

REGULAR BOARD MEETING AGENDA - NOVEMBER 15, 2010 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. November 1, 2010 Regular Board Meeting - **Exhibit A**
5. Finance
 - 5 - 1. Financial Report - None.
 - 5 - 2. Balance Sheet - None.
6. Treasurer's Report - None.
7. Attorney's Report - None.
8. ESDA Report -
9. Public Participation
10. Reports and Correspondence - None.
11. Recommendations of Boards and Commissions - None.
12. Contracts, Releases, Agreements and Annexations - None.
13. Bids - None.
14. Resolutions - None.
15. Ordinances - None.
16. Old Business
17. New Business
18. Appointments - None.
19. Committee Meeting Minutes
 - 19 - 1. Economic Development Committee Meeting - Monday, November 1, 2010 - 6:30 p.m. - **Exhibit B**
 - 19 - 2. Legal/Ordinance Committee Meeting - Wednesday, November 3, 2010 - 4:30 p.m. - **Exhibit C**
 - 19 - 3. Committee as a Whole Meeting - Monday, November 8, 2010 - 6:00 p.m. - **Exhibit D**
 - 19 - 2. Electric Committee Meeting - Wednesday, November 10, 2010 - 5:30 p.m. - **Exhibit E**
 - 19 - 5. Personnel/Police Committee Meeting - Wednesday, November 10, 2010 - 6:30 p.m. - **Exhibit F**
20. Upcoming Meetings
 - 20 - 1. Water/Sewer Committee Meeting - Wednesday, November 17, 2010 - 5:30 p.m.
 - 20 - 2. Streets Committee Meeting - Wednesday, November 17, 2010 - 6:30 p.m.
 - 20 - 3. CLOSED IN OBSERVANCE OF THANKSGIVING - November 25 and 26, 2010
 - 20 - 4. Legal/Ordinance Committee Meeting - Wednesday, December 1, 2010 - 4:30 p.m.
 - 20 - 5. Finance Committee Meeting - Wednesday, December 1, 2010 - 5:30 p.m.
 - 20 - 6. Board Meeting - Monday, December 6, 2010 - 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)a.]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

FREEBURG REGULAR BOARD MEETING

Monday, November 1, 2010 at 7:30 P.M.

Board Minutes

EXHIBIT A
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:30 p.m., on Monday, November 1, 2010 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Mike Blaies – here; Trustee Tony Miller – here; Trustee Seth Speiser – here and Mayor Raymond Danford – here; (7 present, 0 absent). Mayor Ray Danford announced there is a quorum.

MINUTES OF PREVIOUS MEETING: *Trustee Rita Baker motioned to approve the minutes of Monday, October 18, 2010 and Trustee Steve Smith seconded the motion.* All voting aye, the motion carried.

FINANCE: Trustee Smith said we talked about the Treasurer's Reports for October, November and December 2009. We will be voting on this later in the agenda.

1. Health Insurance: Trustee Smith said we are hoping to have a quote from our insurance agent by the middle of November for next year's premium.
2. Yearly Audit: Trustee Smith said the yearly audit was completed and everything was great. There were no issues with the audit. Debbie did a great job on it.
3. Tax Levy: Trustee Smith said we talked about the tax levy which we will be voting on later tonight.

TREASURER'S REPORT: Treasurer Bryan Vogel said in your packet tonight are the Treasurer's Reports for October 31, November 30 and December 31 of 2009. He would like to have approval of them tonight.

Trustee Rita Baker motioned to approve the Treasurer's Reports for October 31, 2009, November 30, 2009 and December 31, 2009 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

ATTORNEY'S REPORT: None.

ESDA REPORT: Gene gave us the full report of his department's response to the dangerous weather incident.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE: None.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: BIDS: None.

RESOLUTIONS: None.

ORDINANCES: Mayor Danford said next on the agenda is Ordinance No. 1366: Tax Levy Ordinance for the Village of Freeburg. Mayor Danford asked for any questions or comments and none were made.

Trustee Rita Baker motioned to adopt Ordinance No. 1366 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Rita Baker – aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Mike Blaies – aye; Trustee Tony Miller – aye; Trustee Seth Speiser - aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Danford said we have Ordinance No. 1367: An Ordinance Abating the Tax Hereto Levied for the Year 2010 to Pay the Principal of and Interest on \$5,960,000 General Obligation Bonds.

Trustee Tony Miller motioned to adopt Ordinance No. 1367 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Tony Miller – aye; Trustee Steve Smith - aye; Trustee Mike Blaies - aye; Trustee Rita Baker – aye; Trustee Charlie Mattern – aye; Trustee Seth Speiser - aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

OLD BUSINESS: Trustee Smith said we received a letter of approval from IDOT endorsing the sidewalk along Urbanna. He is working on the application for the next Safe Routes to School Program. If we get the approval for that, we can move forward.

Trustee Miller asked Trustee Smith if he has the update on the stoplight. Trustee Smith said he thinks he may have included some funding at Oak Brook for that. Trustee Miller said he thought we talked about that, he was just wondering if it is in there or not. Trustee Smith said he will have to go back and look at that because it has been a long time since he put that plan together, he will let Trustee Miller know.

NEW BUSINESS: None.

COMMITTEE MEETINGS MINUTES:

Public Works Committee Meeting: Trustee Charlie Mattern called Public Works Committee Meeting to order on Wednesday, October 20, 2010 at 5:30 p.m.

1. SAVE Site/Lee Hopp Dr. Water Main Replacement: Trustee Mattern said the SAVE water project is pretty well completed, there are just a couple of minor details that need to be finished. Trustee Mattern asked Assistant Public Works Director John Tolan if it has been tested yet and John advised it will be tested this Friday.

2. Sewer Project: Trustee Mattern said the permit request for the sewer project has been sent to the EPA.
3. Recycling: Trustee Mattern said the recycling is continuing to go very well.
4. West Apple Street: Trustee Mattern said the water pressure problem has been solved on West Apple.

Trustee Smith asked when the electronics recycling comes to town if there is any cost to us. Trustee Mattern said it depends on what you bring. Trustee Smith then asked if they charge the resident. Village Administrator Dennis Herzing said there is a cost to recycle some of the electronics, we set up and give them a place to drop it off and they would charge the resident directly. Trustee Miller said there were items the resident would get paid for by the pound but it is nothing to get excited about.

Public Property Committee Meeting: Trustee Tony Miller called the Public Property Committee Meeting to order on Wednesday, October 20, 2010 at 6:30 p.m.

1. Pool Feasibility Study/Referendum: Trustee Miller said Debbie prepared a spreadsheet on some of the numbers on the pool and everything was very well, much better from the year before. We are going to have Debbie prepare the final spreadsheet to see how we actually did.
2. Safe Routes to School: Trustee Miller said we talked about Safe Routes to School.
3. Leaves/Limb pickup: Trustee Miller said leaf pickup is in full swing. Public Works Director Ron Dintelmann said they are picking up on Tuesday, Thursday afternoons and Saturday, they did work Sunday.
4. MFT Additional Funding: Trustee Miller said we were notified we have additional MFT Funding of \$16,000 from IDOT.

Trustee Miller said now that the highway project is done, we are looking into new Welcome to Village Freeburg signs and the lighting.

Committee As A Whole: Mayor Danford called the Committee as a Whole to order on Monday, October 25, 2010 at 7:00 p.m.

1. Economic Development Plan: Mayor Danford said we did discuss our focus on the Economic Development Plan and the rest of the meeting was an Executive Session to provide the lawyer with direction on the contract negotiations.

UPCOMING MEETINGS:

Legal/Ordinance Committee Meeting - Wednesday, November 3, 2010 - 4:30 p.m.
Committee as a Whole Meeting - Monday, November 8, 2010 - 6:00 p.m.
Electric Committee Meeting - Wednesday November 10, 2010 - 5:30 p.m.
Personnel/Police Committee Meeting - Wednesday, November 10, 2010 - 6:30 p.m.

CLOSED IN OBSERVANCE OF VETERAN'S DAY -Thursday, November 11, 2010
Economic Development Committee Meeting - Monday, November 15, 2010 - 6:30 p. m.
Board Meeting – Monday, November 15, 2010 – 7:30 p.m.

VILLAGE PRESIDENTS AND TRUSTEE'S COMMENTS:

Trustee Charlie Mattern: None.

Trustee Steve Smith: Yes, everyone needs to vote.

Trustee Rita Baker: Ditto.

Village Clerk Jerry Menard: No, thank you.

Trustee Mike Blaies: No, thank you.

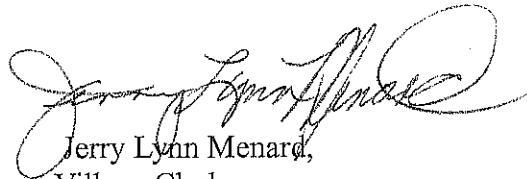
Trustee Tony Miller: None.

Trustee Seth Speiser: No, thank you.

STAFF: None.

MAYOR DANFORD: None.

Trustee Rita Baker motioned to adjourn at 8:59 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard,
Village Clerk

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
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Rita Baker
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Charlie Mattern

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Economic Development Committee Meeting
(Smith/Baker/Miller)
Monday, November 1, 2010 at 6:30 p.m.

EXHIBIT B
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The meeting of the Economic Development Committee was called to order at 6:33 p.m. on Monday, November 1, 2010, in the Municipal Center. Those in attendance were Trustee Steve Smith, Trustee Rita Baker, Trustee Mike Blaies, Trustee Tony Miller, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Billie Louthan. Guest present: Janet Baechle (about 7:22 p.m.).

A. OLD BUSINESS:

1. Approval of October 4, 2010 Minutes: *Billie Louthan motioned to approve the October 4, 2010 minutes as amended and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*
2. Movie in the Park: Trustee Smith said we'll discuss this in the spring.
3. Business of the Month: Steve hasn't had a chance to talk to Renner's.
4. Christmas Lights in the Park: Steve said we have collected \$1770 out of the \$2300 needed for the nativity scene. Professional Metalwerks will donate \$250 towards the cost. At present we are short \$300 for the scene and lights. Rita said she has a check for \$105 from the Optimist Club and will collect again this week. Dennis said he will contribute. Billie donated \$100 which brings them up to \$2225 and then need money for the lights. The scene includes Jesus, Mary, Joseph and the manger. Steve will put an article in the paper to see if anyone wants to donate the greenery for the light posts. The committee talked about taking the lights from the light poles and using those on the nativity scene. We will ask the Chamber if we could use any of the leftover decorations from the giant wreath to use on the light poles. Mike will send an email to Al to see if the Chamber is willing to donate. We are waiting to hear back from the grade school on their choir. St. Joe's will probably join in. Hot chocolate (200 packets) and 12 dozen cookies will be provided. The date changed from December 5th to November 28th at 6:00 p.m.
5. Website: Not discussed.
6. 350 Program: Information was provided in the packet concerning the 350 program. Steve said we wanted to make people aware of the 2.5% sales tax difference with the TIF. Steve said we need an article in the paper about this. Mike asked if we want to do for the holiday shopping season and Steve thought about doing it after. Rita said it could help the businesses for the after-holiday slump. Steve will try to put something together and the committee agreed to start the program at 2/22.50.

B. NEW BUSINESS: Steve asked Billie if she wanted a copy of the updated Economic Development Plan and she will let Steve know if she wants one.

Economic Development Committee Meeting Minutes
Monday, November 1, 2010
Page 1 of 2

C. **GENERAL CONCERNS:** The next EDC meeting was scheduled for Monday, November 15th at 6:30 p.m.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Baker motioned to adjourn the meeting at 7:25 p.m. and Billie Louthan seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by
Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

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Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Speiser/Baker/Mattern)

Wednesday, November 3, 2010 at 4:30 p.m.

EXHIBIT C
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The meeting of the Legal and Ordinance Committee was called to order at 4:30 p.m. by Chairman Seth Speiser on Wednesday, November 3, 2010, in the Freeburg Municipal Center. Members attending were Chairman Seth Speiser, Trustee Rita Baker, Trustee Charlie Mattern and Village Administrator Dennis Herzing. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of October 13, 2010 Minutes: There were no minutes to approve (not included in packet).
2. Status of Public Hazard Homes: Dennis said Sheets is repairing the well at the old Compton house. Seth said there are about 150 tires behind Shaffers and asked Dennis if we have anything that says they need to get them cleaned up. Dennis will talk to Phil about it.
3. New class of business license: Dennis said the ordinance states a business must register with the Village. If they don't, we will treat it as an ordinance violation and they can be fined up to \$750.
4. Unionization: Dennis said we met with the attorney yesterday and said it was a productive meeting. This will be discussed at Monday's Committee as a Whole meeting.
5. Material Requirements on Commercial Buildings: Charlie suggested going back to previous discussions where it was proposed to have material requirements on commercial buildings just along the highway. Charlie thinks it should apply to the Village limits (from Jefferson Road to the Industrial Park). The committee requested a copy of the most recent version in next month's packet and it will be discussed again.
6. Update Code Book: Dennis said we don't really know upfront what the total cost would be. The last update cost about \$1500. Dennis agreed that it is time to get something done. Dennis said Frank is proposing this time to go through the entire code and give his recommendations, not just a supplement. Seth asked for something not to exceed a certain amount and Dennis agreed that we need an estimate on the upper limit. Dennis will have to try to put money in next year's budget for this.

B. NEW BUSINESS:

1. Ordinance Violation: It was put in the packet for informational purposes.

Legal and Ordinance Committee Meeting
Wednesday, November 3, 2010
Page 1 of 2

2. Nuisance Abatement Ordinance: Dennis said Phil has gradually been starting to enforce more of it. He said this ordinance requires an occupancy permit when somebody moves in and moves out. Dennis, Phil and Ray talked about a way to enforce it by giving them a form to fill out at the time they sign up for utilities and pay the \$15 fee. Since Phil does not have a lot of time, we thought we could leave the inspections up to Phil's discretion. Phil would be inspecting for the nuisance ordinance, i.e. gutters falling off, tall grass. It is different than a building permit inspection which is done by the County. Charlie said if we do it, we should generate a checklist of items that need to be checked which would be given back to the resident and landlord. Dennis said this applies to buildings older than 5 years old. Our other option would be to change the ordinance and not do the occupancy inspection. Dennis said he and Phil will come up with a checklist. Charlie said the item can be as general as unsafe exterior condition.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet said she is concerned about the wording in Frank's proposal. She also commented about certain requirements in the occupancy permit.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 5:02 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

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COMMITTEE AS A WHOLE MEETING
Monday, November 8, 2010
6:00 p.m.

EXHIBIT D
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The Committee as a Whole Meeting was called to order at 6:00 p.m. on Monday, November 8, 2010, by Mayor Ray Danford. Members present were Mayor Ray Danford, Village Clerk Jerry Menard, Trustee Steve Smith, Trustee Charlie Mattern, Trustee Rita Baker, Trustee Tony Miller, Trustee Seth Speiser, Trustee Mike Blaies, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann and Assistant Public Works Director John Tolan. Guest present: Attorney Brian Manion.

A. OLD BUSINESS:

1. Approval of October 25, 2010 Minutes: Trustee Rita Baker motioned to approve the October 25, 2010 minutes as amended and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION
6:02 P.M.**

Trustee Rita Baker motioned to enter into Executive Session at 6:02 p.m. to discuss personnel, 5 ILCS 120/2-(c)(1)a and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
8:40 P.M.**

Trustee Rita Baker motioned to end Executive Session at 9:40 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Rita Baker motioned to adjourn at 8:40 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

Committee as a Whole Meeting
Monday, November 8, 2010
Page 1 of 1

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

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EXHIBIT E
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

ELECTRIC COMMITTEE MEETING
Wednesday, November 10, 2010 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:33 p.m. on Wednesday, November 10, 2010 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Tony Miller, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of October 13, 2010 minutes: Trustee Steve Smith motioned to approve the October 13, 2010 minutes and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.
2. Switchover of Ameren to Freeburg power: Ron said SAVE, Rock Hill and Turkey Hill Lane are all ready to be switched over. Once we are done with Recker, we will be finished up north. We are waiting for Ameren to take the pump in the Orchards off. Dennis advised the time limit to complete the switchover has been extended.
3. Village Utility Needs Analysis: Dennis contacted the Ameren representative and requested that she provide us with quotes of 2, 5 and 10 year terms. Obviously, the lower the term of the contract, the lower the reimbursement from Ameren. He has not heard back from Ameren yet.
4. Replacement of old power plant doors: Julie will look through the old committee packets to see if she can find the quote received on the doors.
5. Franchise Fee (Ameren): Dennis said we still need to hold off on this until the switchover of customers is complete.
6. Highway lighting: Ron said they will be installing lights by Lucille Recker and also the Kamper farm and then all the intersections will be lighted. He would like to put money in next year's budget to continue lighting the highway.
7. Poles in Smithton Park: We are waiting on Smithton to call to have the work done. Item can be taken off the agenda.
8. HAPS: Ron said he met with BHM&G last Friday. The test port was finished today and he will meet with BHM&G and also the company that will be conducting the testing this Friday. Ron said the lead time on the needed equipment is 6 - 8 weeks. He said BHM&G believes they will have the new power plant done by May and the old one done in the fall. Ron said it will be close to a year to get everything done.

9. Contaminated Fuel in Generators: Altorfer brought back the generator and we paid the \$1000 bill. Dennis said it would have cost around \$200 just to go get it and bring it back. Ron said Schmidt has it and will get us an estimate to fix it.
10. Urge testing: Ron said our request needs to go to the generation committee at IMEA. Ron said we will re-do the urge testing on these units in January or February.
11. Lightning Strike at old power plant: Ron said the vacuum switches were ordered on 9/24/10 and should be here in November. They came in at a slightly lower cost (around \$600-700 each).
12. Fuel Cost Adjustment: Ron said they have started counting the streetlights. Another area of concern that Ron wants to look into is the \$6 cost the resident pays for a security light. He thinks this may not cover the actual costs and has started reading meters to check that. He will come back at next month's meeting with those numbers.
13. Ameren Automated Metering: Ron talked to Dale Detmer from Breese and they charge Ameren \$25 per pole per year. Ron would like for our guys to do the wiring and installation of the electric and would also like to charge a certain amount per unit for installation. The committee agreed to charge \$30 per pole plus the power used and also a \$300 installation fee. We will use the agreement that Breese sent to us. Dennis will send a letter.

Ron reported that Clark's truck has still not been repaired. With respect to the arc flash study, Ron does not feel comfortable conducting the study and asked the committee if we could go out for a RFP. He said we had previously received a quote from BHM&G for \$30,000 to do the study. He said this is mandated by OSHA. The committee agreed to the RFP.

B. NEW BUSINESS:

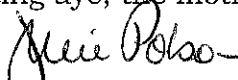
Ron would like to buy another truckload of single phase pad mount transformers (approximately 25 - 30 at a cost of \$1500 each). We would need to go out for bid on them. he said it would take about 2 months to get them and would like to buy them over the winter. The committee agreed with Ron's request.

Ron said the annual trip to Washington, D.C., will be held at the end of February and requested approval for him and Dennis to attend. The Village would only have to pay for cab fare and a few meals. IMEA will fund the remainder of the trip. The committee agreed to the request.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:40 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*


Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
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EXHIBIT F
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, November 10, 2010 at 6:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Wednesday, November 10, 2010 at 6:45 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Trustee Mike Blaies, Chief of Police Mel Woodruff, Village Administrator Dennis Herzing and Office Manager Julie Polson.

POLICE: A. OLD BUSINESS:

1. Police Contract: Dennis had a call from Attorney Manion today advising they are trying to schedule the next meeting within the next week.
2. Noise Ordinance: There is nothing new on this topic.
3. Doctor's building for sale: This would not be an ideal location for the police department. Item can be taken off the agenda.
4. Approval of July 12, 2010 Executive Session Minutes: Will be taken care of at next month's meeting.

B. NEW BUSINESS: None.

PERSONNEL: A. OLD BUSINESS:

1. Approval of October 13, 2010 minutes: *Trustee Steve Smith motioned to approve the October 13, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*
2. Employee handbook: Not discussed.
 - a. Public Works On Call Status: Not discussed.
3. Job Descriptions: Not discussed.
4. Overtime charges: Item can be taken off the agenda.
5. Safety Policy: Not discussed.

B. NEW BUSINESS:

1. Christmas Holiday: The administrative office requested to close for the Christmas Holiday on Thursday, December 23rd and Friday, December 24th. The committee agreed with the request.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:50 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

Julie Polson

From: Eugene Kramer [generadio@att.net]
Sent: Sunday, November 14, 2010 11:14 PM
To: Julie Polson
Subject: Fw: IREACH FCC LICENSE - NEW EMISSION DESIGNATOR COMPLETED

Julie,

Please make this information the "Report to the Mayor & Village Board" packet for the Nov. 15th meeting.

Thank you.

Gene K., Coord.
 Freeburg ESD

P.S. Also include the "presentation" of our StormReady® certification via the NWS NOAA StormReady® signs presented by Warning Coordinating Meteorologist James Krampfer and assisted in the presentation will be Illinois Emergency Management Agency Region VIII Coordinator Stan Krushas and County EMA Coordinator Randy Lay. All be part of the presentation Monday 11/15/2010 at the Village Board Meeting.

Thank you.

----- Forwarded Message -----

From: Eugene Kramer <generadio@att.net>
To: freeburg@freeburg.com; herzing@freeburg.com; ritavbaker@yahoo.com
Cc: lmcgarry@freeburg.com; Julie Polson <jpolson@freeburg.com>
Sent: Sun, November 7, 2010 10:40:26 PM
Subject: IREACH FCC LICENSE - NEW EMISSION DESIGNATOR COMPLETED

Mayor and Staff:

I have received our official Federal Communications Commission license as it concerns our Illinois Radio Emergency Assistance Channel (IREACH) narrow band emission designator for KB06935. As you know the FCC has mandated that ALL VHF public safety communications equipment must be reduced from its 25 khz wide channel spacing , to 12.6 khz channel spacing by Jan. 1, 2013. No equipment is being allowed to operate in the public safety band without being "narrow band" and NO equipment is being sold that is NOT NB compliant. The first step, before any equipment changes, is to have the Narrowband Emission Designator appear on the FCC issued licenses to Public Safety agencies. As the license manager for our Village licenses (which I provide at no cost to the Village as an FCC licensed communications technician : license PG-17-15742), I had gone to the FCC internet site and made the necessary modification to our IREACH license. There were no problems with the on line application for modification and we received the license (2 copies) last week. As per FCC Rules & Regulations, I have posted the one copy in the ESDA office.

This will allow us to continue to operate on IREACH , after our equipment is changed to Narrow Band, with our local and surrounding Law Enforcement agencies, Public Works department, school buses, ESDA/EMA department etc. It's purpose to allow "mobile" communications with all in the event of an emergency / disaster. If we did NOT have the emission designator, the FCC would cite us for violations of the NB rules and causing interference in Jan. 2013 with mandated NB licensed users on IREACH. The FCC rules violations would cost us thousands of dollars in fines, so this was important to complete this first phase. Our IREACH license shows us with our Wideband AND or new Narrowband designators. Since I included the local school buses on IREACH after talking to our FCC license coordinator for this area, two years ago, to provide them with the means to call for assistance when making travels about the area with students and out of range on their 155.235 mhz KKL809 communication system. I will forward this information to the Carl L. Barton school, i.e., that they will need to change their equipment to Narrowband for IREACH communications by 1-01-2013 , but they are covered under our license on this frequency.

I have completed but not yet received the modification to our main village radio license : KNGW976 , which allows communications on 154.100 mhz and is also used to activate our outdoor tornado warning sirens. Here too the FCC requires that we have a Narrowband designator on our VHF license now so we are shown having both Wideband mode now and Narrowband mode later emission designators. I had to talk to the FCC engineer and their technical support staff to made the amendment to our Village license, since there was the extra step of identification to "mobiles" and not just our "base" designators under the one call sign of KNGW976. There are now no "pending" FCC license modifications on the FCC website for our licenses.

11/15/2010

My next "modification" for Narrowband will be for the local Police department under the mobile call sign of WPCY548 covering their 158.895 mhz and 155.415 mhz operating frequencies issued to Freeburg.

Our FRN for all licenses issued to the Village of Freeburg is : 0002-7882-48 as per the CORES of the FCC.

My last conversation with the Freeburg Fire Department Chief Smith indicated that they had a communications company making the necessary narrowband emission designator changes for their FCC licensed frequencies and they are NOT listed under the Village of Freeburg licensed frequencies.

Sincerely,

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