

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruetz, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JULY 7, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, July 7, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, June 16, 2025.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, June 16, 2025 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

Mayor Speiser stated we have the minutes of the Public Hearing Meeting Wednesday, June 25, 2025.

Trustee Dana Miller motioned to accept the minutes from the Public Hearing Meeting Wednesday, June 25, 2025 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). All voting aye, motion carried.

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EXHIBIT C:

Mayor Speiser stated we have the minutes of the Special Board Meeting Wednesday, June 25, 2025.

Trustee Dana Miller motioned to accept the minutes from the Special Board Meeting Wednesday, June 25, 2025 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT D:

FINANCE:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, June 25, 2025 at 5:50 p.m.

1. **REVISE OF BOARD LISTS:** None.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said we have two coming due in July and one in August. One is the Insurance Stability CD the other one due in July is a Sewer CD. At this time, he would like to make a motion.

Trustee Tom Carpenter motioned to Reinvest the Sewer CD in the amount of \$540,928.57 for 7 months at 4.23%, and the Electric CD for 7 months at the current rate, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

3. **INCOME STATEMENT:** Trustee Carpenter said we reviewed the Income Statement we should be just under 25%. We are doing well.

4. **TREASURER’S REPORT:** None.

5. **FUND AND ACCOUNT BALANCE REPORT:** None.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Office manager Mary said the Newsletter will go out in June.
4. Leaf Program: Trustee Carpenter said we received the new leaf machine yesterday.

NEW BUSINESS: None.
GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

TREASURER'S REPORT: None.
ATTORNEY'S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his Monday, July 7, 2025 ESDA Report.

PUBLIC PARTICIPATION:
REPORTS AND CORRESPONDENCE:

EXHIBIT F:

VILLAGE ENGINEER REPORT FOR JULY 7, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. Village Engineer Tim Pruett brought us up to date on his Engineer Report; Working with the Contractor and Owner at Dairy Queen; Water Project; Preparing bid documents for the Sewer and Manhole Lining Project; Saturn Terrace reviewing survey information on the streets; Talked with the owners of Scooters Coffee; Working with the Coffee Pot; Reiss -Murphy Project plans have been approved and working on drainage issues at Silverthorne.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-08. A Resolution for Volkert, Inc. Master Services Agreement.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-08 by title only, and Trustee Dana Miller seconded the motion. **ROLL CALL:** Trustee Ramon Matchett Jr. – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-09. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Agreement Between the Villag of Freeburg and the Board of Education of Freeburg Community High School #77 for a School Resource Officer Program.

Trustee James (Mike) Blaies motioned to adopt Resolution #25-09 by title only, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT I:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-10. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg and the Board of Education of Freeburg Community High School #77 for a Police Coverage of After School Events.

Trustee Dana Miller motioned to adopt Resolution #25-10 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT J:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-11. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg and the Board of Education of Freeburg Community Consolidated School District #70 for a School Resource Officer Program.

Trustee James (Mike) Blaies motioned to adopt Resolution #25-11 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT K:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-12. A Resolution of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg and the Board of Education of Freeburg Community Consolidated #70 for a Police Coverage of After School Events.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-12 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Dana Miller aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

ORDINANCES: None.
OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we have the swearing-in of our two Investigators. Village Clerk Jerry Menard sworn in the two Investigators, Joel Boeving and Tyler Howes

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:
COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT L:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller (Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, June 25, 2025 at 6:06 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, we've had 6 occupancy permits and 4 building permits which included 1 fence, 1 electric 1 accessory building and 1 cell Tower. Village Engineer/Zoning Administrator Tim Pruett said we are waiting on a sealed plans from Dairy Queen.
2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett and Village Administrator Matt Trout met with the developers for the property at Urbanna and Adele St. They are working to get things going and shooting for hearing at the August combined board. They also met with Joe Koppeis he has been working on several things for the old fire department lot.
3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS:

1. Attorney Rates: Trustee Miller stated rates went up.
2. Resolutions #25-08Volkert, Inc. Master Services Agreement. Trustee Miller said Resolutions #25-08 was taken care of earlier on the agenda under Resolutions.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: Janet asked about the weeds at the entrance of the subdivision at Silverthorne Dr. Matt said that is the County and we will reach out to them.

EXHIBIT M:

Personnel/Police Committee Meeting:

Trustee James (Mike) Blaies report on Personnel/Police Committee Meeting held on Wednesday, June 25, 2025 at 6:15 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. K9 Program: Trustee Blaies said Chief Schutzenhofer stated Officer Borger is in training and doing well. He gave an update on the kennel and said Officer Borger will return at the end of July.

2. SRO Contract: Trustee Blaies said we passed the SRO contracts earlier on the agenda.

Village Administrator Matt Trout said the final number from the golf fundraiser was \$20,315.00.

Chief Mike Schutzenhofer summarized the 95 calls since our last committee meeting.

NEW BUSINESS:

1. Investigator Position: Trustee Blaies said we discussed the Investigator Position. We did the swearing of the two new investigators under New Business on the agenda.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

1. Laura Gavin's End of Probation: Trustee Blaies said Laura Gavin's Probation ended June 19th. At this time, he would like to make a motion.

Trustee James (Mike) Blaies motioned to end Laura Gavin's Probation and Trustee Ramon Matchett, Jr. seconded motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye, ; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

2. Lineman Position(s): Trustee Blaies said everyone should have had a chance to look at the seven applications. The interviews were on Monday and Tuesday. They narrowed it down to four and they made their decision. At this time, he would like to make a motion.

Trustee James (Mike) Blaies motioned to recommend hiring Dominic Ammons & Luke Freppon as Apprentice Lineman depending physical and drug test and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes 0 nays, 1 absent). All voting aye, motion carried.

GENERAL CONCERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting CANCELLED - Tuesday, July 8, 2025 – 6:00 p.m.

Electric Committee Meeting – Wednesday, July 16, 2025 – 6:00 p.m.

Water/Sewer Committee Meeting – Wednesday, July 16, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, July 16, 2025 – 6:00 p.m.

Board Meeting – Monday, July 21, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – Congratulations to the two new employees on the Public Works Department.

Trustee Elizabeth Meehling – absent.

Trustee Dana Miller – Congratulations to the two new employees on the Public Works Department and to the two new Investigators. Also, Congratulations to Chief Schutzenhofer for receiving Police Officer of the year award.

Village Clerk Jerry Menard – Congratulations to the two new employees on the Public Works Department Dominic and Luke and to the two new Investigators Joel and Tyler.

Mayor Seth Speiser – Congratulations Joel and Tyler. We work with Chief Schutzenhofer to get this all together to help improve the Police Department. This will help Stan out so he will not have to work 7 days a week. He said he is sure this is all going to work out the police department. Also, gentleman welcome to the Freeburg Public Works Department. We can really use you. We are very proud of Chief Schutzenhofer for his award of Policeman of the Year.

Trustee James (Mike) Blaies - Congratulations to the two new employees on the Public Works Department Dominic and Luke and to the two new Investigators Joel and Tyler. Congratulations to Gene on his 52 years of dedication to his position.

Trustee Ramon Matchett, Jr. – Congratulations to the two new employees on the Public Works Department and to the two new Investigators. Congratulations to Gene and Chief Schutzenhofer on officer of the year award.

Trustee Robert (Bob) Kaiser – Congratulations to the two new linemen and Joel and Tyler. Also, congratulations to Gene and Chief Schutzenhofer.

STAFF COMMENTS:

Public Works Director John Tolan – He said the one on the right is Luke and the one on the left is Dominic. We are glad to have you with us. They both been through linemen's school. They both will start on July 28th and we are looking forward to working with them.

Village Engineer Tim Pruett – Welcome Luke and Dominic and congratulations to the two new investigators.


Village Administrator Matt Trout – absent.

Chief of Police Mike Schutzenhofer – Welcome to Freeburg Dominic and Luke. Also, to our two new investigators.

ESDA Coordinator Gene Kramer – Welcome Luke and Dominic and congratulations to the two new investigators.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee James (Mike) Blaies motioned to adjourn the Regular Board meeting of Monday, July 7, 2025 at 7:55 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk