

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING  
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)

**REGULAR BOARD MEETING AGENDA – January 21, 2025 - 7:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. January 6, 2025 – Board Meeting Minutes – **Exhibit A**
5. Finance
6. Treasurer's Report
7. Attorney's Report
8. ESDA Report – ESDA Report for January 21, 2025 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence
  - 10 – 1. Village Engineer's Report – **Exhibit C**
  - 10 – 2. Combined Planning and Zoning Board Report – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances
16. Old Business
17. New Business
18. Appointments
  - 18-1. Mark White's Resignation from the Combined Planning & Zoning Board – **Exhibit E**
  - 18-2. Appoint Dale Lickenbrock to the Combined Planning and Zoning Board to fill the Combined Board Vacancy
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Electric Committee Meeting – Wednesday, January 15, 2025 – 5:30 p.m. - **Exhibit F**
    - 19-1a. Recommend Mary Downen be taken off Probation
    - 19-1b. Recommend purchase of reconditioned transformers after including the scrap not to exceed \$20,000
  - 19 – 2. Water/Sewer Committee Meeting – Wednesday, January 15, 2025 - 5:45 p.m. – **Exhibit G**
  - 19 – 3. Streets Committee Meeting – Wednesday January 15, 2025 – 6:00 p.m. – **Exhibit H**
20. Upcoming Meetings
  - 20 – 1. Finance Committee Meeting – Wednesday, January 29, 2025 – 5:30 p.m.
  - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, January 29, 2025 – 5:45 p.m.
  - 20 – 3. Personnel/Police Committee Meeting – Wednesday, January 29, 2025 - 6:00 p.m.
  - 20 – 4. Board Meeting – Monday, February 3, 2025 – 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JANUARY 6, 2025 @ 7:30 P.M.

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, January 6, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 2, 2024 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, December 2, 2024 and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 16, 2024 for approval.

*Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, December 16, 2024 and Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT C:

#### FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, December 16 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** No questions.

Village of Freeburg Board Meeting Minutes  
Monday, January 6, 2025  
Page 1 of 6

**2. REVIEW OF INVESTMENTS:**

Trustee Carpenter said, Village Administrator Matt Trout stated we have one coming due in February.

**3. INCOME STATEMENT:** Trustee Carpenter said, Village Administrator Matt Trout said we should be about 71%. He did highlight a few items. Water sales are doing well and are at 94%.

**4. TREASURER'S REPORT:** Nothing to report.

**5. FUND AND ACCOUNT BALANCE REPORT:** Village Administrator Matt Trout commented on the water numbers.

**OLD BUSINESS:**

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Trustee Carpenter said the news letter will be sent out this week.

**NEW BUSINESS:**

1. ARPA: Trustee Carpenter said we had a Resolution that we passed last board meeting. This was the money from COVID for 2021-2022.

2. Budget (FY26): Trustee Carpenter said Village Administrator Matt Trout is starting to work on it.

**EXHIBIT D:**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to give his ESDA Report. Mayor Speiser said everyone should have his report in their packet. If you have any questions, please call Gene.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT E:**

**VILLAGE ENGINEER REPORT FOR JANUARY 6, 2025.**

1. Water Projects: Village Engineer Tim Pruett he is working to get plans and loan application completed to send to IEPA for permitting and the loan approval. Railroad permits and new water tower location at SAVE.

2. Saturn Terrance: Tim said owner wants to combine parcels and is asking to vacate some street rows. Village needs to determine what utilities are there and possible easements to require.

to an approval set of plans. The developer has asked that the mayor and clerk sign the IEPA Sewer Permit Application. This will allow the permit process which can take 60-75 days to get started.

4. St. Clair County Park Grant: Tim said the County has sent the Contract for the Grant to be executed by the Mayor.

ZONING REPORT: Tim said the Combined Planning and Zoning Board reviewed a Variance request for a computer business at the old doctor's building on West Washington. A Combined Board meeting is scheduled for January 14<sup>th</sup>.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**OLD BUSINESS:** Village Administrator Matt Trout said he asked our new police officer to be here tonight to introduce him. Matt introduced Officer Andrew Hessel.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT F:**

**Legal/Ordinance Committee Meeting:**

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, December 16, 2024 at 6:23 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett stated we will have a Combined Planning and Zoning hearing on January 14<sup>th</sup>. Application is for a variance, the property is 302 Washington St., the old doctor's building. Tim continues to deal with nuisance properties as they come in.

2. Development Updates: Trustee Miller said, Village Engineer Tim said he did receive plans for the Murphy Development. He has a meeting with them last week and received and revised plans from the engineer. He will go through them and hopefully they have addressed all of our concerns. Trustee Miller asked Tim about Scooters. Tim responded that their next step will be applying for a building permit.

3. Despain Property: Trustee Miller said, Village Engineer Tim Pruett received a request from Village Attorney Fred Keck and the insurance attorney for a sketch of easements and utilities. He got together with Public Works 'Director John Tolan and Village Administrator Matt Trout and put together a sketch and sent to Attorney Keck.

**NEW BUSINESS:**

1. FOIA Request: Trustee Dana Miller stated the FOIA Requests were review by the committee.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT G:**

**Personnel/Police Committee Meeting:**

Trustee James (Mike) Blaies reported on the Personnel/Police Committee Meeting held on Wednesday, December 16, 2024 at 6:36 p.m.

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

1. K9 Program: Trustee Meehling said Village Administrator Matt Trout spoke with the person that controls the trust. She confirmed that there is \$22,321 in the trust. She sent a list of what the money can and can't be use for. Matt let her know what our plan was and that this would probably utilize most of the money and she was fine with it.

2. Police Officer Hire: Trustee Meehling said we have our new police officer here tonight which Matt has already introduce Andrew Hessel. Lisa said we are glad to have you with us.

Chief Mike Schutzenhofer summarized the 124 calls since our last committee meeting.

**NEW BUSINESS:**

1. SRO: Village Administrator Matt Trout stated there is no update on this.

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**GENERAL CONERNS:** None

**PUBLIC PARTICIPATION:** None

## **UPCOMING MEETINGS:**

Combined Planning and Zoning Board Meeting – Tuesday, January 14, 2025 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, January 15, 2025 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, January 15, 2025 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, January 15, 2025 – 6:00 p.m.  
CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR. DAY– Monday, January 21, 2025  
Board Meeting – Tuesday, January 21, 2025 – 7:30 p.m.

## **VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – Welcome Andrew

**Trustee Elizabeth Meehling** – Welcome Andrew and thank to our public works department for all of their hard work through this snow we had.

**Trustee Dana Miller** – Welcome Andrew and thanks to our public works guys.

**Village Clerk Jerry Menard** – Again welcome Andrew and John thanks to you and your crew for a good job.

**Trustee James (Mike) Blaies** – Welcome Andrew and thanks to our public works guys.

**Trustee Ramon Matchett, Jr.** – Welcome Andrew and John thanks to you and your crew for a good job.

**Trustee Robert (Bob) Kaiser** – Welcome Andrew and John thanks to you and your crew for a good job.

**Mayor Seth Speiser** – He said Tim and Matt did work the office today answering the phones.

## **STAFF COMMENTS:**

**Village Engineer Tim Pruett** –

**Public Works Director John Tolan** – Welcome Andrew. He said he does have a good group of guys working for the village. He said we did have a few break downs. We got everything up and running. They guys worked until 6:00 pm tonight.

**Village Administrator Matt Trout** – Waste Management will not be running tomorrow. He does not have an updated schedule for the rest of the week.

**Chief of Police Mike Schutzenhofer** – Not present.

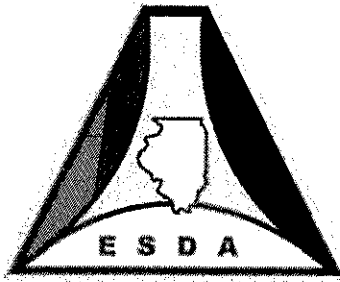
**ESDA Coordinator Gene Kramer** – Not present.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Dana Miller Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 2, 2024 at 7:43 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*

A handwritten signature in black ink that reads "Jerry Lynn Menard". The signature is written in a cursive style with a large, sweeping initial "J".

Jerry Lynn Menard  
Village Clerk



## Report to Mayor & Village Trustees

Jan. 21, 2025

c/o Eugene Kramer, Coord.

1. Progress of ATI siren project: (A). Advised I will be contacted by ATI Representative, name Antonio to discuss the placement of the transmit/control station for “local” control of the new siren system. Contact should occur this month. Final NEW ATI siren is to be installed the week of 1/20/2025. Information provide by County EMA-OHS, assistant Director, Bryan Whitaker.

NWS contacted my office in reference to WRN® updates concerning our recent snowstorm and the continuation of several means of monitoring the extreme cold air conditions and related dangers to the general public.

Another “reminder” from IEMA-OHS concerning the “extension” to June to complete the DR 4489 concerning the FEMA COVID disaster. This involves signing out on our “DI”- Damage Inventory”. This WAS completed 2 months ago when there was issues accessing our FEMA portal. I will retrieve all previous correspondence and make contact with Linda Maiellano, IEMA’s “Closeout Specialist, Division of Disaster Recovery”

2. Contacted the President of IESMA to advise of errors on Freeburg ESDA-OHS members renewal applicants, as it related to the “add-on” insurance cost missing on the forms. IESMA-OHS advise “new” corrected forms would be resent via email to EACH member for renewal completion..



## FREEBURG VILLAGE BOARD MEETING

## ENGINEER'S REPORT

Jan. 17, 2025

Tim Pruett, Village Engineer

WATER PROJECTS: Working to get plans and loan application completed to send to IEPA for permitting and the loan approval. Railroad permits and new water tower location at SAVE. Performed soil borings at the railroad crossings on Apple and Phillips Streets as required for the railroad permit.

Saturn Terrace: Owner wants to combine parcels and is asking to vacate some street ROW. Village needs to determine what utilities are there and possible easements to require.

2024 St Clair County IGD Grant: Received the Contract for the Sidewalk Project on Belleville Street. Will get the contract executed and returned to Intergovernmental Grants Department.

Reiss- Murphy Project: I have approved engineering plans for the development. Plans need to be approved by the Combined Board then the Village Board.

St Clair County Parks Grant: The Contract has been executed by the Village and sent back to the County. Should receive approval to proceed for the purchase of mowing equipment in February.

Reviewing sewer video for the Sewer and Manhole Lining project.

Working on drainage issues at Silverthorne and Torrington.

## ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: At the Jan. 14, 2025 meeting, the Board approved a variance request for a computer business at the old doctor's office at 302 West Washington. The Board also had a discussion about rezoning the 4 remaining B-2 lots in the front of Lone Oak Trails Subdivision with developer Bill Vollmer.

Jan. 4<sup>th</sup> through Jan. 17<sup>th</sup>

6 -- Occupancy Permit

0 -- Building Permits

## VILLAGE OF FREEBURG MEMORANDUM

**DATE:** Jan. 17, 2025  
**TO:** Village of Freeburg Board  
**FROM:** Tim Pruett, P.E., Village Engineer  
**RE:** Combined Planning and Zoning Board Meeting Jan. 14, 2025

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On Tuesday Jan. 14, 2025, the above board held their monthly meeting.

At 6:00 pm the Combined Planning and Zoning Board opened the meeting with an Area Bulk Variance request to grant a variance for permitted uses in SR-1 district at 302 W. Washington Street.

Chairman Woodward opened the hearing asking Mr. Scott Duensing to discuss his variance request. Mr. Duensing stated he would like to open a computer business at the old doctor's office building. The property is Zoned SR-1 but the building is really a commercial building. He is somewhat retired and has been in the computer business his entire life. Enjoys helping people with computers. He stated this business would not have a lot of traffic and he believes he has enough parking ( 8-9 offstreet spots) to accommodate the additional parking.

Board members discussed the area bulk variance request.

Lee Smith *motioned to recommend the area bulk variance request.* Terry Gamblin *Seconded the motion.* **ROLL CALL VOTE:** Gary Mack - yes, Terry Gamblin - yes, Rita Green - yes, Gary Henning - yes, Lee Smith - yes and Steve Woodward - yes. With 6 yes votes, 0 no votes, the recommendation to approve the bulk area variance was approved. This vote is final action.

Bill Vollmer, developer of Lone Oak Trails and Timberwolf Subdivisions, attended the meeting to discuss his commercial lots along Freeburg Douglas Road. He stated these lots have been for sale for 20 years and he has had little to no interest in them. They are currently zoned B-2. Bill ask if the Combined Board would consider allowing him to rezone these lots to MR-1 or SR-1. The Board discussed this and the consensus of the Board was they would prefer allowing SR-1. Bill stated he would file a zoning amendment to rezone these lots in the future.

The improvement plans for the Murphy Development have been reviewed and approved by the Engineering and Public Works Departments. Village Engineer recommended to the Combined Board to approve the improvement plans for the subdivision. Members had questions about the private road in the Townhome portion of the project. Engineer reminded the Board that the layout was approved during the Preliminary Plat process. Board decided to table the approval until the next meeting.

The last discussion was for the owner of the Coffee Pot. She has asked me about acquiring property in the B-2 district to include a drive thru. The board discussed some issue we have with 50' wide lots within the B-2 District.

## ***Phillips Interior/Exterior Systems, Inc.***

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1414 South State St      Freeburg IL 62243      618-539-4784  
1-15-25

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Village of Freeburg  
Attn: Matt Trout

Dear Matt,

As you are aware I have moved from the Village of Freeburg so that has put me in the direction to Resign from the Zoning Board.

I have truly enjoyed the time that I served on the board and the people I have served with.

Best regards

Mark S White

6536 White Oaks Club Dr  
Freeburg, IL 62243

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

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**ELECTRIC COMMITTEE MEETING**  
(Blaies/Carpenter/Kaiser/Meehling)  
Wednesday, January 15, 2025 at 5:30 p.m.

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, January 15, 2025 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

## A. OLD BUSINESS:

- Approval of December 11, 2024 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the December 11, 2024, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
- Customer Issues: Head Lineman Shane Krauss stated nothing to report. He added that he did an overview of 2024 and we had a total of 28 outages for the year.
- IMEA Energy Efficiency Grant: Shane said we previously discussed the lighting at Village Hall. We got a count of the fluorescent lights left in all of our buildings and with that, we would be eligible for \$7,500. Materials estimate is roughly \$2,500. If the board approves, he said he will move forward.

## B. NEW BUSINESS:

- Combined Planning & Zoning Board Vacancy: Village Administrator Matt Trout said Mark White has moved out of Freeburg. He said he and the Mayor talked with Dale Lickenbrock and the Mayor will appoint him to fill that vacancy.
- Mary Downen's End of Probation:

*Trustee Lisa Meehling motioned to recommend to the full Board Mary Downen be taken off probation, and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*

Shane said everyone has a list of the transformers that have failed throughout the year. There is a total of 24, 7 will be repaired, 17 to be scrapped and purchase 4 reconditioned ones.

*Trustee Tom Carpetner motioned to recommend to the full Board purchase the reconditioned transformers after including the scrap not to exceed \$20,000, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion to pass*

## C. GENERAL CONCERNS: None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Tom Carpenter motioned to adjourn at 5:43 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

A handwritten signature in cursive script, appearing to read "Mary Downen".

Mary Downen  
Office Manager

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

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**PUBLIC WORKS COMMITTEE MEETING**  
Trash/Water/Sewer  
(Kaiser/Blaies/Meehling/Miller)  
Wednesday, January 15, 2025 at 5:45 p.m.

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 5:46 p.m. on Wednesday, January 15, 2025, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

## A. OLD BUSINESS:

1. Approval of December 11, 2024 Minutes: *Trustee Lisa Meehling motioned to recommend to the full Board approval of the December 11, 2024 minutes, Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*
2. Sewer issues: Public Works Director John Tolan said there was an issue on E. Hill St. with water in the basement. There was no issue on our end when we checked the lines. Suggested they get a camera to find the issue.
3. FSH Minutes: Nothing to report.
4. Water System Upgrades: John said TWM has set-up SCI Engineering to do soil borings on the railroad crossings on W. Apple and W. Phillips. Village Engineer Tim Pruett added it is part of the railroad permits that require soil borings. John said he, Tim, Buddy and Trevor will go with TWM to visit Coulterville's water plant to look at their chemical feed operation. This is comparable to what we use, this is for the ammonia chlorine feed at the new water tower.

Matt brought up water/sewer rates for high commercial users. The group discussed the situation with other large users. No further recommendations were made by the committee.

## B. NEW BUSINESS:

John said we hosted a JULIE locating training. There is a new JULIE locating law as of January 1<sup>st</sup>. He discussed the changes.

Matt said we received a call from the Director of St. Clair County Health Department asking questions about SAVE Site. He advised that we are not the regulatory group over their sanitation system.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

Water/Sewer Committee Meeting  
Wednesday, January 15, 2025  
Page 1 of 2

**E. ADJOURN:** *Trustee Mike Blaies motioned to adjourn the meeting at 5:57 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

A handwritten signature in black ink that reads "Mary Downen". The signature is written in a cursive, flowing style.

Mary Downen  
Office Manager

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
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Web Site: www.freeburg.com

Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Matchett/Carpenter/Kaiser/Miller)  
Wednesday, January 15, 2025 at 6:00 p.m.

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:00 p.m., on Wednesday, January 15, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: None. Guests present via Zoom: None.

## POOL:

**A. OLD BUSINESS:** Nothing to report.

## B. NEW BUSINESS:

1. St. John's Auction Donation Request: The committee agreed to donate a 10-visit pool pass.
2. Freeburg Area Library Trivia Donation Request: The committee agreed to donate a 10-visit pool pass.

Village Administrator Matt Trout said we will advertise for lifeguards if the Board is okay with that. He discussed a change to pool party reservations to allow Freeburg residents the month of April to reserve parties. He said he received a list from Scott and he and John will go through it. Other items were discussed and Matt said he will get things together and bring to the next meeting.

## STREETS:

### A. OLD BUSINESS:

1. Approval of December 11, 2024 Minutes: *Trustee Tom Carpenter motioned to recommend to the full Board approval of the December 11, 2024, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*
2. Drainage Problem Areas/Stormwater Run-Off: Nothing to report.
3. Customer Issues: Public Works Director John Tolan said they are still working on clearing the snow, widening things out as it melts.
4. MFT: Nothing to report.

### B. NEW BUSINESS:

1. Resident Request for Stop Sign at the Intersection of High Street & Edison Street: Matt said typically we have the police take a look and report back. The committee looked at a map of the area.



2. Request Village of Freeburg to Vacate Janus Drive and Titan Drive: Matt said Mr. Threlkeld is here. He is requesting the Village to consider vacating their interest. If the village would consider vacating, there would need to be easements for the water/sewer that's there. There was a discussion regarding the water/sewer. Matt said we will get the legal description and determine what utilities are there and possible easements to require and work with Mr. Threlkeld then bring to the Board to vacate.

Village Engineer Tim Pruett discussed the agreement we received for the grant application he submitted for handicap accessible sidewalks. The project needs to be completed by June 2026.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Dana Miller motioned to adjourn the meeting at 6:20 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*



Mary Downen  
Office Manager