

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 1, 2025 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 1, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 17, 2025.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, November 17, 2025 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, November 17, 2025 at 6:01 p.m.

- REVIEW OF BOARD LISTS:** Trustee Blaies questioned the following expense: High Tide Technologies, Annual communications renewal and Catalis LLC.
- REVIEW OF INVESTMENTS:** Trustee Carpenter said, nothing due until February.
- INCOME STATEMENT:** Trustee Carpenter said Administrator Matt Trout said we should be around 63%. He highlighted a few items and said overall we are doing well.

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4. **TREASURER'S REPORT:** Nothing at this time.

5. **FUND AND ACCOUNT BALANCE REPORT:** Village Administrator Matt Trout said comparing with the same time as last year, overall, everything is up.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Office Manager Mary said the next Newsletter will go out in December.

3. IDOT Invoice: Nothing new.

NEW BUSINESS: None.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C :

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to give his December 1, 2025 ESDA Report. Mayor Speiser stated everyone should have Gene's ESDA Report in their packet if you have any questions, please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

1. Village Engineer Report December 1, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Tim updated us on his December 1st Engineer Report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT E:

ORDINANCES: Mayor Speiser stated we have Ordinance #1810 An Ordinance Allowing the Village of Freeburg, Illinois, to Vacate Portions of Public Streets Commonly Known as Janus Drive and Titan Drive in the Village of Freeburg, Illinois.

Trustee Ramon Matchett, Jr. motioned to adopt Ordinance #1810 by title only, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **All voting aye, the motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: Mayor Speiser stated he Appointed Chris Remick to replace Public Works Director, John Tolan. John will be retiring at the end of this year.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT F:

Legal /Ordinance Committee Meeting:

Trustee Dana Miller report on Legal/Ordinance Committee Meeting held on Wednesday, November 17, 2025 at 6:15 p.m..

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett nothing new at this time.
2. Development Updates: Trustee Carpenter asked what is going on with the property beside the bus garage. Village Engineer Tim Pruett said it is a property outside of the Village and there was a discussion regarding the property. Village Administrator Matt Trout said Dairy Queen's reopening is tomorrow and the ribbon cutting will be at 9:00 a.m. Also, at 10:00 a.m. was Country Mart's check presentation from their fundraiser to the Food & Clothing Bank.
3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.
4. Public Works Truck Damage: Trustee Miller said nothing new.

NEW BUSINESS:

1. Ordinance #1808 An Ordinance Amending the Freeburg Zoning Ordinance for the Purpose of Rezoning Certain Property Commonly Known as 10 Southgate Drive Freeburg IL : Trustee Miller said Tim discussed the property and said the owner is looking to rezone as he feels it will be more desirable to potential tenants. He said we have had 2 combined board meetings as there was some concern from the Combined Board and they asked for clarification from Village Attorney Fred Keck.

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After receiving an opinion from Village Attorney Keck, the Combined Board voted 4-3 to pass. Trustee Carpenter asked why the 3 votes. Tim discussed the vote reason. He added they also did a Special Use Permit that passed with a 7-0 vote, so the new tenant wouldn't have to wait.

2. Ordinance #1809 An Ordinance Authorizing the Village of Freeburg to Borrow Funds from the Public Water Supply Loan Program : Trustee Miller said Tim said this is a debt authorizing ordinance that we have to do in order to get our loan application in for our water project. Tim went through the purpose of the ordinance.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT G:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, November 17, 2025 at 6:34 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

Trustee Meehling said Chief Mike Schutzenhofer said he met with the parishioners at St. Joe's Church and went over their plan and gave them more ideas and provided them with additional training. She asked for an update on the K9 enclosure. They were just waiting for the electrician.

NEW BUSINESS:

1. Chief Report: Chief Mike Schutzenhofer summarized the 123 calls since our last committee meeting

PERSONNEL:

OLD BUSINESS:

1. Crew Worker Position: Village Administrator Matt Trout stated we have received quite a few applications.

Trustee Meehling said we had a discussion on the leaf machine.

NEW BUSINESS: None.

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting - CANCELLED - Tuesday, December 9, 2025 – 6:00 p.m.
Electric Committee Meeting – Wednesday, December 10, 2025 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, December 10, 2025 – 5:45 p.m.
Streets Committee Meeting – Wednesday, December 10, 2025 – 6:00 p.m.
Finance Committee Meeting – Monday, December 15, 2025 – 6:00 p.m.
Legal/ Ordinance Committee Meeting – Monday, December 15, 2025 – 6:15 p.m.
Personnel/Police Committee Meeting – Monday, December 15, 2025 – 6:30 p.m.
Board Meeting – Monday, December 15, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – Welcome Chris.
Trustee Elizabeth Meehling – Welcome Chris.
Trustee Dana Miller – Welcome Chris.
Village Clerk Jerry Menard – Absent
Trustee James (Mike) Blaies – Welcome Chris to the Village.
Trustee Ramon Matchett, Jr. – Welcome Chris.
Trustee Robert (Bob) Kaiser – Welcome Chris.

STAFF COMMENTS:

Village Engineer Tim Pruett – Welcome Chris.
Public Works Director John Tolan – Welcome Chris.
Village Administrator Matt Trout – Welcome Chris.
Chief of Police Mike Schutzenhofer – Welcome Chris.
ESDA Coordinator Gene Kramer – absent

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 1, 2025 at 7:42 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk