

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

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## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, AUGUST 20, 2018 @ 7:30 P.M.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 20, 2018, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – absent; Trustee Ramon Matchett, Jr. – here; Trustee Bert (Dean) Pruett – here; Mayor Seth Speiser – here; (6 present, 1 absent)  
Mayor Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday August 6, 2018 for approval.

*Trustee Elizabeth Meehling motioned to accept the minutes with corrections from the Regular Board Meeting Monday, August 6, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

**FINANCE:** None.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

### EXHIBIT B:

**ESDA REPORT:** Mayor Speiser stated Gene our ESDA Coordinator is not here tonight. Everyone should have the ESDA Report in their board packet to be reviewed. If you have any questions please call Gene.

**PUBLIC PARTICIPATION:** None.

### REPORTS AND CORRESPONDENCE:

### EXHIBIT C:

#### ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Mayor Speiser asked does anyone have questions on the Zoning Report for Zoning Administrator Matt Trout. Hearing none we will move forward.

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**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.  
**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.  
**BIDS:** None.  
**RESOLUTIONS:** None.  
**ORDINANCES**  
**OLD BUSINESS:** None.

**NEW BUSINESS:** Mayor Speiser stated Public Works Director John Tolan would like for us to advertise for Part-Time Works Hire in the Public Works Department.

*Trustee Ramon Matchett, Jr. motioned to advertise for Part-Time Public Works Hire and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.*

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT D:**  
**Electric Committee Meeting:**

Trustee Albers reported on the Electric Committee Meeting held on Wednesday, August 15, 2018 at 5:30 p.m., in the absence of Trustee James (Mike) Blaies

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Customer Issues: Trustee Albers said Head Lineman Shane Krauss advised the committee Mr. Herr's electric is still off. Zoning Administrator Matt Trout confirmed the extension cords are no longer being used. We are just waiting for Mr. Herr to make a move on the electric.
2. Freeburg Country Mart LED Lighting Project: Trustee Albers said that Head Lineman Shane Krauss advised the committee he is still trying to talk to the right people at Freeburg Country Mart regarding this project. IMEA has given approval for the lighting project. They are just waiting on the receipts.
3. Solar on Police Expansion: Trustee Albers said this is probably not going to happen, because of the court ruling, which we don't have any control over it at this time.

**NEW BUSINESS:**

Matt Amann Step Increase: Trustee Albers said Matt Amann has completed his time and training requirements and is ready for Step 3 Level effective August 1<sup>st</sup>.

*Trustee Denise Albers motioned for Matt Amann to receive his Step 3 Level increase retroactive to August 1, 2018 at a rate of \$28.58 per hour and Trustee Elizabeth Meehling seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee Elizabeth Meehling – aye; Trustee Michael Heap – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – absent; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

Trustee Albers stated we held an Executive Session to discuss Real Estate Transaction. No action was taken.

**EXHIBIT E:**

**Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Bert (Dean) Pruett reported on the Public Works Committee Meeting held on Wednesday, August 15, 2018 at 5:55 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. New Sewer Plant: Trustee Pruett said Public Works Director John Tolan stated to the committee he has have received six RFQs and would like to recommend each of them present their proposals to the board. Public Works Director John Tolan said he would like to give each firm 45 minutes to present their proposal and have a 15-minute question and answer period. Trustee Pruett said Water/Sewer Department Leader Gregg Blomenkamp has put together a review sheet for everyone. Public Works Director John Tolan would like for everyone to use the sheet to rate the firms.
2. Sewer issues: Trustee Pruett said Public Works Director John Tolan received a call from Lucky Joe's stating they were smelling fuel. Public Works Water/Sewer Leader Gregg Blomenkamp checked it out and said there was a very faint smell. Public Works Director John Tolan said it is not the old stale diesel fuel odor, it is more of a cleaner smell. Trustee Pruett stated Public Works Director Tolan is going to start and incident log and will vent the area.
3. West Apple Street/ Schiermeier Road/Old Freeburg Road Water Line Extension: Trustee Pruett stated Mr. Peek advised they are nearly done with the surveying on Old Freeburg Road and should have the boundary and topographical work done real soon.
4. East and West Tower Work: Trustee Pruett stated Public Works Director John Tolan said Chief Schutzenhofer used the drone to inspect our towers. Trustee Pruett said there is a cap missing on top of the SAVE Site tower. Trustee Pruett said the drone was very useful.

**NEW BUSINESS:** Trustee Pruett said Public Works Director John Tolan, Zoning Administrator Matt Trout and Water/Sewer Leader Gregg Blomenkamp will be out at Meadow Pines Subdivision a lot with the water and sewer portions.

**EXHIBIT F:**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, August 15, 2018 at 6:34 p.m.

**The following items were talked about or discussed:**

**POOL: OLD BUSINESS:**

1. Pool: Trustee Matchett said the pool season has wrapped up. According to the spreadsheet, the numbers are up, which is good. Trustee Matchett stated Public Works Director John Tolan said he will get the cover on after oil and chipping the streets. Trustee Matchett said our contract has expired with Pepsi and we need to reevaluate it.

**NEW BUSINESS:**

1. Inspection Report: Trustee Matchett said the inspection report was a good report. Trustee Matchett said Public Works Director John Tolan would like to work on the bath house floor. John will also install a new fan in the bath house for better circulation.

**STREETS:**

**OLD BUSINESS:**

1. Drainage Problem Areas (Hill Mine Road)/Stormwater Run-Off: Trustee Matchett said Public Works Director John Tolan has locate in for Hill Mine Road. Trustee Matchett said that the ditch is eroding, and Public Works Director John Tolan said it will be re-worked and to fix the wash out with riprap on both sides. Trustee Matchett said we might contract the work out to fix it, and Public Works Director Tolan said he is fine with that after he checks everything out and makes sure there is not a problem with the utilities in that area.

2. Customer Issues: Trustee Matchett said Public Works Director John Tolan stated the limb pickup is getting out of control. We will start to enforce the program more strictly. We will get the information out to the residents via the website, newsletter and Freeburg Tribune.

3. MFT Bid: Trustee Matchett stated we will begin street oiling and chipping on Tuesday, August 21<sup>st</sup>. Trustee Matchett said we have 22,000 gallons of oil and some slag. Trustee Matchett said after that is over, the Public Works Department plans to start work by the Post Office and West High Street. Trustee Matchett said on Cemetery Road, there will be no parking on both sides of the road.

**NEW BUSINESS:** Trustee Matchett said homecoming week was last week and the Public Works Department and Police Department did a great job.

Trustee Matchett said Public Works Director John Tolan gave us a list of Street Department projects. We do have some sidewalks that need to be fixed.

**UPCOMING MEETINGS:**

Legal/ Ordinance Committee Meeting – Wednesday, August 29, 2018 – 5:30 p.m.

Finance Committee Meeting – Wednesday, August 29, 2018 – 5:45 p.m.

Personnel/Police Committee Meeting – Wednesday, August 29, 2018 – 6:00 p.m.

CLOSED IN OBSERVANCE OF LABOR DAY – Monday, September 3, 2018 – 7:30 p.m.

Board Meeting – Tuesday, September 4, 2018 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – She thanked everyone who supported the homecoming.

**Trustee Elizabeth (Lisa) Meehling** – Same thing and thanks to our guys at the Public Works Department for all of their hard work they did.

**Trustee Michael (Mike) Heap** – No thank you.

**Village Clerk Jerry Menard** – Thank you John and your crew for all of their hard work they did for the homecoming. Also a thank you to Cathie Funderburg and Sharon Marquardt for another great job on putting the homecoming together.

**Mayor Speiser** Thanks to Denise Albers for her company donating the candy for the parade.

**Trustee Ramon (Ray) Matchett, Jr.** – Same thing here thanks to everyone who helped with the homecoming.

**Trustee Bert (Dean) Pruett** – Same here.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – No thank you.

**Zoning Administrator Matt Trout** – No thank you.

**Public Works Director John Tolan** – No thank you.

**Chief of Police Mike Schutzenhofer** – No thank you.

**ADJOURNMENT:**

Mayor Speiser called for a motion to adjourn the meeting.

*Trustee Denise Albers motioned to adjourn the Regular Board meeting of Monday, August 20, 2018 at 7:41 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard

Village Clerk