

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Wellmünster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MINUTES MONDAY, APRIL 3, 2023 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, April 3, 2023 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trust Trustee Robert (Bob) Kaiser – here; Trustee Michael (Mike) Heap –absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, February 20, 2023 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, March 20, 2023, and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Trustee Denise Albers (Chairperson) reported on the Finance Committee Meeting held on Wednesday, March 29, 2023 at 5:31 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Albers said we Reviewed the Board Lists. We had some questions: United States Treasury \$80.28 – patient center outcome fees for health insurance; Verizon Wireless, \$3,709.19 – employees purchase of cell phones; Country Mart, \$140.01- police office/general supplies and retirement lunch; At. Clair County Auditor, \$19,331.09 – calls incurred in 2022;

2. **REVIEW OF INVESTMENTS:** Trustee Albers said nothing due until next year.

3. **INCOME STATEMENT:** Trustee Albers said we reviewed the Income Statement. Trustee Albers said Village Administrator Tony Funderburg stated we are at 90%, and everything looks really good.

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4. TREASURER'S REPORT: Trustee Albers stated we have received treasurer's reports from Treasurer Vogel and this will be taken care of under Treasurers Report on the agenda.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers stated we reviewed the Attorney Invoices.
2. Newsletter: The newsletter went out the previous week.

NEW BUSINESS:

EXHIBIT C:

1. Project Request #23-02:Transformer Purchase for stock and future business: Trustee Albers said we received a request from the Public Works Department for a total of seven transformers for stock and future growth. The B&B Transformer quote for five 15 KVA pole mounts at \$12,315 each, and two 75 KVA at \$12,310 each. One of the KVA transformer s is for the commercial property on North State Street.
2. TWM Engineer Agreement for SAVE Site Elevated Water Storage Tank and Phase 2 Water Main Improvements: Trustee Albers said we received the engineer agreement from TWM for the SAVE Site Elevated Water Storage Tank and Phase 2 Water Main Improvements. After discussing the agreement, we decided it is time to move forward with this project. We will not make the funding list for this July. If we proceed with this, we will be ready to go if there are excess funds in January. Trustee Albers said Public Works Director John Toland advised the engineering fees should run around 8% the cost of the project and submit to the board the proposal from TWM the cost of \$95,500 for Elevated Water Storage Tank Project and \$198,500 for Phase 2 Water Main Improvements

EXHIBIT C:

Mayor Speiser stated we had Project Request #23-02 Transformer Purchase for stock and future business.

*Trustee Denise Albers motioned to the approval of the Project Request #23-02 for Transformers for stock and future business in the amount of \$36,195.00 and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.***

EXHIBIT D:

TREASURER'S REPORT: Mayor Speiser stated we have the Treasurer's Reports from November 2022 to February 2023

Trustee Denise Albers motioned for the approval of the Treasurer's Reports, 11/30/22, 12/31/22, 1/31/23, and 2/28/23 and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

ATTORNEY'S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Speiser stated Gene has some health condition and will not be here tonight. If anyone has any questions, they can get a hold of Village Administrator Tony Funderburg.

PUBLIC PARTICIPATION: Janet asked about TWM. Village Administrator Tony Funderburg answered her question.

REPORTS AND CORRESPONDENCE:

EXHIBIT F:

ZONING ADMINISTRATOR'S REPORT: ZONING ADMINISTRATOR'S REPORT FOR APRIL 3, 2023: Mayor Speiser asked does anyone have any questions on Zoning Administrator Matt Trout's report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS:

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: See Resolutions.

BIDS: None.

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #23-04 A Resolution Authorizing the Village to Enter Into and the Mayor to Execute a Professional Services Agreement with TWM, Inc., for Phase 2 Water Main Improvements.

Trustee Denise Albers motion to adopt Resolution #23-04 by title only and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #23-05 A Resolution Authorizing the Village to Enter Into and the Mayor to Execute a Professional Services Agreement with TWM, Inc., for SAVE Site Elevated Water Storage Tank.

Trustee Denise Albers motion to adopt Resolution #23-05 by title only and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT I:

Committee As A Whole Meeting:

Mayor Speiser said we held a Committee As A Whole Meeting on Monday, March 6, 2023 @ 6:30 p.m. Are there any questions on the minutes?

EXHIBIT J:

Committee As A Whole Meeting:

Mayor Speiser said we held a Committee As A Whole Meeting on Tuesday, March 21, 2023 @ 5:39 p.m. Are there any questions on the minutes?

EXHIBIT K:

Legal/Ordinance Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Acting Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, March 29, 2023 at 5:55 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Meehling said we had 8 building permits which included 2 fences, 1 fire restoration, 1 shed, 1 sign, 1 pool, 1 wrecking, 1 new home in Meadow Pines and 8 occupancy permits. Matt is working with several properties to get them cleaned up.
2. Meadow Pines/Edison Estates Subdivisions: Trustee Meehling said Zoning Administrator Matt Trout did speak with Alex about the mud in the detention area. Meadow Pines. There is nothing new to report on Edison Estates.

Attorney Keck advised the committee Mr. Despain and Garrett Hoerner have meet with the county, and they are willing to fund Mr. Despain's project. They are going to petition to de-annex from the Village of Freeburg. Neither the Village nor the Park District has the money for this project. Attorney Keck confirmed he has the right to petition since annexation agreement is outside of the 20-year timeframe. Village Administrator Tony Funderburg concern is what will be going into Despain's project that adjoins a single-family residential district. Tony will monitor that and attend all of the county zoning meeting to protect our citizens and property values. The committee discussed entering into a mutual agreement for easements, following IDNR specification and take car of the outstanding ordinance violations. Attorney Keck stated the contractor still has three day's work that needs to be completed.

NEW BUSINESS: Trustee Matchett asked what is going on at the storage units on Noth State. That is a temporary Ameren staging area for a large gas project.

EXHIBIT L:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, March 29, 2023 at 6:24 p.m.

POLICE:

OLD BUSIENSS:

Trustee Meehling said Chief Schutzenhofer stated he has two candidates for the position and will get them scheduled for this week for interview. He summarized the calls since the last meeting.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS:

1. CDL: Village Administrator Tony Funderburg stated elected officials don't seem to care. He believes the next step should be to have an employee take the class and then become a certified trainer.

NEW BUSINESS: None.

GENERAL CONCERNS: None.

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, April 12, 2023 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, April 12, 2023 – 5:45 p.m.

Streets Committee Meeting – Wednesday, April 12, 2023 – 6:00 p.m.

Board Meeting – Monday, April 17, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:


Trustee Denise Albers – She would like to wish everyone a Happy Easter
Trustee Elizabeth Meehling – Happy Easter and don't forget tomorrow is election day.
Trustee Michael (Mike) Heap – absent
Village Clerk Jerry Menard – Happy Easter and get out there and vote.
Mayor Seth Speiser –
Trustee James (Mike) Blaies – He would like to wish Gene a speedy recovery.
Trustee Ramon Matchett, Jr. – He would like to wish Gene a speedy recovery.
Trustee Robert (Bob) Kaiser – He would like to wish Gene a speedy recovery.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.
Public Works Director John Tolan – No thank you.
Zoning Administrator Matt Trout – There is a card back there in the office for Gene if wish to sign it.
Chief of Police Mike Schutzenhofer – No thank you.
ESDA Coordinator Gene Kramer – absent.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of April 3, 2023 at 7:41 p.m., Trustee Ramon Matchett, Jr. and seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk