

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Lisa Meehling

Mike Blaies

Tom Carpenter

Dana Miller

Robert Kaiser

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

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VILLAGE OF FREEBURG, ILLINOIS

BOARD MEETING MINUTES

TUESDAY, JANUARY 2, 2024 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, January 2, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here, Trustee Dana Miller – absent; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 18, 2023. **Unavailable**

EXHIBIT A:

FINANCE:

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Monday, December 18, 2023 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said we Reviewed the Board Lists and discussed specific listings: Right Way Traffic Control, repair of Cemetery Road guardrail, UHS Premium Billing, PD health insurance, Itron, Belo, Key Equipment & Supply, VIPower.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter stated Treasurer Vogel said, we don't have anything up until May.

3. **INCOME STATEMENT:** Trustee Carpenter said, Trustee Blaies questioned the sewer fund. Village Administrator Matt Trout confirmed that is because of the loan, and further stated you will see a big jump in both when the loan is paid

TREASURER'S REPORT: Trustee Carpenter stated Treasurer Vogel said, he is 3 months back on reports and will get them to us shortly.

Village of Freeburg Board Meeting Minutes

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FUND AND ACCOUNT BALANCE REPORT:

Trustee Carpenter said, there is a slight improvement of about \$5m,000 on the water fund.

OLD BUSINESS:

1. Attorney Invoices: There was no invoice to be reviewed by the committee.
2. Newsletter: Trustee Carpenter stated Office Manager Julie Polson said the newsletter should go out this week.

NEW BUSINESS:

1. Veteran's Property Tax Relief Reimbursement: Village Administrator Matt Trout advised the committee there are 3 counties in the State of Illinois pilot program where disabled veterans do not pay insurance property taxes based on their level of disability.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene is not hear tonight. If you have any questions on his ESDA Report, please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

VILLAGE ENGINEER REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett updated the board on his January 2nd Engineer Report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT D:

RESOLUTIONS: Mayor Speiser stated we have Resolution #24-01 A Resolution Amending the Solid Waste Collection Fees.

Trustee Ramon Matchett, Jr, motioned to adopt Resolution #24-01 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Tom Carpenter reported on the Legal/Ordinance Committee Meeting held on Monday, December 18, 2023 at 5:45 p.m. (in the absented of Trustee Dana Miller)

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett sent letter last month to the Railroad Street property regarding the derelict vehicles sitting on the right of way for several years. He gave them a deadline of January 8th to get it done. We will have them towed if not taken care of. He issued one building permit for a new home on Sleeping Indian. The old gain bin area on the high school property is a disaster. The high school does not get any permits through us. Those are done through the Board of Education. We will send the superintendent a message. Tim will talk to them to see what their plan is.
2. Development Updates: Trustee Carpenter said, Tim and Village Administrator Matt Trout met with 4 residents of Covered Bridge. We told them we need more support from them.
3. Despain Property: Trustee Carpenter said, Village Attorney Fred Keck sent their attorney an email a month ago. Matt will talk to Attorney Keck on our next step, and also see if he has had any conversation with Despain's attorney.
4. Sunset Ridge/Phil Sheets Detention Area: Trustee Carpenter said, this can be taking off of the agenda.
5. Vacation of Village Easement on Regions Bank Property: Trustee Carpenter said, Village Engineer Tim Pruett said both Regions and Lee Smith will pay half. He will have Volkert draw up the vacation plat.

NEW BUSINESS:

1. Freeburg Development Board of Review Hearing: Trustee Carpenter stated we have not attended in past, and we will not participate in it.
2. Resolution #24-01: Trustee Carpenter said, this was taken care of earlier on the agenda under Resolutions.

GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

EXHIBIT F:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Monday, December 18, 2023 at 6:00 p.m.

POLICE:

OLD BUSIENSS:

1. Body Camera Update: Trustee Meehling said, Chief Schutzenhofer advised the committee we will deploy the body cameras January 1st. There is another training session with Motorola on processing of evidence. That will be a two-day process with officers in one session, and Chief, Stan, Brittney will attend a longer training session.

Chief Schutzenhofer summarized the 86 calls since last meeting.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS:

1. CDL: Village Administrator Matt Trout will set up a time to review this with Attorney Keck.
2. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Trustee Meehling said, Office Manager Julie reached out to the union rep to get this moving.
3. Part-Time Pay Scale: We discussed the part-time pay scale. Village Administrator Matt Trout provided a spreadsheet showing the surrounding municipalities part-time pay. Trustee Meehling said she would like to make a motion at this time.

*Trustee Elizabeth (Lisa) Meehling, motioned to recommend the public works part-time pay be raised to \$16.00 per hour, and Trustee Tom Carpenter seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.***

NEW BUSINESS: None

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting – Tuesday, January 9, 2024 – 6:00 p.m.
(Canceled)

Electric Committee Meeting – Wednesday, January 10, 2024 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, January 10, 2024 – 5:45 p.m.

Streets Committee Meeting – Wednesday, January 10, 2024 – 6:00 p.m.

CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., DAY Wednesday, January 15, 2024.

Board Meeting – Tuesday, January 16, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – absent

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.

Public Works Director John Tolan –

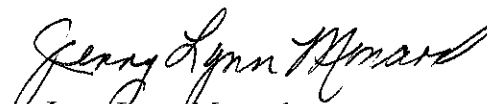
Interim Administrator Matt Trout – Just a reminder January 17th we will be holding a retirement party for Laura and Julie. It will be here and the luncheon will start at 12:00 noon. We are collecting donations for both of them. If you wish to contribute to it, please see me.

Chief of Police Mike Schutzenhofer – Happy New Year.

ESDA Coordinator Gene Kramer –

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, January 2, 2024 at 7:42 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk