

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Lisa Meehling

Mike Blaies

Tom Carpenter

Dana Miller

Robert Kaiser

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

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VILLAGE ADMINISTRATOR

Matt Trout

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

ESDA COORDINATOR

Eugene Kramer

VILLAGE ENGINEER

Tim Pruetz, P.E.

VILLAGE ATTORNEY

Weillmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, APRIL 1, 2024 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, April 1, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, March 18, 2024 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, March 18, 2024 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, March 27, 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said, Trustee Blaies questioned United Systems & Software, \$7, 585.00, this was to finish installation of the new computer software for the meter reading of all the utilities.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said, Village Administrator Matt Trout and Finance Clerk Laura Wolf plan to meet with Treasurer Bryan Vogel before next meeting.



3. INCOME STATEMENT: Village Administrator Matt Trout stated this is the end of our fiscal year. There will be adjustments made to this whenever we go through the audit. Trustee Blaies asked about the revenue from electric and water. Village Administrator Matt Trout said this ties into the fund balance. When you look at the water, there is a substantial movement in the right direction. Electric will be discussed under new business.

4. TREASURER'S REPORT: Nothing to report.

5. FUND AND ACCOUNT BALANCE REPORT: Discussed under Income Statement

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Newsletter went out last week.

3. BHMG Memorandum of Agreement: Trustee Carpenter said the existing and new agreements are in the packet.

NEW BUSINESS:

1. Electrical Rates: Trustee Carpenter this will be taken care of under Ordinance.

Mayor Speiser stated we have the Recommend Approval of the BHMG Memorandum of Agreement.

Trustee Tom Carpenter, motioned to Recommend Approval of the BHMG Memorandum of Agreement, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called upon ESDA Coordinator Gene Kramer. Gene was not present to give his April 1st ESDA Report. Mayor Speiser stated everyone should have Gene's ESDA Report in their packet, and questions please call Gene.

PUBLIC PARTICIPATION:

Mayor Speiser stated we have Boy Scout Troop 30 here with us tonight. Boy Scout Troop 30 Scoutmaster Chis Rosen introduced a group of scouts. Chis said the scouts are here at tonight's meeting to earn their citizenship merit badge. Mayor Speiser presented the scouts with Village of Freeburg pins.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

VILLAGE ENGINEER REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports for April 1st . Mayor Speiser asked if anyone has any questions for Tim. Tim said he would like to remind everyone there will be a Combine Planning and Zoning Board meeting.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT F:

ORDINANCES: Mayor Speiser stated we have Ordinance #1786 An Ordinance Amending Electric Rates.

Trustee James (Mike) Blaies motioned to adopt Ordinance #1786 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: ; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – nay; (5 ayes, 1 nay, 0 absent 0 abstain). 5 voting aye, 1 nay motion carried.

EXHIBIT G:

ORDINANCES: Mayor Speiser stated we have Ordinance #1787 An Ordinance Amending Chapter 10 of the Revised Code of the Village of Freeburg.

Trustee James (Mike) Blaies motioned to adopt Ordinance #1786 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: ; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye; (6 ayes, 0 nay, 0 absent 0 abstain). All voting aye motion carried.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT H:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, March 27, 2024 at 6:14 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said Village Engineer Tim Pruett stated he sent out letters on complaints for unmaintained properties and derelict vehicles. He also received the recurring call regarding the trailer on Cardinal Court. Mayor Seth Speiser asked if we can put a lien on the property. Village Administrator Matt Trout responded he will discuss with Village Attorney Fred Keck to see what is the legality of it is.
2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett met with Mark Ehret who is providing an up-to-date cost estimate for the project at Covered Bridge. He hasn't talked to Scooter's but the site design is underway and hopeful to see building and site plans soon. Trustee Blaies asked about the Phillips Development. Tim responded that there are several things to go over and he will meet with them to discuss. Matt added they had a meeting with Klemme Construction and they are looking at a possible redesign of their remaining parcels.
3. Despain Property: None.

NEW BUSINESS: None.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, March 27, 2024 at 6:30 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. Police Officer Hire Up-date: Trustee Meehling not too much to say on this. We still are looking to hire.

Chief Schutzenhofer summarized the 110 calls since last meeting.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS:

1. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Trustee Meehling said, Village Attorney Fred Keck is working on it.

NEW BUSINESS: Nothing new.
GENERAL CONCERNS: None
PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting – Tuesday, April 9, 2024 – 6:00 p.m.
Electric Committee Meeting – Wednesday, April 10, 2024 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, April 10, 2024 – 5:45 p.m.
Streets Committee Meeting – Wednesday, April 10, 2024 – 6:00 p.m.
Board Meeting – Monday, April 15, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – He welcome Troop 30 boy scouts for being here. He explained why he voted against the electric rates.

Trustee Elizabeth Meehling – She thanked the boy scouts for coming tonight and welcome them back anytime.

Trustee Dana Miller – Thank you guys for coming. Hope you learned a little bit.

Village Clerk Jerry Menard – Thank you Troop 30 for coming and we are proud of you guys.

Trustee James (Mike) Blaies – Thank you Troop 30 for coming, and hope you learned a little bit.

Trustee Ramon Matchett, Jr. – Thank you, Troop 30, for coming.

Trustee Robert (Bob) Kaiser – Thank you Troop 30 for coming.

Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett – Thank you Troop 30 for coming.

Public Works Director John Tolan – Thank you Troop 30 for coming.

Village Administrator Matt Trout – Thank you Troop 30 for coming.

Chief of Police Mike Schutzenhofer –

ESDA Coordinator Gene Kramer –.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, April 1, 2024 at 7:47 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk