VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE OF FREEBURG, ILLINOIS
BOARD MEETING MINUTES
MONDAY, AUGUST 6, 2018 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 6, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Ramon Matchett, Jr. – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Denise Albers – here; Trustee Bert (Dean) Pruett – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:
Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, July 16, 2018 for approval.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting Monday, July 16, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE:
Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, June 25, 2018 at 6:15 p.m.

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists. Some of the following expenses were reviewed and discussed; Seiber Sandblasting, $7,850 – fuel tanks sandblasted and painted; AMWINS Group Benefits, $760.22 – retiree insurance; Beisiegel Conservation, $400.00 – finalization of Mr. Helm's field for the sewer project; Copper Clothesline, $540.00 village polos; Freeburg Tribune, $944.57 – of that charge, $878.57 was for the newsletter; Line X, $520.00 – Head Lineman Shane Krauss truck bed liner.

2. **REVIEW OF INVESTMENTS:** Trustee Albers stated Treasurer Bryan Vogel advised the auditors were here last week, and once the adjusting entries have been completed he can move onto the April report. Trustee Albers said our next CD renews in October 2018, and Treasurer Bryan Vogel advised the committee he will put the bids out about a week before the renewal.

3. **INCOME STATEMENT:** Trustee Albers said we reviewed the Income Statement.

4. **TREASURER'S REPORT:** Trustee Albers said Treasurer Bryan Vogel advised the committee the auditors are finished and once the adjusting entries have been completed, he can move into the April report.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said we reviewed the Attorney Invoices.

2. Newsletter:

NEW BUSINESS: None.
TREASURER'S REPORT: None.
ATTORNEY'S REPORT: None.

EXHIBIT B:
ESDA REPORT: ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report on the following:

1. Severe Thunderstorm Watch issued July 19, 2018 by SPC for St. Clair County.

2. July 23, 2018 Siren Repairs conducted by Blue Valley Public Safety, Inc.

3. Severe Thunderstorm warning for Monroe County.

4. Upcoming Crisis Management Team meeting with Freeburg High School, District #77 on August 7, 2018.

5. Involved in SATERN communication test as NCS on August 4, 2018.

6. Attempting to identify our local radio tower antennas and their efficiency/performance.

7. To identify "feed line" for use on future HF NVIS State wide/Nationwide communications.

8. Updated the weather report for the next couple days.

Mayor Speiser stated he sees in the ESDA Report that ESDA Coordinator Mr. Kramer has personally purchased the Sound Level Meter. Mayor Speiser thanked Mr. Kramer for purchasing the item, but insisted he turn the bill in to Village Administrator Tony Funderburg and be reimbursed

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D: Trustee Bert (Dean) Pruett reported on the Zoning Report in the absence of Village Zoning Administrator Matt Trout.

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ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Trustee Pruett stated Public Works Director John Tolan, Head Lineman Shane Krauss and Zoning Administrator Matt Trout met with LW Contractors and a representative from MCI/Verizon at the Meadow Pines Property to discuss the MCI easement at the back of their property and also stressed the importance of staying on easements and off of adjoining properties that we do not have easements on during the development stages. We have been working through getting an encroachment agreement with MCI/Verizon for our new underground electric service for the Meadow Pines Subdivision. Zoning Administrator Matt Trout stated he feels we are close to securing this encroachment agreement.

Trustee Pruett said on July 31st the Combined Planning and Zoning Board held a meeting to review the Meadow Pines Engineering Plans. After discussions at that meeting, the Combined Planning and Zoning Board made a recommendation to the Village Board to approve the Engineering Plans for the Meadow Pines Subdivision.

Trustee Pruett said Zoning Administrator Matt Trout is currently working to send our final plats out to get scanned in as PDF's so we will have a hard copy and a digital copy. This will be helpful when securing easements for various projects. Trustee Pruett said the pool playground surface was completed last week and it has been a very big hit with the kids.
Trustee Pruett said there has been a new Facebook Page created for the Pool. We will be using this as a way to get out up to date information about pool events, closures and other various information.

Trustee Pruett said Zoning Administrator Trout has done many courtesy calls and letters concerning nuisance issues in the past few weeks. If you see anything please let Matt know and he would be happy to take care of it.

EXHIBIT E:
RECOMMENDATIONS OF BOARDS AND COMMISSIONS: Mayor Speiser stated he has the Combined Planning and Zoning Board's Recommendation to Approve Meadow Pines Subdivision.

Trustee Michael Heap motioned to accept the Recommendation of the Combined Planning and Zoning Board to Approve Meadow Pines Subdivision Engineering Plans and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Michael Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – absent; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.
RESOLUTIONS: None.
OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT F:
Legal/Ordinance Committee Meeting:
Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, July 25, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:
1. Dryer at Jack's Auto Wash: Trustee Heap stated Mayor Speiser spoke to the owner of Jack's Auto Was, Gene Crowe about the complaint. Mr. Crowe said it was on the building permit when it was issued. Trustee Heap said Zoning Administrator Trout pulled the old permit and did not see it in there. Trustee Heap stated this item will be taken off the agenda until a formal complaint is made.

2. Meadow Pines Engineering Plans: Trustee Heap said we just took care of the Meadow Pines Engineering Plans earlier on the agenda under Recommendations of Boards and Commissions.

3. Sinn Property: Trustee Heap stated Zoning Administrator Trout advised the committee the Sinn's have found a rental property to live in temporarily. Trustee Heap said Mr. Sinn is not going to move forward with rezoning their property to SR-1 at this time. Trustee Heap said that Public Works Director John Tolan again confirmed we are not going to make that a road as Mr. Sinn previously requested.

NEW BUSINESS:
1. Code Revisions/Legal Review: Trustee Heap stated Village Administrator Tony Funderburg said he has been looking at quotes to rewrite the zoning code. Trustee Heap said Village Administrator Tony Funderburg said instead of rewriting the code, he would prefer to have a legal review done since he has already rewritten a good portion of the zoning code. Village Attorney Fred Keck advised the committee he has had good experience with Municode and believes this is needed. Village Administrator Tony Funderburg confirmed they will review the code to make sure our code meets the current laws and statutes. Trustee Heap said Village Administrator Funderburg will work to finish up the revisions to the zoning code.

2. Video Gaming Parlor – 5 West Apple: Trustee Heap said with the board approving the code revision, the video gaming parlor at 5 West Apple Street has applied for a liquor license. Trustee Heap said we do believe they are right there as far as the number of parking spots needed. Trustee Heap said Zoning Administrator Trout will be receiving an updated parking diagram and he will email that out to the board.

3. Bill's Auto Body: Trustee Heap said Zoning Administrator Matt Trout is still in touch with Bill's Auto Body once a week. Mayor Speiser asked if Bill have his service upgrade yet. Trustee Heap said no he does not.

GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

EXHIBIT G:
Personnel/Police Committee Meeting:
The following item or items were talked about or discussed:

Trustee James (Mike) Blaies reported on the Personnel/Police Committee Meeting held on Wednesday, July 25, 2018 at 6:15 p.m., in the absence of Trustee Elizabeth (Lisa) Meehling.

POLICE:
OLD BUSIENSS:
1. Police Department Expansion: Trustee Blaies stated Mayor Speiser said Village Administrator Tony Funderburg, Chief Mike Schutzenhofer, Public Works Director John Tolan and himself met with LRB Construction. The committee agreed to send the project out for bids. Mayor Speiser asked have we sent it out for bid yet. Village Administrator Funderburg replied not yet. Trustee Blaies said we may need to wait on some items and complete these at a later date.

2. Emergency Radio Interoperability Program: Trustee Blaies stated Chief Schutzenhofer advised the committee the device has been ordered. Trustee Blaies stated Chief of Police Mike Schutzenhofer met with the school Tuesday to review their crisis plan and procedures. Chief Schutzenhofer has also talked to the state police about active shooting program and they reviewed the school's plan. Chief Schutzenhofer is working on an accountability system so we can keep track of everything and is also going to draft an agreement for everyone to sign.

Trustee Blaies stated we discussed the Deerfield siren issue and Public Works Director John Tolen advised the committee it was repaired. Trustee Blaies stated Trustee Pruett asked about the sergeant's position and Chief of Police Mike Schutzenhofer told the committee he has talked to a couple of the officers about it. Trustee Blaies stated Chief Schutzenhofer is meeting with Dupo's Chief of Police to see how they are managing their shifts.

NEW BUSINESS: None.

PERSONNEL
OLD BUSINESS: None.
NEW BUSINESS:
Trustee Blaies stated Village Administrator Tony Funderburg advised the committee we had a pool party that never got into the pool and canceled the pool party at 7:15 p.m. due to the storm. Village Administrator Funderburg told the committee he would like to refund them 100%. Trustee Blaies said the committee agreed to the full refund. Trustee Blaies said Village Administrator Funderburg would like to clean up the cancelation policy.

UPCOMING MEETINGS:
Combined Planning and Zoning Board – Tuesday, August 14, 2018 – 6:00 p.m.
Electric Committee Meeting – Wednesday, August 15, 2018 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, August 15, 2018 – 5:45 p.m.
Streets Committee Meeting – Wednesday, August 15, 2018 – 6:00 p.m.
Board Meeting – Monday, August 20, 2018 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – She would like to thank Mr. Klemme for being patient with the village while we made sure that everything was correct before moving forward with the new subdivision. Welcome to Freeburg, we wish you much success.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – He has already said how he feels about that new development going in.

Trustee Ramon (Ray) Matchett, Jr. – No thank you.

Trustee Bert (Dean) Pruett – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

Public Works Director John Tolan – No thank you.

Chief of Police Mike Schutzenhofer – No thank you.

ESDA Coordinator Gene Kramer – No thank you.

Mayor Seth Speiser – He would also like to thank Mr. Klemme for being patient with the village and we hope things go well for you. Welcome to Freeburg.

ADJOURNMENT:
Mayor Speiser called for a motion to adjourn the meeting.

Trustee Bert Pruett motioned to adjourn the Regular Board meeting of Monday, August 6, 2018 at 7:50 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

Jerry Lynn Menard
Village Clerk