

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, SEPTEMBER 2, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 2, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, August 18, 2025.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, August 18, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, August 27, 2025 at 5:30 p.m.

- REVISE OF BOARD LISTS:** Trustee Blaies questioned the following expenses: Camper Exchange, Trailer Dan Rickert Repair, Service Bobcat, DLT Solutions, Engineer Software; St. County Building and Zoning, and Midwest Industrial Supplies.
- REVIEW OF INVESTMENTS:** Trustee Carpenter said, nothing new at this time.

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3. **INCOME STATEMENT:** Trustee Carpenter said Administrator Matt Trout said we should be around 41% this month. He said most of the tax rates are doing well and he explained a change with the sales tax and use tax.

4. **TREASURER'S REPORT:** Treasurer Bryan Vogel said he is working on reports and will have them done as soon as possible.

5. **FUND AND ACCOUNT BALANCE REPORT:** Administrator Matt Trout went through each fund and said overall we are better than we were a year ago.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Office Manager Mary said the next Newsletter will go out in September.

NEW BUSINESS:

1. Holiday Schedule: Administrator Matt Trout said the committee meetings in November fall on the night before Thanksgiving and in December fall on Christmas Eve. In the past we have moved those committee meetings before the second board meeting the week before. The committee approved to do so.

2. TWM Contract Amendment: Administrator Matt Trout said this is for the GSI system we have been using for several years and they haven't billed us for the past few years. The committee approved.

3. Audit: Trustee Carpenter said Matt discussed a few items and stated he had a question for the Village Attorney Fred Keck. He said if there are not any more questions, he recommends sending it to the full board.

Trustee Tom Carpenter motioned to accept the Audit, and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye, Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

4. Backhoe: Trustee Carpenter said if the decision is to move forward this year, we will need to move on it for concerns of price increase. There was a discussion on how much has been spent on each backhoe and it was recommended to trade-in both for a new one. Crew Leader Bob Jenkins will get new quote and trade-in numbers and will bring them back to the next streets committee meeting.

Administrator Matt said we need a motion to send those attending IML Conference in September. Trustee Carpenter said at this time he would like to make a motion.

Trustee Tom Carpenter motioned to send 4 Village Officials attending the IML Conference in September, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye, Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: Resident Vic Rose presented a proposal for a stop sign on North Edison at Meadow Lake Dr. and Meadow Ridge Dr. We asked Chief Schutzenhofer to take a look and revisit at the next street committee meeting.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT D:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to update us on his ESDA Report Tuesday, September 2, 2025. Mayor Speiser said everyone should have Gene's ESDA Report in their packet. If you have any questions, please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

VILLAGE ENGINEER REPORT FOR SEPTEMBER 2, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. Hearing none we will move on to.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT F:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller (Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, August 27, 2025 at 6:05 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett said we will have a combine board meeting on September 9th. She reported we've had 5 occupancy permits and 2 building permits which included 1 fence, 1 storage unit.
2. Development Updates: Village Engineer Tim Pruett said The Coffee Pot is getting closer and he went over their plans. He said we had open bids yesterday for the sewer project. The low bidder for the lining was \$254,750 and the manhole lining low bidder was \$64,380. He recommends awarding the low bids for the sewer lining project.

Trustee Dana Miller motioned to accept the low bids for the sewer lining and manhole lining project, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye, Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.

3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS:

1. Knights of Columbus Collection Request for September 20, 2025: Village Administrator Matt Trout said this is a yearly request from them. It will be from 10:00 a.m. to 2:00 p.m. at State St. and Apple St.. The committee approved the request.

Trustee Dana Miller motioned to approve the Knights of Columbus collection request for September 20, 2025 from 10:00 a.m. to 2:00 p.m., and Trustee Matchett, Jr. seconded the motion. All voting aye, motion carried.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, August 27, 2025 at 6:25 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1.K9 Program: Trustee Meehling said Chief Mike Schutzenhofer said the K9 Dog Robi was certified on the 18th and on the 19th , he located a large amount of methamphetamines during a traffic stop. He also gave an updated on the kennel.

NEW BUSINESS:

1. Chief Report: Chief Mike Schutzenhofer summarized the 211 calls since our last committee meeting. He also thanked the officers for working the Homecoming with the extreme heat and said everything went well.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

Public Works Director John Tolan said that Scott and Paden started the CDL training and that will leave only Corey.

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting - Tuesday, September 9, 2025 – 6:00 p.m.

Electric Committee Meeting – Wednesday, September 10, 2025 – 6:00 p.m.

Water/Sewer Committee Meeting – Wednesday, September 10, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, September 10, 2025 – 6:00 p.m.

Board Meeting – Monday, September 15, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – Again would like to thank everyone that help with the homecoming and the Chamber who help set-up the booths.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – No thank you.
Trustee Ramon Matchett, Jr. – No thank you.
Trustee Robert (Bob) Kaiser – No thank you.


STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.
Public Works Director John Tolan – No thank you.
Village Administrator Matt Trout – No thank you.
Chief of Police Mike Schutzenhofer – No thank you.
ESDA Coordinator Gene Kramer – Not present.

Mayor Speiser aske Janet if she had anything to say. Janet said she just wanted to like everyone know she is the play on September 6th in Belleville again this year.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, September 2, 2025 at 7:40 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk