

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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**INTERIM
VILLAGE ADMINISTRATOR**
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, NOVEMBER 20, 2023 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, November 20, 2023, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Elizabeth (Lisa) Meehling – here, Trustee Tom Carpenter – here; Trustee Michael (Mike) Heap – absent, Mayor Seth Speiser – here; Mayor Seth Speiser (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 6, 2023 for approval.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting Monday, November 6, 2023 with corrections, and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.

FINANCE: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his ESDA Report.

PUBLIC PARTICIPATION: Janet asked about the employees Christmas Bonus. Mayor Speiser said this will be taken care of at another meeting. Village Administrator Matt Trout said if you notice it is not on the agenda.

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REPORTS AND CORRESPONDENCE:

EXHIBIT C

VILLAGE ENGINEER'S REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett asked is there any questions on his report. He did combine Engineer and Zoning Reports together on his printed out. Tim updated us on his reports.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT D:

ORDINANCE: Mayor Speiser stated we have Ordinance #1781. An Ordinance Regarding the Illinois Paid Leave for all Workers Act for the Village of Freeburg.

Trustee Ramon Matchett, Jr. motion to adopt Ordinance #1781 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT E:

ORDINANCE: Mayor Speiser stated we have Ordinance #1782. An Ordinance Annexing Certain Territory to the Village of Freeburg (Campen Property)

Trustee Ramon Matchett, Jr. motion to adopt Ordinance #1782 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT F:

ORDINANCE: Mayor Speiser stated we have Ordinance #1783. An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County (Trout Property)

Trustee Tom Carpenter motion to adopt Ordinance #1783 by title only, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we have the Resignation of Mike Heap.

Trustee Elizabeth (Lisa) Meehling motioned to accept Trustee Mike Heap Resignation, and Trustee Tom Carpenter second the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser asked do we need an Executive Session. Village Administrator Matt Trout replied with a no.

APPOINTMENTS: Mayor Speiser stated he would like to Appoint Dana Miller as Trustee.

Trustee Ramon Matchett, Jr. motioned to accept the Appointment of Dana Miller as Trustee, and Trustee Elizabeth (Lisa) Meehling second the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

Trustee Dana Miller was sworn in as a trustee by Village Clerk Jerry Menard.

COMMITTEE MEETING REPORTS:

Committee As A Whole Meeting:

Mayor Speiser called Committee As A Whole Meeting on Monday, November 15, 2023 at 5:43 p.m.

The following item or items were talked about or discussed:

EXHIBIT F:

Electric Committee Meeting: Mayor Speiser stated Electric Committee Meeting was held on Wednesday, November 15, 2023 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Customer Issues: No issues
2. IMEA Energy Efficiency Grant: Trustee Blaies said, Head Lineman Shane Krauss said the final on Professional Metal Works lighting project is done and IMEA has issued the check.
3. Cemetery Road Line Extension: Head Lineman Shane Krauss said no one has requested power. We are extending our line out to the last lot.

4. South substation Switchgear Preventative Maintenance: Trustee Blaies said the maintenance has been scheduled for November 21st and 22nd.

5. BHMG Cost of Service Study – Invoice #E03244-2 in the amount of \$1,105.00: Trustee Blaies said, Head Lineman Shane Krauss we need to get the number of electric customers in each class. Village Administrator Matt Trout said BHNG has collected a lot of information, and this study is going to be very thorough.

Trustee James (Mike) Blaies motioned to pay BHMG Invoice #E03244-2 in the amount of \$1,105.00, and Trustee Tom Carpenter seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

6. Equipment Service Invoice Update: Public Works Director John Tolan advised us he and Shane met with Brian and advised him the Village was concerned about the invoice, also expressed our desire to continue our relationship with his company. Brian was frustrated that Drake Scruggs didn't want to sell him the parts which had nothing to do with us. Brian cleared that invoice.

Head Lineman Shane talked to Drake Scruggs today, and they have not started work on our truck. "Shane also advised we don't have an estimated completion date on the Worthington turbo charger.

NEW BUSINESS: Public Works Director John Tolan advised the committee IMEA adopted a rate increase effective January 1, 2024 from \$7.01 per kw/month to 8.06 per kw/month which is a 2.8% increase; \$2.34/megawatt hour, and last month was \$3.00 megawatt hour which increase \$0.66. The increase will cover Ameren's transmission cost. We are lower in energy now compared to 2021 or 2022.

GENERAL CONCERNS: None.

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, November 15, 2022 at 5:45 p.m.

The following item or items were talked about or discussed:

1. New Sewer Plant/Sewer Loan: Trustee Kaiser said Public Works Director John Tolan and Village Administrator Matt Trout met today with Burns & McDonnell and Adam on the remaining items that need to be completed. The main items that need to be completed include the fence, influent screen, and HVAC system controls.

The substantial completion is being moved back to November 27th with hope of a completion date of December 15th. John also commented we have been trained on the whole SCADA system. Another issue is the DO probers. One is broken and the other is not here. In order to run the plant automatically, we run it off how much dissolved oxygen is in each plant, and the blower runs depending on that. Right now, we are running them at intervals. That has to be faced before we can get substantial completion. Burns & McDonnell are about 50% complete on the punch list. John sent another quarterly report to EPA along with a note asking if we can stop submitting the reports. We have not received a response from them. Head Lineman Shane Krauss stated he is getting closer with the fiber which will get the plant on the Village internet. John stated they were able to purchase some used office furniture for \$335.00.

2. Sewer Issues: Village Engineer Tim Pruett is putting together a plan to do the sewer lining in quadrants.

3. FSH Minutes: Public Works Director John Tolan advised the committee they installed the last two hydrants and switched two residents over to the FSH line.

4. Water System Study-TWM Invoices #82070 in the amount of \$2,500.00: Trustee Kaiser said Village Engineer Tim Pruett advised the committee we have received one response from the letters sent out to the tribal nations. Trustee Kaiser said at this time he would like to make a motion.

*Trustee Robert (Bob) Kaiser motioned to the pay TWM Invoice #82070 in the amount of \$2,500.00, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

NEW BUSINESS: Public Works Director John Tolan advised the committee the hydrant flushing has been completed. We took the old alarm system that was on the excess flow clarifier at the west plant and put it on the Shampoodles lift station. Trustee Kaiser said leaf pickup has begun.

EXHIBIT J:

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)

Trustee Ramon Matchett, Jr. reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, November 15, 2022 at 6:03 p.m.

The following item or items were talked about or discussed:

POOL:

OLD BUSINESS: Trustee Matchett said Village Administrator Matt Trout advised the committee we received the contract for the pool grant.

NEW BUSINESS:

1. St. John the Baptist donation request for Annual School Fundraiser: The committee agreed to donate a 10-visit pool pass.

STREETS:

OLD BUSINESS:

1. Drainage Problem Areas/Stormwater Run-Off Public Works Director John Tolan had nothing to report.

2. Customer Issues: Public Works Director John Tolan advised the committee our crews were in Sugar Creek cutting out the bad spots and filling those in, and doing the same in Evergreen Acres on some curbs; replaced a block of sidewalk in the 300-400 block.

3. Wolf Road Project: Village Engineer Tim Pruett there won't be any movement on Wolf Road until there is more development in that area.

4. MFT: Nothing to report.

NEW BUSINESS: 1

1. Date Change for December 27, 2023 Committee Meetings: Trustee Matchett said the committee agreed to move the December 27th committee meetings to December 18th.

2. Ordinance #1781: Trustee Matchett said we discussed Ordinance #1781. Which we passed earlier on the agenda under Ordinance.

UPCOMING MEETINGS:

CLOSED IN OBSERVANCE OF THANKSGIVING – Friday, November 23RD and November 24, 2023.

Finance Committee Meeting – Wednesday, November 29, 2023 – 5:30 p.m.

Legal/Ordinance Committee Meeting – Wednesday, November 29, 2023 – 5:45 p.m.

Personnel/Police Committee Meeting – Wednesday, November 29, 2023 – 6:00 p.m.

Board Meeting – Monday, Monday, December 4, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – He would like to welcome Dana to the board.

Trustee Elizabeth (Lisa) Meehling – Welcome Dana.

Trustee Dana Miller – She said she is excited to be here.

Village Clerk Jerry Menard – Welcome Dana.

Trustee James (Mike) Blaies – He would like to thank Mike Heap for serving on the board for the year's he did, and thanks to Gene and welcome Dana.

Trustee Ramon Matchett, Jr. – Welcome Dana and thank you Gene for all you do.

Trustee Robert (Bob) Kaiser – Welcome Dana.

Mayor Seth Speiser –

STAFF COMMENTS:

Engineer Tim Pruett – He explain on an issue he forgot to bring up.

Administrator Matt Trout – Welcome Dana and am looking forward to working with you. Gene he thoroughly enjoyed your talk with the weather service and thank you for everything you do. The employee Christmas Party is December 1st.

Public Works Director John Tolan –

Chief of Police Mike Schutzenhofer – Welcome Dana and Congratulations to Mike on his retirement from the board.

EDA Coordinator Gene Kramer – Welcome Dana and everyone have a nice Thanksgiving.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, November 20, 2023 at 7:53 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard

Village Clerk