

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Mattern/Miller/Speiser)
Wednesday, April 21, 2010 at 5:30 p.m.

The Public Works Committee Meeting was called to order at 5:30 p.m. on Wednesday, April 21, 2010, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Mike Blaies and Janet Baechle.

A. OLD BUSINESS:

- Approval of March 17, 2010 minutes: Trustee Tony Miller motioned to approve the March 17, 2010 minutes and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.
- SAVE Site Water Situation: The bid package was approved by IGD and the bids are due on May 14th at 2:00 p.m.
- Sewer Project: Dennis said SIMAPC sent a letter stating the project was outside the Freeburg's Facilities Planning Area. Dennis researched the issue and found a letter from SIMAPC approving our FPA in 2006 and provided that information to Rhutasel. Once SIMAPC received that information, they sent a letter approving the project. Dennis said we have pretty much all of the sign offs for the project. He advised the committee EPA will not fund the force main to the Helm's property. He has set up a meeting on 4/23/10 with Larry Rhutasel, himself and the Helms to see if we can have them accept an agreement where we won't build the line until they need it. We have a commitment to Parrish but Dennis stated Herschel is more concerned with getting sewer to his business rather than his home. As of now, the proposed sewer line ends at Dollar General.
- Groundwater ordinance: Dennis has heard nothing. Chairman Mattern requested the item be taken off the agenda.
- Recycling: Dennis talked about getting a dumpster specifically for cardboard which would free up space in the 20-yard dumpsters. It would cost \$15 per load to have the dumpster emptied.
- Sewer backup policy: John advised Gary Towers and Webers have check valves installed and are done. Weather permitting, they will work on Dambachers on Tuesday, 4/27. John said they televised on Monday and found several problem areas, i.e. Lobasco, Rudy, St. Clair & Phillips, Saturn Terrace all had roots. John also told the committee there was a sewer backup on Tuesday, 4/20 at Rhutasel's old apartments. They had a check valve so there was minimal backup. John said they did find a line full of rock about halfway down Walnut. Dennis said we have

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Wednesday, April 21, 2010
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been aware of a huge leak somewhere and may have stumbled upon it. he would like to televise the line to see if this might be part of that leak.

7. Grease trap problems: Item can be taken off the agenda.
8. FSH System Requirements: Ron said we are waiting on the permit.
9. Spring Clean-up: Ron said we had the usual problems with the dumpsters not being emptied. Next year, he would like to clean and rock the lot that was purchased next to the old power plant and have a 40-yard dumpster there. It could be used for clean up days or any other project, i.e. leaves/limbs. He will have more information for the next meeting.
10. Bruce Pfannebecker's Road: Item can be taken off the agenda.
11. Penalty on utility bills: We will keep with current policy. Item can be taken off the agenda.
12. Mobile Home Park Master Meters: *Trustee Tony Miller motioned to recommend the Ordinance revising the mobile home park owner excess water consumption percentage from 4% to 8% and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.*

Dennis told the committee F.X. Heiligenstein called the Village regarding the complaints from Povolich about the standing water on his property. Assistant Public Works Director John Tolan confirmed that Chad had installed a new meter and check valve for us. There is no leak and Povolich's property has dried up and there is no water on his property.

Dennis said Larry Rhutasel called about Cindy Funk's request to hook onto our sewer and told Dennis he thinks there may be easement problems and suggested that we might be able to run a Village line out to the highway. John told the committee he met with Cindy and told her she would have to talk to the nursing home about them granting her an easement. Dennis commented she may not be happy with the cost of the survey and easement.

John told the committee the east water tower is going to be cleaned and inspected next week. Tony asked about the prices we charge for the bulk water at the old power plant and said we didn't change those when we raised the water rates. Ron advised the current rates are 50 gallons - 25¢, 500 gallons - \$2.50 and 1,000 gallons - \$5.00. The committee agreed to double the rates effective May 1, 2010.

B. NEW BUSINESS:

1. Towers Fire Apparatus/Fire Hydrants: Ron said about a week ago, one of the employees saw Towers filling one of their fire trucks out of a hydrant on Main Street. He said years ago, we had an agreement in place where they paid an annual fee to do this. He said it takes approximately 2,000 gallons to fill up a fire truck. Dennis will check the file and we what we can find and then send them a letter.

C. GENERAL CONCERNS: Tony said a transformer on Dogwood is leaking. Ron said the guys will be out working on it on Tuesday, 4/27. Julie will notify the affected homeowners through the Emergency Contact system.

D. PUBLIC PARTICIPATION: Janet wondered why the power went out a while back and Dennis advised it was due to Ameren.

E. ADJOURN: *Trustee Tony Miller motioned to adjourn at 6:08 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.*



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Office Manager

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A. OLD BUSINESS:

1. Approval of February 17, 2010 minutes: Trustee Tony Miller motioned to approve the February 17, 2010 minutes and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.
2. SAVE Site Water Situation: Ron said since the grant involves federal money, Netemeyer needs to put together more extensive bid documents and is working on them. He also thinks we are looking at an August timeframe for construction to begin. Dennis told the committee he talked to SAVE about the grant they want to submit for this year's funding cycle. A resolution needs to be included in the grant application and we should have had one to vote on at the last board meeting. He said we would have to call a special board meeting in order to get the resolution in the grant application since it is due at the County by March 26th. He said he was thinking about holding it on March 24th and suggested we might want to hold a Committee as a Whole meeting that same evening to discuss the proposed budget. The board meeting was tentatively set for 3/24/10 at 5:30 p.m. and CAAW at 6:00 p.m.
3. Sewer Project: Ron said he hasn't talked to Larry. Dennis previously provided copies of Larry's responses to the EPA's request for information to the trustees.
4. Groundwater ordinance: Dennis has heard nothing.
5. Recycling: Dennis said the grant administrator was here to inspect the recycling center yesterday and was very pleased with it. Dennis asked him if there would be funding available to cover the hauling costs and the grant administrator told him there aren't funds available for that. The funds would cover the structure and equipment to run the recycling station. Tony has talked to some of the Township Trustees and they are telling Tony they don't have the money to help us out on the recycling costs. Dennis asked if they will still contribute and Tony said they will contribute what they had in their budget.

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6. Sewer backup policy: John advised Gary Towers is done.
7. Grease trap problems: John visited the businesses in Market Place Center and found Tequilas had flushed some rags. He talked to the manager who advised John he will talk to his employees and advise them of the proper way to dispose of rags. John said every restaurant out there has their own grease trap. John talked to Cedar Trails and explained they need to have their grease trap inspected and cleaned annually. John had Dennis send a letter confirming this.
8. FSH System Requirements: Ron said we are waiting on the permit.
9. Grade School bill: Tony was told it looks probable the school will pay the outstanding utility bill figured at cost or approximately \$308. Charlie asked if anyone needed to go to their board meeting. Tony asked John Blomenkamp that and John said Tomi explained it well and doesn't think anyone needs to be there.
10. Spring Clean-up: Ron had Julie check with the county and they are not holding a tire collection. Ron recommends we don't collect tires or charge for the white items since the Wachtel brothers will pick up all of the scrap metal. The clean-up dates are April 16 - 19th. We will schedule an informational call closer to the pick up weekend and also post the information on our website.

B. NEW BUSINESS:

1. Bruce Pfannebecker's Road: Dennis told the committee Bruce Pfannebecker said the water line is destroying his road and he wants us to build him a new road. Ron and Dennis have looked at it and Ron thinks if the ditch is cleaned it would help the drainage. John commented this has been ongoing since we put the water line in. John has tested it several times and there is no water leaking. Dennis said it is groundwater that is following the trench and Charlie asked if we could seal the trench. The committee agreed it is private property and the problem is not caused by the water line.
2. Penalty on utility bills: Dennis explained we currently penalize a customer's late payment on the current and outstanding bill amounts. We do not penalize the previous penalty amounts. The mayor asked that we have this discussion in the utility committee meetings. Charlie asked if we could impose a lower interest rate on the subsequent late payments for those accounts that have been assessed the 10% late fee. Dennis will have to check with Locis to see if they can do that. If we change that, we would have to revise the existing ordinance. We will also find out how many customers are going past the 1st month in late payments.
3. Mobile Home Park Master Meters: Dennis explained our current ordinance bills the mobile home park for any water lost over 4%. We take the difference between all of the meter reads at the mobile home park and the master meter and if it goes over 4%, the master meter account is billed the minimum charge plus so much per thousand gallons used. The committee agreed to raise the allowable water loss to 8% and Dennis will prepare the ordinance.

4. Compensation of Officials: Dennis told the committee we cannot raise or lower the pay for trustees without an ordinance. Ron said if you change the pay, it would be for a future trustee. You can't change your own pay. Tony thinks the trustees and mayor should get paid for the meetings attended. Tony would like Dennis to have Attorney Wigginton research this. Dennis will look at the statute before he contacts Attorney Wigginton.

C. GENERAL CONCERNS: A proposal to inspect and wash out both the east and west water towers at a cost of \$4,300 was passed out to the committee. John told the committee the money in the budget is not for painting the towers and also said he would like to get the firm hired. He will coordinate it with the ISO inspections for the Fire Department.

He also told the committee Cindy Funk who lives on Urbanna Drive by the nursing home, would like to hook onto the village sewer system. Her septic system is failing and she would pay to do that.

Dennis said we received a request from Chris and Ann Lintzenich for a free water tap when they annex into the village. The committee decided not to grant her request for a free water tap.

D. PUBLIC PARTICIPATION: Janet asked about the battery collection and Dennis advised Julie is working on it.

E. ADJOURN: *Trustee Tony Miller motioned to adjourn at 6:35 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.*



Julie Polson
Office Manager



St. Clair County
INTERGOVERNMENTAL GRANTS DEPARTMENT

April 12, 2010

Dennis R. Herzing, P.E.
Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

RECEIVED

APR 14 2010

Re: Authorization to Advertise for Bids - CDBG Program Year 2009
Village of Freeburg – SAVE Waterline Replacement

Dear Dennis,

Please be advised that I have reviewed the plans and specifications covering the above referenced project. Please provide one final set of plans and specifications to the Southern Illinois Builders Association (SIBA) at 1468 Green Mount Rd, O'Fallon, Illinois, 62269 to be advertised in the SIBA Weekly Bidders News.

The plans and specifications meet all Federal Labor Standards and Equal Employment Standards. This bid package is in order to advertise for bids. Please advertise on or about April 22, 2010 to allow the bid opening to fall within an "adequate response time". I have noted the specifications do reflect a bid open date of May 14, 2010 at 2:00 PM.

After acquiring bid results, please provide me a copy of each of the following:

- A) Certification Notice of Publication
- B) Bid Tabulation
- C) Cover letter from your office to the Village of Freeburg recommending the selection of the lowest qualified responsive bidder.
- D) Copies of letters to all unsuccessful bidders
- E) Notice of Award.

After the acceptance of the Notice of Award, please coordinate a pre-construction conference with the Village of Freeburg, your firm, the awarded contractor, and me. I will send the contractor an IGD pre-construction packet for completion a few days **prior** to the meeting. Should you have questions or comments, please contact me at (618) 277-6790, ext. 3215 or at dlittle@co.st-clair.il.us.

Sincerely,

Diana Little, Contract Specialist
Community Development Division

cc: Mayor Ray Danford – Village of Freeburg
Christina Anderson, CD Program Coordinator – IGD

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE WATER RATES
(Mobile Home Park Metering - 2006)**

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

WHEREAS, the Village Board desires to effect changes to its existing Code Section listed below.

Section 1. That TITLE V PUBLIC WORKS, CHAPTER 52.28 (C)(6) is hereby revised to read as follows:

Each Mobile Home Park owner will be billed, in accordance with the rates specified in 52.28(A), for all water consumption within the park that is more than 8% in excess of the total water consumption measured by the individual meters.

Section 2. This Ordinance shall be in full force and effect immediately after its passage, approval and recordation according to law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS,
ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT
THIS _____ DAY OF _____, 2010.

Vote Recorded:

Ayes _____

Nays _____

Absent _____

Abstain _____

Vote Recorded by:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois,

this _____ day of _____, 2010

Raymond Danford, Village President

Approved as to form: _____
Stephen R. Wigginton, Village Attorney
