

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Denise Albers  
Michael Heap  
Robert Kaiser  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, NOVEMBER 1, 2021 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, November 1, 2021, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Michael (Mike) Heap – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (6 present, 1 absent)

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, October 18, 2021, for approval.

*Trustee Denise Albers motioned to accept the minutes from the Regular Board Meeting Monday, October 4, 2021 and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

#### FINANCE:

Trustee (Chairperson) Denise Albers reported on the Finance Committee Meeting held on Wednesday, October 27, 2021 at 5:33 p.m.

#### The following item or items were talked about or discussed:

1. **REVISE OF BOARD LISTS:** Trustee Albers said we reviewed the Board Lists. There were questions on the following: BHM&G, \$2,350. This was for semi-annual reporting to IEPA; Federal Signal Corp., \$16,594.60 – tornado siren; Quality Rental, \$2,040.25 – John said \$1,900 was for a roller rental to prepare the streets for oil and chipping, and \$140.25 was an electric rental.

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2. **REVIEW OF INVESTMENTS:** Trustee Albers stated Village Treasurer Bryan Vogel advised the committee we have a CD due in the amount of \$49,301.90. With the interest rates continuing to be very low, he recommends placing this in the money market account, and the committee agreed. Citizens current money market rate is .25%.

3. **INCOME STATEMENT:** None.

**TREASURER'S REPORT:** Trustee Albers said the Annual Financial Report for Fiscal Year End March 31, 2021 and Vendor Disbursements was provided for the committee's review. Treasurer Bryan Vogel stated this is compiled from our audit numbers and has been published in the Freeburg Tribune.

**OLD BUSINESS:**

1. Attorney Invoices: Trustee Albers said we reviewed our Attorney Invoices.
2. Newsletter: Trustee Albers said we reviewed the Newsletter and it has been sent to the Tribune.
3. Loans for Police and Public Works Vehicles and CAT Generator Upgrades: Nothing to report.

**NEW BUSINESS:**

1. TWM Invoice #71310 in the amount of \$2,160.75: Trustee Albers said we discuss the invoice from TWM for the water study.

Village Administrator Tony Funderburg advised the committee we held our annual TIF meeting this week but did not have a quorum. We have a balance due of \$573,700 with \$338,405 in the bank. We will bring in \$235,295 next year and will be able to pay off the loan with approximately \$28,000 remaining. We have to wait until the bonds are callable to pay them off. The remaining money will be given back to the taxing bodies. Village Administrator Tony Funderburg said with refinancing the bonds twice, we were able to pay off the bonds 4-5 years early.

Trustee Albers said Village Administrator Tony Funderburg has done a great job with our finances.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT D:**

Mayor Speiser said we have TWM Invoice #71310 in the amount of \$2,166.75 for approval.

*Trustee Denise Albers motioned to approve TWM Invoice #71310 in the of \$2,166.75 and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**TREASURER’S REPORT:** None.

**ATTORNEY’S REPORT:** None.

**EXHIBIT D:**

**ESDA REPORT:** Mayor Seth Speiser called upon ESDA Coordinator Gene Kramer for his ESDA Report November 1, 2021. Gene updated us on his ESDA Report.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT E:**

**ZONING ADMINISTRATOR’S:** Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report for October 4, 2021.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**EXHIBIT F:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1724, An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County, Illinois (Nickens Property).

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1724 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** Mayor Speiser stated we have a recommendation that Laura Wolf be hired for the Bookkeeper Position.

*Trustee James (Mike) Blies motioned to hire Laura Wolf for the Bookkeeper Position and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

Mayor Speiser stated we have a recommendation that Hunter Borger be hired as a Part-Time Police Officer.

*Trustee James (Mike) Blies motioned to hire Hunter Borger as a Part-Time Police Officer and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**APPOINTMENTS:** None.

#### **COMMITTEE MEETING REPORTS:**

##### **EXHIBIT G:**

##### **Legal/Ordinance Committee Meeting:**

Trustee (Chairperson) Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, October 27, 2021 at 5:45 p.m.

**The following item or items were talked about or discussed:**

##### **OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap said Zoning Administrator Matt Trout reported 11 occupancy permits issued, and the following building permits: 1 addition, 2 shed/garage, 1 electric, 1 concrete slab, and 1 fence. Zoning Administrator Trout has sent out several letters regarding nuisance properties located on Old Freeburg Road. Attorney Keck has not received any response from the owner of Cardinal Court. He will follow up with a letter.
2. Meadow Pines/Edison Estate Subdivisions: Trustee Heap said Mayor Speiser would like the drainage area address in Edison Estates.

**NEW BUSINESS:**

1. Voluntary Annexation of 749 Old Fayetteville Road: Trustee Heap said this was taking care of under Ordinances on the agenda.

Trustee Heap said Zoning Administrator Matt Trout advised the committee we have two upcoming annexations that will require a hearing before the Combined Board.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee James (Mike) Blaies reported on the Personnel/Police Committee Meeting held on Wednesday, October 27, 2021 at 6:00 p.m. in the absence of Trustee (Chairperson) Elizabeth (Lisa) Meehling

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSINESS:**

1. Purchase of Radar Units and Hand Guns: Trustee Blaies said Chief Schutzenhofer confirmed the radar units are here and have been installed in the patrol cars. The hand guns were issued and the officers have been requalified. The hand gun policy was agreed to and executed by each officer. Chief Schutzenhofer advised they concentrated on use of force and use of the gun in today's training.

Since Chief Schutzenhofer has not heard back from Dupo, he would like to strip the old patrol cars and auction them on Purple Wave.

**NEW BUSINESS:**

1. Explorer Program: Trustee Blaies said Chief Schutzenhofer advised the committee Officer Proffitt approached him about starting an explorer program. It would provide persons ages 14-21 an opportunity to see what it would be like to be a police officer. Trustee Meehling asked Chief Schutzenhofer to provide more information on the program including what the structure of the program would be, the costs involved and the time commitment of our officer. We will also ask our insurance company's opinion on the program.

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Trustee Blaies said we had an Executive Session.

**GENERAL CONCERNS:** None.  
**PUBLIC PARTICIPATION:** None.

**UPCOMING MEETINGS:**

Electric Committee Meeting – Wednesday, November 10, 2021 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, November 10, 2021 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, November 10, 2021 – 6:00 p.m.  
Finance Committee Meeting – Monday, November 15, 2021 – 5:30 p.m.  
Legal/Ordinance Committee Meeting – Monday, November 15, 2021 – 5:45 p.m.  
Personnel/Police Committee Meeting – Monday, November 15, 2021 – 6:00 p.m.  
Board Meeting – Monday, November 15, 2021 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – She would like to wish good luck to the high school Girls/Boys Cross Country Team at State. Go Midgets.

**Trustee Elizabeth (Lisa) Meehling** – absent

**Trustee Michael (Mike) Heap** – No thank you.

**Village Clerk Jerry Menard** – She would like to say congratulations to Laura Wolf and Hunter Borger.

**Mayor Seth Speiser** – We did have the Mayors Meeting in Grafton on Thursday night. The guest speaker was Chuck Etwert Chief Supervisor of Construction and works, with the Southwestern Illinois Flood Prevention District Council. The next Mayors meeting will be in January host by Fairview Heights, and we will host the Mayors meeting in June of 2022.

**Trustee James (Mike) Blaies** – He would like to welcome Hunter and Laura, and wish the football team good luck, Cross Country also.

**Trustee Ramon Matchett, Jr.** – Welcome to Laura Wolf and Hunter Borger and good luck to the football team and cross-country team.

**Trustee Robert (Bob) Kaiser** – Welcome to Laura Wolf and Hunter Borger and good luck to the football team and the cross-country team.

No thank you.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** –

**Public Works Director John Tolan** – There will be a IMEA meeting in Collinsville on Tuesday, November 9, 6:30 p.m. at the Double Tree Inn.

**Village Zoning Administrator Matt Trout** – He said on Friday morning there is going to be a little send off for the cross-country team going to state. He is still working on details for that. Don't forget the football game on Saturday at 2:30.

**Police Chief Mike Schutzenhofer** – No thank you.

**ESDA Coordinator Gene Kramer** – He would like everyone be aware of the weather which is coming Wednesday and Thursday evening with lows of the 20's.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Denise Albers motioned to adjourn the Regular Board meeting of Monday, November 1, 2021 at 7:47 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk