

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Denise Albers  
Michael Heap  
Robert Kaiser  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
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**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, SEPTEMBER 19, 2022 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, September 19, 2022, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### **EXHIBIT A:**

Mayor Speiser stated we have the minutes of the Public Hearing Meeting Tuesday, September 6, 2022 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Public Hearing Meeting Tuesday, September 6, 2022, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### **EXHIBIT B:**

Mayor Speiser stated we have the minutes of the Regular Board Meeting Tuesday, September 6, 2022 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Tuesday, September 6, 2022, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

**FINANCE:** None.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

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**EXHIBIT C:**

**ESDA REPORT** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his September 19, 2022 ESDA Report and more.

**PUBLIC PARTICIPATION:** We had a concern resident address the board to discuss an ongoing dog complaint issue. Chief Schutzenhofer let the resident know he has been working with St. Clair County States Attorney James Gomric and St. Clair County Animal Control. Chief Schutzenhofer stated to the resident that the dogs' owner has one month to erect a fence to keep the animals in the yard.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT D:**

**ZONING ADMINISTRATOR'S REPORT FOR SEPTEMBER 19, 2022:** Mayor Speiser asked if anyone has anything for Zoning Administrator Matt Trout.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**EXHIBIT E:**

**BIDS:** Mayor Speiser stated the Recommend Approval of CD Bids for Money Market Funds Investment. Mayor Speiser stated we will table this at the present time.

**EXHIBIT F:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1751 An Ordinance Allowing the Village of Freeburg to Vacate Portions of Public Street Commonly Known as Morgan Street.

*Trustee Ramon Matchett, Jr. motioned to adopt Ordinance #1751 by title only, and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL:* Trustee Ramon Matchett Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT G:**

**Electric Committee Meeting:** Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, September 14, 2022 at 5:30 p.m.

**The following item or items were talked about or discussed:**

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1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss reported outages on August 12<sup>th</sup> a transformer went out on Apple Street, affecting a single customer for a short outage; August 28<sup>th</sup> a tree limb came down during a storm and took down the wires affecting three customers; September 5<sup>th</sup> a fuse holder burnt up on West and Cedar Lane affecting 25-30 customers for a short time, and about 10 customers were out for a couple of hours; and we had a partial outage on Temple affecting a single customer for a connection that went bad.

2. IMEA Energy Efficiency Grant: Nothing new to report.

3. Generator Upgrades: Trustee Blaies said Head Lineman Shane Krauss said Chuck has received the final part, and we will start the upgrade work on October 3<sup>rd</sup>. We will be out of service during this time, and the work will take about two weeks per plant.

#### **NEW BUSINESS:**

1. Money Marker Funds to Invest into CDs: Trustee Blaies said we table this earlier on the agenda under Bids.

Head Lineman Shane Krauss has taken deliver on the transformer for the west plant and started the process of finding the wire to tap into.

Head Lineman Shane Krauss advised the committee a resident on Ameren power but would like to switch over to ours. Zoning Administrator Matt Trout advised the committee the property at Barber Lane and Cemetery Road is going to annex in and subdivide the parcels in 5-acre lots.

**Public Works Committee Meeting: (Trash/Water/Sewer)** Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, September 14, 2022 at 5:50 p.m.

#### **The following item or items were talked about or discussed:**

1. New Sewer Plant/Sewer Loan: Trustee Kaiser stated we have Haier Plumbing & Contracting pay request #12 in the amount of \$1,126,161.83 for approval.

*Trustee Robert (Bob) Kaiser motioned to the approval of Haier Plumbing & Contracting Pay Request #12 in the amount of \$1,126,161.83, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

Trustee Kaiser stated we have Haier Plumbing Change Order No. 2 in the amount of \$4,535.43.

*Trustee Robert (Bob) Kaiser motioned to the approval of Haier Plumbing Change Order No. 2 in the amount of \$4,535.43, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Kaiser stated we have Haier Plumbing Change Order No. 3 in the amount of \$3,546.11.

*Trustee Robert (Bob) Kaiser motioned to the approval of Haier Plumbing Change Order No. 3 in the amount of \$3,546.11, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Kaiser stated we have Haier Plumbing Change Order No. 4 in the amount of \$1,470.00.

*Trustee Robert (Bob) Kaiser motioned to the approval of Haier Plumbing Change Order No. 4 in the amount of \$1,470.00, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Kaiser said Zoning Administrator Matt Trout reported all of the tanks have been constructed, the influent building is under roof and the filter building walls are up. Haier is in the process of running the rest of the process piping to and between structures. Many of the components have been installed in the clarifiers. Freeburg Electric has started the work to install the transformer to provide power to the plant. The SCADA System seems to be ready. Public Works Director John Tolan, water/sewer staff and Zoning Administrator Matt Trout will be attending the first training meeting in the coming weeks before the software and system is ready to leave the factory.

2. Sewer Issues: Trustee Kaiser said Public Works Director John Tolan said they found more rock in the Industrial Park and had Mascoutah come out with the vac truck and cleaned the affected area. They also ran the sewer lines in Meadow Pines to make sure those were clean.
3. FSH Minutes: Public Works Director John Tolan stated the variable frequency drive failed, and. The board agreed to purchase a spare with an estimated cost of \$20,000.
4. Water System Study: Trustee Kaiser said IEPA is reviewing the study. Public Works Director John Tolan is going to schedule a meeting with TWM, Village Administrator Tony Funderburg and Chad Rice to discuss the phase and required IEPA forms.

5. Repair/Replace Sewer Main East and West Apple: Trustee Kaiser stated the contractor was here last week cleaning the sewer mains in preparation for televising the sewers to obtain measurements for the liners.

Public Works Director John Tolan stated we are still in free chlorine residual, and it is going well. We are about halfway done with the hydrant testing and flushing. We installed water services on Cemetery Road, Old Fayetteville Road and Edison Estates. Our TTHM & HAA samples came back very good.

**NEW BUSINESS:**

Village Administrator Tony Funderburg advised the committee we have received the draft audit. Tony is very proud to report we have more than enough funds to pay off the TIF bonds. Tony said the TIF was a great thing as long as it was managed properly and is an asset to our town. Trustee Kaiser said at this time he would like to make a motion.

*Trustee Robert (Bob) Kaiser motioned to pay off the TIF bond in the amount of \$538,241.14 to Truist Bank, and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Kaiser stated Chief Schutzenhofer has spoken to Mr. Gomric regarding the Sheet' dog problem.

Trustee Kaiser said Public Works Director John Tolan advised the committee with the new lead and copper rule. Every public water supply must conduct an inventory to determine what type of water service piping each of our water customers has. We are going to have the pressure regulator on the 2 incoming master meters. John has enrolled Buddy, Trevor and himself for several virtual training classes. John provided a binder that includes our emergency response plan and risk resilience assessment for each facility that is mandated by the EPA.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** Trustee Kaiser stated Peter Matusak was present to voice his concerns over the 4-way stop at the intersection of Apple/Vine.

**EXHIBIT :**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)** Trustee Ramon Matchett, Jr.(Chairperson) reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, September 14, 2022 at 6:20 p.m.

**The following items were talked about or discussed:**

**POOL:**

**OLD BUSINESS:** Trustee Matchett said Public Works Director John Tolan advised the committee the slide and framing has been painted, the baby pool has been drained, and they will work on draining and winterizing the mail pool next week.

**NEW BUSINESS:**

Village Administrator Tony Funderburg advised the committee he will have a yearly report at the next month's meeting.

**STREETS:**

**OLD BUSINESS:**

1. E. Drainage Problem Areas/Stormwater Run-Off: Nothing new to report.
2. Customer Issues: Trustee Matchett said Public Works Director John Tolan reported a resident on South Potter requested his culvert be replaced and extended, and that work was completed. The resident will pay for the culvert and rock.
3. MFT-TWM Invoice #75524 in the amount of \$2,000.00: Trustee Matchett said the 2021 MFT Program has been completed and sent to IDOT. We oiled and chipped the streets. At this time Trustee Matchett said he would like to make a motion.

*Trustee Ramon Matchett motioned to pay TWM Invoice #75524 in the amount of \$2,000.00 and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

4. Wolf Road Project: Trustee Matchett said Zoning Administrator Matt Trout advised the committee the traffic counter is out, and that information is the last thing Oates needs for the project.

**NEW BUSINESSW:**

1. Volkert Invoice #908083 in the amount of \$1,392.50 for the Morgan Street Vacation and Parrone Annexation: Trustee Matchett said we have an invoice from Volkert.

*Trustee Roman Matchett, Jr. motioned to the approval of Volkert Invoice #908083 in the amount of \$1,392.50, and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

Trustee Matchett stated we have the Crew Leader position. At this time, he would like to make a motion.

*Trustee Roman Matchett, Jr. motioned to promoted Bob Jenkins to Crew Leader, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

#### **UPCOMING MEETINGS:**

Finance Committee Meeting – Wednesday, September 28, 2022 – 5:30 p.m.  
Legal/Ordinance Committee Meeting – Wednesday, September 28, 2022 – 5:45 p.m.  
Personnel/Police Committee Meeting – Wednesday, September 28, 2022 – 6:00 p.m.  
Board Meeting – Monday, October 3, 2022 – 7:30 p.m.

#### **VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – Congratulations to Bob.  
**Trustee Elizabeth Meehling** – Congratulations to Bob.  
**Trustee Michael (Mike) Heap** – Congratulations to Bob.  
**Village Clerk Jerry Menard** – Congratulations to Bob.  
**Mayor Seth Speiser** –  
**Trustee James (Mike) Blaies** – Congratulations to Bob and to Gene.  
**Trustee Ramon Matchett, Jr.** – Congratulations to Bob and to Gene.  
**Trustee Robert (Bob) Kaiser** – Congratulations to Bob and good luck Gene.

#### **STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – absent  
**Public Works Director John Tolan** – No thank you.  
**Zoning Administrator Matt Trout** – Just to let the board know that the Dollar General new store will have brick around it, and the Chili cook off is just a week in a half away. We have 15 cookers which is the max. Lets hope Gene has good news on the weather for our Chili Cook Off. Last of all the Illinois Retail Association name Joe Kapies the Retailer of the Year. If you see Joe Congratulate him.  
**Chief of Police Mike Schutzenhofer** – Congratulations to Bob.  
**Treasurer Bryan Vogel** – No thank you.  
**ESDA Coordinator Gene Kramer** – So far, the weather is looking good.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth Meehling motioned to adjourn the Regular Board meeting of Monday, September 19, 2022 at 7:55 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard  
Village Clerk