

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – JANUARY 16, 2024 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. December 18, 2023 – Board Meeting Minutes – **Exhibit A**
 - 4 – 2. January 2, 2024 – Board Meeting Minutes – **Exhibit B**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for January 16, 2024 – **Exhibit C**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer’s Report – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
 - 14 – 1. Resolution #24-02: A Resolution Appointing Mary Downen to Serve as Authorized Agent of the Illinois Municipal Retirement Fund for the Village of Freeburg – **Exhibit E**
15. Ordinances
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, January 10, 2024 – 5:30 p.m. – **Exhibit F**
 - 19-1a. Recommend Shane Krauss be paid 100 hours of Compensatory Time
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, January 10, 2024 – 5:45 p.m. – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – Wednesday, January 10, 2024 – 6:00 p.m. – **Exhibit H**
 - 19-3a. Recommend Resolution #24-02: IMRF Notice of Appointment of Authorized Agent – see item #14-1
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, January 24, 2024 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, January 24, 2024 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, January 24, 2024 – 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, February 5, 2024 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 18, 2023 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 18, 2023, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 20, 2023 for approval.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, November 20, 2023, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 4, 2023 for approval.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, December 4, 2023, and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

FINANCE: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

Village of Freeburg Board Meeting Minutes
Monday, December 18, 2023
Page 1 of 7

EXHIBIT C:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his December 18th ESDA Report.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

VILLAGE ENGINEER REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett updated the board on his December 18th Engineer Report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT E:

RESOLUTIONS: Mayor Speiser stated we have Resolution #23-18 A Resolution Authorizing the Village to Accept and the Mayor to Executive an Agreement with Arthur J. Gallagher Risk Management Services.

Trustee Ramon Matchett, Jr, motioned to adopt Resolution #23-18 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT F:

RESOLUTIONS: Mayor Speiser stated we are going to table Resolutions #23-19 until the next board.

Trustee Ramon Matchett, Jr, motioned to table Resolution #23-19 until next board meeting, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**
meeting.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT G:

Electric Committee Meeting: Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, December 13, 2023 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss advised the committee there were no outages.
2. IMEA Energy Efficiency Grant: Trustee Blaies said Public Works Director John Tolan stated there was nothing new to report. We will carry over about \$3,000 towards next year. Head Lineman Shane Krauss participated in a conference call concerning an emergence preparedness grant that IMEA will apply for. This grant will be used for mutual aid situations, and they sent out a questionnaire to all municipalities asking what we would need (transformers, poles).
3. Cemetery Road Line Extension: Trustee Blaies said Head Lineman Shane Krauss has not received any request for power.
4. South Substation Switchgear Preventative Maintenance: There were two engineers that inspected the breaker, and the test came back good. It is the oldest breaker we have and is a very significant part of the substation. We need to look at getting that in a future budget for replacement.
5. BHMG Cost of Service Study: Public Works Director John Tolan stated we don't have a timeline yet. Village Administrator Matt Trout said he feels there are close to providing us with some preliminary numbers.
6. Versalift and Worthington Turbo Charger Service Update: Public Works Director John Tolan advised the Versalift went to Springfield last week, and there are 3 trucks ahead of us. They are hoping to get to it within the next 2 weeks. The turbocharger quote came in \$2200 less than the original quote. We are hoping to get it shipped out in late December. Head Lineman Shane Krauss said we will get it back in service as quickly as we can.

NEW BUSINESS: Trustee Blaies said Public Works Director John Tolan attended IMEA's year end meeting. They are looking to extend all the member contracts starting in 2035-2055. There is a webinar on January 25th the Village Administrator Matt Trout and Attorney Fred Keck will attend. Public Works Director John Tolan commented the state is at 3% renewables and IMEA is at 11%.

Head Lineman Shane Krauss advised the committee the dielectric truck testing was done this week came back good. Trustee Blaies said Head Lineman Shane Krauss tracks our safety hours and we have reached 1,000 hours with no accidents. Trustee Blaies said he would like to commend them on that.

EXHIBIT H:

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, December 13, 2023 at 5:56 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. New Sewer Plant/Sewer Loan: Trustee Kaiser said, Public Works Director John Tolan advised the committee the electric crew installed fiber, and VIPower sliced everything together and now have internet. We have training on Friday for the equipment and SCADA. We will then get all the phones and alarms done. The substantial completion date is 12/15, and we have 4-5 big ticket items that need to be completed. The auger for the influent screen was replaced and appears to be working; the dissolved oxygen probes were replaced; the HVAC controllers are in and hopefully will have them in by Friday; they are replacing doors that were ordered wrong; and a vent needs to be moved. We do have an issue with the digester that controls the sludge. Burns is working on a solution. The IEPA sludge permit is up for renewal and Tim is working on that.
2. Sewer Issues: Village Engineer Tim Pruett is working on the sewer line project for next year. Village Engineer Tim Pruett and Public Works Director John Tolan chose the northwest quadrant and also a few areas on the east side of town that amount to 22,000 feet of sewer. The northwest quadrant is the one with the highest infiltration. Village Administrator Matt Trout confirmed there is \$300,00 in the budget that we have been collecting for the last 3 years for this type of work.
3. FSH Minutes:
4. Water System Study- TWM Invoices #82478 in the amount of \$1,000: Trustee Kaiser stated we have a TWM Invoice #82478 in the amount of \$1,000. He would like to make a motion at this time.

Trustee Robert (Bob) Kaiser motioned to pay TWM Invoice #82478 in the amount of \$1,000, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

NEW BUSINESS:

1. Volkert Invoice #1307346 in the amount of \$2,300: Trustee Kaiser stated we have Volkert Invoice #1307346 in the amount of \$2,300.00.

Trustee Robert (Bob) Kaiser motioned to pay Volkert Invoice #1307346 in the amount of \$2,300, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Kaiser said also under new business Village Administrator Matt Trout advised the committee around 12 years ago covered bridge wanted our water. They have come back again asking for it. Matt doesn't know how many of those homes want our water.

EXHIBIT K :

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)

Trustee Ramon Matchett, Jr. reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, December 13, 2023 at 6:20 p.m.

The following items were talked about or discussed:

POOL:

OLD BUSINESS: None.

NEW BUSINESS:

1. FCHS Donation Dinner, Dance and Auction Donation Request: Trustee Matchett said, the committee agreed to donate a 10-visit pool pass.

2. Smithton Athletic Association Triva Night Donation Request: Trustee Matchett said, the committee agreed to donate a 10-visit pool pass.

STREETS:

OLD BUSINESS:

1. E. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan advised the committee there are no issues. Our crews have been replacing culverts on Peabody and Wolf Roads and will continue to do more.

2. Customer Issues: Nothing to report.

3. MFT: Trustee Matchett said, Public Works Director John Tolan advised the committee we will start to plan for next year. The overlay in Savanna Oaks will be the big project.

4. St. Clair County Parks Grant Update: Nothing to report.

NEW BUSINESSW:

1. Village Insurance Renewal Update: Trustee Matchett said we took care of the renewal of village insurance earlier on the agenda under Resolutions.

2. Volkert Invoice #3511051 in the amount of \$956.25: Trustee Matchett stated we have Volkert Invoice #3511051 in the amount of \$956.25

Trustee Ramon Matchett, Jr. motioned to pay Volkert Invoice #3511051 in the amount of \$956.25, and Trustee Tom Carpenter seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

3. Solid Waste Collection Fee: Trustee Matchett said, we talked about the solid Waste Collections fees and this was tabled earlier on the agenda under Resolutions.

Trustee Matchett said, he has a couple hires, and at this time he would like to make a motion.

Trustee Ramon Matchett, Jr. motioned to recommend the hire of Brittney Borkowski as the Police Department Secretary, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Matchett said, he would like to make a motion.

Trustee Ramon Matchett, Jr. motioned to recommend the hire of Mary Downen as Office Manager, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Finance Committee Meeting – Monday, December 18, 2023 – 5:30 p.m. **Unavailable**

Legal/Ordinance Committee Meeting – Monday, December 18, 2023 – 5:45 p.m. **Unavailable**

Personnel/Police Committee Meeting – Monday, December 18, 2023 – 6:00 p.m. **Unavailable**

UPCOMING MEETINGS:

CLOSED IN OBSERVANCE OF CHRISTMAS December 25th and 26th, 2023

CLOSED IN OBSERVANCE OF NEW YEAR'S DAY – January 1, 2024

Village of Freeburg Board Meeting Minutes

Monday, December 18, 2023

Page 6 of 7

Combined Planning and Zoning Meeting – Tuesday, January 9, 2024 – 6:00 p.m.
Electric Committee Meeting – Wednesday, January 10, 2024 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, January 10, 2024 – 5:45 p.m.
Streets Committee Meeting – Wednesday, January 10, 2024 – 6:00 p.m.
CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., DAY Wednesday, January 15, 2024.
Board Meeting – Tuesday, January 16, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – Welcome Mary to the Village of Freeburg, and Congratulations to Brittany on her new position. She would like to wish everyone a Merry Christmas.

Trustee Dana Miller – Welcome Mary.

Village Clerk Jerry Menard – absent

Trustee James (Mike) Blaies – Welcome Mary to the Village of Freeburg, and Congratulations to Brittany on her new position. He would like to thank John and his crew for a good job keeping everyone safe from accidents. Merry Christmas and Happy New Year.

Trustee Ramon Matchett, Jr. – Congratulations to Brittany and Mary. Merry Christmas and Happy New Year.

Trustee Robert (Bob) Kaiser – Welcome Mary and Brittany. Everyone have a safe Holliday.

Mayor Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett - Welcome Mary and Brittany.

Public Works Director John Tolan –


Interim Administrator Matt Trout – Welcome Mary and Brittany.

Chief of Police Mike Schutzenhofer – Welcome Mary and Brittany.

ESDA Coordinator Gene Kramer – Welcome Mary and Brittany.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee James (Mike) Blaies motioned to adjourn the Regular Board meeting of Monday, December 18, 2023 at 7:49 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, JANUARY 2, 2024 @ 7:30 P.M.

EXHIBIT B

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, January 2, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here, Trustee Dana Miller – absent; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 18, 2023. **Unavailable**

EXHIBIT A:

FINANCE:

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Monday, December 18, 2023 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said we Reviewed the Board Lists and discussed specific listings: Right Way Traffic Control, repair of Cemetery Road guardrail, UHS Premium Billing, PD health insurance, Itron, Belo, Key Equipment & Supply, VIPower.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter stated Treasurer Vogel said, we don't have anything up until May.

3. **INCOME STATEMENT:** Trustee Carpenter said, Trustee Blaies questioned the sewer fund. Village Administrator Matt Trout confirmed that is because of the loan, and further stated you will see a big jump in both when the loan is paid

TREASURER'S REPORT: Trustee Carpenter stated Treasurer Vogel said, he is 3 months back on reports and will get them to us shortly.

Village of Freeburg Board Meeting Minutes
Tuesday, January 2, 2024
Page 1 of 5

FUND AND ACCOUNT BALANCE REPORT:

Trustee Carpenter said, there is a slight improvement of about \$5m,000 on the water fund.

OLD BUSINESS:

1. Attorney Invoices: There was no invoice to be reviewed by the committee.
2. Newsletter: Trustee Carpenter stated Office Manager Julie Polson said the newsletter should go out this week.

NEW BUSINESS:

1. Veteran's Property Tax Relief Reimbursement: Village Administrator Matt Trout advised the committee there are 3 counties in the State of Illinois pilot program where disabled veterans do not pay insurance property taxes based on their level of disability.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene is not hear tonight. If you have any questions on his ESDA Report, please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

VILLAGE ENGINEER REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett updated the board on his January 2nd Engineer Report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT D:

RESOLUTIONS: Mayor Speiser stated we have Resolution #24-01 A Resolution Amending the Solid Waste Collection Fees.

Trustee Ramon Matchett, Jr, motioned to adopt Resolution #24-01 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Tom Carpenter reported on the Legal/Ordinance Committee Meeting held on Monday, December 18, 2023 at 5:45 p.m. (in the absented of Trustee Dana Miller)

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett sent letter last month to the Railroad Street property regarding the derelict vehicles sitting on the right of way for several years. He gave them a deadline of January 8th to get it done. We will have them towed if not taken care of. He issued one building permit for a new home on Sleeping Indian. The old gain bin area on the high school property is a disaster. The high school does not get any permits through us. Those are done through the Board of Education. We will send the superintendent a message. Tim will talk to them to see what their plan is.
2. Development Updates: Trustee Carpenter said, Tim and Village Administrator Matt Trout met with 4 residents of Covered Bridge. We told them we need more support from them.
3. Despain Property: Trustee Carpenter said, Village Attorney Fred Keck sent their attorney an email a month ago. Matt will talk to Attorney Keck on our next step, and also see if he has had any conversation with Despain's attorney.
4. Sunset Ridge/Phil Sheets Detention Area: Trustee Carpenter said, this can be taking off of the agenda.
5. Vacation of Village Easement on Regions Bank Property: Trustee Carpenter said, Village Engineer Tim Pruett said both Regions and Lee Smith will pay half. He will have Volkert draw up the vacation plat.

NEW BUSINESS:

1. Freeburg Development Board of Review Hearing: Trustee Carpenter stated we have not attended in past, and we will not participate in it.
2. Resolution #24-01: Trustee Carpenter said, this was taken care of earlier on the agenda under Resolutions.

GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

EXHIBIT F:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Monday, December 18, 2023 at 6:00 p.m.

POLICE:

OLD BUSIENSS:

1. Body Camera Update: Trustee Meehling said, Chief Schutzenhofer advised the committee we will deploy the body cameras January 1st. There is another training session with Motorola on processing of evidence. That will be a two-day process with officers in one session, and Chief, Stan, Brittney will attend a longer training session.

Chief Schutzenhofer summarized the 86 calls since last meeting.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS:

1. CDL: Village Administrator Matt Trout will set up a time to review this with Attorney Keck.
2. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Trustee Meehling said, Office Manager Julie reached out to the union rep to get this moving.
3. Part-Time Pay Scale: We discussed the part-time pay scale. Village Administrator Matt Trout provided a spreadsheet showing the surrounding municipalities part-time pay. Trustee Meehling said she would like to make a motion at this time.

*Trustee Elizabeth (Lisa) Meehling, motioned to recommend the public works part-time pay be raised to \$16.00 per hour, and Trustee Tom Carpenter seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.***

NEW BUSINESS: None

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting – Tuesday, January 9, 2024 – 6:00 p.m.
(Canceled)

Electric Committee Meeting – Wednesday, January 10, 2024 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, January 10, 2024 – 5:45 p.m.

Streets Committee Meeting – Wednesday, January 10, 2024 – 6:00 p.m.

CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., DAY Wednesday, January 15, 2024.

Board Meeting – Tuesday, January 16, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – absent

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.

Public Works Director John Tolan –

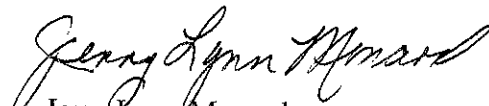
Interim Administrator Matt Trout – Just a reminder January 17th we will be holding a retirement party for Laura and Julie. It will be here and the luncheon will start at 12:00 noon. We are collecting donations for both of them. If you wish to contribute to it, please see me.

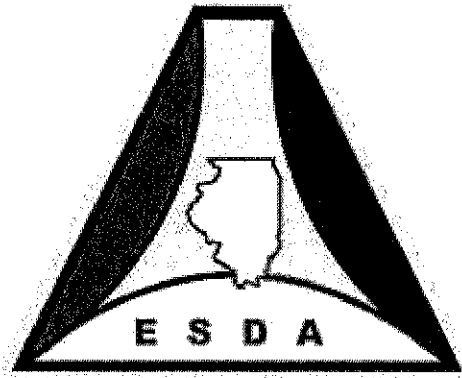
Chief of Police Mike Schutzenhofer – Happy New Year.

ESDA Coordinator Gene Kramer –

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, January 2, 2024 at 7:42 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



Freeburg ESDA Report to Mayor & Village Board Jan. 16, 2024

1. CISA bulletin updates received.no immediate software corruption concerns for our operations per Homeland Security.
2. Attend briefings with NWS on two major winter weather WIND events. Our local barometric readings provided to NWS as deep low pressure reading of 29.13 InHg recorded in Freeburg! NWS thanked us for the data and confirmed lowest reading in over 20 years! Concern with low barometric readings at upper air temp., increases and high isobar compression (High Wind advisory concerns)
3. Conducted ARES/RACES communications test communications net Tuesday at 1830 hours from ESDA EOC/office Jan. 9, 2024.
4. Email notification to schools concerning high winds to affect this area Wednesday afternoon until early Thursday morning. Hazardous driving for high profile vehicles, AKA, school buses.
5. Communication maintained with NWS STL on next major Wind Advisory and extreme cold air producing dangerous Wind Chill values. . .Public Works Dept., Freeburg PD, and Freeburg FD to be kept updated from ESDA Office.

Respectfully submitted,
Gene Kramer, Coordinator
Freeburg ESDA-OHS

FREEBURG VILLAGE BOARD MEETING
ENGINEER'S REPORT
Jan. 12, 2024
Tim Pruett, Village Engineer

Continue to push TWM to complete the Loan Application for the 2 water line projects. I received a list of information needed to submit the loan application from TWM and will start to gather that info. We need to authorize TWM to start the design of the 2 projects.

Had another meeting with 2 residents from Covered Bridge on Jan. 11. They have been trying to gather interest and indicate they have more residents interested every day. Still a lot to work out.

The deadline to return grant applications for the St. Clair County IGD is March 12. We are not eligible for a low income type of project but ADA Accessible projects are eligible. Will come up with an idea for an application.

Sewer inspection videoing will advertise in the Tribune on Jan. 18, 2024. Open bids on Feb. 8, 2024. Committee meeting Feb. 14. Board Meeting Feb. 19. Project includes inspection of approximately 22,000 LF of sewer main.

Continue working on a folder within the network for construction plans and subdivision plats. Creating Village utility maps with easements for AutoCad.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: Meeting scheduled for Feb. 13. Freeburg High School requesting a variance for their oil-n-chip parking lot.

Dec. 30th through Jan. 12th

1 -- Occupancy Permit
0 -- Building Permits

RESOLUTION NO. 24-02

**A RESOLUTION APPOINTING MARY DOWNEN TO SERVE
AS AUTHORIZED AGENT OF THE ILLINOIS MUNICIPAL
RETIREMENT FUND FOR THE VILLAGE OF FREEBURG (IMRF)**

WHEREAS, the Village of Freeburg, St. Clair County, Illinois, is a member of the Illinois Municipal Retirement Fund (IMRF); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG AS FOLLOWS:

Section 1. The Village of Freeburg, Illinois, does hereby appoint Ms. Mary Downen as its Authorized Agent of the Illinois Municipal Retirement Fund.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, this 16th day of January, 2024.

AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this _____ day of January, 2024.

Seth Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME Village of Freeburg		EMPLOYER IMRF I.D. NUMBER 0024	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME Downen	FIRST NAME Mary	MIDDLE INITIAL JR., SR., II, ETC. K.
TYPE OF GOVERNING BODY Municipality			
DATE APPOINTMENT MADE (MM/DD/YYYY) 01/15/2024	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 01/15/2024	POSITION TITLE Office Manager	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):			
To file Petition for Nominations of an Executive Trustee of IMRF		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
To cast a Ballot for Election of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
X			
SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
CERTIFICATION			
I, <u>Jerry Lynn Menard</u>		do hereby certify that I am <u>Clerk</u>	
NAME of the <u>Village of Freeburg</u>		CLERK OR SECRETARY	
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
BUSINESS ADDRESS			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE) <u>Ms.</u> <input checked="" type="checkbox"/> rs. <input type="checkbox"/> Ms.			
BUSINESS ADDRESS 14 Southgate Center			
CITY STATE AND ZIP + 4 Freeburg, IL 62243			
DAYTIME TELEPHONE NO. (with Area Code) (618) 539-5705		ALTERNATE TELEPHONE NUMBER (with Area Code)	
FAX NO. (with Area Code) (618) 539-5590		EMAIL ADDRESS mdownen@freeburg.com	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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PUBLIC WORKS DIRECTOR
John Tolan

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Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING (Blaies/Carpenter/Kaiser/Meehling) Wednesday, January 10, 2024 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, January 10, 2024 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Village Attorney Fred Keck (absent), Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Julie Polson and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of December 13, 2023 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the December 13, 2023 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss advised no issues to report. Will have to clear some of the (Creed) property in order to trench, looking to start that. Project.
3. IMEA Energy Efficiency Grant: John Tolan advised IMEA is trying to get a federal grant for mutual aid for all IMEA communities. Both John and Shane will sit in on those meetings. They will have a central location for the equipment to share. It is a matching \$1,000,000 grant, and IMEA will match \$480,000. John and Shane thinks it will be located in Springfield. John said he and Matt met with Rodd Wheatley and Shawn McCarthy on solar/energy efficiency. John said we had a solar customer questioned if he was paying a tax on the energy he pushed back. IMEA did a lot of research and said we are doing it right. The customer is taxed on all the energy you purchase, and it doesn't matter what you push back. The 2035 contract renewal will be discussed at the January 25th meeting.
4. Cemetery Road Line Extension: Discussed above.
5. South Substation Switchgear Preventative Maintenance: The breaker checked out well. This will be a budget item and/or on the 3- to 5-year plan. Item can be taken off the agenda.
6. BHMG Cost of Service Study: Village Administrator Matt Trout advised he, John and Shane met with BHMG yesterday. They are very close but needed a few more pieces of information which Jane has provided. We will meet in the next week or two.

7. Versalift and Worthington Turbo Charger Service Update: The Versalift is finally in their shop. The Worthington repair should be done very soon, and we will get that tested once it has been received.

B. NEW BUSINESS:

1. Shane Krauss Request to Cash Out 100 Compensatory Hours: *Trustee Lisa Meehling motioned to recommend to the full Board Shane Krauss be paid 100 hours of compensatory time, and Trustee Bob Kaiser seconded the motion.* All voting yea, the motion carried.

Shand sai the diaelectric samples for transformers has been done, but he has not reviewed the results. The truck, sticks, and gloves testing went very well. John said he, Shane and Matt met regarding the upcoming budget and 3- to 5-year plan. He further said the cost of service study will really come into play with that.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dana Miller motioned to adjourn at 5:44 p.m., and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, January 10, 2024 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, January 10, 2024, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck (absent) Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Julie Polson and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

- Approval of December 13, 2023 minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the December 13, 2023 minutes, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
- New Sewer Plant/Sewer Loan: Public Works Director John Tolan advised we are about the same as last month. Substantial completion has not happened, the SCADA training has been completed, the fence gate is in but not the controller, HVAC controller not operating properly, and the influent screen error where it says it is jamming but it isn't. We are working out of the lab there. John commented it was interesting learning how to run the filters with the rain event. The plant handled the flow well. EPA has revised our existing NPDES permit and added phosphorus. We are now running the plant off the dissolved oxygen probes rather than manually. Our guys have created their own list of items that need to be completed.
- Sewer issues: None.
- FSH Minutes: FSH has given Larry Rhutasel of Volkert their approval to look for alternative route from the SLM plant to Freeburg. That water line was put in 1978, and some leaks have been found in that line.
- Water System Study: Tim continues to talk to Scott on this project. Village Administrator Matt Trout said this will now be a once a week phone call until we see some progress.

B. NEW BUSINESS:

- Executive Session to Discuss Real Estate Transactions, 5 ILCS 120/2-(c)(5):

EXECUTIVE SESSION.
5:52 P.M.

Water/Sewer Committee Meeting
Wednesday, January 10, 2024
Page 1 of 2

Trustee Lisa Meehling motioned to enter Executive Session citing Personnel, 5 ILCS 120/2-(c)(1), and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

**EXECUTIVE SESSION ENDED
6:00 P.M.**

Trustee Mike Blaies motioned to reconvene the regular session at 6:00 p.m., and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

John advised there was a large water break on Rt. 15 last weekend. We are working to get everyone off that line. The west tower has been winterized west tower.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:01 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Lisa Meehling

Mike Blaies

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Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, January 10, 2024 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:01 p.m., on Wednesday, January 10, 2024, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck (absent), Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Julie Polson and Office Manager Mary Downen. Guest present: Janet Baechle. Guests present via Zoom: None.

POOL: A. OLD BUSINESS: None.**B. NEW BUSINESS:**

1. FCHS Post Prom Donation Request: The committee agreed to donate a 10-visit pool pass.

Village Administrator Matt Trout has started conversations with Scott on his suggestions for the 2024 pool season. Both Public Works Director John Tolan and Crew Leader Bob Jenkins said everything is in pretty good shape. We have the new tarp and cover. Scott has asked for new chairs, basketball hoop, and lifeguard umbrellas.

STREETS: A. OLD BUSINESS:

1. Approval of the December 13, 2023 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the December 13, 2023 Minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. E. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan advised our guys are doing a good job keeping leaves out of ditches and culverts. Bob will be working on the Peabody Road culvert replacement, and will then work on Wolf Road weather permitting.
3. Customer Issues: None.
4. MFT: John advised he and Bob will work on this year's plan shortly, and determine the streets that will be oiled and chipped. The large project this year will be the Savanna Oaks resurfacing.
5. St. Clair County Parks Grant Update: Matt said we will firm up our pricing for this project in February.

Matt attended the SWICMA meeting and spoke with the IDOT representative about the issues we had on the Peabody Rd/State guardrail. The IDOT rep was not happy we weren't able to put the barrier back up. Matt is hoping a guardrail or barrier can be installed to protect our utilities in that area. He further commented we want our district to follow the rules of the other districts.

Village Engineer Tim Pruett has talked to the Intergovernmental Grants Department, and we don't have anyone qualified for those grants. We could qualify if we apply for an ADA sidewalk project anywhere from \$5,000 - \$100,000. Tim advised it will not cost us anything to apply. John said we definitely have areas that we could use this. The deadline to apply is March 12th. He and MT are going to meet again with Covered Bridge residents about their water request. He will advertise in the Tribune for the upcoming sewer project.

B. NEW BUSINESS:

1. Resolution #24-02: IMRF Notice of Appointment of Authorized Agent: *Trustee Tom Carpenter motioned to recommend to the full Board Resolution #24-02, A Resolution Appointing Mary Downen to Serve as Authorized Agent of the Illinois Municipal Retirement Fund for the Village of Freeburg, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

John has scheduled crack sealing for the first week in February. We are trimming the branches away from the roadways. Mayor Speiser asked for flashing stop sign to be moved to Marketplace.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet questioned where the IESMA plaque is, and Matt believes we gave it to Gene. She has two or three side streets with no handicap access in her subdivision.

E. ADJOURN: *Trustee Bob Kaiser motioned to adjourn the meeting at 6:16 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager