGINEER REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports for February 5th Mayor Speiser asked if anyone has any questions for Tim. Trustee Blaies asked is there anything on the Barbara Murphy project. Tim said he will know about this project soon.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.
RESOLUTIONS: None.
OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, January 24, 2024 at 5:45 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said Village Engineer Tim Pruett told the committee we have a Combined Planning and Zoning Board meeting scheduled for February 13th with the high school's request to oil and chip parking lot. With regards to nuisance properties, he will follow-up on a couple properties.
2. Development Updates: Trustee Miller said, they met with Scooters, initial meeting, they are interested in the property next to the Freeburg pharmacy.
3. Despain Property: Trustee Miller said, as far as the Despain Property our Village Attorney Keck stated the insurance company & their lawyers are involved and have agreed to survey the entire property.
4. Vacation of Village Easement on Regions Bank Property: Trustee Miller said there is nothing new.

NEW BUSINESS:

1. Executive Session Minuets: Trustee Miller stated, we It will be daunting as it has not been done in a while, but need to go through executive session minuets per the state's statues. Once we are caught up, we will establish a schedule going forward.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT F:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, January 24, 2024 at 6:05 p.m.

POLICE:

OLD BUSINESS:

1. Body Camera Update: Trustee Meehling said, Chief Schutzenhofer advised the committee we did training last week. He and Stan trained on Thursday and the officers on Friday.
2. Police Officer Hire Up-date: Trustee Meehling stated we need to continue searching.

We did have retirement party for Laura and Julie, and it was a very nice turn out. Officer Hunter Borger and Officer Andrew Dumstorff received awards from SIPCA on the traffic stop on a suspect who shot someone in Belleville. They were asked to come to the board meeting and be recognized on how proud we are of them. Thank you, officers.

Chief Schutzenhofer summarized the 99 calls since last meeting.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS:

1. CDL: Trustee Meehling said we continue to have a discussion on the CDL requirements. We do have the money in the budget to send 2 people
2. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Trustee Meehling said, nothing new happening there.

NEW BUSINESS:

3. Lifeguard Hires: We discussed the upcoming pool season. Pool Manager Scott is reaching out to ones from last year but we are going to need to hire more.

Trustee Elizabeth (Lisa) Meehling, motioned to post for lifeguards this coming season 2024, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, motion carried.

1. Request from FCHS Music Boosters and Freeburg Library Trivia Night: Trustee Meehling said we had a request from FCHS Music Boosters and Freeburg Area Library Trivia Night. The committee approved donating a 10-day pool pass to both groups.

2. Resident Request for Speed Sign on Kessler/Westview: Trustee Meehling said Public Works Director John Tolan said it was currently in the shop. When it gets fix, we will put it back out there.
3. Resident Request for Speed Signs on Barber Lane: The committee approved putting a speed limit on each side of the road.

GENERAL CONERNS: None
PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting – Tuesday, February 13, 2024 – 6:00 p.m.
Electric Committee Meeting – Wednesday, February 14, 2024 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, February 14, 2024 – 5:30 p.m.
Streets Committee Meeting – Wednesday, February 14, 2024 – 6:00 p.m.
CLOSED IN OBSERVANCE OF PRESIDENT’S DAY – Monday, February 19th, 2024.
Board Meeting – Tuesday, February 20, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES’ COMMENTS:

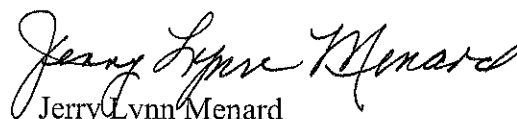
Trustee Tom Carpenter – No thank you.
Trustee Elizabeth Meehling – No thank you.
Trustee Dana Miller – No thank you.
Village Clerk Jerry Menard – No thank you.
Trustee James (Mike) Blaies – No thank you.
Trustee Ramon Matchett, Jr. – No thank you.
Trustee Robert (Bob) Kaiser – No thank you.
Seth Speiser –

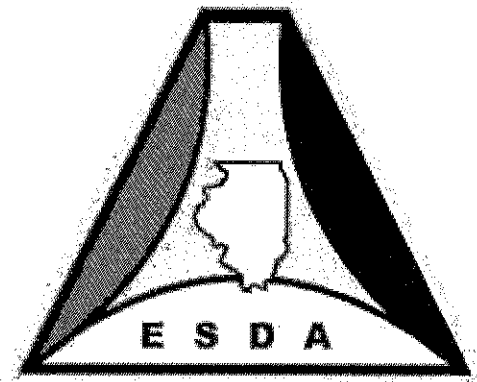
STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.
Public Works Director John Tolan – No thank you.
Village Administrator Matt Trout – No thank you.
Chief of Police Mike Schutzenhofer –
ESDA Coordinator Gene Kramer – Gene became the grim weeper and reported on some bad weather we should be getting.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, February 5, 2024 at 7:43 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



1. Presentation on Freeburg ESDA Severe Weather operations response and safety improvements to Freeburg Rotary Club, request of Mr. Pete Vogel.
2. Conducted county-wide ARES/RACES communications "simplex/point-to=point communications test on Feb. 13, 2024.
3. Provided STL WX Office with additional Freeburg Tribune-Freeburg ESDA-related WRN® weather safety formats.
4. Submitted ARES updated communications operations to County EMA-OHS and ARRL ARES SEC. Section.
5. Preparing review materials for Staff and public safety departments of Freeburg for NWS Severe Weather Preparedness week during March 4-8, 2024.

Respectfully submitted,
Eugene Kramer, Coordinator

**FREEBURG VILLAGE BOARD MEETING
ENGINEER'S REPORT
Feb. 16, 2024
Tim Pruett, Village Engineer**

Met with Rob Deconcini, President and Serena Page, Head of Water/Sewer with TWM. Nice meeting. Assurance that Freeburg is important and things will be different. Informed us the Planning application will be complete and submitted to IEPA in 2 weeks and I will work with them on the Loan Application. The request from the Osage Nation to complete an archaeological survey is still an issue but we have decided to push forward on these 2 items.

Nothing new on Covered Bridge. Our contact has been away on vacation.

Scooter's Coffee: The Combined Board approved exterior building materials at the Feb. 13, 2024 meeting. Working on details for the construction plans.

Working on MFT closeout for 23-24 and the estimate for 24-25.

Received bids for the sewer inspection videoing. Low bidder was Midwest Underground from Mascoutah, IL. The Village has worked with Midwest on several projects over the last several years. We are confident with them and request approving their bid of \$73,161.75. Project is a unit price bid. Contractor will be paid for actual quantities video'd. Final price will vary. Project includes inspection of approximately 24,000 LF of sewer main.

The deadline to return grant applications for the St. Clair County IGD is March 12. We are not eligible for a low income type of project but ADA Accessible projects are eligible.

Continue working on a folder within the network for construction plans and subdivision plats. Creating Village utility maps with easements for AutoCad.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: Meeting on Feb. 13. Freeburg High School requested a variance for an oil-n-chip parking lot. Combined Board denied the variance.

Feb. 2nd through Feb. 16th

3 -- Occupancy Permit
2 -- Building Permits 1-Electrical Generator & 1 Sign

VILLAGE OF FREEBURG MEMORANDUM

DATE: Feb. 16th, 2024
TO: Village of Freeburg Board
FROM: Tim Pruett, P.E., Village Engineer
RE: Combined Planning and Zoning Board Meeting February 13th, 2024

On Tuesday February 13th, 2024, the above board held their monthly meeting.

At 6:00pm the Combined Planning and Zoning Board opened the meeting with an area bulk variance request to allow Freeburg Community High School (FCHS) to use oil-n-chip to surface a new parking lot which is not allowed in Section 40-15-7(A) Surfacing/Maintenance of the Zoning Code.

Chairman Woodward opened the hearing asking FCHS Superintendent Greg Frerking to discuss their variance proposal. Mr. Frerking stated the area in the variance request was used for staging and storage for the latest construction project. The grass and trees were removed and rock was placed so the area could be accessed during construction. Now that construction is over, the District would like to expand their parking facilities to include this area. Mr. Frerking stated all available student parking was rented for the year. Any student obtaining their drivers license from now until the end of school would not be able to rent a space and would have to park off street somewhere near the school. The reason for the variance was the cost difference between oil-n-chip vs. asphalt/concrete. This would add an additional 85 parking spaces.

Members of the Board ask numerous questions. Board members discussed the dust concerns which have been brought to the Village's attention in the past. Chairman Woodward explained the six Standards for Variance and that financial concerns was not one of the Standards allowed under state law.

Gary Mack *motioned to recommend the variance request.* Rita Green *Seconded the motion.* **ROLL CALL VOTE:** Gary Mack - yes, Mark White - no, Terry Gamblin - no, Rita Green - no, Gary Henning - Abstain, Lee Smith - no, and Steve Woodward - no. With 1 yes votes, 5 no votes and 1 abstain, the variance was denied. This vote is final action.

cc: Seth Speiser, Mayor of Freeburg

RESOLUTION NO. 24-03

**A Resolution of the Board of Trustees of the Village of Freeburg, Illinois,
Accepting the Bid Authorizing the Village to Enter into and the Mayor to Execute
a Professional Services Agreement with Midwest Underground, LLC, for
2023 Sewer Video & Inspection**

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois, believes it is in the best interest of the Village to enter into a Professional Services Agreement with Midwest Underground, LLC, for the 2023 Sewer Video & Inspection, and

WHEREAS, said professional services will include sewer cleaning and videoing,

WHEREAS, said professional services will be billed a unit price costs with a total estimate of \$73,161.75.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute a Professional Services Agreement between the Village of Freeburg and Midwest Underground, LLC, a copy of which is attached hereto and incorporated herein as "Exhibit A."

SECTION 3: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS,
THIS _____ DAY OF APRIL, 2024.

Vote Recorded:

AYES: _____ NAYS: _____

RESOLUTION No. ~~24-03~~ cont.

ABSENT: _____ ABSTAIN: _____

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Frederick W. Keck, Village Attorney
Weilmuenster, Keck & Brown, P.C.



Midwest Underground LLC • 7627 Richter Rd., Mascoutah, IL 62258
Phone (618) 973-0729 • www.midwestundergroundllc.com

February 8, 2024

Village of Freeburg



Reference: 2023 Sewer Video & Inspection, Freeburg, IL

To Whom It May Concern:

Per your request, we are pleased to submit our quote for the above referenced project:

Scope: Sewer Main Television Inspection – Bid Documents Issued 1/23/24 – Bid Date: 2/8/24

<u>No.</u>	<u>ITEM</u>	<u>Unit Price</u>	<u>Qty</u>	<u>Total Price</u>
1.	6" TV Inspection Services	\$2.75	898 LF	\$2,469.50
2.	8" TV Inspection Services	\$2.75	13,826 LF	\$38,021.50
3.	10" TV Inspection Services	\$3.25	5,321 LF	\$17,293.25
4.	12" TV Inspection Services	\$3.25	3,022 LF	\$9,821.50
5.	21" TV Inspection Services	\$4.00	389 LF	\$1,556.00
6.	Heavy Cleaning	\$2.00	2,000 LF	\$4,000.00

Base Bid Total Price \$73,161.75

Seventy-three thousand one hundred sixty-one and 75/100 \$73,161.75

If you have any questions or need additional information, please do not hesitate to contact me at (618) 973-0729.

Sincerely,
Stacy L. Friederich
Stacy L. Friederich
President

Accepted by:

VILLAGE OF FREEBURG

SIGNATURE

DATE

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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ELECTRIC COMMITTEE MEETING
(Blaies/Carpenter/Kaiser/Meehling)
Wednesday, February 14, 2024 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, February 14, 2024 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Julie Polson and Office Manager Mary Downen. Guest present: none. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of January 10, 2024 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the January 10, 2024, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss stated on 1/20 as most everyone is aware we had city wide outage. There was an accident on Peabody Road. It was fairly quick, went out at 1:54 a.m. and Ameren came back at 3:31 a.m.
3. IMEA Energy Efficiency Grant: Nothing new.
4. Cemetery Road Line Extension: Nothing new.
5. South Substation Switchgear Preventative Maintenance: Nothing new.
6. BHMG Cost of Service Study: Village Administrator Matt Trout said they met with BHMG and the company that is running it for BHMG last week and we believe we are to a spot for them to start building the rate structures. We also had a follow-up meeting after we regrouped because this is very high level. They don't think we are putting enough toward capital improvement of our system, improving and updating. That is what their numbers show. At this point I told them we have a great maintenance program and do a lot of things to update our system. We aren't necessarily coding things for capital projects the way they think we should be. So ultimately that is what they're relating to our system, is that we don't have enough capital improvement taking place on our electric system to maintain the longevity of it. Which is why we are seeing the bigger hits. They suggested we take out a 2 million dollar bond to upgrade our system. We advised that we are not interested in doing that. They think we need, on average, 8.5% increase yr 1, 4.6% yr 2 and 4.6 yr 3. The 8.5% is average and they think residential customers will be around 6.5% and commercial customers could be closer to 10.5%. Most of this would come in the cost of service fee. Tomorrow John and I plan on going to the IMEA meeting and I plan on sitting down with them to get information on where we are at compared to everyone else. They did tell John that they believe we are on the lower side of IMEA customers right now with their current rates. John and Shane both recommend

Electric Committee Meeting Minutes
Wednesday February 14, 2024
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going with what they suggest. Matt said they have built the residential rate but that is it so far until we give them the go ahead to move forward. Chairperson Mike Blaise says we have to do something but we have just raised water/sewer/trash. So what do you need from us tonight as far as a decision? Matt asked are you guys comfortable with them building this rate at 8.5/4.6/4.6? Shane commented that if we don't go with their recommendation who has the knowledge to straighten in out to get to where we should be. Trustee Tom Carpenter said he thinks they should build the rates then we can figure out what we want to do. Matt said we will go back to them and have them build out the rates and get them back to you guys.

7. Versalift and Worthington Turbo Charger Service Update: Shane said we received the Worthington Turbo and on 1/23 we completed the install and it is back in service. Versalift is still a wait and see. Public Works Director John Tolan said it is in the building and parts are ordered but he thinks we are 3-4 weeks away. Mike Blaise asked if we can take the Worthington Turbo Charger off and leave the Versalift on? John responded, correct.
8. CDL – Matt stated we would like to send 2 people to CDL training. John advised if we get setup before the end of Feb there is a \$500 discount, so we would be saving \$1,000 sending 2 people. We would like to move on this to get it in this budget. Village Attorney Fred Keck stated the new statute that passed says in order to have someone teach it in house, you have to have your CDL for 2 years. At some point we will be able to do in house training. Tom asked how many trucks do we have that require a CDL to drive it? Shane respnded every line truck. John responded and the leaf machine.

Trustee Tom Carpenter motioned to recommend to the full Board to send 2 people for CDL Training at the cost of \$4,600 per person, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS:

1. Fire Department Internet: Matt stated we had talked about this in the past where we had the fire department on our Internet and this kind of ties in to the Clearwave issue. Tom asked what do they pay us? Matt said they have agreed to pay the cost to setup a special router. Do you care if they were to come back on our Internet? Matt said he and John think it is a reasonable question to ask why they can't use Charter.
2. BHMG – CAAPP Renewal: John said this is the 5 yr. renewal. Matt said this is the same renewal fee as every year, we just need to update the renewal application.

Trustee Tom Carpenter motioned to recommend to the full Board to have BHMG renew the CAAPP permit for 5 years in the amount of \$10,000, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

3. BHMG Invoice #E03244-3: Matt said the \$24,605 is for this portion of the rate study.

Trustee Tom Carpenter motioned to recommend to the full Board to pay BHMG Invoice #E03244-3 in the amount of \$24,605 for the electric rate study, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

4. BHMG Memorandum of Agreement: Matt said this is for the retainer for John and Shane for when they have issues. The monthly invoice increased \$200 a month.

Trustee Lisa Meehling motioned to recommend to the full Board to send the BHMG Memorandum of Agreement for their monthly retainer of \$1,200, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

5. FY25 Budget: Matt gave everyone a copy and said we are still looking at March 4th at 6:30, which would give us an hour. Hopefully we won't need to go through it line item by line item. Tom pointed out that we will have a finance meeting before then and can address questions there. Matt highlighted some items and discussed some of the larger numbers within the budget.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

- E. ADJOURN:** *Trustee Tom Carpenter motioned to adjourn at 6:46 p.m and Trustee Bob Kaieser seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

CDL – Class A

- Class is 4 wks
- Classes start every week
- 1st wk in Belleville with Virtual Option 8-4:30
- 3 wks Behind the Wheel in Centerville 7-3:30
- Max 12 per class
- Will provide truck for test
- Cost is \$5,100; If register before Feb 29th there is a \$500 discount - \$4,600
- Schedule appointment

BHMG Engineers, Inc.

9735 Landmark Parkway Drive
Suite 110A
St. Louis, MO 63127

John Tolan

January 15, 2024

Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

Ref: CAAPP Renewal

Dear Mr. Tolan:

The Clean Air Act Permit Program (CAAPP) Permit for the Freeburg Power Plant expires on June 29, 2025. The permit requires a timely renewal application to be submitted no less than 9 months prior to the permit expiration date. This means a renewal application must be submitted to the Illinois EPA on or before September 29, 2024 for continued operation of the electric plant.

BHMG has prepared a lump sum cost estimate of \$10,000 for the preparation of the CAAPP permit renewal application.

Any follow up activities such as: responding to the permit writer during the permit review phase, review of the draft permit, discussions with legal (if necessary) regarding permit conditions, etc. would be charged separately on a time and materials basis.

Should the Village of Freeburg choose to have a legal review of the draft permit application or of the draft permit, those services are to be contracted separately by the Village of Freeburg.

BHMG appreciates the opportunity to provide the Village of Freeburg with this proposal. Should you have any questions, please contact me at 636-333-3782 at your convenience.

Sincerely,

A handwritten signature in black ink that reads "Rita Buechter".

Rita Buechter
Engineer

bhmg.com
636.296.8600



BHMGE ENGINEERS, INC.

9735 Landmark Parkway Suite 110A St. Louis, MO 63127

RECEIVED
FEB 07 2024

Freeburg

14 Southgate Center
Freeburg, IL 62243

Invoice Number E03244-3

Date 01/31/2024

Project E03244 Freeburg Electric COSS

Billing Cutoff: 1/31/2024

Professional Services

Description	Contract Amount	% Complete	Fee Earned	Prior Billing	Invoice Amount
Freeburg Electric COSS	\$34,900.00	80.00	\$27,920.00	\$3,315.00	\$24,605.00
Total	\$34,900.00		\$27,920.00	\$3,315.00	\$24,605.00
			Invoice Amount		\$24,605.00

Approved by:

Jason Jackson

Project Manager

Thank You for your patronage.

Please remit to: BHMGE Engineers

MEMORANDUM OF AGREEMENT

PROJECT DATA

Date: _____

Project Name Village of Freeburg – Retained Services for Electric Utility

Owner's Project Number _____

BHMG Project Number _____

Description of Service – See Exhibit "A", attached

AGREEMENT DATA

Name Village of Freeburg

Address 14 Southgate Ctr.

City Freeburg, IL 62243

Phone 618-539-5545

Status: Estimate
 Quotation
 Revision to Original

Fee Basis: Cost Multiplier
 Lump Sum
 Other

Dates: Start Upon Approval Complete Upon Termination by Either Party

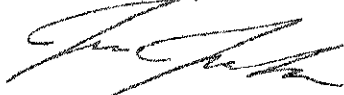
If the above status is indicated as an estimate, our fee will be based upon the time expended and unusual problems or difficulties may necessitate a higher fee. The terms and conditions under which we are providing these services shall apply. Such terms and conditions are set out on the reverse side of this page and incorporated herein by reference.

BILLING DATA

Monthly 30 days net
 Other (explain)

The above is intended as a summary of our agreement for the performance of the work described. Please examine it carefully and, if accurate, indicate your approval and acceptance in the space provided below.

BHMG ENGINEERS, INC.

By 
Jason Jackson, Consulting Department Manager

ACCEPTED

The undersigned hereby states that they represent the owner(s) of the above-described project and that the terms and conditions stated above are understood by them and are herewith agreed to and accepted. You are hereby authorized and directed to proceed with the work outlined above.

Date _____

Signature _____

(Print Name & Title)

Date _____

Attest _____

(Print Name & Title)

Exhibit A

This Exhibit is attached to and made part of the Memorandum of Agreement dated _____ between the Village of Freeburg, Freeburg, Illinois (Owner) and BHMG Engineers, Inc. (Engineer or BHMG) providing for professional services.

Description of the Project: General Retainer Services

The Owner has a regular and continuing need for engineering services related to its municipal electric utility to be provided by Engineer.

Scope of Professional Services:

Assist in the preparation and/or filing of semi-annual and annual reports as may be required by the Illinois Environmental Protection Agency and U.S. Department of Energy, as identified per the following:

- IEPA Semi-annual RICE NESHAP reports
- IEPA Semi-annual CAAPP monitoring reports
- IEPA Annual Compliance Certification
- IEPA Annual Emissions Report
- IEPA CPMS Annual Audit
- IEPA Emissions Calculation Spreadsheet
- Annual Method 9 Opacity Observations
- USDOE EIA-860 Annual Electric Generator Report
- USDOE EIA-861 Annual Electric Power Industry Report
- USDOE EIA-923 Power Plant Operations Report

Provide casual telephone and email support for addressing day to day environmental compliance problems and/or emissions reporting that do not require technical calculations, reports or research.

All services shall be performed by an Illinois registered professional engineer or other qualified professional employee under the supervision and direction of an Illinois registered professional engineer.

Owner Participation:

The Owner is requested to assist the Engineer by placing at his disposal all available information pertinent to the electric system, including previous reports, designs, records, drawings, maps, and other data which may be useful to the Engineer in the course of the work.

The Owner is requested to designate a person or persons to act as the Owner's representative with respect to the work to be performed under this agreement; and such person or persons should have the authority to transmit instructions, receive information, interpret and define the Owner's policies and decisions pertinent to the work covered by this agreement.

Engineer's Compensation:

Compensation for the retained services, in accordance with the Memorandum of Agreement shall be a fixed monthly charge of \$1,200.00. The fixed fee includes out of pocket expenses in support of the retained services. The Engineer shall submit invoices for payment on a monthly basis. The fixed fee shall be reviewed on May 1 each year by Engineer and adjusted upward by no more than five percent.

Additional Services of Engineer:

At the request of the Owner, the Engineer can provide additional services, either directly or through its affiliates, at regular hourly rates for such work plus out of pocket expenses. Such work may include items not otherwise provided for by this agreement including requests for additional site visits, inspection support and training of new staff on environmental issues.

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, February 14, 2024 at 5:45 p.m.

EXHIBIT K

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 6:47 p.m. on Wednesday, February 14, 2024, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of January 10, 2024 Minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the January 10, 2024 minutes, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant: Public Works Director John Tolan stated that it is going well. We still aren't at substantial completion. We walked around the plant made a list of items. Some are small items others are big ticket items so we are not ready to agree to substantial completion. Village Administrator Matt Trout advised that before we agree to substantial completion, we need to see the plant continue to operate as expected.
3. Sewer issues: None
4. FSH Minutes: John noted that with the passing of Joel Boeving, he was the Smithton representative, that Jesse Carlton is now their new rep. Also Joel was on the SOM Water Commission Board and they have appointed him to take over that term.
5. Water System Study - TWM Invoice #83419 in the amount of \$2,500:

Trustee Dana Miller motioned to recommend to the full Board approval of TWM Invoice #83419 in the amount of \$2,500.00, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

Matt was made aware about a week and a half ago that Scott Simmons had taken another job. We have had issues here and there. He spoke with the president of TWM and told him we would like to have a conversation as we are not happy with the overall status of the project and discuss where we are going forward. John, Tim and I are meeting with the president of TWM and Scott's boss from the Peoria office on Friday morning.

B. NEW BUSINESS:

1. John Tolan – FSH Appointment: Matt said this will be on the Board agenda.

2. Water & Sewer Cost Adjustment: Matt advised the way we do water cost adjustments when someone has a leak is taking the FSH rate and add 20% to it. Which is \$2.95 a gallon add 20% and you get \$3.54 for 1,000 gallons. I understand giving them a break but that's pretty low. We are giving a lot of credits back and do they even address the issues. We just wanted to make you guys aware of it. Mayor Seth Speiser suggests splitting it 50/50 and allowing it once a year.

3. Volkert Invoice #01601078 in the amount of \$1,543.75:

Trustee Lisa Meehling motioned to recommend to the full Board approval of Volkert Invoice #01601078 in the amount of \$1,543.75, and Dana Miller seconded the motion.

4. Burns McDonnell 2024 Schedule of Hourly Professional Service Billing Rates: Matt said he just wanted to make you guys aware of their rates.

5. Sewer Main Television Inspection Bids: Tim said he received bids from Midwest Underground LLC and Visu-Sewer of Missouri, LLC. We will be videoing about 23,00 feet of sewer. This is a union cost bid. Would like to get this agreement and get them going by the middle of March. Matt stated that the more we get on this budget the better we are and this is why we built this fund to do these projects. Tim said he is fine with going with Midwest Underground. As the process goes on we will keep you updated. Trustee Mike Blaies asked how long will do they expect it will take to do this? Tim stated 30-40 days, weather permitting.

Trustee Lisa Meehling motioned to recommend to the full Board approval of bid from Midwest Underground, LLC, and Dana Miller seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn the meeting at 7:17 p.m. and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Mary Downen,
Office Manager

EXHIBIT L
RECEIVED
FEB 05 2024

Invoice

Thouvenot, Wade, & Moerchen Inc.
Exceptional Service.
Nothing Less.



Mathew Trout
Village of Freeburg, IL
14 Southgate Center
Freeburg, IL 62243

January 31, 2024
Project No: E39230313
Invoice No: 83419

Project E39230313 Freeburg - Phase 2 Water Main Upgrades
Consulting Services from November 20, 2023 to January 10, 2024

Fee			
Total Fee	198,500.00		
Percent Complete	9.4207	Total Earned	18,700.00
		Previous Fee Billing	16,200.00
		Current Fee Billing	2,500.00
		Total Fee	2,500.00
		Total this Invoice	\$2,500.00

Please Remit Payment to: Thouvenot, Wade, and Moerchen Inc.- 4940 Old Collinsville Road - Swansea IL 62226 - TWM Reserves the Option to charge 1 1/2% (18% annual) against accounts more than 30 days past due. - Please return a copy of this invoice with payment. - Telephone 618.624.4488 - Fax 618.624.6688

VOLKERT

Volkert, Inc.
Dept. #2040
P.O. Box 11407
Birmingham, AL 35246-2024
251.342.1070

INVOICE

RECEIVED
FEB 01 2024

Village of Freeburg
14 Southgate Center Dr
Freeburg, IL 62243

Date: January 31, 2024
Invoice No.: 01601078

01-16-532
TP

Project: 1086605.000 VILLAGE OF FREEBURG GENERAL SERVICES

Work Completed this period:	
2024 Zoning Map.	\$ 1288.75
Obtain GIS linework for Freeburg requested by Tim Pruett.	
Courthouse research for Regions/Smith Alley Vacation.	\$ 255

Invoice for Period Ending: 01/19/2024

Total Labor & Expenses: \$1,543.75

Volkert, Inc.

Ben R. Mella
Project Manager

01/26/2024
Date

Invoice

VOLKERT

Remittance address to lockbox:
 Dept. #2042
 Volkert, Inc.
 P. O. Box 11407
 Birmingham, AL 35246-2042

January 31, 2024
 Project No: 1086605.000
 Invoice No: 01601078

Village of Freeburg

Professional Services from November 18, 2023 to January 19, 2024

Task	GENRL	GENERAL	Hours	Rate	Amount
Clerk I			.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
				Total this Task	\$13.75
				Total this Task	\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
Professional Land Surveyor			9.00	145.00	1,305.00
Project Surveyor			1.00	110.00	110.00
GIS Tech			1.00	115.00	115.00
	Totals		11.00		1,530.00
	Total Labor				1,530.00
				Total this Task	\$1,530.00
				Total this Task	\$1,530.00
				Total this Project	\$1,543.75
				Total this Invoice	\$1,543.75

Billing Backup

Wednesday, January 24, 2024

VOLKERT, INC

Invoice 01601078 Dated 1/31/2024

3:23:44 PM

Task	GENRL	GENERAL	Hours	Rate	Amount
65022	Lawrence, Karen	12/1/2023	.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
Total this Task					\$13.75
Total this Task					\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
15095	Hahn, Greg	1/19/2024	8.00	145.00	1,160.00
15095	Hahn, Greg	1/19/2024	1.00	145.00	145.00
37676	Reno, Blue	12/22/2023	1.00	110.00	110.00
37298	Zipprich, Joshua	1/19/2024	1.00	115.00	115.00
	Totals		11.00		1,530.00
	Total Labor				1,530.00
Total this Task					\$1,530.00
Total this Task					\$1,530.00
Total this Project					\$1,543.75
Total this Report					\$1,543.75

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

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Tim Pruett, P.E.

VILLAGE ATTORNEY

Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
 Streets/Municipal Center/Pool/Parks & Recreation
 (Matchett/Carpenter/Kaiser/Miller)
 Wednesday, February 14, 2024 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 7:19 p.m., on Wednesday, February 14, 2024, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle. Guests present via Zoom: None.

POOL:**A. OLD BUSINESS:** None.**B. NEW BUSINESS:** None.**STREETS: A. OLD BUSINESS:**

1. Approval of January 10, 2024 Minutes: Trustee Dana Miller motioned to recommend to the full Board approval of the January 10, 2024 Minutes, and Trustee Bob Kaiser seconded the motion. All voting yeas, the motion carried.
2. Drainage Problem Areas/Stormwater Run-Off: Crew Leader Bob Jenkins stated they replaced the 90 ft. 30 in. pipe on Peabody Road. It went well and they had the road shut down for approximately 6 hrs.
3. Customer Issues: None.
4. MFT: Public Works Director John Tolan stated he got the preliminary numbers together and Tim and Matt were working on them today for the budget.
5. St. Clair County Parks Grant Update: Village Administrator Matt Trout said we need to get new bids and get everything updated. We have already been approved.

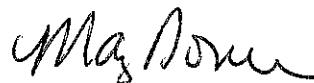
B. NEW BUSINESS: John said that Bob had the crew out crack sealing the last several days. He also noted that to the day, they are at 1,357 days without accident. They take safety seriously and do training once a month with IMUA.

Village Engineer Tim Pruett said we recently took over jurisdictional transfer of Cemetery Road and there is a bridge that requires an inspection every 4 years so he reached out to the county engineer and was given a few things that we need to do before the next inspection.

C. GENERAL CONCERNS: Bob Jenkins advised they put up speed limit signs on Barber Lane and changed a few out on Cemetery Road. He is still waiting on a battery for the radar sign.

D. PUBLIC PARTICIPATION: Janet questioned if there was a standard size for the sidewalks. She doesn't believe they are wide enough for wheelchairs. Matt advised that if there is an issue the Village needs to be notified so we can review it and go through the process.

E. ADJOURN: *Trustee Bob Kaiser motioned to adjourn the meeting at 7:31 p.m., and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager