

# Village of Freeburg

## Application for Right-of-Way Access Permit

Reference: Village of Freeburg – Ordinance No. 1743 (Revised Code of Ordinances 33-4-3).

The Ordinance can be found at [www.freeburg.com](http://www.freeburg.com)

Permit is Valid for One (1) Year - Ordinance No. 1743 (Revised Code of Ordinances 33-4-3).

**NOTE:** Applicant may designate portions of application materials that it reasonably believes contain proprietary or confidential information as “Proprietary” or “Confidential” by clearly marking each page of such materials accordingly.

**Application Date:** \_\_\_\_\_ **Permit Number:** \_\_\_\_\_

**Pre-construction Meeting Date: (Required):** \_\_\_\_\_

**Pre-construction meeting required.** No construction shall begin pursuant to a permit issued prior to attendance by the permittee and all major contractors and subcontractors who will perform any work under the permit at a pre- construction meeting. The pre-construction meeting shall be held at a date, time and place designated by the Village with such Village representatives in attendance as the Village deems necessary. The meeting shall be for the purpose of reviewing the work under the permit, and reviewing special considerations necessary in the areas where work will occur, including, without limitation, presence or absence of other utility facilities in the area and their locations, procedures to avoid disruption of other utilities, use of rights-of-way by the public during construction, and access and egress by adjacent property owners. The requirement for a pre-construction meeting may only be waived by Village.

**Application Fee:** \$100.00 **Check/Cash/CC:** \_\_\_\_\_

**Security Fund Fee:** \_\_\_\_\_ **Check/Cash/CC:** \_\_\_\_\_

**Applicant:** Utility/Consultant/Contractor/Property Owner (Circle One)

### PROPERTY INFORMATION

**Street Address:** \_\_\_\_\_

**Job Value:** \_\_\_\_\_ **Estimate Start Date:** \_\_\_\_\_

### APPLICANT INFORMATION

**Applicant Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_ **Alternate Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Property Owner Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

**UTILITY INFORMATION**

Utility: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Contractor: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

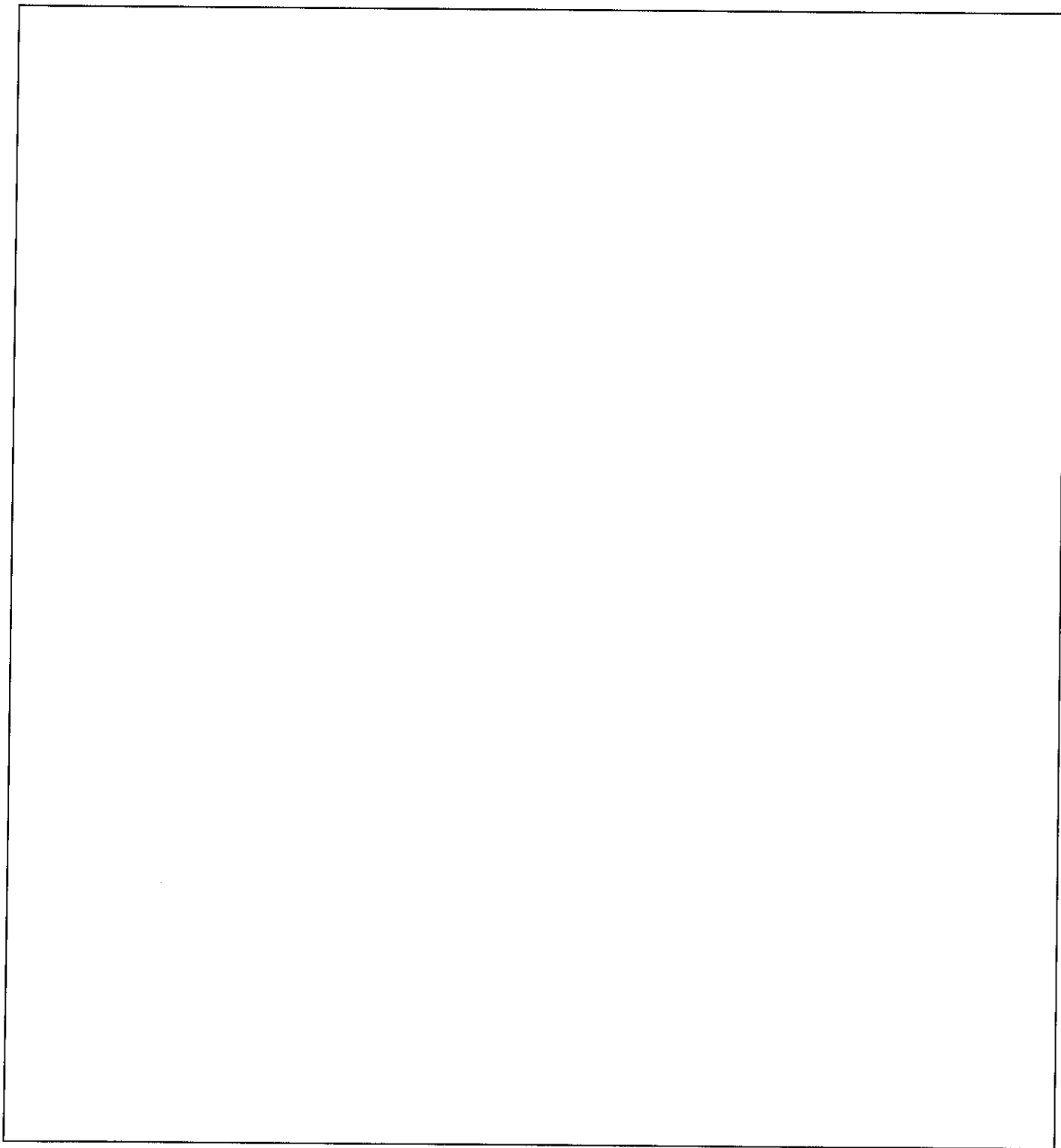
**CONSULTANT INFORMATION**

Consultant: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
**NOTE: Additional consultants may be listed on a separate sheet of paper.**



**Create a drawing:** Indicate the location, the length, width and depth of each hole. The drawings may be hand drawn below as long as the drawings provide the Village of Freeburg with all of the information needed. In the case of pole attachments, please indicate pole identification number, location and dimensioned detailed drawing of the proposed pole along with proposed new attachments, making sure all alterations meet current NESC guidelines.

**NOTE:** Large or complex jobs may require additional drawings to be attached to this application. Such drawings are the responsibility of the permit applicant.



**Requirements:**

- The project in all respects must comply with the detailed requirements set forth in Ordinance No. 33-4-1, et. seq., including but not limited to Ordinance No. 33-4-4.
- The permit holder shall notify the police department prior to any partial or full street closure.
- Any excavation that must remain open overnight shall be covered and barricaded.
- Barricades provided by contractor.
- All permit holders shall notify J.U.L.I.E. prior to excavation.
- All work shall be in accordance with applicable O.S.H.A. regulations.
- The project will be completed in compliance with the time period provided as a condition of the permit.

**Violation of Village Ordinance(s) shall be punishable by a fine of not less than \$500.00.**

**Permit Fees (Calculations will be used to determine the Compacted Rock Backfill, Pavement Replacement, Sidewalk Replacement and Grassed Area Restoration)**

- Right of Way.....\$100 Flat Fee + \$0.10/lineal foot
- Compacted Rock Backfill... To Be Calculated
- Pavement Replacement... To Be Calculated
- Sidewalk Replacement... To Be Calculated
- Grassed Area Restoration... To Be Calculated
- Pole Attachment (simple)...\$15 per pole
- Pole Attachment (requiring structural analysis)... To Be Calculated

Total length of utility line(s)(Lineal feet within the right-of-way) for project: \_\_\_\_\_

NOTE: Applicant shall also be responsible to pay any and all make ready costs in addition to Right of Way and Pole Attachment permit fees above.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_