

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

July 15, 2013

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Pruett/Matchett/Blaies)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, July 17, 2013, at 5:30 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items To Be Reviewed
 - A. Old Business
 1. Approval of June 19, 2013 Minutes
 2. Sewer Project/Phase 1B/Loan Payments
 3. Sewer Problem areas
 4. Water Main Extension along Rentchler Road
 5. Budget Billing
 6. Narrowbanding Requirements
 7. Fire Department Hydrant Payment
 8. Resident Sewer Back Up
 - B. New Business
 1. FSH Water Increase
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Matchett/Blaies)
Wednesday, July 17, 2013 at 5:30 p.m.

The Public Works Committee Meeting was called to order at 5:30 p.m. on Wednesday, July 17, 2013, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Ray Matchett, Trustee Mike Blaies, Trustee Matt Trout (left at 6:06 p.m.), Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Tim Pruett and Janet Baechle.

A. OLD BUSINESS:

1. Approval of June 19, 2013 minutes: Trustee Mike Blaies motioned to approve the June 19, 2013 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Sewer Project: Tim Pruett submitted pay request #5 which is the final pay request for Moniger's portion of the project. He would like the Board to submit this payment for approval based on the contingency that a final meeting with Moniger is held and everyone is satisfied with the work done.

Trustee Ray Matchett motioned to recommend to the full Board Moniger Excavating's Final Pay Request #5 in the amount of 26,088.50 be approved subject to a final approval meeting of Moniger's portion of the project and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Trustee Ray Matchett motioned to recommend to the full Board the \$40,404 in design engineering costs be included in the IEPA loan and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

3. Sewer problem areas: John said we televised E. Mill to Pitts and Cedar Lane. They found a huge root ball on Cedar Lane next to Dean Gauch. Dean should not have any more problems. He also televised behind the Thies and Hoffarth properties. We have spent the budgeted monies for televising this year.
4. Water main extension along Rentchler Road: Tony said Tony Erwin has requested more time and needs to push back the August 1st meeting. The trustees need to sit down and decide what terms they will agree to with respect to the annexation agreements. Tony said we may be looking at two phases for this project. He said the Rentchler Road residents are ready to start right now. We may do that if Covered Bridge isn't ready to proceed. Tony Erwin has talked to Freeburg Township about placing some of the water line in in the right of way instead of acquiring

easements. Tony has asked the residents of Covered Bridge to come together and provide a present their list of items they really want.

5. Budget billing: Tony asked the committee if we could change the true-up to once a year and require the resident to be enrolled in the direct debit program in order to participate in the budget billing. The trustees would like to see how the policy works before making any changes to it.
6. Narrowbanding Requirements: Since John has been appointed as our representative on FSH, he will talk to them about this at next week's meeting.
7. Fire Department Hydrant Payment: John scheduled a meeting with Hans on July 23rd to review the list of inadequate hydrants and see what needs to be repaired or switched out. We will try to put money in next year's budget for a few extra hydrants. They cost approximately \$2500 for the hydrant and fittings.
8. Resident Sewer Backup: John has not heard anything from Dean Gauch. He received some information from Tim Miller on damages to his property. He would like to sit down with him and review those damages which amounts to almost \$3,000. Trustee Matchett asked what our limit is on reimbursing sewer backup expenses and Julie advised the committee our normal procedure is to submit the resident's claim to our insurance company and let them decide if we are responsible or not. John said in the past, the board has paid for some backup claims.

B. NEW BUSINESS:

1. FSH Water Increase: SLM has increased their rates effective with the September use. The current rate is \$2.50/1000 gallons and the new rate will be \$2.65/1000 gallons. A typical customer using 5,000 gallons per month will see an increase from \$36.65 to \$37.40. Smithton absorbed the increase. Trustee Niebruegge said you could only pass on a portion of the increase onto the resident. John reminded the committee we are trying to build our reserves. If we absorb the increase, that will affect our reserves. Seth asked for the reserve balances and also when the last rate increase took effect. We will bring that information back to the next committee meeting.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet asked why we lost power last night and John said Ameren advised us a snake got into a substation.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn at 6:15 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Matchett/Blaies)
Wednesday, June 19, 2013 at 5:30 p.m.

The Public Works Committee Meeting was called to order at 5:32 p.m. on Wednesday, June 19, 2013, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Ray Matchett, Trustee Mike Blaies, Trustee Matt Trout, Trustee Elizabeth Niebruegge, Mayor Seth Speiser (5:57 p.m.), Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Tony Erwin, Mark Ehret and son, Larry Rhutasel, Tim Pruett, Dean Gauch and Janet Baechle.

Trustee Mike Blaies motioned to amend the agenda in order to hear the public first and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried. Dean Gauch advised the committee he had a sewer backup. Public Works Director John Tolan confirmed there was a blockage in our line causing it to back up into Dean's basement. John said Walden cleaned the line and they will come back later to televise. Dean stated he has sewer backup coverage but doesn't want to take the hit if he files a claim. Dean wants to know if we will pay for the cleaning and damage to his basement. The committee directed Dean to submit his costs to the Village once he has all of the bills.

A. OLD BUSINESS:

1. Approval of May 15, 2013 minutes: *Trustee Mike Blaies motioned to approve the May 15, 2013 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*
2. Sewer Project: John said we are close to closing out the first phase since the lagoon and Pitts St. lift station are done. Tim Pruett submitted pay request #4 for Moniger Excavating in the amount of \$132,753. We are still holding a \$26,000 retainer. John brought up the problem at the lagoon which had an approximate cost of \$3500 and Tim said there were some issues on West Street that cost approximately \$3200 so Tim considered it a wash. We still have to make a decision on the \$40,000 the Village is eligible to receive as part of the IEPA loan to cover design engineering costs. Tim roughly figured the IEPA loan with a term of 20 years including the \$40,000 would cost us \$18,500 in semi-annual payments and \$17,300 without the \$40,000 in the loan.

Trustee Ray Matchett motioned to recommend to the full Board we pay Contractor Moniger Excavating's Pay Request #4 in the amount of \$132,753 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Water/Sewer Committee Meeting
Wednesday, June 19, 2013
Page 1 of 3

Also included in the packet is a memo from Larry Rhutasel with a summary of the costs involved to reactivate the project to plan for the sewer expansion north of town eventually to the Helms property. We would incur additional engineering costs of approximately \$20,000 - \$25,000 which a significant portion of those costs should be able to be included in the IEPA loan. Larry said he is not sure if we can get the work to provide sewer to Parrish included in the loan. We have to be able to provide justification to IEPA for that. Larry said in order to complete the project, we need to obtain an easement from Helms. Mayor Speiser said he would talk to the Helms about that. Once the easement is secured, Larry can reconfigure the plans and specifications for IEPA. Larry brought up the escrow account for Helms and Administrator Funderburg said we need to determine how many homes constitute a subdivision.

3. Sewer problem areas: John said the sewer was lined under W. Apple. We televised from W. Apple to the sewer plant and did not find any infiltration. We will be televising E. Mill, Pitts and Cedar Lane shortly.
4. Water main extension along Rentschler Road: Tony Erwin, Mark Ehret and son were present at the meeting to discuss this project. Mark said this project was started about a year ago. He said we have the potential to gain 75 additional water customers on Rentschler Road and Covered Bridge. There are about 55 residents in Covered Bridge and 20 on Rentschler Road. They provided a spreadsheet of the estimated costs for the project which total \$650,700. If all 75 residents agree to this, it would cost them \$8676 to gain water. The residents would gain police and fire protection as well as city services. A draft letter was included in the packet that would go out to all of the potential customers asking them to sign the letter if they are interested in moving forward with the improvement. The committee decided to hold a public forum to discuss the matter. As part of the project, we would need a recapture agreement for any resident that wanted to tap into the water line at a future date. Another cost involved in the project would be the easements we need to obtain. John would like to have Rhutasel involved in the project so they could help with flow tests.
5. Budget billing: The guidelines were presented and the committee was fine with them. They did add in a second true-up of the account in October. We will get the budget billing in place before the October billing.

Trustee Mike Blaies motioned to recommend to the full Board the Village of Freeburg offer budget billing to its residential customers in October of this year and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

6. Narrowbanding Requirements: John talked to Chad Rhutasel. Chad informed him that they are grandfathered in. Trustee Blaies asked John to confirm this information with ESDA Coordinator Gene Kramer.
7. Fire Department Hydrant Payment: John would like to set up a meeting with everyone in the next two weeks to discuss everything.

B. NEW BUSINESS:

1. Resident Sewer Backup: See above.

C. **GENERAL CONCERNS**: None.

D. **PUBLIC PARTICIPATION**: See above.

E. **ADJOURN**: *Trustee Mike Blaies motioned to adjourn at 6:32 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS

July 16, 2013

Village President and Board of Trustees
Village of Freeburg
14 Southgate Center
Freeburg, Illinois 62243

RE: Village of Freeburg WW Collection & Treatment System Improvements 1B
IEPA Loan L17-3647

Ladies and Gentlemen:

Please find enclosed copies of the Contractor's Pay Request #5 - Final from Moniger Excavating, Inc., Inc. for \$26,088.50.

We recommend approval of the pay request and recommend the Village Board to authorize Rhutasel to forward the Pay Request and any Engineering Expenses the Board wishes to the IEPA for payment from the loan. If you have any questions, please give me a call.

Very truly yours,

RHUTASEL AND ASSOCIATES, INC.

Tim Pruett, P.E.

TWP:kw

Reply To:

4 Industrial Drive, P.O. Box 97
Freeburg, Illinois 62243-0097
Phone: (618) 539-3178
Fax: (618) 539-3174
E-mail: raai.freeburg@rhutasel.net

www.rhutasel.net

201 South Locust Street
Centralia, Illinois 62801-3508
Phone: (618) 532-1992
Fax: (618) 532-1993
E-mail: raai.centralia@rhutasel.net

APPLICATION AND CERTIFICATE FOR PAYMENT #001 December 2012

(Instructions on reverse side) Page One of One

AIA DOCUMENT G702
 PROJECT: Wastewater Collection & Treatment System Improvements
 Phase 1B

Invoice No: 5th & Final
 Distribution to:

TO (OWNER): City of Freeburg
 14 Southgate Center
 Freeburg, IL 62243

OWNER

PERIOD TO: 8-Jul-13

FROM (CONTRACTOR): Moniger Excavating, Inc.
 5965 State Route 140
 Moro, IL 62067

ENGINEER: Rhutzel & Associates
 4 Industrial Drive
 Freeburg, Illinois 62243

CONTRACTOR
 ARCHITECTS

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change orders approved in previous months by Owner		\$ -	\$ -
Approved this Month / To Date			
Number	Date Approved		
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTALS		\$ -	\$ -

(Net change by Change Orders)
 The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR By:  Date: 7/18/2013

OWNER: By: _____ Date: _____

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM..... \$ 533,386.00
2. Net change by Change Orders..... \$ -
3. CONTRACT SUM TO DATE (Line 1+2)..... \$ 533,386.00
4. TOTAL COMPLETED & STORED TO DATE..... \$ 521,770.00
(Column G on G703)

5. RETAINAGE:

- a. 0.00 % of Completed Work \$ -
(Column D+E on G703)
- b. 0% % of Stored Material \$ -
(Column F on G703)

Total Retainage (Line 5a+5b or Total in Column I of G703)..... \$ 0.00
 Total EARNED LESS RETAINAGE..... \$ 521,770.00

6. TOTAL EARNED LESS RETAINAGE..... \$ 495,681.50
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior certificate).....

8. CURRENT PAYMENT DUE..... \$ 26,088.50
 9. BALANCE TO FINISH, PLUS RETAINAGE..... \$ 11,616.00
(Line 3 Less Line 6)

AMOUNT CERTIFIED.....

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: 
 By: _____ Date: 7/16/13
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

\$ 26,088.50

7/16/13

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.



JULIE,
THE NEXT PAY REQUEST
WILL BE THE LAST PAY REQUEST
(JULY 2013). THE VILLAGE IS
ELIGIBLE TO RECEIVE +/- \$40,000
FOR DESIGN ENGINEERING REIMBURSEMENT
THIS WILL BE ADDED TO LOAN
IF YOU WOULD LIKE IT.

TIM

"Local Service, Nationwide"

Granite City
45 Northgate Industrial Dr.
Granite City, IL 62040
(618) 452-3353
Fax (618) 452-3189
(800) 682-3091

Lebanon
107 South Street
Lebanon, IL 62254
(618) 537-2330
Fax (618) 537-6632
(800) 555-3604

Washington
115 North Cummings Ln.
Washington, IL 61571
(309) 444-3183
Fax (309) 444-3644
(800) 322-8404

VILLAGE OF FREEBURG - IL EPA LOAN #L17-3647 COST ALLOCATION 6/17/13

PROJECT BUDGET SUMMARY	IEPA LOAN ELIGIBLE	TOTAL
DESIGN & BIDDING ENGINEERING	\$40,404.00	\$155,400.00
CONSTRUCTION ENGINEERING	\$24,869.00	\$95,650.00
CONSTRUCTION:	\$525,718.00	\$525,718.00
CONTINGENCY	\$15,772.00	\$15,772.00
LOAN APPLICATION	\$0.00	\$10,000.00
TOTALS	\$606,763.00	\$802,540.00

Loan Disbursements	Design Eng	Const Eng	Construction & Contingency	Total
Loan Disbursement #1	\$440.19	\$5,565.00	\$256,740.46	\$262,745.65
Loan Disbursement #2			\$71,606.09	\$71,606.09
Loan Disbursement #3		\$2,810.00	\$34,581.95	\$37,391.95
Loan Disbursement #4		\$5,572.50	\$132,753.00	\$138,325.50
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Totals	\$440.19	\$13,947.50	\$495,681.50	\$510,069.19
IEPA Eligible Costs	\$40,404.00	\$24,869.00	\$541,490.00	\$606,763.00

ACTUAL → 262,746.00

Contractors Pay Requests	Construction	Total Const To Date
Moniger Exc #1 12/17/12	\$256,740.46	\$256,740.46
Moniger Exc #2 1/15/13	\$71,606.09	\$328,346.55
Moniger Exc #3 3/20/13	\$34,581.95	\$362,928.50
Moniger Exc #4 6/13/13	\$132,753.00	\$495,681.50
Totals	\$495,681.50	

Tony Funderburg

From: Smith, Lee [Lee.Smith@swic.edu]
Sent: Tuesday, July 02, 2013 4:31 PM
To: tfunderburg@freeburg.com
Subject: Fire District-Village Settlement

Tony,

The points of our agreement from Friday.

1. The District agrees to pay the Village \$9000 to settle past claims for fire hydrant fees. The payment shall settle all past claims of unpaid hydrant fees between the Fire District and the Village.
2. The Village approves the intergovernmental agreement allowing the Fire District to install radio equipment and antennas on the SAVE water tower.
3. The Public Works Director and the Fire Department Administrator will identify and agree on fire hydrants currently in need of repair. The repairs shall be complete by December 31, 2013 or sooner.
4. The Village shall test all fire hydrants and present the field test documents to the Fire District by December 31, 2013 or sooner.
5. The Fire District shall post the fire hydrant test data to the District data base and report any missed hydrants to the Public Works Director. Any missed hydrants shall be tested ASAP. The Fire District shall pay the 2013 hydrant fees to the Village as soon as it is confirmed that all the fire hydrants are tested.
6. Needed fire hydrant repairs that are identified in the 2013 tests will be discussed at the March 2014 meeting (as required by the original intergovernmental water supply agreement) and may be deferred to calendar year 2014 for completion, but shall be completed prior to 2014 hydrant testing. This shall be the model for the testing and repair schedule in subsequent years. i.e. The Village shall test the hydrants during the "current" calendar year but if favorable weather runs out, the repairs can be completed during the next calendar year before testing.
7. All issues aside, the 2013 hydrant test data is due to the Fire District by April 1, 2014 or the complete hydrant fee amount is forfeited by the Village. i.e. It's all or nothing. The Village shall meet the hydrant testing and maintenance provisions of the water supply agreement by April 1st or the District shall not be required to make any payment to the Village for 2013. This shall be the model for payment in subsequent years. Hydrant test data for a calendar year shall be submitted to the District no later than April 1st of the ensuing year or the fees for the original year are forfeited by the Village.

I think I have it. Please check it out and let me know. Thanks.

Smitty

7/5/2013

MEMO:

To: Water & Sewer Committee

From: Tony Funderburg, Village Administrator 

CC: Seth Speiser

Date: 06/28/2013

Re: FSH Water Rate Increase

At the regular meeting of the FSH water commission last night they enacted a rate increase. The rate increase was passed along from the increase they received from SLM. The existing rate is \$2.50/1000 gallon. The new rate starts with September use and goes on the October billing, is \$2.65/1000 gallon for all water purchased.

Last year we sold 140,254,638 gallons of water. At the old rates, the cost of that water was \$350,636. At the new rates, the same quantity of water will cost \$371,674 for an increase of \$21,038. To recover that increase, we will need to raise our price for water by \$0.15 per 1,000 gal., our minimum charge for the first 1,000 gal. will go from \$7.57 to \$7.72 and the delivery charge for water use above 1,000 gal. would go from \$7.27 to \$7.42 per 1,000 gal.

Based on the above, a typical customer using 5,000 gal. per month will see their bill go from \$36.65 to \$37.40.