

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Denise Albers  
Michael Heap  
Robert Kaiser  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 6, 2021 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 6, 2021, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Robert (Bob) Kaiser – here; Trustee Denise Albers – here; Trustee Ramon Matchett, Jr. – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here; (7 present, 0 absent) Trustee Elizabeth (Lisa) Meehling present by Zoom video conferencing.

### **EXHIBIT A:**

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 15, 2021, for approval.

*Trustee Denise Albers motioned to accept the minutes from the Regular Board Meeting Monday, November 15, 2021 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### **EXIBIT B:**

#### **FINANCE:**

Trustee (Chairperson) Denise Albers reported on the Finance Committee Meeting held on Monday, November 15, 2021 at 5:30 p.m.

- 1. REVISE OF BOARD LISTS:** Trustee Albers said we reviewed the Board List in our Finance Committee meeting. Trustee Albers said some items were questioned: Refund for an electric tap-in fee, emergency lights for a police vehicle, and repair blower at the west plant.
- 2. REVIEW OF INVESTMENTS:** Trustee Albers said we have no cd's coming due until 3/22.

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**TREASURER'S REPORT:** None.

**OLD BUSINESS:**

1. Attorney Invoices: Trustee Albers said we reviewed the attorney's invoice.
2. Newsletter: Nothing to report.

**EXHIBIT C:**

**NEW BUSINESS:**

1. Employee Christmas Bonus: Mayor Speiser stated we have the Employee Christmas Bonus.

*Trustee Denise Albers motioned to pay Employee Christmas Bonus full-time \$75.00 and part-time \$25.00 and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

**EXHIBIT D:**

**ESDA REPORT:** Mayor Seth Speiser called upon ESDA Coordinator Gene Kramer for his ESDA Report for December 6, 2021. Mayor Speiser stated Gene could not be here with us tonight. If you have any questions on his ESDA Report, please call him.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT E:**

**ZONING ADMINISTRATOR'S:** Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report for December 6, 2021. Zoning Administrator Matt said they are moving forward on the sewer plant. The material things on showing up for them to get started.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT F:**

**RESOLUTIONS:**

Mayor Speiser stated we have Resolution #21-15, A Resolution for Participation in the State of Illinois Federal Surplus Property.

*Trustee Ramon Matchett, Jr. motioned to adopt Resolution #21-02 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**ORDINANCES:** None.

**OLD BUSINESS:** None.

**EXHIBIT G:**

**NEW BUSINESS:** Mayor Speiser stated we have Haier Plumbing Contractor's Application for Payment No. 5 in the amount of \$110,579.86.

*Trustee Robert (Bob) Kaiser motioned to pay Haier Plumbing Contractor's Application No. 5 in the amount of \$110,579.86 and Trustee James (Mike) Blaies seconded the motion.*

**ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT H:**

**NEW BUSINESS:** Mayor Speiser stated we have Burns & McDonnell Invoice #113084-15REV in the amount of \$95,038.73.

*Trustee Robert (Bob) Kaiser motioned to pay Burns & McDonnell Invoice#113084-15REV in the amount of \$95,038.73 and Trustee James (Mike) Blaies seconded the motion.*

**ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT I:**

**Legal/Ordinance Committee Meeting:**

Trustee (Chairperson) Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Monday, November 15, 2021 at 5:45 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap said Zoning Administrator Matt Trout reported 7 occupancy permits issued, and the following 1 building permits for a new home on Old Fayetteville Road. Zoning Administrator Matt Trout and Attorney Keck discussed the situation on Cardinal Court, and Attorney Keck will prepare a letter to be hand delivered by our police department.
2. Meadow Pines/Edison Estate Subdivisions: Trustee Heap said there is a house being framed out in Meadow Pines.

**NEW BUSINESS:** None.

**GENERAL CONCERNS:** Trustee Heap said Public Works Director John Tolan requested the home on State Street across from Midland be sent a letter regarding the limbs.

**PUBLIC PARTICIPATION:** None.

Mayor Speiser asked to have the retention pond be cleaned out. Zoning Administrator Matt Trout said this issue will be taken care of on Wednesday.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Ramon Matchett, Jr. reported on the Personnel/Police Committee Meeting held on Monday, November 15, 2021 at 6:00 p.m. in the absence of Trustee (Chairperson) Elizabeth (Lisa) Meehling

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSINESS:**

1. Explorer Program: Trustee Matchett said Chief Schutzenhofer advised this program is on hold for now. Attorney Keck commented he has not had a chance to review the information.

**NEW BUSINESS:**

1. Scott Stroud End of Probation Status: Trustee Matchett said Chief Schutzenhofer state Scott Stroud is a good employee and does not have any issues with him, and would like to end his probation statues.

*Trustee Ramon Matchett, Jr motioned Scott Stroud's be taking off of end of Probation status, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:** Nothing to report.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**UPCOMING MEETINGS:**

Joint Review Board Meeting – Wednesday, December 8, 2021 – 10:00 a.m.

Combined Planning/Zoning Board – Tuesday, December 14, 2021 – 6:00 p.m.

Electric Committee Meeting – Wednesday, December 15, 2021 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, December 15, 2021 – 5:45 p.m.

Streets Committee Meeting – Wednesday, December 15, 2021 – 6:00 p.m.

Board Meeting – Monday, December 20, 2021 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Mayor Seth Speiser** – He said our county board member is going to resign his position. We will get in touch with Chairman Mark Kern and see who he is going to appoint.

**Trustee Robert (Bob) Kaiser** – No thank you.

**Trustee Ramon Matchett, Jr.** – No thank you.

**Trustee James (Mike) Blaies** – The Country Mart Christmas party was well attended

**Village Clerk Jerry Menard** – No thank you.

**Trustee Michael (Mike) Heap** – No thank you.

**Trustee Elizabeth (Lisa) Meehling** – Thanks to Country Mart for holding a wonderful event.

**Trustee Denise Albers** – No thank you.

**STAFF COMMENTS:**

**Village Zoning Administrator Matt Trout** – Chamber holiday party will be Friday starting at 2:00 p.m. at Next Up, and we will have a ribbon cutting. Come join us for some fun.

**Village Administrator Tony Funderburg** – He will be on vacation from December 16<sup>th</sup> to the December 22<sup>nd</sup>. He will have his cell phone if anyone needs to get in touch with him. His son Landon got his first offer from Illinois State for Football.

**Public Works Director John Tolan** –

**Police Chief Mike Schutzenhofer** – No thank you.

**ESDA Coordinator Gene Kramer** –

Mayor Speiser said he and Elaine attended the St. Libory American Legion 100<sup>th</sup> Anniversary celebration on December 5. He and Elaine set at a table with some Freeburg veterans. It was a nice get together.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Denise Albers motioned to adjourn the Regular Board meeting of Monday, December 6, 2021 at 7:47 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk