

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

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**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, SEPTEMBER 3, 2024 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 3, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Special Board Meeting Wednesday, July 24, 2024.

*Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Special Board Meeting Wednesday, July 24, 2024 and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, August 19, 2024.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, August 19, 2024 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.*

### EXHIBIT C:

#### FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, August 28, 2024 at 5:30 p.m.

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**1. REVISE OF BOARD LISTS:** The following expenses were questioned: Rickert Repair; Drake Scruggs Equipment; Metro-Ag, Inc.; Bank of Belleville; BHMG Engineers; CAAPP Permit.

**2. REVIEW OF INVESTMENTS:**

Trustee Carpenter said, Treasurer Bryan Vogel was able to lock in our CD at 4.75% for 6 months, expiring on February 9, 2025. Starting balance is \$56,188.91. Next ones are due in December.

**3. INCOME STATEMENT:** Village Administrator Matt Trout discussed a couple of items-final payments of 2 police cars and building improvement loan under Police Department and adjustment made to the utilities due to finding an error with billing the transformer at the new sewer plant under Sewer. He said that the swimming pool had a great year and the numbers look good so far.

**4. TREASURER'S REPORT:** Nothing to report.

**5. FUND AND ACCOUNT BALANCE REPORT:** Village Administrator Matt Trout commented there was a jump in water and electric but will be cautious until we see consistency over a couple of months

**OLD BUSINESS:**

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Nothing to report.

**NEW BUSINESS:**

Village Administrator Matt Trout stated last week, we had a pre-renewal meeting with Gallagher regarding the insurance renewal. Matt said he and Laura received a very rough draft of the audit. They will go through it and have it at the next finance meeting.

**TREASURER'S REPORT:** Nothing to report.

**ATTORNEY'S REPORT:** None.

**EXHIBIT D:**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his September 3<sup>rd</sup> ESDA Report.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT E:**

**VILLAGE ENGINEER REPORT FOR SEPTEMBER 3, 2024.** No questions were asked.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT F:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #24-17 A Resolution Of Two (2) Memorandums Of Understanding Between the Village of Freeburg and the International Union of Operating Engineers, AFL-CIO Local 148 Regarding Overtime, Callouts & Vacation.

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #24-17 by title only, and Trustee Roman Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT H:**

**Legal/Ordinance Committee Meeting:**

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, August 28, 2024 at 5:55p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett stated we have had 3 building permits and 8 occupancy permits since last committee meeting. We continue to send letters for unmaintained properties. Most of them are repeated offenders.
2. Development Updates: Trustee Miller said, Village Engineer Tim said he did receive revised plans for Murphy/Riess development. Tim is working on the plans for the water line project to get them to EPA. He spoke with the owner of Scooters and they should have plans and ready to go by the end of next month.
3. Despain Property: Trustee Miller said, Attorney Fred Keck said he doesn't have an update, waiting on appraisal information.

**NEW BUSINESS:**

1. FOIA Requests: Trustee Miller said the FOIA Requests were reviewed by the committee.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, August 28, 2024 at 6:08 p.m.

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

1. SRO: Trustee Meehling said Village Administrator Matt Trout stated the contract was signed Monday night as well as the after-hours events.

Chief Mike Schutzenhofer summarized the 127 calls since our last committee meeting.

Chief Schutzenhofer said we had a meeting here with the office staff and Public Works Director John Tolan last week to go over the crisis plan of an incident involving the schools. Matt met with the schools, the bus garage, Gene Kramer, and the SRO to go over the crisis plan. He also stated we plan on doing a drill with the village employees to go over everything.

**NEW BUSINESS:**

1. K9 Program: Trustee Meehling stated there is a letter from Officer Joel Boeving asking to retire K9 Mac. Mac is 9 years old and up for recertification. Typically, the life span of a K9 dog is 10 years. We need to look into the cost of the K9 program before going forward. Trustee Meehling said at this time she would like to make a motion.

*Trustee Elizabeth (Lisa) Meehling motioned to Retire K9 Mac and turn him over to the Boeving Family, and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye, Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.***

**PERSONNEL:**  
**OLD BUSINESS:**

1. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Trustee Meehling stated we took care of under Resolutions on tonight's agenda.

**NEW BUSINESS:** Nothing to report.

**GENERAL CONCERNS:** None  
**PUBLIC PARTICIPATION:** None

**UPCOMING MEETINGS:**

Electric Committee Meeting – Wednesday September 11, 2024 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, September 11, 2024 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, September 11, 2024 – 6:00 p.m.  
Board Meeting – Monday, September 16, 2024 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – No thank you.

**Trustee Elizabeth Meehling** – She would like to thank Officer Boeving for his years working with our K9 dog Mac and his commitment to our K9 program. She would also like to recognize Mac for his service and hopes he enjoys his retirement.

**Trustee Dana Miller** – No thank you.

**Village Clerk Jerry Menard** – Same as Lisa said.

**Mayor Seth Speiser** – We should recognize Joel for all of his dedication with K9 Mac.

**Trustee James (Mike) Blaies** – No thank you.

**Trustee Ramon Matchett, Jr.** – No thank you.

**Trustee Robert (Bob) Kaiser** – He hopes the Boeving will enjoy Mac.

**STAFF COMMENTS:**

**Village Engineer Tim Pruett** – No thank you.

**Public Works Director John Tolan** – No thank you.

**Village Administrator Matt Trout** – We did officially retire Mac. We will put it on social media on the police site.

**Chief of Police Mike Schutzenhofer** – No thank you.

**ESDA Coordinator Gene Kramer** – No thank you.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, September 3, 2024 at 7:49 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.*

A handwritten signature in black ink that reads "Jerry Lynn Menard". The signature is written in a cursive style with a large initial "J" and "M".

Jerry Lynn Menard  
Village Clerk