

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Denise Albers  
Michael Heap  
Robert Kaiser  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 20, 2021 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 20, 2021, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Robert (Bob) Kaiser – here; Trustee Denise Albers – here; Trustee Ramon Matchett, Jr. – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here; (7 present, 0 absent)

### **EXHIBIT A:**

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 6, 2021, for approval.

*Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, December 6, 2021 and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

### **EXHIBIT B:**

**ESDA REPORT:** Mayor Seth Speiser called upon ESDA Coordinator Gene Kramer for his ESDA Report for December 20, 2021. Gene updated us on his ESDA Report.

**PUBLIC PARTICIPATION:** Leonard Sinn said he would like to inquire about an easement between his property and Kreher property on West High Street. Mayor Speiser asked Zoning Administrator Matt Trout to bring more information to the next Legal/Ordinance meeting.

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**REPORTS AND CORRESPONDENCE:**

**EXHIBIT C:**

**ZONING ADMINISTRATOR'S:** Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report for December 20, 2021.

**EXHIBIT D:**

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** Mayor Speiser stated in our board packet there is a Memorandum to the Village Board from the Combined Planning and Zoning Board Meeting of December 14, 2021.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT E:**

**RESOLUTIONS:**

Mayor Speiser stated we have Resolution #21-16, A Resolution Authorizing the Village to Accept and the Mayor to Execute an Agreement between the Village and Arthur J. Gallagher Risk Management Services

*Trustee Ramon Matchett, Jr. motioned to adopt Resolution #21-16 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT F:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1728, An Ordinance Authorizing the Execution of an Annexation Agreement for the Annexation of 3.00 Acres, More or Less, of Real Estate Owned by John P. and Janet K. Zimmerman Located in the County of St. Clair, State of Illinois.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1728 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT G:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1729, An Ordinance Annexing Certain Territory Commonly Known as the Zimmerman Property to and in the Village of Freeburg, St. Clair County, Illinois.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1729 by title only and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap– aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT H:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1730, An Ordinance Amending the Freeburg Zoning Ordinance for the Purpose of Rezoning Certain Property Commonly Known as the Zimmerman Property

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1730 by title only and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap– aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT I:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1731, An Ordinance Authorizing the Execution of an Annexation Agreement for the Annexation of 7.89 Acres, More or Less, of Real Estate Owned by Joseph C. and Jacqueline Renee Jarvis Located in the County of St. Clair, State of Illinois.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1731 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap– aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT J:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1732, An Ordinance Annexing Certain Territory Commonly Known as the Jarvis Property to and in the Village of Freeburg, St. Clair County, Illinois.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1732 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap– aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT K:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1733, An Ordinance Amending the Freeburg Zoning Ordinance for the Purpose of Rezoning Certain Property Commonly Known as the Javris Property.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1733 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap– aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT L:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1734, An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County, Illinois (WFRANCO, LL dba Laugh and Learn)

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1734 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap– aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT M:**

**Electric Committee Meeting:**

Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, December 15, 2021 at 5:30 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss informed us we have not had any outages since last meeting. We had a situation on North Railroad where a work order was put in for a meter not reading. We pulled the meter and found burnt wires. The homeowner was notified, and we disconnected service to the home. Chief Schutzenhofer said there was a generator running outside, and the St. Clair County Health Department was contacted.

2. IMEA Energy Efficiency Grant: Trustee Blaies said Head Lineman Shane Krauss and Public Works Director John Tolan confirmed Professional Metal Works' project is complete and paid. We had applied for \$5,000, for LED Street Lights. If we do another \$3,000 in incentives, that would be around 120 lights, or \$14,500 which is in our budget.

3. Generator Upgrades: Public Works Director John Tolan advised the committee Chuck, from BHM&G, is starting to receive materials. We do not have a delivery date on the control cutoff.

Trustee Blaies said Head Lineman Shane Krauss reported another solar final in Woods Manor, and Matt commented he has one pending.

#### **NEW BUSINESS:**

1. Paden Muskopf Step Increase to Level3: Trustee Blaies said Head Lineman Shane said Paden has completed his level 2 requirements and is ready to move to level 3.

*Trustee James (Mike) Blaies motioned to recommend Paden Muskopf be moved to Level 3 at a pay rate of \$30.77 per hour, and Trustee Elizabeth (Lisa) Meehling seconded the motion.*

**ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried**

Trustee Blaies said Head Lineman Shane commented Caterpillar was here servicing the generators, changing the coolant, oil changes at the north sub, filter changes at the south sub. When we ran unit 9, the radiator fan went out. We were able to get it replaced the next day with no penalty from IMEA. Our guys replaced it and did a great job.

Head Lineman Shane will work on getting quotes for the transformer at the west plant.

**GENERAL CONCERNS:** Public Works Director John Tolan said with all of the wind gusts and storms, we are coming out very well which is a tribute to our electric crew keeping the limbs trimmed back, so we would not have any outages.

#### **EXHIBIT N:**

##### **Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Robert (Bob) Kaiser (Chairperson) reported on the Water/Sewer Committee Meeting held on Wednesday, December 15, 2021 at 5:45 p.m.

#### **OLD BUSINESS:**

1. New Sewer Plant/ Sewer Loan: Trustee Kaiser said Zoning Administrator Matt Trout said the work is really picking up. They are working in the admin building and basin #2. The steel should be delivered January 14<sup>th</sup>. The rain this week has slowed things down.

2. Sewer Issues: Public Works Director John Tolan reported our guys are addressing the trouble area on a regular basis.
3. FSH Minutes: Public Works Director John Tolan stated SLM is moving forward with their expansion to the north replacing some water lines.
4. Water System Study: Trustee Kaiser said at this time he would like to make a motion.

*Trustee Robert (Bob) Kaiser motioned to Pay, TWM Invoice #72054 in the amount of \$1,659.75 and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

5. Repair/Replace Sewer Main East and West Apple: Trustee Kaiser said Volkert is working on the project, and he has had discussions with the survey crew.

#### **NEW BUSINESS:**

1. EPA Online Payments: Trustee Kaiser said Village Administrator Tony Funderburg advised the committee IEPA has not received our most recent loan payment. He has discussed the situation with them, and they are suggesting we set up ACH payments. We have created a form that will require all the necessary approvals from the Village staff and officers. Our auditor has confirmed this is a proper procedure. The transitions can be tracked since they will be entered into our billing system. The committee agreed with the request.

2. Old Freeburg Road Haier Plumbing Application for Final Pay Request #2 in the amount of \$35,137.40:

*Trustee Robert (Bob) Kaiser motioned to pay Haier Plumbing Contractor's Application Request No.2 in the amount of \$35,137.40 and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

With regard to our liability insurance renewal, which we passed earlier on the agenda.

Trustee Kaiser said Public Works Director John Tolan reported a crack in the flow pipe at SAVE, the replacement equipment has been ordered. He sent out letters to the residents on Old Freeburg Road advising a visual inspection is required so there is no cross contamination between their well and water line. The control board fried at the Meadowbrook lift station. We caught it in time.

**EXHIBIT R:**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, December 15, 2021 at 6:16 p.m.

**The following items were talked about or discussed:**

**POOL:**

**OLD BUSINESS:** Nothing.

**NEW BUSINESS:** None.

**STREETS:**

**OLD BUSINESS:**

1. East Apple Street Proposed Repair: Trustee Matchett said Village Administrator Tony Funderburg said he met with both engineering firms and they will submit their bid after the first of the year.
2. Drainage Problem Areas/Stormwater Run-Off: Trustee Matchett said Public Works Director John Tolan advised the committee there are working in N. Dewey correcting a drainage problem and installing a culvert for three homes. They are also working the alley on W. Philips across from the Green Mill. The alley doesn't drain well there. We are riprapping the ditch on Hill Mine Road.
3. Customer Issues: Trustee Matchett said Public Works Director John Tolan said they are working in a few alleys, and fixed a drainage issue coming off the building at Cut, Color and Create.
4. MFT: Trustee Matchett said we have TWM Invoice #70725 in the amount of \$1,377.05.

*Trustee Ramon Matchett, Jr. motioned to pay TWM Invoice #70725 in the amount of \$1,377.05 and Trustee Robert (Bob) Kaiser seconded the motion. **ROLL CALL:** Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

**NEW BUSINESS:**

Trustee Matchett said Village Administrator Tony Funderburg would like to hold a recycling event over the Christmas holiday where residents can bring their carboard to the recycling center. It will run from December 27<sup>th</sup> to January 14<sup>th</sup> and have set hours.

Trustee Matchett said we have two new hires. Trustee Matchett said at this time he would like to make a motion.

*Trustee Ramon Matchett, Jr. motioned to hire Eric McDonald as Water/Sewer Operation Position and Cory Schaefer for the Worker Position and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

#### **UPCOMING MEETINGS:**

Close in Observance of Christmas – Friday, December 24, 2021 and Monday, December 27, 2021

Finance Committee Meeting – Wednesday, December 29, 2021 – 5:30 p.m.

Legal/ Ordinance Committee Meeting – Wednesday, December 29, 2021 – 5:45 p.m.

Personnel/Police Committee Meeting – Wednesday, December 29, 2021 – 6:00 p.m.

Closed in Observance of New Year’s Day– Friday, December 31, 2021

Board Meeting – Monday, January 3, 2021 – 7:30 p.m.

#### **VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES’ COMMENTS:**

**Mayor Seth Speiser** – Welcome Eric and Cody we are glad to have the both of you. Merry Christmas to everyone.

**Trustee Denise Albers** – Welcome to Eric McDonald and Cory Schaefer to the village and Merry Christmas.

**Trustee Elizabeth (Lisa) Meehling** – Welcome to Eric McDonald and Cory Schaefer to the village and Merry Christmas.

**Trustee Michael (Mike) Heap** – Welcome Eric and Cody and Merry Christmas.

**Village Clerk Jerry Menard** – Welcome Eric and Cody and Merry Christmas.

**Trustee James (Mike) Blaies** – Welcome Eric and Cody and Merry Christmas.

**Trustee Ramon Matchett, Jr.** – Welcome Eric and Cody and Merry Christmas. Thank you, Gene, for all of your hard work.

**Trustee Robert (Bob) Kaiser** – Welcome Eric and Cody and Merry Christmas.



**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** –

**Public Works Director John Tolan** – The two will be starting here real soon.


**Village Zoning Administrator Matt Trout** – Welcome Eric and Cody. We did reach out to the business who need to renew their liquor license.

**Police Chief Mike Schutzenhofer** – Welcome Eric and Cody and Merry Christmas.

**ESDA Coordinator Gene Kramer** – Welcome Eric and Cody and Merry Christmas.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Denise Albers motioned to adjourn the Regular Board meeting of Monday, December 20, 2021 at 7:58 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk