

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JUNE 3, 2024 @ 7:30 P.M.

VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, June 3, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Dana Miller – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, May 6, 2024.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, May 6, 2024 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

#### FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, May 29, 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Blaies questioned the following expenses: B&B Transformer, Inc., Beelman Logistics, Wolf Fabrication and Paden Muskopf.

#### 2. REVIEW OF INVESTMENTS:

Trustee Carpenter said, we have a CD in the electric fund coming due on June 6 in the amount of \$398,650. Village Administrator Matt Trout said the concern is in December we have \$390,000 bond payment. After we talked to Bryan, if we went with the 6-month CD at 5% even if we had to pay penalty and pull it out a month early to make the bond payment the penalty is only 1 month. We will be making around \$15,000. The committee agreed it is worth putting it in short-term CD.

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*Trustee Tom Carpenter motioned the Electric Fund CD for \$398,650 for a 6-month CD at 5% from Citizens Community Bank, and Trustee James (Mike) Blaies seconded the motion.*

**ROLL CALL:** Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**3. INCOME STATEMENT:** Nothing new to report.

**4. TREASURER’S REPORT:** Trustee Carpenter said we have the Treasurer’s Reports.

**5. FUND AND ACCOUNT BALANCE REPORT:** Trustee Carpenter said water is up.

**OLD BUSINESS:**

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Nothing to report.

3. Grocery Tax: This is looking more like 2026 to take place.

**NEW BUSINESS:**

1. Appropriation: Trustee Carpenter said in the packet is the ordinance notice and the actual appropriation. The notice needs to go to the Tribune. The hearing will be for June 17<sup>th</sup> at 7:15 p.m. At this time, he would like to make a motion.

*Trustee Tom Carpenter motioned to approve the Notice of Hearing on the Appropriation Ordinance in the Freeburg Tribune, and Trustee James (Mike) Blaies seconded the motion.*

**ROLL CALL:** All voting aye, motion carried.

**TREASURER’S REPORT:** Mayor Speiser stated we have the Treasurer’s Reports 12/31/23, 1/31/24, 2/29/24, 3/31/24 & 4/30/24.

*Trustee Tom Carpenter motioned to accept the Treasurer’s Reports for 12/31/23, 1/31/24, 2/29/24, 3/31/24 & 4/30/24, and Trustee James (Mike) Blaies seconded the motion.*

**ROLL CALL:** Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**ATTORNEY’S REPORT:** None.

**EXHIBIT A:**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene asked if we could go to the ESDA Nurse Certification than to my report. Gene talked highly of the dedication of the nurse's stating Freeburg was the first area town to have a volunteer emergency nurse program starting in 1975. Mayor Speiser presented Nurse Certificate to Holly Zipfel, Pat McDonal and Stacy Chamness. Gene updated us on his ESDA Report.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT E:**

**VILLAGE ENGINEER REPORT FOR JUNE 3, 2024.**

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports for June 3, 2024. Mayor Speiser asked if anyone has any questions for Tim.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT F:**

**Legal/Ordinance Committee Meeting:**

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, May 29, 2024 at 5:51p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett is getting quite a few complaints on tall grass and he is addressing them as they come in.

2. Development Updates: Trustee Miller said, Village Engineer Tim has received the revised plans for the Scooters. They are ready for a building permit and should have it in the next couple weeks. He hasn't heard from Murphy/ Riess property. Mayor Speiser said he spoke to them and they are moving forward with their engineer. Village Administrator Matt Trout said there were soil samples done at Bill Herr's. They are looking at doing an investigation as they found some old maps showing fuel tanks there. They are going to due diligence to see if there is contamination.

3. Despain Property: Trustee Miller said, Attorney Fred Keck said the only new update is our insurance company approved payment of the second expert in this case.

**NEW BUSINESS:** Village Administrator Matt Trout said, there are Executive Session minutes that have small amounts of them. He is looking into knocking some of them out on nights with little on the agenda and we can do the big ones and do them as a Committee As A Whole.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT G:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, May 29, 2024 at 6:04 p.m.

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

Trustee Meehling said Chief Mike Schutzenhofer said the golf tournament was held on May 18<sup>th</sup> and was a huge success. He thanked Matt Trout for his hard work, Officers Howes, Boeving, Borger, Simburger, and Ruhmann as well Mayor Speiser and the community for all their support. Trustee Meehling said Mike wanted to thank Country Mart for their success on the trivia night.

Chief Schutzenhofer summarized the 145 calls since last meeting.

1. Police Department Secretary: Trustee Meehling we held an Executive Session on Police Department Secretary. At this time, she would like to make a motion.

*Trustee Elizabeth(Lisa) Meehling motioned to recommend to hire Laura Gavin as the Police Department Secretary, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**NEW BUSINESS:**

Trustee Meehling said, Village Administrator Matt Trout said he and the Mayor received an email from ESDA Coordinator Gene Kramer, who mentioned a couple of weeks ago the removal of having the nurse's program in the Emergency Operations Plan, that he would like to recognize and award certificated to the remaining three nurses. Which we did emailer on the agenda under the ESDA Report. The Board would like to thank them for their services.

**PERSONNEL:**

**OLD BUSINESS:**

1. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Village Attorney Fred Keck said he has prepared a draft and it should be ready soon.

**NEW BUSINESS:**

Public Works Director John Tolan stated that Paden Muskofer passed his exam. He completed his apprenticeship on May and he eligible for journeyman.

*Trustee Elizabeth(Lisa) Meehling motioned Paden Muskofer be moved from Apprenticeship Lineman to Journeyman scale at \$39.28 per hour retro to May 5, 2024, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

Lineman Shane Krauss is signed up for CDL training starting on June 3<sup>rd</sup>. We are sending one at a time and we had budgeted for five to go this year.

**GENERAL CONERNS:** None

**PUBLIC PARTICIPATION:** None

**UPCOMING MEETINGS:**

Electric Committee Meeting – Wednesday, June 12, 2024 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, June 12, 2024 – 5:45 p.m.

Streets Committee Meeting – Wednesday, June 12, 2024 – 6:00 p.m.

Appropriation Hearing Monday, June 17, 2024 – 7:15 p.m.

Board Meeting – Monday, June 17, 2024 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – He said he would like to thank Gene for all he has done for the village and the nurses for their services.

**Trustee Elizabeth Meehling** – She said he would like to thank Gene all he has done for the village and the nurses. Also, congratulations to Paden and welcome to Laura Gavin to the village.

**Trustee Dana Miller** – Congalations to all of the nurses and what you do Gene for the village. Welcome Laura Gavin.

**Village Clerk Jerry Menard** – Same thing that everyone has said.

**Trustee James (Mike) Blaies** – Congalations to all of the nurses and what you do Gene for the village. Welcome Laura Gavin.

**Trustee Ramon Matchett, Jr.** – Congalations to all of the nurses and what you do Gene for the village. Welcome Laura.

**Trustee Robert (Bob) Kaiser** – Congalations to all of the nurses and what you do Gene for the village. Welcome Laura.

**Seth Speiser** –

**STAFF COMMENTS:**

**Village Engineer Tim Pruett** – Welcome Laura.

**Public Works Director John Tolan** – Welcome Laura.

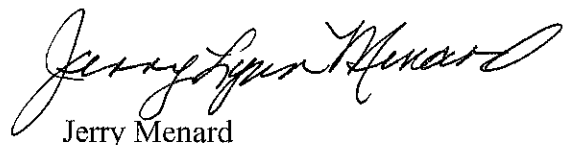
**Village Administrator Matt Trout** – The Chamber BQ is next Monday night if you want to come, please sign up with him. It is \$10.00 a person. We did have a scare out at the pool, but everything is alright. Matt said all of the lifeguards did a great job. Thanks to all of them. He would like to get something together for them.

**Chief of Police Mike Schutzenhofer** – Welcome Laura.

**ESDA Coordinator Gene Kramer** – He would like to thank the nurses again for all they have done.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, June 3, 2024 at 8:04 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried* Village Clerk



Jerry Menard

Village Clerk