

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
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## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MARCH 1, 2021 @ 7:30 P.M.

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, March 1, 2021, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Michael (Mike) Heap – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### **EXHIBIT A:**

Mayor Speiser stated we have the minutes from the previous Regular Board Meeting Tuesday, February 16, 2021 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Tuesday, February 16, 2021, and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

### **EXHIBIT B:**

#### **FINANCE:**

Trustee (Chairperson) Denise Albers reported on the Finance Committee Meeting held on Wednesday, February 24, 2021 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Albers said we reviewed the Board List in our Finance Committee meeting. Trustee Albers said a cost of \$1,640 for Martin Fence was questioned, and Chief Mike Schutzenhofer advised the committee a cage was built to house the juvenile records. The basement door will now remain unlocked so it can easily be accessed in weather emergencies. There was a charge of \$2,299.00 which was questioned, and this was for the police department officers chairs. There was a charge of \$1,880.95 for United Systems & Software, and Public Works Director John Tolan said that he purchased 24 transponders for the Itron meters.

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2. **REVIEW OF INVESTMENTS:** Trustee Albers said nothing to report.

**TREASURER'S REPORT:** Trustee Albers stated Treasurer Bryan Vogel provided the Treasurer's Reports for 7/31/20; 8/31/20 and 9/30/2020 for approval.

**OLD BUSINESS:**

1. Attorney Invoices: Trustee Albers said we reviewed the attorney's invoice.

2. Newsletter: Trustee Albers said Office Manager Julie Polson said the next newsletter will include the final leaf pickup, spring cleanup, police fundraiser, pool information, also an article on fraud.

3. FY2022 Budget: Trustee Albers said we discussed the 2022 budget a little. Trustee Albers said each department has done a good job keeping in line with the budget. Village Administrator Tony Funderburg goal is to project the budget for 5 years and try to get us in a good place. Trustee Albers said the 2022 budget was discussed at the Committee As A Whole meeting right before our Regular Board Meeting.

**NEW BUSINESS:** None.

**TREASURER'S REPORT:** Mayor Speiser stated we have the Treasurer's Reports.

*Trustee Denise Albers motioned to accept the Treasurer's Reports for 7/31/20, 8/31/20 and 9/30/2020 and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

**ATTORNEY'S REPORT:** Trustee Albers stated the attorney invoice is in the office to be reviewed if anyone would like to see them

**EXHIBIT C:**

**ESDA REPORT:** Mayor Seth Speiser called upon ESDA Coordinator Gene Kramer. Gene updated us on his March 1, 2021 ESDA Report.

**PUBLIC PARTICIPATION:** Janet Baechle said she looked into the issue of being mailed two utility bills. She said Belleville Post Office blamed St. Louis Post Office. Janet said she called St. Louis Post Office to find out information, she left her telephone number and so far she has not heard back from them. She does not believe she will be hearing form her. Village Administrator Tony Funderburg said since we have been dealing with St. Louis Post Office we have had trouble. Our Freeburg Post Office is trying to help us.

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**EXHIBIT E:**

**ZONING ADMINISTRATOR’S REPORT FOR MARCH 1, 2021:**

1. Mayor Speiser asked does anyone have any questions for Zoning Administrator Matt Trout on his Zoning Report. Hearing none we will move on.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None

**BIDS:** None.

**EXHIBIT F:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #21-02, A Resolution of the Village of Freeburg, Illinois to Enter Into and the Mayor to Execute the St. Clair County Coordinated Communications Services Contract.

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #21-02 by title only and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

**ORDINANCE:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None

**COMMITTEE MEETING REPORTS:**

**EXHIBIT G:**

**Legal/Ordinance Committee Meeting:**

Trustee (Chairperson) Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, February 24, 2021 at 5:49 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap said Zoning Administrator Matt Trout issued serval different permits. Zoning Administrator Trout has sent a few letters regarding derelict vehicles. Trustee Heap said Zoning Administrator Matt Trout and Officer Ruhmann worked with the owner of the West Washington Street property to secure it. It has been boarded up.

2. Meadow Pines/Edison Estate Subdivisions: Trustee Heap said Meadow Pines has two more building permits issued. Edison Estates electric is just about completed. The light poles will be installed very soon.

3. Code Revisions/Legal Review: Trustee Heap said the Code Revision was approved and passed at the last board meeting, and has been sent to Municode. Trustee Heap said the approved zoning code is currently on the website in a PDF version. The Zoning and Planning Board is also working on the subdivision code.

4. Update on Utility Disconnections and Revenue/Loss Numbers: Trustee Heap said Village Administrator Tony Funderburg gave us a brief update on this issue. Trustee Heap said at this time we are moving forward on the utility bills being paid in full or the power will be disconnected.

**NEW BUSINESS:** None.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee (Chairperson) Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, February 24, 2021 at 6:17 p.m.

**POLICE:**

**OLD BUSIENSS:** Trustee Meehling said Chief Schutzenhofer advised the committee his officers have been patrolling the streets and have found numerous garage doors open. He said the officers contact the homeowners and they are very appreciative. Trustee Meehling said our police presence is key to deter non welcome activity. Thanks to our officers for all of their efforts in being more proactive.

**NEW BUSINESS:**

1. Resolution #21-02 A Resolution Authorizing the Village to Enter into and the Mayor to Execute the St. Clair County Coordinated Communications Services Contract (CENCOM):

Trustee Meehling said we passed Resolution #21-02 earlier on the agenda under Resolutions.

Trustee Meehling said Chief Schutzenhofer said he has several meetings coming up regarding the criminal justice reform bill that was designed by the Governor. Attorney Keck forwarded a copy of IML's summary and talking points of the bill.

**PERSONNEL:**

**OLD BUSINESS:** None.

Trustee Meehling said Teeny Tot Preschool will not be holding their breakfast fundraiser this year, but they are conducting a basket raffle. They requested a donation of a 10-day pool pass, and the committee agreed to the request.

**NEW BUSINESS:**

1. Pool Staffing: Trustee Meehling said we need a third manager for the pool season. We have a senior lifeguard that we believe can fill the position. We will advertise for additional lifeguards. We will look at pool pricing after we get through the budg

**UPCOMING MEETINGS:**

Combined Planning and Zoning Meeting – Tuesday, March 9, 2021 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, March 10, 2021 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, March 10, 2021 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, March 10, 2021 – 6:00 p.m.  
Board Meeting – Monday, March 15, 2021 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES’ COMMENTS:**

**Trustee Denise Albers** – She would like to thank the street department on a good job they did during the snow storm.

**Trustee Elizabeth (Lisa) Meehling** – Same thing, thank you.

**Trustee Michael (Mike) Heap** – Same here.

**Village Clerk Jerry Menard** – Same here.

**Trustee James (Mike) Blaies** – Same thing and to the electric department for generating the electric in that time.

**Trustee Ramon Matchett, Jr.** – Good job to all of them, thank you.

**Trustee Robert (Bob) Kaiser** – Same thing thank you.

**Mayor Seth Speiser** –

**STAFF COMMENTS:**

**Public Works Director John Tolan** – Yes, when Shane was doing his report on the generation, we purchased 38 thousand gallons of fuel. We used 32 thousand gallons of fuel, which be will paid for by IMEA. We generated 463 thousand KWA’s, so that will be taken off of our bill.

**Village Administrator Tony Funderburg** – No thank you.

**Police Chief Mike Schutzenhofer** – No thank you.

**Village Zoning Administrator Matt Trout** – No thank you.

**ESDA Coordinator Gene Kramer** –

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, March 1, 2021 at 7:52 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk