

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Tom Carpenter  
Robert Kaiser  
Dana Miller  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, NOVEMBER 3, 2025 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, November 3, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the Regular Board Meeting Monday, October 20, 2025. **Unavailable**

### FINANCE A:

**Finance Committee Meeting:** Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, October 29, 2025 at 5:30 p.m.

- 1. REVIEW OF BOARD LISTS:** Trustee Blaies questioned the following expense: Track Works; CN Southern Region; Illinois Central RR Co.
- 2. REVIEW OF INVESTMENTS:** Trustee Carpenter said, nothing due until February.
- 3. INCOME STATEMENT:** Trustee Carpenter said Administrator Matt Trout said we are 7 months in and should be around 58%.
- 4. TREASURER'S REPORT:** Nothing at this time.
- 5. FUND AND ACCOUNT BALANCE REPORT:** Village Administrator Matt Trout said comparing with the same time as last year, overall, everything is up.

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**OLD BUSINESS:**

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Office Manager Mary said the next Newsletter will go out in December.

**NEW BUSINESS:**

1. Ordinance #1807 Tax Levy: Trustee Carpenter said we talked about the Tax Levy. At this time, he would like to make a motion.

*Trustee Tom Carpenter motioned to accept Ordinance #1807 by title only Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye, Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.*

2. IDOT Invoice: Trustee Carpenter said we talked about IDOT Invoice.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**TREASURER'S REPORT:**

**ATTORNEY'S REPORT:** None.

**EXHIBIT B :**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his ESDA Report for November 3, 2025.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT C:**

**VILLAGE ENGINEER REPORT FOR NOVEMBER 3, 2025.**

Mayor Speiser called on Village Engineer Tim Pruett. Tim updated us on the Murphy property.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**EXHIBIT D:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1804 An Ordinance Abating the Electric Bond Taxes.

*Trustee Dana Miller motioned to adopt Ordinance #1804 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – yea; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **All voting aye, the motion carried.**

**EXHIBIT E:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1806 An Ordinance approving and adopting the Wholesale Connection Agreement Services Company

*Trustee Dana Miller motioned to adopt Ordinance #1806 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – yea; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **All voting aye, the motion carried.**

**EXHIBIT F:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1807 An Ordinance for Tax Levy.

*Trustee James (Mike) Blaies motioned to adopt Ordinance #1807 by title only, and Trustee Dana Miller seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – yea; (6 ayes, 0 nay, 0 absent 0 abstain). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT H:**

**Legal /Ordinance Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, October 29, 2025 at 5:45 p.m..

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett nothing new at this time.
2. Development Updates: Trustee Miller said Village Engineer Tim Pruett said The Coffee Pot is moving forward and before he signs off on the building permit application, he will need to see the recorded documents for the creation of the new lot and the easements. Matt said he and Tim toured the Dairy Queen yesterday. It looks like they will be opening in the middle of November.
3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.
4. Public Works Truck Damage: Trustee Miller said Village Attorney Fred Keck said he has reached out and has not received a response. He will do a follow-up letter.

**NEW BUSINESS:**

1. Ordinance #1806: Trustee Miller said this was taken care under Ordinances on the agenda.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, October 29, 2025 at 6:04 p.m..

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

1.K-9: Trustee Meehling said Chief Mike Schutzenhofer gave an updated on the K-9 enclosure. He said the dog house and fence are up. Still waiting on the electric. So far, everything has been donated.

**NEW BUSINESS:**

1. Chief Report: Chief Mike Schutzenhofer summarized the 142 calls since our last committee meeting. He was contacted by Millstadt Police Department asking if we could assist with a K-9 demonstration at St. James. Officer Hunter Borger did the demonstration and it went very well. Chief Schutzenhofer said he has upcoming meeting with St. Joe's staff on security for their church. Trustee Meehling asked if we have done anything with our schools regarding K-9 demonstration. Village Administrator Matt Trout responded that Office Borger said there is one schedule at the grade school.

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Employee Christmas Bonus: Matt said this is the list we always do, \$100 for full-time and \$50 for part-time. Trustee Meehling said she like to make a motion at this time.

*Trustee Elizabeth (Lisa) Meehling motioned to recommend Employee Christmas Bonus Full-time \$100 and part-time \$50 and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – yea; Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **All voting aye, the motion carried.***

Village Administrator Matt Trout said Tony McDonald is planning to retire, probably around the end of the year. We need to start the process for hiring. We will need to post in house for 5 days and then post outside. The committee approve posting for the worker position.

**GENERAL CONERNS:** None

**PUBLIC PARTICIPATION:** None

**UPCOMING MEETINGS:**

Combined Planning and Zoning Board Meeting - Monday, November 10, 2025 – 6:00 p.m.

CLOSED IN OBSERVANCE OF VETEREN’S DAY- Tuesday, November 11, 2025

Electric Committee Meeting – Wednesday, November 12 – 6:00 p.m.

Water/Sewer Committee Meeting – Wednesday, November 12, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, November 12, 2025 – 6:00 p.m.

Board Meeting – Monday, October 20, 2025 – 7:30 p.m.

Finance Committee Meeting – Monday, November 17, 2025 – 5:30 p.m.

Legal/ Ordinance Committee Meeting – Monday, November 17, 2025 – 5:45 p.m.

Personnel/Police Committee Meeting – Monday, November 17, 2025 – 6:00 p.m.

Board Meeting – Monday, November 17, 2025 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES’ COMMENTS:**

**Trustee Tom Carpenter** – No thank you.

**Trustee Elizabeth Meehling** – No thank you.

**Trustee Dana Miller** – No thank you.

**Village Clerk Jerry Menard** – No thank you.

**Trustee James (Mike) Blaies** – No thank you.


**Trustee Ramon Matchett, Jr.** – No thank you.  
**Trustee Robert (Bob) Kaiser** – No thank you.

**STAFF COMMENTS:**

**Village Engineer Tim Pruett** – No thank you.  
**Public Works Director John Tolan** –  
**Village Administrator Matt Trout** – No thank you.  
**Chief of Police Mike Schutzenhofer** – No thank you.  
**ESDA Coordinator Gene Kramer** – No thank you.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, November 3, 2025 at 7:53 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk