

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, OCTOBER, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, October 6, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – absent; Trustee James (Mike) Blaies – here; Trustee Tom Carpenter – here; Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, September 15, 2025.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, September 15, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

FINANCE B:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, September 24, 2025 at 5:30 p.m.

- 1. REVISE OF BOARD LISTS:** There was no questions.
- 2. REVIEW OF INVESTMENTS:** Trustee Carpenter said, nothing due at this time.
- 3. INCOME STATEMENT:** Trustee Carpenter said Administrator Matt Trout said we should be around 46-47%. Matt said over all doing well.

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4. TREASURER'S REPORT: Trustee Carpenter stated he has the Treasurer's Reports from Treasurer Bryan Vogel. Trustee Carpenter said at this time he would like to make motion.

Trustee Tom Carpenter motioned to accept the Treasurer' Reports for 3/31/25; 4/30/25; 5/31/25; 6/30/25; 7/31/25; 8/31/25, and Trustee Ramon Matchett, Jr. seconded the motion.

ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye, Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

5. FUND AND ACCOUNT BALANCE REPORT: Nothing to report.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Office Manager Mary said the next Newsletter will go out this week.

3. Backhoe Purchase: Trustee Carpenter said we received the financing information from Citizens Bank. The rate would be 4.5%. He said we would put \$55,000 down and finance \$35,000 for a 12-month term.

*Trustee Tom Carpenter motioned to purchase a Backhoe from McCoy Construction Forestry in the amount \$90,000 with \$55,000 down and financing \$35,000 at 4.5% for 12-months with Citizen Bank and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye, Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.***

NEW BUSINESS: None.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

TREASURER'S REPORT: This was taken care under Finance.

ATTORNEY'S REPORT: None.

EXHIBIT E :

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to update us on his ESDA Report Monday, October 6, 2025. Mayor Speiser said everyone should have Gene's ESDA Report in their packet. If you have any questions, please call Gene.

PUBLIC PARTICIPATION: Janet asked to increase the Christmas Bonus. Mayor Spiser said we can decide this at Police/Personnel Committee meeting.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

VILLAGE ENGINEER REPORT FOR OCTOBER 6, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Tim said Sewer and Manhole Lining project has started. They have lined several manholes this week and will line the sewer lines starting the week of October. Tim said The Coffee Pot has submitted plans for review.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-15 A Resolution for the Freeburg Chamber of Commerce to sponsor a Christmas Lighted Parade in the Village of Freeburg.

Trustee Tom Carpenter motioned to adopt Resolution #25-15 by title only, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-16 A Resolution to allow Service Credit for Military Leave Prior to Participation.

Trustee Tom Carpenter motioned to adopt Resolution #25-16 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: Village Administrator Matt Trout said he has started on the Tax Levy and should have for December meeting.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Administrator Mat Trout report we had 8 building permits which included 3 electrics, 2 fence, 1 accessory building, 1 pool and 1 sign permit.

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2. Development Updates: Village Engineer Tim Pruett received plans for the lot and building for The Coffee Pot. They plan to attend the Combine Board meeting October 14th to discuss the exterior of the building.

3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS:

1. Resolution #25-15/ Resolution #25-16: Trustee Miller said this was taken care under Resolutions on the agenda.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, September 24, 2025 at 6:07 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. K-9: Trustee Meehling said Chief Mike Schutzenhofer gave an updated on the kennel.

Trustee Meehling stated the trailer on Meadow Brook is still parked on the street and Chief Mike Schutzenhofer responded he will take care of it.

Chief Mike Schutzenhofer said they have done intruder drills at the high school and St. Joe's. They will be at the grade school tomorrow.

NEW BUSINESS:

1. Chief Report: Chief Mike Schutzenhofer summarized the 107 calls since our last committee meeting.

PERSONNEL:

Village Health Insurance Renewal: Matt said last week he met with all the employees and Trustee Meehling was there as well, to give them an update on the current health insurance and the status of the insurance stability fund.

We went through the renewal numbers, the state of the insurance stability fund and moving to an HAS. The Board asked questions and had a discussion regarding the renewal. Matt said the next meeting with the insurance committee is Monday at 9:00.

Trustee Meehling said Matt, Mayor, Tim and John met to discussed what they are looking for as far as qualifications and experience and explained the hiring process.

OLD BUSINESS: None.

NEW BUSINESS:

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting - Tuesday, October 14, 2025 – 6:00 p.m.

Electric Committee Meeting – Wednesday, October 15, 2025 – 6:00 p.m.

Water/Sewer Committee Meeting – Wednesday, October 15, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, October 15, 2025 – 6:00 p.m.

Board Meeting – Monday, October 20, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – Happy Birthday Mayor

Trustee Elizabeth Meehling – Happy Birthday.

Trustee Dana Miller – Happy Birthday.

Village Clerk Jerry Menard – Happy Birthday.

Trustee James (Mike) Blaies – He would like to thank Matt and Lisa for all of hard work in organizing the Chili Cook Off.

Trustee Ramon Matchett, Jr. – A big thanks to the both them for doing a great job and Happy Birthday

Trustee Robert (Bob) Kaiser – Happy Birthday

STAFF COMMENTS:

Village Engineer Tim Pruett – Happy Birthday.

Public Works Director John Tolan – Happy Birthday.

Village Administrator Matt Trout – He would like to thank everyone for working so hard on the Chili Cook Off. A special thanks to Lisa for helping me organizing the Chili Cook Off.

Chief of Police Mike Schutzenhofer – Happy Birthday.
ESDA Coordinator Gene Kramer – Not present.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth Meehling motioned to adjourn the Regular Board meeting of Monday, October 6, 2025 at 7:42 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk