

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, OCTOBER 1, 2018 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, October 1, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Bert (Dean) Pruett– here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, September 17, 2018 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, September 17, 2018 with corrections and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B

FINANCE:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, September 26, 2018 at 6:05 p.m.

The following item or items were talked about or discussed:

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists. Some of the expenses were reviewed: Enterprise Rent-a-Car, \$197.82 – rental car needed for a car that was damaged by us and needed repaired; BHMG, \$20,500.00 – Neshap compliance, multiyear contract; Exchange, \$1,318.93 – Village Finance Clerk Debbie Pierce will place money in an exchange account for when we are reimbursed – dues and Village Administrator Tony Funderburg conference. Trustee Albers said we also discussed our employees' health insurance policy.

2. **REVIEW OF INVESTMENTS:** Trustee Albers said we discussed the three CDs that are up for renewal. Trustee Albers stated Village Treasurer Bryan Vogel provided us with a calculation to help the board decide what to do.

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Treasurer Bryan Vogel stated he feels if he can negotiate the early withdrawal penalty down, we should take the ten-year option.

3. INCOME STATEMENT: None.

TREASURER'S REPORT: Trustee Albers stated our Village Treasurer Bryan Vogel said the audit numbers are good. Trustee Albers stated our Treasurer Bryan Vogel told the committee we are about \$40,000 ahead from this time last year. He further said our liabilities went down and cash on hand went up.

OLD BUSINESS:

1. Attorney Invoices: None.
2. Newsletter: Trustee Albers said the 4th quarter Newsletter went out to all of the residents within last two weeks.

NEW BUSINESS:

1. Computron Quote for Phone System: Trustee Albers stated Village Administrator Tony Funderburg advised the committee the village office needs a new phone system.

Mayor Speiser said we have the FY2018 Audit for approval.

Trustee Denise Albers motioned to accept the FY2018 Audit for approval and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruett - aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

TREASURER'S REPORT: Village Treasurer Bryan Vogel said we did send out bid sheets on \$380,000 worth of CDs that will come due Wednesday, October 3rd. We have received them, the due date was at 1:00 p.m. today. Citizens Bank had one bid 3.25 % for ten years with a nine month early withdrawal penalty. Mayor Speiser thanked Treasurer Bryan Vogel for getting us a good rate on our CDs.

ATTORNEY'S REPORT: None.

EXHIBIT D:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report on the following:

1. The National Wireless Emergency Alert (WEA) test will be conducted this Wednesday, October 3, 2018.
2. Freeburg ESDA conducted its September 25, 2018 ARES/RACEs test.

3. ARRL SEC has provide the “several pages” of the upcoming Simulated Emergency Test Exercise.

5. Additional Emergency Communication test.

6. Additional Training Communication Exercise.

PUBLIC PARTICIPATION: Janet Baechle said she went to the Chili Cook Off and it looked to be a great turn out, and she was glad to see more trash cans. The only thing she did not hear was who won the drawings. Mayor Speiser said you can find that out in the Freeburg Tribune this week.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

ZONING ADMINISTRATOR’S REPORT:

1. Zoning Administrator Report: Zoning Administrator Matt Trout said Meadow Pines has completed the Phase 1 sanitary sewer, storm sewer and water line installation. Matt said LW will be starting to build the roads this week for the 1st Phase. The developers are very close to starting on Phase 2 of the subdivision. Mayor Speiser asked if anyone has questions on the Zoning Report. Trustee Blaies asked have you heard from Bill Herr about his electric. Zoning Administrator Matt Trout said he got a voice message from Bill this afternoon saying he is trying to figure out the next step.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

EXHIBIT F:

BIDS: Mayor Speiser stated we have the Byrne and Jones Construction Bid for the Belleville Street Project.

Trustee Ramon Matchett, Jr. motioned to accept the bid from Byrne and Jones Construction for the Belleville Street project and not to exceed \$95,816.83 and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Ramon Matchett, Jr.– aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Bert (Dean) Pruett – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #18-07, A Resolution of the Village of Freeburg, Illinois Authorizing the Mayor to Execute and the Village to Enter Into an Intergovernmental Agreement with the Freeburg Fire Protection District, Freeburg Community Consolidated District #70 and Freeburg Community High School District #77

Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #18-07 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. –aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Bert (Dean) Pruett – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

EXHIBIT H:

ORDINANCES: Mayor Speiser stated we have Ordinance #1667, An Ordinance Amending Chapter 10 of the Revised Code of Ordinances (Net Metering Application).

Trustee Michael (Mike) Heap motioned to adopt Ordinance #1667 by title only and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Bert (Dean) Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers - aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

EXHIBIT I:

ORDINANCES: Mayor Speiser stated we have Ordinance #1668, An Ordinance Amending Chapter 7 of the Revised Code of Ordinances (Raffle License Requirement). This Ordinance will be tabled until further notice.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT J:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, September 26, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap stated Zoning Administrator Matt Trout issued 12 occupancy permits. Zoning Administrator Matt Trout advised the committee the owners of 106 South Vine Street have been sent a letter regarding the home furnishings that are outside. If not taken care of by the end of the week, an ordinance violation will be issued.

2. Meadow Pines Engineering Plans: Trustee Heap said the Meadow Pines Subdivision is progressing well.

3. Code Revisions/Legal Review: Trustee Heap said Village Administrator Tony Funderburg will complete the code revisions and email them out to everyone shortly. If you see any changes to be made, please get those revisions back to him in two weeks.

NEW BUSINESS:

1. Net Metering Application: Trustee Heap said we passed the Net Metering Application earlier on the agenda under Ordinances.

2. Raffle Permit Maximum Amount: Trustee Heap said we tabled the Raffle Permit until further notice.

3. St. Clair County Zoning Board of Appeals Hearing Special Use Permit for Solar Farm requested v Lechien & Lechien/LTD/Carol & Floyd Schlueter: Trustee Heap said we discussed this and the committee decided not to send anyone since it doesn't affect us.

EXHIBIT K:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, September 26, 2018 at 6:45 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSINESS:

1. Police Department Expansion: Trustee Meehling stated the pre-bid meeting for the police expansion has been set for Friday, October 5th at 2:00 p.m.

NEW BUSINESS:

1. Chief Mike Schutzenhofer Distinguished Team Award: Trustee Meehling said she would like to congratulate Chief Mike Schutzenhofer on receiving the Distinguished Team Award from the Illinois Chapter of the International Association of Arson Investigators, for his work on an aggravated arson and homicide investigation at the Orr Weathers Housing Complex. So again congratulations to our chief.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

1. Part-time Police Officer: Trustee Meehling stated Chief Mike Schutzenhofer would like to hire Jacob Hoffman for a part-time officer.

Trustee Meehling stated Jacob is currently employed with the St. Clair County Sheriff's Department and is the Chief of Police in Lenzburg. Trustee Meehling said at this time she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned Jacob Hoffman be hired as a part-time police officer for the Village of Freeburg and Trustee Ramon Matchett, Jr. seconded the motion.

ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruett – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Meehling stated Chief Schutzenhofer advised the committee he will be interviewing applicants soon for the full-time officer position.

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, October 9, 2018 – 6:00 p.m.

Electric Committee Meeting – Wednesday, October 10 2018 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, October 10, 2018 – 5:45 p.m.

Streets Committee Meeting – Wednesday, October 10 2018 – 6:00 p.m.

Board Meeting – Monday, October 15, 2018 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Bert (Dean) Pruett – Matt did a great job on the Chili Cook Off and congratulations to Jacob Hoffman.

Trustee Ramon (Ray) Matchett, Jr. – Thanks to Matt and Lisa and everyone who helped with the Chili Cook Off. It looked like we had a great crowd. Also he thanked everyone from town that attended the valediction for the boy who was killed here in town.

Trustee James (Mike) Blaies – Thanks to Matt and Lisa for all of their hard work on the Chili Cook Off. It seemed everything went well and welcome to Jacob Hoffman.

Village Clerk Jerry Menard – Ditto to what everyone else has said.

Trustee Michael (Mike) Heap – Same as everyone else has said.

Trustee Elizabeth (Lisa) Meehling – Same as what everyone else has said. She would like to add a thank you to John, Shane and the public works department. Which they always do a great job getting things ready for the Chili Cook Off, and Matt, he did another great job this year.

Trustee Denise Albers – Same as everyone else. She thanked the police department and the public works department how they handled the tragedy that occurred here in town last week.

STAFF COMMENTS:

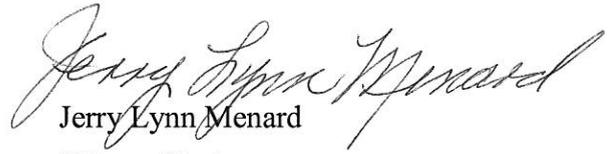
ESDA Coordinator Gene Kramer – Same here. Also just a reminder tomorrow is the outside tornado warning test.

Zoning Administrator Matt Trout – He thanked everyone who help with the Chili Cook Off, including public works department, without them the park would have not looked so good, Lisa for all of her help and Mike Blaies he helped out a lot on Friday, Saturday and Sunday to clean up. The early report from the Chili Cook Off looks like we are going to be around \$8,000.00. This money will benefit the Food and Clothing Bank and the Utility Fund. Matt said he thinks all of the bills are in, so he thinks for sure it will be north of \$8,000.00

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee Bert (Dean) Pruett motioned to adjourn the Regular Board meeting of Monday,, October 1, 2018 at 7:50 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk