

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JANUARY 6, 2020 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, January 6, 2020, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Michael (Mike) Heap – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent)
Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 23, 2019, for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, December 23, 2019 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Trustee James (Mike) Blaies reported on the Finance Committee Meeting held on Monday, December 23, 2019 at 5:45 p.m.

The following item or items were talked about or discussed:

- 1. REVIEW OF BOARD LISTS:** Trustee Blaies said in the finance meeting we reviewed the Board Lists. There were several items we discussed with Public Works Director John Tolan, John answered all questions.
- 2. REVIEW OF INVESTMENTS:** Trustee Blaies stated we have nothing until July.
- 3. INCOME STATEMENT:** Trustee Blaies said we reviewed the Income Statement and discussed the percentage and Village Administrator Tony Funderburg said that we are at where we should be with the percentage.

Village of Freeburg Board Meeting Minutes
Monday, January 6, 2020
Page 1 of 6

TREASURER’S REPORT: Trustee Blaies stated Treasurer Vogel advised the committee the sewer loan has been executed.

OLD BUSINESS:

1. Attorney Invoices: Trustee Blaies said we reviewed the monthly Attorney Invoice.
2. Newsletter: Trustee Blaies said the Newsletter has been mailed out.

NEW BUSINESS:

EXHIBIT D:

1. Audit Proposal: Trustee Blaies said we discussed the bid on our audit proposal. We will mail the audit proposal and also advertise in the Freeburg Tribune.

Trustee James (Mike) Blaies motioned to bid the audit proposal and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

TREASURER’S REPORT: None.

ATTORNEY’S REPORT: None.

EXHIBIT D:

ESDA REPORT Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his report.

1. ESDA Coordinator Gene Kramer informed us he received “Professional Development Certificate” for completion of FEMA 395 Webinar concerning Incremental Seismic Rehabilitation of School Buildings (K-12).
2. HMG work it relates to potential FEMA funding project for the combined batter back up system for outdoor warning sirens.
3. Sent notification emails to Public Works, Fire, Police and ESDA department sections as it related to the potential for a Severe Weather Event.
4. Requested to provide a presentation on Freeburg ESDA to the Freeburg Optimist Club.
5. Completed ARRL ARES EC report for December 2019, submit to Regional DEC of the ARRL ARES and County EMA.
6. Perform monthly communications NCS operations for SATERN National ARO Communications January 4, 2020.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Matt Trout said the only thing he has to add to the report the donut shop is having an inspection.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

EXHIBIT F:

BIDS:

1. Advertisement for Closed Bid Purchase of 310 West Washington Property.

Trustee Elizabeth (Lisa) Meehling motioned to Advertise for Closed Bid Purchase of 310 West Washington Property and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.

RESOLUTIONS: None.

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT G:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike Heap) reported on the Legal/Ordinance Committee Meeting held on Monday, December 23, 2019 at 5:32 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap said we discussed the demolition at 310 West Washington.

2. Meadow Pines/Edison Estates Subdivisions: Trustee Heap said we talked about Meadow Pines/ Edison Estates Subdivision. There were some concerns about the sidewalks, and we came to an agreement with the developers on that.

2. Code Revisions/Legal Review: Trustee Heap stated we are still working on the Code Revisions.

3. Bill's Auto Service: Trustee Heap said Zoning Administrator Matt Trout met with Bill Herr in regards to his property.

NEW BUSINESS:

1. IML Drug and Alcohol Policy: Trustee Heap said we discussed the IML Drug and Alcohol Policy. Trustee Heap said our Village Attorney Fred Keck is working on this.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Monday, December 23, 2019 at 6:00 p.m.

POLICE:

OLD BUSIENSS:

1. Auto Theft Task Force: Trustee Meehling stated Chief Schutzenhofer said Auto Theft Task Force is in full force. Chief Schutzenhofer said Officer Terry Marquardt was the first officer to make a recovery of a stolen vehicle. Chief Schutzenhofer said the numbers of recovering stolen automobile's are way up in the few weeks since this program started.

NEW BUSINESS: None.

1. Part-Time Officer Hire: Trustee Meehling said Chief Schutzenhofer informed the committee Mike Hundelt is leaving us for another job, and Officer Josh Owens is going to become the new school resource officer. Trustee Meehling said Chief Schutzenhofer would like to advertise for part-time officers. Trustee Meehling said we also would like to advertise for lifeguards.

Trustee Elizabeth (Lisa) Meehling motioned to advertise for part-time police officers and lifeguards and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

Trustee Elizabeth (Lisa) Meehling motioned to hire Aaron Hutto as a part-time officer and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

PERSONNEL:
OLD BUSINESS:

1. Onboarding Program for Board Members: Trustee Meehling said she is continuing to work on both the Onboarding Program and the Employee Handbook. We will be adding IML Drug/Alcohol Policy also.

NEW BUSINESS: None.

PUBLIC PARTICIPATION: Janet asked Chief Schutzenhofer if we could met the officers on the police force, for there are a lot of us who do not know our police officers. Chief Schutzenhofer said that should not be a problem.

UPCOMING MEETINGS:

Combined Planning/Zoning Board – Tuesday, January 14, 2020 – 6:00 p.m.

Electric Committee Meeting – Wednesday, January 15, 2020 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, January 15, 2020 – 5:45 p.m.

Streets Committee Meeting – Wednesday, January 15, 2020 – 6:00 p.m.

CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., DAY – Monday, January 20, 2020
Board Meeting – Tuesday, January 21, 2020 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Speiser –

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

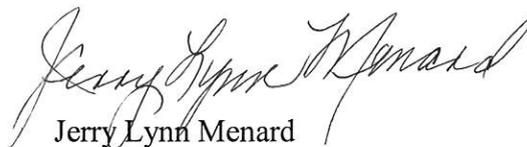
Village Zoning Administrator Matt Trout – No thank you.

Police Chief Mike Schutzenhofer – No thank you.

ESDA Coordinator Gene Kramer – No thank you.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, January 6, 2020 at 7:45 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk