

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, SEPTEMBER 3, 2019 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 3, 2019, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here; (7 present, 0 absent)
Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, August 19, 2019, for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, August 19, 2019 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE B:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, August 28, 2019 at 5:53 p.m.

The following item or items were talked about or discussed:

- 1. REVIEW OF BOARD LISTS:** Trustee Albers said in the finance meeting we discussed the Board Lists.
- 2. REVIEW OF INVESTMENTS:** Trustee Albers stated we Review the Investments. Trustee Albers stated we have no short-term investments coming due. Trustee Albers said the committee did ask Treasurer Bryan Vogel if he would review our accounts to see if we have new available money invest.
- 3. INCOME STATEMENT:** Trustee Albers said we discussed the Income Statement.

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Tuesday, September 3, 2019
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TREASURER'S REPORT:

OLD BUSINESS:

1. Attorney Invoices: We discussed in the meeting the attorney's invoices.
2. Newsletter: Trustee Albers stated topics to include in the next newsletter will be the non-highway vehicle and Ring doorbell information.
3. Audit: Trustee Albers said we reviewed the 2019 audit in the committee meeting. Trustee Albers stated Village Administrator Tony Funderburg commented at the meeting this is the first year our general fund took a loss. The main reason for that is taking the \$300,000 out of savings for the police expansion. Trustee Albers said Village Administrator Tony Funderburg requested a special meeting later this month to review our electric reserves and our overall finances. Trustee Albers said the full audit is available on our website, here is short overview as follows: The village's total net position increased by \$92,748 in fiscal year 2019. Outstanding debt decreased by \$242,391. We did have an increase in expenses for governmental activities of \$90,204, with public safety reporting the highest expenditure category of 52%. Total capital outlay expenditures in governmental fund for 2019 amounted to \$405,532. Total revenues for business type activities increased \$126,704 with general increases in electric charges for services and grant revenue contributing to the increase. Expenses for business type activities increased by \$42,763-with the largest categories being electricity and water purchases which increased in 2019. The TIF Fund balance increase by \$56,622 – giving it a balance of \$523,088. At the end of 2019 the village had a decrease in overall debit of \$682,561. And finally, the comparison of budget to actual expenditures for the general fund: General Fund Budget - \$2,692,895 and Actual was \$2,446,864 the Village of Freeburg was under budget by \$246,031 for the fiscal year 2019. She thinks the Village Administrator Funderburg did very well job with the budget.

NEW BUSINESS:

1. Burns & McDonnell Invoices: Trustee Albers said we reviewed Burns & McDonnell Invoices regarding the CMOM and other work for our sewer plant.
2. Committee Meetings: Trustee Albers said the board also agreed to move future meetings that are on or near holidays later this year. The committee meetings have been moved. The November 27th committee meetings will now be held November 18th, and the December 25th committee meetings to December 16th.

TREASURER'S REPORT: Treasurer Bryan Vogel said it looks like Trustee Albers said it all.

EXHIBIT C:

Mayor Speiser stated we have Burns & McDonnell Invoice #114528-5REV in the amount of \$31,858.81 and Invoice #1130-84-5REV in the amount of \$53,980.60 for payment.

Trustee Denise Albers motioned to pay Burns & McDonnell Invoice #114528-5REV in the amount of \$31,858.81 and Invoice #1130-84-5REV in the amount of \$53,980.60 and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

EXHIBIT D:

Mayor Speiser stated we have the FY2019 Audit for approval.

Trustee Denise Albers motioned to accept the FY2019 Audit for approval and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

ATTORNEY’S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Seth Speiser stated ESDA Coordinator Gene Kramer is present to give his ESDA Report. Mayor Speiser said if you have any questions on the ESDA Report, Gene will be in his office until 8:25 p.m. tonight.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT F:

ZONING ADMINISTRATOR’S REPORT:

1. Zoning Administrator Report: Mayor Speiser asked if anyone has any questions on the Zoning Report. Zoning Administrator Matt Trout said there is a Variance Request from the high school to have two storage/shipping containers under the home team’s bleachers. There will be a hearing for this issue on October 8th, and if anyone from the board can be here please come that night.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS:

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT G:

ORDINANCES: Mayor Speiser stated we have Ordinance #1690, An Ordinance Establishing an Administrative Procedure for Assessing and Determining Claims under PSEBA

Trustee Michael (Mike) Heap motioned to adopt Ordinance #1690 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser said the sidewalks are being worked on and should be done with-in the next 10 days.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT H:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike Heap) reported on the Legal/Ordinance Committee Meeting held on Wednesday, August 28, 2019 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap said we had a discussion about chickens.
2. Bill's Auto Service: Trustee Heap stated we had a discussion on Bill's Auto Parts. Mr. Herr continues to clean up his property.

NEW BUSINESS:

1. Purchase of 310 West Washington: Trustee Heap stated we discussed 310 W. Washington Street.

EXHIBIT I:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, August 28, 2019 at 6:20 p.m.

POLICE:

OLD BUSIENSS:

1. Police Department Expansion: Trustee Meehling said the open house was very well attended, and residents commented it was much needed. Trustee Meehling said Village Administrator Tony Funderburg said the sign for the police department will cost approximately \$1,500. Trustee Meehling said we discussed the word Freeburg might be limited, more information will follow on this.

2. Auto Theft Task Force: Trustee Meehling said the County Board was supposed to vote on it, but we have not heard anything yet. The date has not been set since we are waiting on them. It looks like it could happen sometime in October.

NEW BUSINESS:

1. St. Joseph Church Parish Picnic: Trustee Meehling said we had a request from St. Joe's to block off the streets for their parish picnic, and the committee granted their request.

2. Possible Change to Outdoor Warning Siren Activation Procedure: Trustee Meehling said ESDA Coordinator Gene Kramer told the committee there is a new tornado warning classification called Tornado Emergency which is now used by the National Weather Service. ESDA Coordinator Kramer is requesting to send out a second warning siren that will last for three minutes right after the first siren. ESDA Coordinator Kramer will also look into battery backup sirens if our power is lost.

3. VHF Equipment Testing/Starcom Trunked System: Trustee Meehling stated ESDA Coordinator Kramer is in the process of confirming all of our testing for our emergency systems, to make sure they are in working order and will document them. He also wants to verify the inventory of all radios being used.

PERSONNEL:

OLD BUSINESS:

1. Onboarding Program for Board Members: Trustee Meehling said we are current working on the Onboarding Program. She handed out the draft checklist and asked for any suggestions.

2. ID Badges: Trustee Meehling said Laura from the police department continues to work on the ID Badges. Trustee Meehling said once we get the part-time employees done this will be a completed project.

NEW BUSINESS: Trustee Meehling said there has been some discussion about rebidding our insurance. Trustee Meehling said Village Administrator Tony Funderburg stated the level of service we have with our insurance companies is amazing. Trustee Meehling stated that kind of relationship is very important. Trustee Meehling said we are going to stay where we are at right now on our insurance.

Trustee Meehling stated we have a full-time crew worker position open. At this time she would like to make a motion.

*Trustee Elizabeth (Lisa) Meehling motion to hire Bradley Lannert, Jr. for full-time crew position and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

Trustee Elizabeth (Lisa) Meehling motion to post the full-time position of an in-house apprentice lineman and /or lineman and Trustee James (Mike) Blaies seconded the motion.

ROLL CALL: All voting aye, the motion carried.

UPCOMING MEETINGS:

Combined Planning/Zoning Board Meeting – Tuesday, September 10, 2019 – 6:00 p.m.

Electric Committee Meeting – Wednesday, September 11, 2019 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, September 11, 2019 – 5:45 p.m.

Streets Committee Meeting – Wednesday, September 11, 2019 – 6:00 p.m.

Committee As A Whole Meeting – Wednesday, September 11, 2019 – 6:15 p.m.

Board Meeting – Monday, September 16, 2019 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – Welcome Buddy to the village. Just a reminder St. Joe's picnic is this week-end.

Trustee Elizabeth (Lisa) Meehling – Same thing welcome to the village.

Trustee Michael (Mike) Heap – Congratulations Buddy.

Village Clerk Jerry Menard – Congratulations and welcome to the village.

Trustee James (Mike) Blaies – Same thing welcome to the village Buddy.

Trustee Ramon Matchett, Jr. Congratulations Buddy.

Trustee Robert (Bob) Kaiser – Congratulations Buddy.

STAFF COMMENTS:

Public Works Director John Tolan – Congratulations Buddy. When can you start?

Village Zoning Administrator Matt Trout – Chili- Cook Off is on its way. We are looking for a few more cooks and sponsorships, and if you need more information let me know, and congratulations to Buddy.

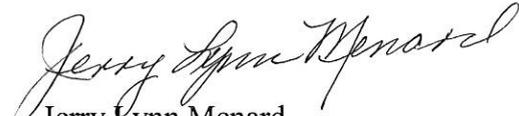
Chief Mike Schutzenhofer – Congratulations Buddy. He would like to let everyone know that he, Officer K-9 Joel Boeving and Officer Tyler attended the funeral for Trooper Hopkins. Our condolence go out his family.

Village Treasurer Bryan Vogel – Congratulations Buddy.

ADJOURNMENT:

Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, September 3, 2019 at 7:45 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk