

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Michael Heap  
Robert Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES WEDNESDAY, JULY 5, 2023 @ 7:30 P.M.

INTERIM  
VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Wednesday, July 5, 2023, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Michael (Mike) Heap – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, June 5, 2023 for approval.

*Trustee Elizabeth (Lisa) Meehling to accept the minutes from the Regular Board Meeting Monday, June 5, 2023, and Trustee Ramon Matchett, Jr. motioned seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

Mayor Speiser stated we have the minutes of the Public Hearing Annexation of Coast-to-Coast Business Equipment Property, June 19, 2023 for approval.

*Trustee Michael (Mike) Heap motioned to accept the minutes from the Public Hearing Annexation of Coast-to-Coast Business Equipment Property, June 19, 2023 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT C:

Mayor Speiser stated we have the minutes of the Public Hearing Appropriation Ordinance June 19, 2023 for approval.

*Trustee Michael (Mike) Heap motioned to accept the minutes from the Public Hearing Appropriation Ordinance June 19, 2023 and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*

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**EXHIBIT D:**

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, June 19, 2023 for approval.

*Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, June 19, 2023 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

**EXHIBIT E:**

**FINANCE:**

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, June 28, 2023 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said we Reviewed the Board Lists and discussed specific listings: Carter Waters; Anixter; John Tolan; Wissehr Electric; Blackburn and Seth Speiser.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said we have no CD's maturing until June of 2024. We will look at investing money for the general funds and electric funds and not do any of the sewer. We need to focus on that rate structure with TWM in the next 3 months.

3. **INCOME STATEMENT:** Trustee Carpenter said we should be about 25% right now. Admin revenue is down, but a lot of that comes from property taxes.

**TREASURER'S REPORT:** None.

**FUND AND ACCOUNT BALANCE REPORT:**

**OLD BUSINESS:**

1. Attorney Invoices: Trustee Carpenter said attorney's invoice was provided for the committee to review.
2. Newsletter: Trustee Carpenter said Julie said the newsletter should be going out this week.

**NEW BUSINESS:**

**EXHIBIT F:**

1. Computer on Quote for New Wireless Network for the Village, Police Department and Board Chamber: Trustee Carpenter said we have had trouble with the outdated wireless internet here. It needs to be stronger and the technology updated.

*Trustee Tom Carpenter motioned to recommend Computron's Quote for a new managed wireless network for the Village, Police Department and Board Chamber in the amount of \$4,999.00, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.*

**EXHIBIT G:**

2. MFT Bid Tabulation: Trustee Carpenter stated we went over the MFT Bids. Verlan Funk was the low bid on the aggregate CA6/11/riprap, Illiana construction was the low bid for the oil and chipping and Beelmen was the low bid on slag.

*Trustee Tom Carpenter motioned to recommend the 2023 MFT Bids from Verlan Funk, Illiana Construction and Beelman Trucking for approval and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.*

3. BHMG Cost Proposal for Electric Cost of Service/Rate Design Study: This will be taken care of under Resolutions.

**EXHIBIT H:**

Trustee Carpenter stated we have Hier Plumbing's Pay Request #20 in the amount of \$391,237.72.

*Trustee Tom Carpenter motioned to Pay Hier Plumbing & Contracting Pay Request #20 in the amount of \$391,237.72, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Tom Carpenter - aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; (6ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Trustee Carpenter said Matt said we received a no cost change order extending the substantial completion date to September 13<sup>th</sup> and October 14<sup>th</sup> for the final completion date.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

**EXHIBIT I:**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present. Mayor Speiser said if you have any questions on Gene's ESDA Report call him.

**PUBLIC PARTICIPATION:** Janet Baechle said she has two questions; 1. About the hiring of Tony Funderburg to be a Consultant to the Village of Freeburg. Mayor Speiser said this was discussed in Police/Personnel Committee meeting. 2. Questioned that we are going to recommend Matt be Retroactive to 5/1/23 which he really didn't do the job for a that month. Mayor Speier said he was to be paid for training that month.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT J:**

**ZONING ADMINISTRATOR'S REPORT FOR JULY 5, 2023:** Mayor Speiser asked does anyone have anything for the Zoning Administrator Matt Trout.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT K:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #23-07. A Resolution Authorizing the Village of Freeburg to Enter into and the Mayor to Execute a Memorandum of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets.

*Trustee Elizabeth (Lisa) Meehling motion to adopt Resolution #23-07 by title only, and Trustee Ramon Matchett, Jr. Trustee Michael (Mike) Heap seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye, (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**EXHIBIT L:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #23-08. A Resolution Authorizing the Village of Freeburg to Enter into and the Mayor to Execute a Memorandum Agreement Between the Village of Freeburg and the Policemen's Benevolent & Protective Association Labor Committee Regarding Lateral Transfer and Vacation.

*Trustee Elizabeth (Lisa) Meehling motion to adopt Resolution #2-08 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Tom Carpenter – aye, Trustee Ramon Matchett, Jr. – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**EXHIBIT M:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolutions #23-09. A Resolution for the Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg.

*Trustee Michael Heap motion to adopt Resolutions #23-09 by title only, and Trustee James (Mike) Blaies seconded the motion. All voting aye, motion carried.*

**EXHIBIT N:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolutions #23-10 A Resolution for the Freeburg Chamber of Commerce to Sponsor a Christmas Lighted Parade in the Village of Freeburg.

*Trustee Michael (Mike) Heap motion to adopt Resolutions #23-10 by title only, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, motion carried.*

**EXHIBIT O:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #23-11 A Resolution Authorizing the Village of Freeburg to Enter into and the Mayor to Execute a Memorandum Agreement Between the Village of Freeburg and the International Union of Operating Engineers, Linemen Pay Increase.

*Trustee Elizabeth (Lisa) Meehling motion to adopt Resolution #23-11 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye, Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.*

**EXHIBIT P:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #23-12 A Resolution Authorizing the Village of Freeburg to Enter into and the Mayor to Execute an Electric Cost of Service and Rate Design Study with BHMG Engineers, Inc. at a Lump Sum Cost of \$34,900.

*Trustee James (Mike) Blaies motion to adopt Resolution #23-12 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye, (6 ayes 0 nays, 0 absent). All voting aye, motion carried.*

**EXHIBIT Q:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #23-13 A Resolution Authorizing the Village of Freeburg to Enter into and the Mayor to Execute a Municipal Management Agreement with Tony Funderburg.

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #23-12 by title only, and Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser seconded the motion.*

**ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Tom Carpenter – aye, (6 ayes 0 nays, 0 absent). All voting aye, motion carried.

**ORDINANCE:** None.  
**OLD BUSINESS:** None.  
**NEW BUSINESS:** None.  
**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**COMMITTEE MEETING REPORTS:**

**EXHIBIT R:**

**Legal/Ordinance Committee Meeting:**

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, June 28, 2023 at 5:54 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap said Interim Village Administrator Matt Trout reported 12 building permits, 1 wrecking, 1 home, 1 garage, 2 pool, 1 concrete slab. 6 fences. With regard to nuisance properties, the issues on Southgate Drive which include trailers parked on the street, commercial equipment and a dead tree were dealt with assistance from the police department.
2. Meadow Pines/Edison Estates Subdivisions: Trustee Heap said Matt advised the committee Edison Estates are continuing to build homes. There has been no responds from Meadow Pines about them moving forward with the next phase.
3. Despain Property: Trustee Heap said we continued to discuss the Despain Property.

**NEW BUSINESS:**

1. Resolutions: Trustee Heap stated we took care of the new Resolutions earlier on the agenda.
2. Sunset Ridge/Phil Sheets Detention Area: Trustee Heap said we discussed the detention area with Sunset Ridge.
3. Kenneth Mohr Request for Relief of Sewer Portion of Bill: We had a resident who request a credit on his sewer bill. The committee agreed to a one-time sewer credit.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT S:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, June 28, 2023 at 6:11 p.m.

**POLICE:**

**OLD BUSINESS:** Trustee Meehling said Police Chief Mike Schutzenhofer summarized the 145 calls since on last committee meeting. Trustee Meehling said two of our rookie police officers conducted the Belleville murder suspect stop. Trustee Meehling complimented the officers on a job well done.

**NEW BUSINESS:**

1. Resolution #23-08: Trustee Meehling said this resolution was taken care of earlier on the agenda.

2. Project Request #23-06; In Car and Body Cameras: Chief Schutzenhofer request in car and body cameras. Chief Schutzenhofer said he believes the officers are on board with this. Trustee Meehling said at this time she would like to make a motion.

*Trustee Elizabeth (Lisa) Meehling motioned to the approval of Project #23-08, Defender Product Solutions Quote for In Car and Body Cameras at a cost of \$142,509 in Order to Comply with the Requirements of the Safety Act, and Trustee James (Mike) Blaies seconded the motion.*

**ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Tom Carpenter – aye, Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Trustee Meehling stated we passed Resolution #23-11, regarding Journeymen Lineman Pay Increase.

3. Recommend Matt Trout's Pay: We discuss the position of Matt Trout, and at this time she would like to make a motion.

*Trustee Elizabeth (Lisa) Meehling motioned that Matt Trout's Pay be Set at \$75,000 Retroactive to 5/1/23 with One Additional Week of Vacation and a Six-Month Probation Period as Interim Village Administrator and Ramon Matchett, Jr. seconded the motion.* **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**PERSONNEL:**

**OLD BUSINESS:**

1: CDL: Trustee Meehling said Attorney Keck talked to Tony Fisher, and he is going to look into it. The person we talked to previously about this training reached out to Secretary of State about this issue law.

**NEW BUSINESS:**

**GENERAL CONCERNS:** None

**PUBLIC PARTICIPATION:** None

**UPCOMING MEETINGS:**

Combined Planning/Zoning Board – Tuesday, July 11, 2023 – 6:00 p.m. (canceled)

Electric Committee Meeting – Wednesday, July 12, 2023 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, July 12, 2023 – 5:45 p.m.

Streets Committee Meeting – Wednesday, July 12, 2023 – 6:00 p.m.

Board Meeting – Monday, July 17, 2023 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – No thank you.

**Trustee Elizabeth Meehling** – She would like to thank all of the village employees who work so hard during the storm. Congratulations to the two officers for a great job on conducting the Belleville murder suspect stop.

**Trustee Michael (Mike) Heap** – Same thing.

**Village Clerk Jerry Menard** – Same thing.

**Trustee James (Mike) Blaies** – Same thing. Thank to the Public Works guys for a good job during the storm.

**Trustee Ramon Matchett, Jr.** – Same thing and thanks John and your crew for great job during the storm.

**Trustee Robert (Bob) Kaiser** – Same thing.

**Mayor Seth Speiser** –

**STAFF COMMENTS:**

**Public Works Director John Tolan** – He would like to thank his crew, Chief Mike and his officers, Matt Trout, Mike Blaies and Mayor Speiser for all of their work during the storm. He really appreciated the dedication of all of them.


**Interim Administrator Matt Trout** – He said it was neat to see how everyone worked together so well. It felt good to be a part of it all.

**Chief of Police Mike Schutzenhofer** –



**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Wednesday, July 5, 2023 at 7:50 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk