

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MARCH 16, 2020 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, March 16, 2020, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Denise Albers – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, March 2, 2020 for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, March 2, 2020, with corrections and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer up dated us on his ESDA Report.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

1. Zoning Administrator's Report for March 16, 2020: Mayor Speiser asked does anyone have any questions on the Zoning Administrator's Report.

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EXHIBIT D:

2. St. Clair County CENCOM (Dispatching calls) Invoice: Mayor Speiser stated we have CENCOM Invoice in the amount of \$28,558.13.

Trustee Ramon Matchett, Jr. motioned to pay CENCOM Invoice in the amount of \$28,558.13 and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT E:

3. Burns & McDonnell Invoice: Mayor Speiser stated we have Burns & McDonnell Invoice #113084-9 in the amount of in the \$55,702.69

Trustee Robert (Bob) Kaiser motioned to pay Burns & McDonnell Invoice #113084-9 in the amount of \$55,702.69 and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT F

4. TWM Invoice's: Mayor Speiser stated we have TWM Invoice's #65169 in the amount of \$2,413.78, Invoice #65033 in the amount of \$3,316.50 and Invoice #65120 in the amount of \$3,894.76.

Trustee Robert (Bob) Kaiser motioned to pay TWM Invoice #65169 in the amount of \$2,413.78, Invoice #65033 in the amount \$3,316.50 and Invoice #65120 in the amount \$3,894.76 and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

EXHIBIT F:

BIDS:

1. C. J. Schlosser Audit Bid: Under Resolutions.

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #20-03, A Resolution Authorizing the Village to Enter and the Village Administrator Tony Funderburg to Execute an Agreement with Hepler Broom LLC to Conduct a Review and Comment on the CAAP Permit.

Trustee James (Mike) motioned to adopt Resolution #20-03 by title only and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #20-04, A Resolution Approving the FY 2021 Budget

Trustee Denise Albers motioned to adopt Resolution #20-04 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT I:

RESOLUTIONS: Mayor Speiser stated we have Resolution #20-05, A Resolution Authorizing the Village to Enter and the Village Administrator Tony Funderburg to Execute the C.J. Schlosser Audit Contract.

Trustee Denise Albers motioned to adopt Resolution #20-05 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we need to go into Executive Session to discuss Personnel [5 ILCS, 120/2-(c)(1)].

Trustee Elizabeth (Lisa) Meehling motioned to go into Executive Session to discuss Personnel [5 ILCS, 120/2-(c)(1)] after the Committees Meetings Reports and Trustee Denise Albers seconded the motion. All voting aye, motion carried.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT J:

Committee As A Whole Meeting:

Mayor Seth Speiser called the meeting of the Committee As A Whole to order at 6:00 p.m. on Monday, March 2, 2020

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The following item or items were talked about or discussed:

Mayor Speiser asked if there are any questions on the Committee As A Whole minutes. Hearing none we will move on.

EXHIBIT K:

Electric Committee Meeting:

Trustee James (Mike) Blaies called the meeting of Electric Committee to order at 5:30 p.m. on Wednesday, March 11, 2020.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss advised the committee there is a dam on the Vogel's' property on Sunrise Drive, that has electric going through it. We need to reroute that line. They completed the bore, and did some trenching today. Shane confirmed they will pay for the materials but not the labor.

2. IMEA Energy Efficiency Grant: Nothing to report.

3. North Substation CAT Work: Trustee Blaies said Head Lineman Shane said this is scheduled for April 20th.

NEW BUSINESS:

1. Project Request Form-Unit 6: Trustee Blaies said we had trouble with a breaker. The breaker is shot along with 4-5 insulators, we need a complete replacement. It make take some time to get it replace. This breaker is not made any more and is and is a different voltage from our other ones.

2. Project Request Form – CAAP Permit: Trustee Blaies said we passed the CAAP Permit earlier on the agenda under Resolutions.

Trustee Blaies said Public Works Director John Tolan said we have a resident who has inquired about wanting to install solar on his garage which has a separate meter than the house. We will research this some more.

EXHIBIT L:

Public Works Committee Meeting: (Trash/Water/Sewer)

Trustee Robert (Bob) Kaiser called the meeting of the Water/Sewer Committee to order at 6:06 p.m. on Wednesday, March 11, 2020

The following item or items were talked about or discussed:

OLD BUSINESS:

1. New Sewer Plant: Trustee Kaiser said Public Works Director John Tolan will be meeting with Burns & McDonnell to review the design plans. We look to be in a good position to receive the low interest loan from EPA.

2. Sewer issues: Trustee Kaiser stated Public Works Director John Tolan said everything is going well. Gregg and Trevor cleaned some sewers last week, and we are working towards getting the whole town cleaned. They are also working on plotting the town and getting that mapped out on our GIS system.

3. Old Freeburg Road Water Lines: Trustee Kaiser said Village Administrator Tony Funderburg said we will make sure the bid documents include that the contractor meets the required level of coverage set by the railroad. Trustee Kaiser said the permit is complete, but Attorney Keck is recommending a resolution to enter into the agreement.

NEW BUSINESS:

1. Citizen's Bid for the Hydro Excavator: Trustee Kaiser said Village Administrator Tony Funderburg was checking on getting this rebid.

Trustee Kaiser said Public Works Director John Tolan collected the TTHM samples in February, and all came back in the high 20's which is good news. Gregg is working on our nitrification action plan. John is also working on a materials inventor for EPA with regard to the lead service lines and testing for asbestos.

EXHIBIT m:

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)

Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, March 11, 2020 at 6:28 p.m.

The following items were talked about or discussed:

POOL: OLD BUSINESS: Trustee Matchett stated under pool Public Works Director John Tolan said they are getting ready to install the new diving board. Trustee Matchett said we will look into changing pricing for the pool season. We do need a rate structure change, which will include a rate increase because of the minimum wage increase.

NEW BUSINESS:

1. Freeburg District #70 Annual Spring Carnival Donation Request: Trustee Matchett said we had a request from the Freeburg District #70 and the committee approved a 10-day pool pass.

2. Lifeguard Hire of Rachel King, Lauren Holcomb and Mya Gebke: Trustee Matchett said we have three new lifeguard hire, and at this time he would like to make motion.

Trustee Ramon Matchett, Jr. motioned that Rachel King, Lauren Holcomb and Mya Gebke be hired as lifeguards for the 2020 season and Trustee Denise Albers seconded the motion. All voting aye, motion carried.

SREETS:

OLD BUSINESS:

1. Drainage Problem Areas/Stormwater Run-Off: Trustee Matchett said Public Works Director John Tolan reported we did some work on Hill Mine Road. We plan to ditch the south side of Hill Mine. The work being done in town is to upgrade the ramps to become ADA compliant to the current specs.

2. MFT/Meadowbrook: Trustee Matchett said Public Works Director John Tolan reported that we approved the MFT Resolution, and it is at IDOT to be scheduled.

3. Sale of 310 West Washington: Trustee Matchett said the title company wants a purchase contract for this transaction. Julie has prepared the contract and will email it to Scott and Angie. The closing can be scheduled once that has been fully executed.

NEW BUSINESS:

1. C.J. Schlosser Revised Proposal: Trustee Matchett said this was approved earlier on the agenda under Resolutions.

2. Stop Sign Request at East Mill and North Vine: Trustee Matchett said a resident request a stop sign. We will review this some more.

3. TWM Agreement for Professional Services for 2020 Freeburg Streets – Phase I: Trustee Matchett said the agreement was rewritten with the design portion deleted. Public Works Director John Tolan confirmed that this work was already done. Attorney Fred Keck advised the committee the \$4,500 fee does not require a resolution before the board. The committee approved Village Administrator Tony Funderburg to execute the agreement.

Trustee Matchett said we have discussed going out for an RFQ for street design/projects. Our normal practice is to publish it in the Freeburg Tribune and online. We can also send the RFQ to any recommended firms. Village Administrator Tony Funderburg will prepare the RFQ and bring it to the next Personnel committee meeting.

Village Administrator before we go in Executive Session he would like to say something. He talked about how we can do are meetings, while the Coronavirus is still going on. We are extending the shut-off of utilities until May 1st. We are working with the Country Mart to help deliver to people who call in for groceries.

**EXECUTIVE SESSION
8:00 P.M.**

Trustee James (Mike) Blaies motioned to go into Executive Session to discuss Personnel [5 ILCS, 120/2 – (c)(1)] and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, motion carried.

**EXECUTIVE SESSION
ENDED 8:18 P.M.**

Trustee James (Mike) Blaies motioned to reconvene the Regular Board Meeting and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, motion carried.

UPCOMING MEETINGS:

Legal/ Ordinance Committee Meeting – Wednesday, March 25, 2020 – 5:30 p.m.
Finance Committee Meeting – Wednesday, March 25, 2020 – 5:45 p.m.
Personnel/Police Committee Meeting – Wednesday, March 25, 2020 – 6:00 p.m.
Board Meeting – Monday, April 6, 2020 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.
Trustee Elizabeth Meehling – No thank you.
Trustee Michael (Mike) Heap – No thank you.
Village Clerk Jerry Menard – No thank you.
Mayor Seth Speiser – **Trustee James (Mike) Blaies** – No thank you.
Trustee Ramon Matchett, Jr. – No thank you.
Trustee Robert (Bob) Kaiser – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg –
Village Zoning Administrator Matt Trout – There is supposed to be a Combined Planning/Zoning Board meeting, but am sure this will be canceled

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, March 16, 2020 at 8:20 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk