

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MAY 6, 2024 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 6, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, April 15, 2024 for approval.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting Monday, April 15, 2024 and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.

EXHIBIT B/C/D:

FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, April 24, 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** None.

2. **REVIEW OF INVESTMENTS:**

Trustee Carpenter said, we discussed the CD's coming up. Trustee Carpenter said at this time he would like to make a motion.

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Trustee Tom Carpenter motioned to renew the 3 CDs at Citizens Community Bank for a total of \$900,000 for 6 months at 5.09%, and Trustee James (Mike) Blaies seconded the motion.

ROLL CALL: Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

3. INCOME STATEMENT: Trustee Carpenter said we discussed the Income Statement. Trustee Carpenter said it looks like Governor Pritzker is going to pass a removal of 1% grocery tax in the State of Illinois. If it does happen, it will start July st.

4. TREASURER’S REPORT: Nothing to report.

5. FUND AND ACCOUNT BALANCE REPORT:

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Nothing to report.

NEW BUSINESS:

1. MFT Bids: Trustee Carpenter said the bids are in the packet. The way MFT works is we take the lowest bid unless there is a strong reason not to go with them.

Trustee Tom Carpenter motioned to approve the 2024 MFT Bids from Illiana Construction and Beelman Trucking, and Trustee Ramon Matchett, Jr. seconded the motion.

ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

2. Volkert Invoice #01702076 in the amount of \$1,767.50: Trustee Carpenter said we have an invoice from Volkert in the amount of \$1,767.50.

Trustee Tom Carpenter, motioned to pay Volkert Invoice #01702076 in the amount of \$1,767.50, and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

TREASURER’S REPORT: Treasurer Bryan Vogel stated nothing to report.

ATTORNEY'S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present. Mayor Speiser said if you have any questions on Gene's ESDA Report please call him.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT F:

VILLAGE ENGINEER REPORT FOR APRIL 15TH

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports for May 6, 2024. Mayor Speiser asked if anyone has any questions for Tim.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

COBINED PLANNING AND ZONING BOARD MEMORANDUM: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS:

Mayor Speiser stated he would like to appoint Bryan Vogel as Village Treasurer for the 2024-2025 year.

Trustee Ramon Matchett, Jr. motion to approve the appointment of Bryan Vogel as Village Treasurer, and Trustee Tom Carpenter seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint Matt Trout as Village Administrator for the 2024-2025 year.

Trustee Tom Carpenter motion to approve the appointment of Matt Trout as Village Administrator, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint John Tolan as Public Works Director for the 2024-2025 year.

Trustee James (Mike) Blaies motion to approve the appointment of John Tolan as Public Works Director, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter– aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint Mike Schutzenhofer as Chief of Police for the 2024-2025 year.

Trustee Elizabeth (Lisa) Meehling motion to approve the appointment of Mike Schutzenhofer as Chief of Police, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter– aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint Gene Kramer as ESDA Coordinator for the 2024-2025 year.

Trustee Elizabeth (Lisa) Meehling motion to approve the appointment of Gene Kramer as ESDA Coordinator, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter– aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint Fred Keck from Weilmuenster Keck Brown as Village Attorney for the 2024-2025 year.

Trustee Ramon Matchett, Jr. motion to approve the appointment of Fred Keck from Weilmuenster Keck Brown Law Firm as Village Attorney, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter– aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint Tim Pruett as Village Engineer for the 2024-2025 year.

Trustee Elizabeth (Lisa) Meehling motion to approve the appointment of Tim Pruett as Village Engineer, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter– aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated he would like to appoint Gary Mack and Steve Woodward to the Combined Planning and Zoning Board for the 2024-2025 year.

Trustee Ramon Matchett, Jr. motion to approve the appointment of Gary Mack and Steve Woodward to the Combined Planning and Zoning Board, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter– aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Mayor Speiser stated as April 2, 2024 a 2 ½% pay increase for full time staff Matt Trout, John Tolan, Mike Schutzenhofer & Tim Pruett.

Trustee Elizabeth (Lisa) Meehling motioned to Recommend to pay the increase of 2 ½% to full time staff Matt Trout, John Tolan, Mike Schutzenhofer and Tim Pruett, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT H:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, April 24, 2024 at 5:51p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Village Administrator Matt Trout said there were 2 pools, 1 fence and 1 electric permits issue. There have been serval complaints for residents not mowing their grass. Bill's Auto Body property is starting to get cleaned up. There have been serval prospective buyers for the property. The Cardinal Court trailer has mostly been cleaned up and moved out.
2. Development Updates: Trustee Miller said, Village Administrator Matt Trout said Scooters plans have been reviewed and Village Engineer Tim Pruett doesn't see any problem with them. They are waiting on a contractor list so he can issue the permit. Tim does have the engineering plans for the Murphy/Riess property by the Dollar General. There are some issues they need to fix but it is moving.
3. Despain Property: None.

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NEW BUSINESS:

1. St. Clair County Building & Zoning Dept. Agreement for Building Inspection Program: They are raising the electric permits from \$50.00 to \$75.00; electric rewire from \$75.00 to \$100.00 and have updated some codes.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee James (Mike) Blaies reported on the Personnel/Police Committee Meeting held on Wednesday, April 24, 2024 at 6:00 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSINESS:

Chief Schutzenhofer summarized the 113 calls since last meeting.

Village Administrator Matt Trout stated the perception online is that we are not dealing with situations; however, we have been and there are public records how many times they have handled this situation.

NEW BUSINESS:

1. Police Department Secretary: Village Administrator Matt Trout said the job was posted in the Freeburg Tribune last week and will run again this week. We have received some applications and once it closes, May 2nd, we will go through them.

PERSONNEL:

OLD BUSINESS:

1. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Nothing new.

NEW BUSINESS:

1. Lifeguard Hire: Trustee Blaies said we have 3 lifeguards recommended to be hire.

Trustee James (Mike) Blaies motioned Gracie Mullins, Sophia Krebel and Addison Jung be hired as lifeguards at \$14 per hour for the 2024 pool season, and Trustee Elizabeth(Lisa) Meehling seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

2. Leo Simburger's end of Probation: Trustee Blaies said Leo's Probation ended May 1st.

*Trustee James (Mike) Blaies motioned Leo Simburger be taken off probation, and Trustee Elizabeth(Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

3. Mike Schutzenhofer's Request to Cash Out 10 Hours of Vacation Time:

*Trustee James (Mike) Blaies motioned the request of Mike Schutzenhofer to be paid 40 hours of vacation time, and Trustee Elizabeth(Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

GENERAL CONCERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, May 15, 2024 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, May 15, 2024 – 5:45 p.m.

Streets Committee Meeting – Wednesday, May 15, 2024 – 6:00 p.m.

Board Meeting – Monday, May 20, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – No thank you.

Village Clerk Jerry Menard – Absent

Trustee James (Mike) Blaies – Congratulations to those that was reappoint to their position.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett – Thank you for reappointing me.

Public Works Director John Tolan – Thank you for reappointing me.

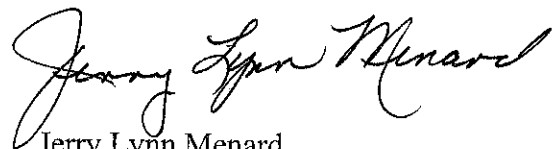
Village Administrator Matt Trout – Thank you for reappointing me. The golf tournament will be May 18th.

Chief of Police Mike Schutzenhofer – Thank you for reappointing me. Mike said hats off to Cathy and her staff of volunteers who helped make the Triva a big success.

ESDA Coordinator Gene Kramer – absent

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, May 6, 2024 at 7:47 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

A handwritten signature in black ink that reads "Jerry Lynn Menard". The signature is written in a cursive, flowing style.

Jerry Lynn Menard
Village Clerk