

**VILLAGE PRESIDENT**  
Ray Danford

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Rita Baker  
Seth Speiser  
Charlie Mattern  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Dennis Herzing

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
Ronald Dintelmann

**POLICE CHIEF**  
Melvin E. Woodruff, Jr.

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

September 19, 2011

## NOTICE

### MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Mattern/Speiser/Matchett)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, September 21, 2011, at 5:30 p.m.**

#### PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items To Be Reviewed
  - A. Old Business
    1. Approval of August 17, 2011 minutes
    2. Sewer Project
    3. DCEO Grant for Water Towers/Shed
    4. Low water pressure problem areas
    5. Sewer machine
    6. Sewer Problem areas
    7. Fire Department Dispatching
    8. Waste Management Contract
    9. Sewer connection at 700 N. State
    10. Laptop for John
  - B. New Business
  - C. General Concerns
  - D. Public Participation
  - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING  
Trash/Water/Sewer  
(Mattern/Speiser/Matchett)  
Wednesday, September 21, 2011 at 5:30 p.m.

VILLAGE ADMINISTRATOR  
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The Public Works Committee Meeting was called to order at 5:30 p.m. on Wednesday, September 21, 2011, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Seth Speiser, Trustee Ray Matchett, Trustee Mike Blaies, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Assistant Public Works Director John Tolan.

## A. OLD BUSINESS:

1. Approval of August 17, 2011 minutes: *Trustee Seth Speiser motioned to approve the August 17, 2011 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*
2. Sewer Project: Dennis advised everything has been submitted to EPA. We are waiting to hear on loan approval. We need a letter from the attorney but he wants to wait until we have the easements in hand before doing the letter. Dennis is working on the Swyear easement. Dennis said Dave Pierpoint contacted him and wanted to know the exact elevation of the sewer in front of his house because he still wants to get in by gravity and Dennis told him the elevation can't be changed. He can either get in by gravity or he can shorten up his force main. John said he met with Tim Pruett regarding some West Street issues on where and how they are going to run that line. Rhutasel is going to run the new line on the other side of the road and the old clay tile line and brick manholes will be abandoned. The redesign for West Street still needs to be submitted to EPA.
3. DCEO Grant for Water Towers/Shed: This item can be taken off the agenda until next spring.
4. Low water pressure problem areas: We will keep this item on the agenda to address water problem areas as needed and schedule permits.
5. Sewer machine: We received the machine and were trained on it yesterday. John said it is pretty nice. Dennis has Bryan working on the financing. We have \$25,000 in this year's budget to pay for the first year and will then finance the remaining amount.
6. Sewer problem areas: John said we televised the problem areas by Terry Marquart and Ray Matchett's homes. There is no manhole on Vine Street so it's a straight shot up to Stumpf's alley. They went south by Stumpf and found root balls so that area was cleaned out. We received the new sewer machine yesterday and we will start running that entire line all the way to the lagoon. We then went over to the sinking problem area on Elizabeth Drive which was a broken lateral from a home which the homeowner repaired. We found a crushed line ready to fall in on the main line going to the lagoon. He thinks there are 6 - 7 other spots on the Elizabeth Drive line that are cracked. John said it's so bad we're not sure if the line can be lined or not. We may want to use the \$30,000 from the DCEO grant for the shed and use it to repair this line. The only definition in the grant was it was to be used for infrastructure. The

Water/Sewer Committee Meeting  
Wednesday, September 21, 2011  
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line runs about 10 - 12 feet deep and Dennis said it might make sense to dig up the read bad area and replace that and line the rest of the bad areas. It will cost more than \$30,000 to fix that whole area. John is worried we may have similar problems as we follow that line to the lagoon. It's possible we may be able to have the electric department pay for the shed and will discuss that more next spring. We are scheduled to televise again on Monday. We'll wait to get Walden's report before any decisions are made.

7. Fire Department Dispatching: Nothing new.
8. Waste Management Contract: Item can be taken off the agenda.
9. Resident Sewer Backup: Item can be taken off the agenda.
10. Sewer connection at 700 N. State: Dennis said we met with Crawford and he thinks we should help him out some but did agree it needs to be done to protect his project. John said Vandevanter Engineering is now involved in the project and the cost has increased to around \$30,000. Charlie said they are changing the depth of the manhole, they moved the station from 40 to 120 feet away from the building still in the parking lot with a drive-over lid on it. John doesn't think it should cost that much more money. Dennis said when we met with Crawford, we were talking in the \$15,000 - \$20,000 range for the cost of that project. Dennis said we had talked about helping him with the cost and waiving the \$8,250 he owes in sewer tap-on fees. Now that the cost of the project has almost doubled, he may want more help. He also owes \$4,000 in water tap-on fees. All the electric tap-on fees and part of the water tap-on fees have been paid. The committee felt we should offer to waive the sewer tap-on fees and Dennis will send him a letter advising him of this.
11. Laptop for John: Dennis provided copies of the quote received from CompuType. We can get a new laptop at a cost of approximately \$900 - \$1000. The committee was fine with the expenditure.

John said he called in the locate on the second interconnect for Povolish's drainage problem and we will work something out with Chad on how to run that out there. Dennis advised the trustees several employees would like to donate sick time to Ron while he is out on leave. As of this committee meeting, Ron is covered through mid January. He did remind the trustees that normally any unused sick days can be rolled over to contribute to the employee's IMRF pension. The committee was fine with this.

B. **NEW BUSINESS:** None.

C. **GENERAL CONCERNS:** None.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Seth Speiser motioned to adjourn at 6:10 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by  
Julie Polson,  
Office Manager

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**PUBLIC WORKS COMMITTEE MEETING**  
Trash/Water/Sewer  
(Mattern/Speiser/Matchett)

Wednesday, August 17, 2011 at 5:30 p.m.

**VILLAGE ADMINISTRATOR**  
Dennis Herzing

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**PUBLIC WORKS DIRECTOR**  
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Weilmuenster Law Group, P.C

The Public Works Committee Meeting was called to order at 5:35 p.m. on Wednesday, August 17, 2011, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Seth Speiser, Trustee Ray Matchett, Trustee Mike Blaies, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Assistant Public Works Director John Tolan. Guests present: Larry Rhutasel and Janet Baechle.

Chairman Mattern asked that Larry Rhutasel be heard first to accommodate his schedule. With respect to the West Street sewer project, Dennis provided copies of the residents' group presentation which included a list of their concerns and requests in response to our request for easements. At the meeting with the residents, the Village agreed to have Rhutasel & Associates go out and stake where the easements would be located in each yard. Dennis said we then met with the residents and walked each of the yards and easements and discussed in further detail at which time they presented additional requests. They want \$2 per square foot, free underground electric services for everyone in the neighborhood, free sewer taps, tree removal and replacement to mention a few. Dennis said we've never paid more than \$5 per foot and normally pay \$1 - \$2 per lineal foot. At \$2 per square foot, or about \$40 per lineal foot, for a 20 foot easement on that sewer pipe through their backyards would double the cost of the sewer through their yard. Dennis estimated their costs about approximately \$71,000. Dennis asked Tim Pruett to look at taking the sewer straight down West Street. Originally we had avoided that option but in light of the all the demands from the residents, we thought we should price that option. Dennis said the point is that even though the sewer gets more expensive to go down West Street, it's almost a wash when you add in the residents' expenditure requests. The approximate cost to take the sewer down West Street is \$172,000 and to go along the creek with the added costs from the residents will total about \$171,000. He believes the residents feel they are selling their property to the Village. He tried to explain to them in one of the meetings the easements grant the Village the right to build the sewer on their property and allows the Village to access the sewer when it needs to be worked on.

Larry added the sewer project has already been designed and sent to the EPA. If we change the plan, we'll have to resubmit to EPA and Rhutasel will have some additional costs to do so. Charlie asked if we should talk to the residents one more time and the committee felt it was a better option to go with putting the sewer down West Street. That would alleviate potential future problems with the residents if we ran the sewer through their yards and then needed to work in those areas. Dennis questioned whether we could run the sewer along the edge of the right-of-way along West Street instead of the middle and Larry said there are existing utilities in the right-of-way. John confirmed gas runs right along the edge. Larry commented we will need an easement from Fred Helms and Dennis said he also needs to look at the area by Swyears/Parrish. The committee asked Larry to check out the grades and move forward with the sewer placement down West Street and to have that available at the next meeting. Charlie will make a motion at the next board meeting to change the scope of the sewer project and extend the design fees. Larry will work on the change in costs and get that to Dennis before the next board meeting.

Water/Sewer Committee Meeting  
Wednesday, August 17, 2011  
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**A. OLD BUSINESS:**

1. Approval of July 20, 2011 minutes: *Trustee Seth Speiser motioned to approve the July 20, 2011 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*
2. Sewer Project: See Public Participation above.
3. DCEO Grant for Water Towers/Shed: Dennis said we don't really have anything new on this. We have until the end of next year to complete the work. We plan on building the shed in the spring. We received our grant money on the water tower repairs.
4. Low water pressure problem areas: We will keep this item on the agenda to address water problem areas as needed and schedule permits.
5. Sewer machine: John said it will be mid September before we receive the machine.
6. Sewer problem areas: John said we are televising and cleaning sewers on August 24th. We'll be cleaning in the St. Clair Court area and televising by Terry Marquart and Ray Matchett's homes. He said we'll also shoot by Kessler Road going to the sewer plant to look for the infiltration. We need to get this done during the dry time. It will cost close to \$500 per hour.
7. Fire Department Dispatching: Nothing new.
8. Waste Management Contract: Dennis would like to leave this on the agenda because he needs to look at the new rates in the contract to see if we need to adjust the customer's rate.
9. Resident Sewer Backup: The letter from the insurance company denying the claim was included in the packet.
10. Sewer connection at 700 N. State: Dennis said they have not had the meeting with Crawford yet to see if he would be in favor of putting in a lift station. Crawford has postponed the meeting several times. We could possibly waive some of the sewer tap fees if Crawford would pay for the lift station. Charlie said he could come in at the bottom of the manhole and take his chances. John has talked to Herb McCarthy who is in charge of the project. Herb has a complete estimate from Flow Systems and said it was close to \$15,000. Dennis and John think there is a meeting scheduled for sometime next week.

Seth asked if anything was done on Povolich and John said we've received the permit and just need to bore. John will contact Mr. Povolich and let him know what's going on. John said we met with Reichert at the pool and are going to run all new sewer down to that lift station. He would like to tie that lift station and pool into this sewer project. Dennis doesn't think the sewer project will be ready soon enough since the pool project will start very soon.

**B. NEW BUSINESS: None.**

**C. GENERAL CONCERNS:** John said he has a laptop computer with dial-up at the lab and has moved that up to the plant. He will not pay for the dial-up anymore. He needs a new laptop. Dennis will look at the budget and is fairly certain he can find the money for a laptop for both Ron and John. Ray was handed a bill for a basement cleanup on a sewer backup. Dennis will have

Julie turn it into the insurance company. John asked Ray if Littiken had any problem and Ray said he did get a little backup.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Seth Speiser motioned to adjourn at 6:24 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*

A handwritten signature in black ink that reads "Julie Polson". The signature is written in a cursive style with a large initial "J".

Transcribed from tape by  
Julie Polson,  
Office Manager

July 13, 2011



**Notebook Computer**

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	<p>Dell Vostro 3550 Laptop Computer</p> <p>Genuine Windows® 7 Professional, 64bit with XP Mode Installed                      2nd generation Intel® Core™ i5-2410M processor 2.30 GHz with Turbo Boost 2.0 up to 2.90 GHz                      4GB DDR3 at 1333MHZ, 1 DIMM                      Backlit Keyboard with Gesture Touchpad                      Intel® HD Graphics 3000 with up to 1.6GB Dynamic Video Memory                      320GB 7200RPM SATA Hard Drive                      Fingerprint Reader with DigitalPersona software                      15.6 inch High Definition LED Display (1366 x 768) with anti-glare                      65 Watt Slim AC Adapter with cord wrapping                      8X DVD+/-RW with double-layer DVD+/-R write capability, Roxio and Cyberlink PowerDVD™ DX 9.5                      Integrated 2.0 MP FHD Webcam and Digital Array Mic with Dell Webcam Central                      Intel WiFi 1030 802.11 b/g/n/BT3.0 Combo                      Microsoft® Office Starter: reduced-functionality Word &amp; Excel w/ ads.                      Bottom Base DVD                      Trend Micro Worry-Free Business Security Services, 15-months, Fast Track                      6-cell Lithium Ion Primary Battery                      3 Year Basic Limited Warranty and 3 Year NBD On-Site Service                      Energy Star 5.0 Enabled                      Aberdeen Silver</p>	\$899.00	\$899.00



**TOTAL \$ 899.00**

Microsoft Office Home & Business 2010 .....	add	\$199.00
Microsoft Office Professional 2010 .....	add	\$349.00
Upgrade to Intel 2nd generation Intel® Core™ i7-2620M processor 2.70 GHz with Turbo Boost 2.0 up to 3.40 GHz.....	add	\$300.00
Downgrade to an Intel 2nd generation Intel® Core™ i3-2310M processor 2.10 GHz	subtract	\$140.00

Sincerely,

Andrew Griffing  
**Computype Computer Services**