

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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**INTERIM
VILLAGE ADMINISTRATOR**
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 4, 2023 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 4, 2023, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here, Trustee Dana Miller – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the minutes of the Regular Board Meeting Monday, November 20 , 2023 Unavailable

EXHIBIT A:

FINANCE:

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, November 29, 2023 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said we Reviewed the Board Lists and discussed specific listings: Blue Cardinal, Rural Family Medicine, Verlan Funk, Active Internet technologies, Earthworks, and Metro East Gastroenterology, Shorts Cuts and BHMG.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter stated we are good right now.

3. **INCOME STATEMENT:** Trustee Carpenter said Village Administrator Matt Trout advised the committee the water fund has increased about 66%.

TREASURER'S REPORT: None.

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FUND AND ACCOUNT BALANCE REPORT:

Trustee Carpenter said Wolf Road impact fees was talked about. Village Administrator Matt Trout commented we had an increase of almost \$20,000 in the water fund in 1.5 months.

OLD BUSINESS:

1. Attorney Invoices: The invoice was reviewed by the committee.
2. Newsletter: Julie is working on the next edition that will come out in late December.

NEW BUSINESS:

1. Village Liability Insurance Renewal: Trustee Carpenter said, we talked about the Village Liability Insurance Renewal. We will bring the finalized quote to the Streets committee meeting on December 13th.
2. Employee Christmas Bonus: Trustee Carpenter stated at this time he would like to make a motion.

Trustee Tom Carpenter motioned to give the full-time employees a \$100 Christmas Bonus and the part-time employees a \$50 Christmas Bonus and Trustee Elizabeth Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

TREASURER’S REPORT: None.

ATTORNEY’S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his ESDA Report.

PUBLIC PARTICIPATION:

1. Mark from Monroe County took the floor to talk about Public Transportation for St. Clair County.
2. Janet Baechle asked could you put an \$25.00 increase for the employees Christmas bonus. Mayor Speiser said we will bring this up in the budget meeting.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett updated the board on his engineer report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

OLD BUSINESS: None.

NEW BUSINESS: Village Administrator asked to go into an Executive Session.

Trustee Elizabeth Meehling motioned to go into an Executive Session to discuss Personnel, 5ILCS 120/2-(c)(1), and Trustee James (Mike) Blaies seconded the motion. All voting aye, motion carried.

Reconvene Regular Board Meeting 7:57 p.m.

Trustee Elizabeth Meehling motioned to reconvene back to our Regular Board Meeting and Trustee James (Mike) Blaies seconded the motion. All voting aye, motion carried.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

Legal/Ordinance Committee Meeting:

Trustee Ramon Matchett, Jr. reported on the Legal/Ordinance Committee Meeting held on Wednesday, November 29, 2023 at 5:47 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Village Engineer issued 2 building permits for a home addition and a deck, and one occupancy permit. He sent letter to Cardinal Court and Railroad St.
2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett met and talked to developer of the Parrish property. There are some items that need to be added or addressed which include a detention area, back porches in setback areas, spruce up rear building facing Urbana/Adele, and emphasis on adding an entrance on Urbana. They will come back with a revised site plan.
3. Despain Property: Village Administrator Matt advised the committee this has been turned over to our insurance company and it has been assigned to an attorney.

4. Sunset Ridge/Phil Sheets Detention Area: Nothing new on this.
5. Vacation of Village Easement on Regions Bank Property: Village Engineer Tim explained to Wendy Williams, the manager in Freeburg, that we are looking to give them the property.

NEW BUSINESS:

1. Em Wiegmann's Board of Review Hearing: Trustee Miller said Village Administrator Matt Trout advised the committee Wiegmann's want to protest their taxes.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT S:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, November 29, 2023 at 6:06 p.m.

POLICE:

OLD BUSIENSS:

Trustee Meehling said Chief Schutzenhofer updated on the new camera system. They have now been installed in all of the cars, and training has been completed. Each officer has one assigned to them. It is synced to the car, and once the lights are activated, the car body cam start recording. The recordings are uploaded to the cloud. Chief Schutzenhofer advised the committee that Sergeant Ruhmann and Laura are the only people that have access to reviewing everything. Village Administrator Matt Trout is working with Stan and Buddy Parker outlining all of this. We want our officers to be comfortable using the new system. Matt would like there be parameters in police so you don't have someone forget 6 times and nothing happens to them. Buddy wants everyone to be treated equally. Chief Schutzenhofer summarize 125 calls that have received by the police department since our last meeting.

NEW BUSINESS:

- 1: Projects #23-10 and #23-11 Purchase of Toughbook's, Docking Stations and Microsoft Office License.: Trustee Meehling said we discussed electrical issue that happen.

*Trustee Elizabeth (Lisa) Meehling motioned to approve Project #23-10, Purchase of 2 Toughbook's, 6 Docking Stations and 2 Microsoft Office Licenses, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.***

2. CDL: Village Administrator Matt Trout will review this with Attorney Fred Keck. Public Works Director John Tolan has a couple of guys lined up to take the training.

3. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: We have been discussing this issue and Attorney Fred Keck will try to talk with Tony Fisher.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, December 2, 2023 – 6:00 P.M. (Canceled)

Electric Committee Meeting – Wednesday, December 13, 2023 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, December 13, 2023 – 5:45 p.m.

Streets Committee Meeting – Wednesday, December 13, 2023 – 6:00 p.m.

Finance Committee Meeting – Monday, December 18, 2023 – 5:30 p.m.

Legal/Ordinance Committee Meeting – Monday, December 18, 2023 – 5:45 p.m.

Personnel/Police Committee Meeting – Monday, December 18, 2023 – 6:00 p.m.

Board Meeting – Monday, December 18, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – He told the board he talked to someone about the SAVE Site and he told him we do not have to worry about it.

Trustee Elizabeth Meehling – She wanted to thank everyone that help to organize, participated and attended the Christmas lighted Parade.

Trustee Dana Miller – She just want to thank those who organize the village Christmas Party.

Village Clerk Jerry Menard – The lighted parade was awesome .

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Seth Speiser – The lighted parade had 40 entrees. They did run out of cookies and hot chocolate. Thanks to the Public Work guys for helping us out.

STAFF COMMENTS:

Public Works Director John Tolan – No thank you.

Administrator Matt Trout – The Chamber did a great job.

Engineer Tim Pruett – No thank you.

Chief of Police Mike Schutzenhofer – It was great to see such a good turnout.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 4, 2023 at 8:05 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

A handwritten signature in cursive script that reads "Jerry Lynn Menard".

Jerry Lynn Menard

Village Clerk