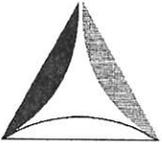


REGULAR BOARD MEETING AGENDA – DECEMBER 18, 2017 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. December 4, 2017 – Board Meeting Minutes – Unavailable
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for December 4, 2017 – **Exhibit A**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit B**
11. Recommendations of Boards and Commissions –
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
14. Resolutions –
15. Ordinances –
 - 15 – 1. Ordinance #1646 – An Ordinance Adopting a Policy Prohibiting Sexual Harassment – **Exhibit C**
 - 15 – 2. Ordinance #1647 – An Ordinance Authorizing the Village to Enter into and the Mayor to Execute the Health Insurance Renewal Policy with Coventry Healthcare – **Exhibit D**
16. Old Business –
17. New Business –
18. Appointments –
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, December 13, 2017 – 5:30 p.m. – **Exhibit E**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, December 13, 2017 – 5:45 p.m. – **Exhibit F**
 - 19 – 2a. Recommend Schiermeier Road Water Line Go Out for Bid
 - 19 – 2b. IEPA Loan Applicant Proposed Schedule Form – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – Wednesday, December 13, 2017 – 6:00 p.m. – **Exhibit H**
20. Upcoming Meetings
 - 20 – 1. CLOSED IN OBSERVANCE OF CHRISTMAS – Monday, December 25th and Tuesday, December 26th
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, December 27, 2017 – 5:30 p.m.
 - 20 – 3. Finance Committee Meeting – Wednesday, December 27, 2017 – 5:45 p.m.
 - 20 – 4. Personnel/Police Committee Meeting – Wednesday, December 27, 2017 – 6:00 p.m.
 - 20 – 5. CLOSED IN OBSERVANCE OF NEW YEAR’S DAY – Monday, January 1, 2018
 - 20 – 6. Board Meeting – Tuesday, January 2, 2018 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

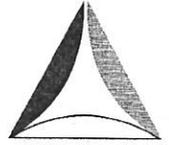


ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764

IFT 000000013

Dec. 18, 2017 Report to Mayor & Village Board Trustees

1. Participated in the National Weather Service Skywarn ARS Communications Exercise with radio contact with 24 NWS offices across the U.S., this is the 19th year of the NWS event. Obtained endorsement certificate from NOAA. for the Dec. 1-2, 2017 event.
2. Confirmed proper operation of the FCHS Office Weather Alert radio from 12/13/17 11:05 AM test from St. Louis NWS "weekly alert test signal".
3. Continuation of FEMA "on-line" update course work.
4. With the help of the Freeburg Tribune, our WRN association /ambassador membership, providing "pictorial" Winter Weather Safety information.
5. Beginning to receive "renewal" notices for Freeburg ESDA members dues with IESMA as it relates to insurance. Individual e-mails sent by IESMA, thus will again ask for "total cost" be sent to my attention at the ESDA office to provide our proper budget Id (ESDA 12-xxx) for line item annual expense.
6. MERRY CHRISTMAS TO ALL FOR A SAFE AND HAPPY NEW YEAR.

2017 SKYWARN - 19th Year- Participation					
NWS Office	FCC Call Sign	Mode	NWS Office	FCC Call Sign	Mode
Dukuth, Mn	KONWS	SSB	Detroit	K8DTX	CW
Springfield, Mo.	N0NWS	SSB	Grand Junction, CO	N0W	ssb
Midland, Texas	W5MAF	SSB	Riverton, Wyoming	W7Y	SSB
Boulder, Colorado	WX0DEN	SSB	Taunton, MA	WX1BOX	SSB
Wakefield, VA	WX4AKQ	SSB	Memphis, Tenn.	WX4MEM	Echolink
Melbourne, Fla.	WX4MLB	SSB	Miami, Fla.	WX4NHC	SSB
Peachtree City, Ga.	WX4PTC	SSB	Tampa Bay, Fla.	WX4TOR	SSB
Sacramento, CA.	WX6NWS	SSB	San Diego, CA.	WX6SGX	SSB
Flagstaff, AZ.	WX7FGZ	SSB	Missoula, MT.	WX7MSO	SSB
Gaylord, MI.	WX8APA	SSB	Grand Rapids, MI.	WX8GRR	SSB
Lincoln, Il.	WX9ILX	SSB	Milwaukee, WI	WX9MKX	SSB
LaCrosse, WI	WX9ARX	SSB	Elko, Nevada	WX7LKN	SSB
Total of 24 Natrional Weather Service Offices contacted during 8.5 hours of the event.					
Eugene K., ARO-WA9TZL -Freeburg ESDA Coordinator/County ARES EC f					
Friday Dec. 1 from 2000 -2300 hours					
Satuday Dec. 2 from 1:1200 hours to 1730 hours CDT					
HF bands used : 75 meters, 40 meters, and 20 meters.					

th
SCHOOLS

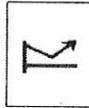


...Ready, Responsive, Resilient...

nted to:

WA9TZL

Certificate achieved



er 2, 2017

Supercell

Thunderstorm



VILLAGE BOARD MEETING

DECEMBER 18th, 2017

Gary Henning Zoning Administrator

10 Occupancy Permits issued to date in December.

2 Building Permits issued to date in December:

1-Above Ground Swimming Pool

1-Asphalt Parking Lot

Nuisances Corrected to date in December -- 6

Tony will email the board members the updated spreadsheet on current nuisances.

ORDINANCE NUMBER: 1646
AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT
FOR THE VILLAGE OF FREEBURG

WHEREAS, the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017;

WHEREAS, pursuant to the Act, each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment;

WHEREAS, all prior existing sexual harassment policies of the Village of Freeburg shall be superseded by the Policy Prohibiting Sexual Harassment adopted by this Ordinance; and

WHEREAS, should any section or provision of this Ordinance or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this Ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid;

NOW, THEREFORE, be it ordained by the corporate authorities of the Village of Freeburg the following:

Section 1. The Policy Prohibiting Sexual Harassment, included as Exhibit A to this Ordinance, is hereby adopted.

Section 2. This ordinance shall be in full force and effect on December 18, 2017.

PASSED THIS ____ day of _____, ____.

YEAS _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard
Village Clerk

ORDINANCE NUMBER: 1646 cont.

APPROVED THIS _____ day of December, 2017.

ATTEST:

Mayor/Village President

Jerry Menard
Village Clerk

POLICY PROHIBITING SEXUAL HARASSMENT

I. PROHIBITION ON SEXUAL HARASSMENT

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of the Village of Freeburg to prohibit harassment of any person by any municipal official, municipal agent, municipal employee or municipal agency or office on the basis of sex or gender. All municipal officials, municipal agents, municipal employees and municipal agencies or offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

II. DEFINITION OF SEXUAL HARASSMENT

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes:

- Verbal: sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.
- Non-verbal: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.
- Visual: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic: "sexting" (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception

and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

III. *PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT*

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

- *Electronic/Direct Communication.* If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.
- *Contact with Supervisory Personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, a director of human resources, an ethics officer, the city manager or administrator, or the chief executive officer of the municipality.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the municipality will not be presumed to have knowledge of the harassment.

- *Resolution Outside Municipality.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the municipality. However, all municipal employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 180 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the municipality. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

IV. *PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS*

No municipal official, municipal agency, municipal employee or municipal agency or office shall take any retaliatory action against any municipal employee due to a municipal employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a municipal employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – due within 180 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

V. CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT

In addition to any and all other discipline that may be applicable pursuant to municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the municipality and any applicable fines and penalties established pursuant to local ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the municipality shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

VI. CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to discipline or discharge pursuant to applicable municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

ORDINANCE NO. 1647**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FREEBURG, ILLINOIS, AUTHORIZING
THE VILLAGE TO ENTER INTO AND THE MAYOR AND/OR VILLAGE
ADMINISTRATOR TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF
FREEBURG, ILLINOIS AND COVENTRY HEALTH CARE, AN AETNA COMPANY**

WHEREAS, Coventry Health Care has submitted its proposal dated November 16, 2017 to provide health insurance coverage for the Village of Freeburg during calendar year 2018, and;

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into an agreement with Coventry Health Care to provide such professional services,

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to renew its health insurance coverage with Coventry Health Care. Renewal quotes are attached as "Exhibit A;" and

NOW, THEREFORE, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois as follows:

SECTION 1. The recitals set forth above are hereby adopted found true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Board of Trustees hereby determines that it is advisable, necessary and in the public interest that the Municipality enter into an agreement for professional services for risk management for the village.

SECTION 3. The Mayor and/or Village Administrator of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Renewal and Acceptance and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Risk Management Agreement.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED by the Board of Trustees and approved by the Mayor this 18th day of December, 2017.

YEAS _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard
Village Clerk

Approved this _____ day of _____, 2017.

VILLAGE OF FREEBURG, ILLINOIS

Seth Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk

Approval as to Legal Form:

Village Attorney

Coventry Health Care of Missouri

VILLAGE OF FREEBURG

Demographics:	County: Saint Clair Region: IL State/Zip: 62243	Contacts: Agent: Brian Jablonski Agency: CBIZ Benefits & Insurance Account Mgr: Paula Ownby	Other Factors: SIC Code: 9111 Association: None Renewal Date: 01/01/2018
----------------------	---	---	--

RATE COMPARISON FOR SUBGROUP(S): 6468650999, 6468650001

	EMPLOYEE	EMPLOYEE + CHILD	EMPLOYEE + CHILDREN	EMPLOYEE + SPOUSE	FAMILY	MONTHLY PREMIUM	% Change (Monthly Prem)
Current Rates	\$334.48	\$652.24	\$652.24	\$702.41	\$1,020.16	\$25,637.87	0%
* PROPOSED RENEWING PRODUCT:							
PPO QAR5000-20	\$409.91	\$799.32	\$799.32	\$860.81	\$1,250.23	\$31,419.64	22.6%
ALTERNATE PRODUCT(S):							
Select QAR5000-20	\$376.26	\$733.71	\$733.71	\$790.15	\$1,147.59	\$28,840.34	12.5%

DETAIL INCLUDING RIDERS:

PRODUCT NAME	RX	FSA	HSA
PROPOSED RENEWING PRODUCT:			
PPO QAR5000-20	\$12/\$30/\$55/\$150/\$300-Q	None	None
ALTERNATE PRODUCT(S):			
Select QAR5000-20	\$12/\$30/\$55/\$150/\$300-Q	None	None

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING

(Trout/Albers/Blaies/Meehling)

Wednesday, December 13, 2017 at 5:30 p.m.

EXHIBIT E
VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, December 13, 2017 by Chairman Matt Trout. Committee members present were Chairman Matt Trout, Trustee Denise Albers, Trustee Mike Blaies, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dean Pruett, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of November 15, 2017 Minutes: Trustee Mike Blaies motioned to approve the November 15, 2017 minutes and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Head Lineman Shane Krauss said we had a little hiccup on the Harley. It sold for \$2,900, but has not been paid. Purple Wave is checking with the next highest bidder wants it.
3. New Electric Customers: John advised we sent letters out to 13 residents last week. We have four responses so far, and the deadline to respond is January 8th. Shane advised at this point, they mostly want information, and he has given them an overview of the rate structure and other costs.
4. Customer Issues: None.
5. Village Hall Parking Lot Lights: The lights are up and are angled at 10%. They can be put down to zero. Shane stated they turned out very well. We do have the three poles and lights we can either hang onto or get rid of. The committee agreed to dispose of them through the Ibid system.

B. NEW BUSINESS:

1. Ordinance #1646 – An Ordinance Adopting a Policy Prohibiting Sexual Harassment: Tony advised the government has put a new policy in place and we have to adopt it. John commented IMEA adopted it today.

Trustee Lisa Meehling motioned to send Ordinance #1646 – An Ordinance Adopting a Policy Prohibiting Sexual Harassment to the full Board for approval and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 5:36 p.m. and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Blaies/Meehling/Pruett/Trout)

Wednesday, December 13, 2017 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, December 13, 2017, by Chairman Mike Blaies. Members present were Chairman Mike Blaies, Trustee Lisa Meehling, Trustee Dean Pruett, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle

A. OLD BUSINESS:

- 1. Approval of November 15, 2017 minutes: Trustee Lisa Meehling motioned to approve the November 15, 2017 minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.
- 2. New Sewer Plant: Village Administrator Tony Funderburg stated we are going to review the facility plan sometime next week, then it will be sent to EPA. After the facility plan is back, then we can go out for a RFP.
- 3. Sewer issues/Sewer Fuel Odors: John stated they went around about 10 days ago, and there are no odors. We haven't had any rain lately and the groundwater is non-existent. He commented we will see what happens in March. He reported there was a clog at the high school in the old line that runs through the alley. They were able to clear it.
- 4. FSH Minutes: Quiet.
- 5. Sewer Main – Jacks Car Wash: John said he and Tony have discussed this, and we will get it done by the end of this budget.
- 6. W. Apple St./Schiermeier Road/Old Freeburg Road Water Lines: John advised the West Apple water line is in the ground, backfilled and ready to be flushed and chlorinated. Tony stated we have quite a bit of money in the budget for water lines, and he would like to bid out Schiermeier Road, and also accept the engineering for Old Freeburg Road in order to get that done in this year's budget. There will be significant savings if we do the Old Freeburg Road line. John said after that project, he would like to move into town and replace water mains. Tony confirmed we have \$120,000 in the budget to do Schiermeier Road.

Trustee Matt Trout motioned to recommend to the full Board to send the Schiermeier Road water line out to bid and Trustee Deaen Pruett seconded the motion. All voting yea, the motion carried.

- 7. Private Sewer at Potter/West Street: John advised he needs to pothole it and locate the sewers.
- 8. East and West Tower Work: John is waiting on the report from Suez when they inspected the east tower .



We have completed the hydrant flushing for the year and will submit it to the fire department. John also said we have had 7 breaks in 4 weeks, mostly services and believes it is due to the dry weather. Jesse completed the lead sampling for the grade school and also collected St. Joe's this week. John met with SLM and Curry last week to review the operation, chlorination, and ammonia procedures. He said there will be new, stricter regulations from EPA in March, must on the water testing. We may have to rechlorinate ourselves, and he is already looking into that.

John called for an executive session regarding personnel.

EXECUTIVE SESSION
5:57 P.M.

Trustee Matt Trout motioned to enter Executive Session at 5:57 p.m. citing personnel, 5 ILCS 120/2-(c)(1) and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED
6:04 P.M.

Trustee Ray Matchett motioned to end the Executive Session at 6:20 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried. The committee meeting reconvened at 6:04 p.m.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn the meeting at 6:05 p.m. and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager

IEPA Loan Applicant Proposed Schedule Form

Please provide the estimated completion date for each activity in the table below and return the completed form to: **IEPA Infrastructure Financial Assistance Section, 1021 North Grand Avenue East, Springfield, IL 62794-9276**. This schedule may be revised by the loan applicant at any time. Changes should be reported to your IEPA Project Manager at (217) 782-2027.

Loan Applicant Village of Freeburg Loan Number L17 5360

Loan Application Milestone	Estimated Completion Date (Some items may already be finished)
1. Planning Approval*	July 2018
2. Completion of Project Design by Engineering Consultant	April 2019
3. Submit Plans and Specifications for Review and to Obtain Necessary Construction Permits	May 2019
4. Passing Necessary Debt Authorizing Ordinance(s) and, if necessary, User Charge Ordinance(s)	May 2019
5. Submit Loan Application Package (includes proof that necessary easements, site acquisitions, and intergovernmental agreements are in place, pre-bid estimate of project cost and comprehensive financial projections including the specific source of revenue dedicated to the required loan repayments)	April 2019
6. Advertise for Bids	September 2019
7. Bid Opening Date (Recommend 45 days from Bid Advertisement Date)	November 2019
8. Construction Start Date (Recommend 90 days from Bid Advertisement Date)	February 2019

*Achieved after the Project Plan is approved by IEPA, all environmental reviews are complete, and the public participation/notification process is finalized. If your plan was recently submitted, this date may be difficult to estimate as it varies depending on the complexity of the project but please provide your best estimate.

Loan Applicant Authorized Representative, Name and Title

Date

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Mike Blaies

Denise Albers

Dean Pruett

Mathew Trout

Lisa Meehling

VILLAGE OF FREEBURG**FREEBURG MUNICIPAL CENTER**

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

Public Property Committee Meeting
 Streets/Municipal Center/Pool/Parks & Recreation
 (Matchett/Albers/Pruett/Trout)

Wednesday, December 13, 2017 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg**VILLAGE TREASURER**
Bryan A. Vogel**PUBLIC WORKS DIRECTOR**
John Tolan**POLICE CHIEF**
Michael J. Schutzenhofer**VILLAGE ATTORNEY**
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:06 p.m. on Wednesday, December 13, 2017, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Dean Pruett, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle, Gary Klemme, Alex Klemme and Gale Hake.

POOL: A. OLD BUSINESS:

1. Pool: Public Works Director John Tolan advised the pool is now winterized.

B. NEW BUSINESS:

1. Lindsey Herbeck Benefit Donation Request: Trustee Dean Pruett motioned to donate one 10-day pass to the Lindsey Herbeck Benefit if legal to do so and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.

Trustee Matt Trout motioned to amend the agenda in order to hear Public Participation and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

Gary Klemme, Alex Klemme and Gale Hake were present to discuss the denial of the Meadow Pines development. Gary Klemme asked the reasoning for this, and Village Administrator Tony Funderburg advised our code does not allow placing undue stress on a neighboring subdivision. Tony stated the concern is the roads not being able to handle the additional traffic this subdivision would bring. Gale stated they are here for some direction on this development and passed out an updated preliminary plat which shows no connection to Bozeman Lane. Rather, they have a stub out on Bristlecone Court to the south, and both Bristlecone Court and Foxtail Drive have entrances off Wolf Road. Alex Klemme needs to know if anything needs to be changed so they can move forward. Alex confirmed they are under a time constraint. Trustee Blaies said his opinion is there are too many houses in that area and is concerned about the traffic and what this would add to it. Trustee Trout said if this does go through with the exits onto Wolf Road, we need to look at a solution to Wolf Road for the future.

Tony confirmed this subdivision meets the needs in our Comprehensive Plan and the lots meet our code requirements. Tony stated we will have to address Wolf Road and its condition. Public Works Director John Tolan said Wolf Road should be placed in our 3-to 5-year plan. We will need to widen it, fix the shoulders, and pave it. Trustee Albers asked the timeframe for this subdivision and Alex Klemme stated phase one which consists of 25 lots would be done within 12 months. They would start the second phase after 75% of first phase lots have been sold. The board seemed agreeable to the revised changes, and Tony will reach out to the Combined Planning and Zoning Board tomorrow to advise them that the revised plan will be on the January 9th agenda for their review and recommendation.

STREETS: A. OLD BUSINESS:

1. Approval of November 15, 2017 Minutes: Trustee Denise Albers motioned to approve the November 15, 2017 minutes and Trustee Matt Trout seconded the motion. All yea, the motion carried.

2. E. Apple Proposed Streetscape Project: John will fix the intersection and stated it shouldn't be very expensive to install the grate, grade the surrounding area for it to correctly drain. Tony believes there should be a large amount of money freed up through MFT that we could use for Wolf Road.
 3. Drainage Problem Areas (E. Apple/Hill Mine Rd.)/Stormwater Run-Off: John is going to dig up Hill Mine Road next week and see what's going to get it repaired. They televised it and couldn't find anything wrong with storm sewer. Tony confirmed a letter will go out soon to the school on the water issue.
 4. Customer Issues: John reported it is quiet right now.
 5. IDOT Concerns: Tony needs to verify what has been done.
- B. NEW BUSINESS:** John reported our new leaf truck is getting worked on and hopes to have it fixed by the end of week. He further said we are starting to crack seal on Friday and all next week several areas around town. John said our portion of Main Street is finished and turned out well. The Fire Department wants it ripped out since it is holding water. Moore Asphalt will come back in the spring and replace their side and seal the whole thing. John also said our guys did a great job on that project. Lastly, we are getting the plows on the trucks.
- C. GENERAL CONCERNS:** None.
- D. PUBLIC PARTICIPATION:** None.
- E. ADJOURN:** *Trustee Dean Pruett motioned to adjourn the meeting at 7:09 p.m. and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager