

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, FEBRUARY 5, 2018 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, February 5, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Mathew (Matt) Trout – here; Trustee Bert (Dean) Pruett – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon (Ray) Matchett, Jr. – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Tuesday, January 16, 2018 for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Tuesday, January 16, 2018 and Trustee Mathew Trout seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Finance Committee Meeting:

The following item or items were talked about or discussed:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, January 24, 2018 at 5:55 p.m.

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists, there were questions on some expenses which were explained: Crafcoc Company, an expense of \$2,790.00. Trustee Albers said Public Works Director John Tolan stated that was the crack sealer machine we rented; next was the Bobcat, \$1,177.23 maintenance/repair, then the Guardian Wellness Program \$6,971.61, which we no longer belong to this program. It ended January 31, 2018.

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2. **REVIEW OF INVESTMENTS:** Trustee Albers stated there are no CD renewals until October 2018.

3. **INCOME STATEMENT:** Trustee Albers said she asked what the video gaming revenue is spent on. Village Administrator Tony Funderburg advised the committee the board wanted it be used for community related expenses. Trustee Albers said one of our regular expenses is the newsletter and we also use it to fund items needed for the Village Park.

TREASURER'S REPORT: Trustee Albers said Finance Clerk Debbie Pierce is getting Treasurer Bryan Vogel the information needed for the fourth quarter.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said we reviewed our Attorney Invoice.

2. Newsletter:

NEW BUSINESS:

1. FY2019 Budget: Trustee Albers stated we discussed the FY2019 Budget. Trustee Albers stated the committee agreed to use all of the \$330,000 on the police department addition. Trustee Albers said we discussed how we are going to pay for the first year of the design engineering fees for the new sewer plant which is approximately \$500,000. The sewer fund is extremely weak and we only have \$354,000 in reserves. Trustee Albers stated one fund can borrow from another as long as it is paid back by the end of year. Trustee Albers said EPA does not start reimbursing expenses until the construction starts and the design is going to take 1 to 1.5 years. Trustee Albers said the other option would be to start raising rates now to start building the reserve fund. Trustee Albers stated Public Works Director John Tolan would rather see the rate increase spread out over three years since we really don't know the total price of the project. Trustee Albers said Village Administrator Tony Funderburg said the 3- to - 5 year plan has been updated and emailed out. Please look over the draft budget. If there is a project not in there let Tony know. Trustee Albers stated the budget has to be passed by the end of March.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on the following:

1. ESDA Coordinator Gene Kramer updated us on the weather.

2. Complete changes to IESMA renewal for Freeburg ESDA division shelter managers and communication support members.
3. National Weather Service Severe Weather Storm Spotter Training Class.
4. County EMA for the FCC renewal of RACES/ARES combined ARS license.
5. ESDA Coordinator Gene Kramer advised us that the month of February 2018 is “Earthquake Preparedness Month”.
6. The month of March 2018 will be Server Weather Preparedness month By IEMA.

PUBLIC PARTICIPATION: Janet Baechle said if anyone has a chance to go to this training class, please go you will enjoy it.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

1. Zoning Administrator’s Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Gary Henning on his February 5th Zoning Report. Hearing none we will move on.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT E:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1648, An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter Into and the Mayor to Execute a Contract Between the Village of Freeburg, Illinois Police Department and St. Clair County for Coordinated Communication Services.

Trustee Elizabeth Meehling motioned to adopt Ordinance #1648 by title only and Trustee Mathew Meehling seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT F:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1649, An Ordinance Amending Chapter 24 of the Revised Code of the Village of Freeburg, St. Clair County, Illinois (Traffic Schedules)

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Trustee Ramon Matchett, Jr. motioned to adopt Ordinance #1649 by title only and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling. – aye; Trustee Denise Albers – aye; Trustee Mathew Trout– aye; Trustee James Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT G:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1650, An Ordinance Amending Chapter 34 of the Revised Code of the Village of Freeburg, St. Clair County, Illinois (Subdivision Code)

Trustee Bert Pruett motioned to adopt Ordinance #1650 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Mathew Trout – aye; Trustee James Blaies– aye; Trustee Elizabeth Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT H:

Committee As A Whole Meeting:

Mayor Seth Speiser reported on the Committee As A Whole Meeting on Wednesday, January 10, 2018 at 6:25 p.m.

Mayor Speiser said there was an Executive Session to Discuss Collective Negotiating Matters Between the Public Body and its Employees. Mayor Speiser stated we are moving forward on this.

EXHIBIT I:

Legal/Ordinance Committee Meeting:

Trustee Bert Pruett reported on the Legal/Ordinance Committee Meeting on Wednesday, January 24, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Zoning Report/Nuisance Properties: Trustee Pruett said he and Zoning Administrator Gary Henning drove around town and found 8 items to check on. Trustee Pruett said all of those items have been corrected or are in the process of being corrected.

2. Change in Preliminary Plat Approval Time Frame: Trustee Pruett said we discussed the changes in the Preliminary Plat which we passed tonight under Ordinances.

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NEW BUSINESS:

1. St. Clair County Zoning Board of Appeals: Trustee Pruett said there were two applicants for the St. Clair County Zoning Board of Appeals. Trustee Pruett said the committee had no objections to their requests, so we did not attend the meeting.
2. Review of Annexation Agreement: Trustee Pruett said we discussed going over our current annexation agreement. Trustee Pruett stated Village Administrator Tony Funderburg said if anyone has any issues with it, please let him know.
3. Executive Session: Trustee Pruett stated we had a 15 minute Executive Session to discuss Litigation.

EXHIBIT J:

Personnel/Police Committee Meeting:

The following item or items were talked about or discussed:

Trustee Elizabeth Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, January 24, 2018 at 6:18 p.m.

POLICE:

OLD BUSIENSS:

1. Police Department Expansion: Trustee Meehling stated Chief Mike Schutzenhofer met with Netemeyer Engineering when they were here to get measurements. Trustee Meehling said she, Village Administrator Tony Funderburg, and Chief Schutzenhofer will meet with them once their proposal is ready.

Trustee Meehling said she asked Chief Mike Schutzenhofer about the OMNIGO software. Trustee Meehling said Chief Schutzenhofer has two training dates scheduled in February. Trustee Meehling said one of the sergeants from the Cahokia Police Department will conduct the training. Trustee Meehling said Chief Schutzenhofer is loading all of the fleet information on, so we can keep track of everything and he will be adding the policy/procedure manual. This way the officers can access it anytime they need it.

NEW BUSINESS:

1. CENCOM Agreement: Trustee Meehling stated Chief Mike Schutzenhofer confirmed O'Fallon is not taking any new agencies. Trustee Meehling said Chief Schutzenhofer stated we will benefit with better response times since there will be a CENCOM East and CENCOM West. Trustee Meehling said this is a 3-year agreement and we have zero choices on where to go. Trustee Meehling said with our new software, our guys sometime see it on their screen before we get the call.

**PERSONNEL:
OLD BUSINESS:**

1. Crew Worker Hire: Trustee Meehling said we discussed hiring a third pool manager for the upcoming season. Trustee Meehling said at this time she would like to make a motion.

Trustee Elizabeth Meehling motioned to hire Haley Rouse as the third pool manager and Trustee Mathew Trout seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

2. Officer Bill Donald's Request: Trustee Meehling said we had a request from Officer Bill Donald for a leave of absence.

Trustee Elizabeth Meehling motioned to grant Officer Bill Donald's request for a leave of absence for six months and Trustee Mathew Trout seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Mathew Trout. – aye; Trustee James Blaies – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

NEW BUSINESS: None.

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, February 13, 2018 – 6:00 p.m.

Electric Committee Meeting – Wednesday, February 14, 2018 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, February 14, 2018 – 5:45 p.m.

Streets Committee Meeting – Wednesday, February 14, 2018 – 6:00 p.m.

CLOSED IN OBSERVANCE OF PRESIDENT'S DAY – Monday, February 19, 2018.

Board Meeting – Tuesday, February 20, 2018 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Bert (Dean) Pruett – Congratulations to Haley Rouse and everyone please be careful the weather might be pretty bad.

Trustee Ramon (Ray) Matchett, Jr. – No thank you.

Trustee James (Mike) Blaies – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee Mathew (Matt) Trout – He would like to thank everyone who purchased Blues Hockey tickets for the police fundraiser for tomorrow night. We have set the date for the Fall-Festival Chili-Cook-Off, it will be September 29, 2018

Trustee Elizabeth Meehling – No thank you.

Trustee Denise Albers – Congratulations to the Freeburg High School Bowling team for going to state.

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STAFF COMMENTS

ESDA Coordinator Gene Kramer – No thank you.

Village Zoning Administrator Gary Henning – Congratulations to the Freeburg High School Bowling team for going to state.

Public Works Director John Tolan – No thank you.

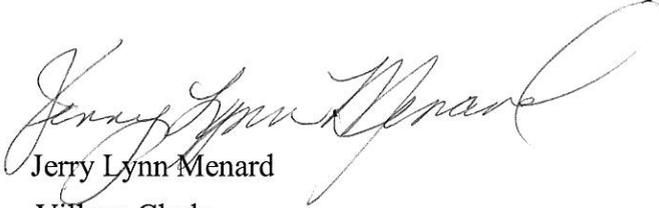
Chief of Police Mike Schutzenhofer – No thank you.

Village Administrator Tony Funderburg – No thank you.

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee Mathew Trout motioned to adjourn the Regular Board meeting of Monday, February 5, 2018 at 7:46 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk