

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Bob Kaiser  
Michael Heap  
Lisa Meehling

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster & Keck, P.C.

April 8, 2019

## NOTICE

### **MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Kaiser/Blaies/Heap/Meehling)**

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, April 10, 2019, at 5:45 p.m.**

### **PUBLIC WORKS COMMITTEE MEETING AGENDA**

- I. Items to be Reviewed
  - A. Old Business
    - 1. Approval of March 13, 2019 Minutes
    - 2. New Sewer Plant – Burns & McDonnell Invoice 113084-1 and 114528-1
    - 3. Sewer Issues
    - 4. FSH Minutes
    - 5. Old Freeburg Road Water Line – TWM Invoice
    - 6. Spring Clean Up
  - B. New Business
    - 1. Deduct Meters
    - 2. TWM Engineering Invoices for GIS and Sludge Permit Renewal
  - C. General Concerns
  - D. Public Participation
  - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)] ; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING  
Trash/Water/Sewer  
(Kaiser/Blaies/Heap/Meehling)  
Wednesday, March 13, 2019 at 5:45 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 6:02 p.m. on Wednesday, March 13, 2019, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser (via phone), Village Clerk Jerry Menard (absent), Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp (absent), Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of February 13, 2019 minutes: *Trustee Mike Blaies motioned to approve the February 13, 2019 minutes and Trustee Mike Heap seconded the motion.* All voting yea, the motion carried.
2. New Sewer Plant: Public Works Director John Tolan advised he, Tony, Gregg and Burns & McDonnell will be meeting with the EPA next Wednesday. Blomenkamp Excavating is clearing the trees and property for the plant.
3. Sewer issues: John advised we had a fairly large issue at Meadowbrook. The circuit breaker for the lift station tripped, and the lift station lost power. We had a few residents with sewage backup. John stated the breaker will be replaced. He received a call last night from a resident on Edison with a sewage problem, and we confirmed the problem was not ours. The area was cleaned and televised.
4. FSH Minutes: John was not at the last meeting. He said it is pretty quiet.
5. Old Freeburg Road Water Lines: John stated he and Tony had a really good meeting with Norm Etling, the St. Clair County Engineer. He is not opposed to us running the water line in the right-of-way or ditch line. We are going to move forward with that route. It will be a little longer bore that way, but we will be ahead of the game by not needing an easement. John stated we are approved by the county to work in the right of ways.

- B. NEW BUSINESS:** John advised they are cleaning the storm sewers on State Street concentrating around the area of Affordable Auto and will spend about \$10,000. TWM has plans put together for the water line replacements on High and White streets. We have the MS4 permit from Burns & McDonnell that has to be done at a cost of \$1,500.

*Trustee Mike Blaies motioned to approve Village Administrator Tony Funderburg execute the Burns & McDonnell Engineer-Owner Agreement to prepare the Notice of Intent for Waiver of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems – MS4's and Trustee Denise Albers seconded the motion.* All voting yea, the motion carried.

Water/Sewer Committee Meeting  
Wednesday, March 13, 2019  
Page 1 of 2

John advised our sludge permit for the west plant is due for renewal and TWM is working on that. Shane Reinneck will take the sludge at \$20/ton to dispose of. We do about 50-100 tons/yrs. John stated the new meter in at Weigmanss, and he hopes to see 20% better readings. They will install Motomart's meter soon. Spring clean up is scheduled for Thursday, April 25<sup>th</sup> – Saturday, April 27<sup>th</sup>. John said that Trevor noticed raw sewage going into the creek on Westview. Zoning Administrator Matt Trout contacted the resident and advised him to take care of it before the health department gets involved.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Mike Blaies motioned to adjourn the meeting at 6:20 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson,  
Office Manager



March 29, 2019

RECEIVED

APR - 3 2019

Tony Funderburg  
Village Administrator  
Village of Freeburg, Illinois  
14 Southgate Center  
Freeburg, IL 62243

Re: Progress Report for Burns & McDonnell Invoice 113084-1

Dear Tony Funderburg:

In accordance with your request, a summary of work activities performed by Burns & McDonnell during the period of 1/1/2019 - 2/28/2019 for Owner's Engineering Services for the Freeburg Wastewater Treatment Plant is provided below.

**SUMMARY OF PROGRESS FOR WASTEWATER TREATMENT PLANT (113084)**

The following tasks were performed during the period covered by this Progress Report:

- Project Kickoff with the Village of Freeburg
- Started work on Facility Plan Amendment Basis of Design
- Newspaper Article RFQ posted in Belleville News Democrat and Freeburg Tribune for surveying and geotechnical scope of work
- Started work on the Village Financial Analysis
- Submitted EcoCAT and began the MS4 Waiver

The attached invoice contains an hour breakdown by Burns & McDonnell employee for this invoice period. During this period **92.50** hours of work have been completed on the above-mentioned tasks.

**SUMMARY OF PROGRESS FOR CMOM & FLOW MONITORING (114528)**

The following tasks were performed during the period covered by this Progress Report:

- Project Kickoff with the Village of Freeburg
- Began development of Flow Monitoring Plan.

The attached invoice contains an hour breakdown by Burns & McDonnell employee for this invoice period. During this period **2.75** hours of work have been completed on the above-mentioned tasks.

**UPCOMING DEADLINES/SUBMITTALS:** Facility Plan Amendment scheduled to be submitted to IEPA on 4/30/2019.

**SCHEDULE STATUS:** Currently on schedule. Current project schedule has been presented to IEPA and Village Staff. If any projected deadlines cannot be met, the Village will be notified of the reasoning for a schedule change and an amended schedule will be provided.



Tony Funderburg  
Village of Freeburg, Illinois  
March 29, 2019  
Page 2

**INPUT NEEDED FROM CLIENT/OTHERS:** RFI follow up request sent via email from Allison White on 3/27/2018. Response of requested information is pending from the Village.

**REALIZED OR ANTICIPATED CONCERNS:** A formal EcoCAT response will be received by the Burns & McDonnell project team soon. Pending the results, additional environmental tasks may be required as part of the project scope.

Please feel free to contact Jeff Barnard at 314-682-1626 or [jbarnard@burnsmcd.com](mailto:jbarnard@burnsmcd.com) if you have any questions or require additional information.



CREATE AMAZING.

March 29, 2019

RECEIVED

APR - 3 2019

Invoice: 113084-1  
 Federal ID: 43-0956142  
 Client Task Order: No. 1

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	<b>SEND PAYMENT TO:</b>  Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883  Reference Invoice Number with Payment  TERMS: PAYABLE UPON RECEIPT - LATE CHARGE AFTER 30 DAYS	<b>WIRE INSTRUCTIONS:</b>  Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for the Expansion of the Wastewater Treatment Plant

SERVICE THROUGH: 28-Feb-2019

**LABOR**

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Assistant	8	16.00	111.00	1,776.00
Staff	11	40.50	166.00	6,723.00
Senior	12	23.00	183.00	4,209.00
Associate	15	11.00	220.00	2,420.00
Associate	17	2.00	229.00	458.00
		92.50		15,586.00

**EXPENSE**

(See Attached)

920.38

Subtotal Amount	16,506.38
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<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>16,506.38 USD</b>
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Contract Maximum	1,679,500.00
Less Total Billed to Date	16,506.38
Amount Remaining	1,662,993.62

**Thank you for your business. We appreciate the opportunity to serve you.**

Project Manager: Jeff Barnard 314-682-1626 jbarnard@burnsmcd.com  
 Invoice Inquiry: Cody Kaemmer 816-627-3366 crkaemmer@burnsmcd.com

Labor Summary Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
16.00		30638	Craven, Alex	8	Assistant
16.00		17079	Collins, Caitlin	11	Staff
24.50		21425	White, Allison	11	Staff
4.00		34067	Chapin, Allison	12	Senior
19.00		9797	Darlington, Joseph	12	Senior
9.00		7288	Barnard, Jeff	15	Associate
2.00		12827	Naumann, David	15	Associate
2.00		6825	Patchett, Randy	17	Associate
92.50					

Technology Charge			
	Hours	Rate	Total
Technology Charge	92.50	9.95	920.38
Technology Charge Total	92.50		920.38

Expense Subtotal: Amount	920.38
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CREATE AMAZING.

March 29, 2019

RECEIVED

APR - 3 2019

Invoice: 114528-1  
 Federal ID: 43-0956142  
 Client Task Order: No. 2

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	<b>SEND PAYMENT TO:</b> Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883  Reference Invoice Number with Payment  <b>TERMS: PAYABLE UPON RECEIPT -                  1.5% INTEREST PER MONTH IF NOT                  PAID WITHIN 30 DAYS</b>	<b>WIRE INSTRUCTIONS:</b> Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for CMOM Plan Development, Collection System Monotoring & Inflow and Infiltration Strategic Planning

SERVICE THROUGH: 28-Feb-2019

**LABOR**

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Senior	13	2.75	203.00	558.25
		2.75		558.25

**EXPENSE**

(See Attached) 27.36

Subtotal Amount 585.61

TOTAL AMOUNT DUE THIS INVOICE 585.61 USD

Contract Maximum	105,000.00
Less Total Billed to Date	585.61
Amount Remaining	104,414.39

**Thank you for your business. We appreciate the opportunity to serve you.**

Project Manager: Dustin Hill 314-682-1692 drhill@burnsmcd.com  
 Invoice Inquiry: Cody Kaemmer 816-627-3366 crkaemmer@burnsmcd.com

Labor Summary Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
2.75		14331	Hill, Dustin	13	Senior
2.75					

Technology Charge			
	Hours	Rate	Total
Technology Charge	2.75	9.95	27.36
Technology Charge Total	2.75		27.36

Expense Subtotal: Amount	27.36
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F.S.H. WATER COMMISSION  
TUESDAY, JAN UARY 22, 2019

1. CALL TO ORDER. The meeting of F.S.H. Water Commission was called to order by President Ken Vielweber in the Village of Freeburg at 7:30 PM with the following present: Ken Vielweber, Joel Boeving, Gary Wittenauer, John Tolan, Chad Rhutasel, Larry Rhutasel, and Bryan Vogel.
2. MINUTES. Gary Wittenauer motioned and Joel Boeving seconded to approve the December 18th minutes. Motion carried. (4-0)
3. FEBRUARY MEETING AND HEARING DATE. Next meeting and hearing date will be February 26, 7:30 PM.
4. GUESTS. None.
5. CORRESPONDENCE & REPORTS. S.L.M. minutes for December were presented. Joel noted S.L.M. in process of locating and exercising valves. Also, S.L.M. in class action law suit with respect to Alum used at the plant.
6. ENGINEER'S REPORT. Larry Rhutasel stated he was in contact with the Columbia; they are considering an interconnect.
7. HYDRO SERVICES, INC.
  - A. Chad Rhutasel was asked what the age is of the oldest customer meters is and should they be replaced periodically: Some are 40 years old.
  - B. Another quiet month per Chad.

Larry and Chad Rhutasal promptly left the building after their reports.

8. TREASURER'S REPORT. Prior to proceeding with the Treasurer's Report Treasurer Vogel was asked by the commissioners why he received his annual payment last month and also was paid the same amount nine months ago. In addition Treasurer Vogel was asked why he was paying himself an auto reimbursement. Treasurer Vogel asked what source they were referencing. They were referencing the prior months Treasurer's Report-"Income Statement". Treasurer Vogel responded he had only received one annual payment in the last twelve months. The second column on the report was nine months to date; not a second payment. Treasurer Vogel stated he was not receiving any payments for auto expense; the \$300. a month reported is the auto expense checks the four commissioners received including \$225. a month to Ken Vielweber. Treasurer Vogel went on to explain included in each monthly report you receive is a detailed list of all receipts and disbursements for the period. The manner of reports and reporting is the same since I started here. If we need to report in a different manner so that you may understand whats being reported I can do so. Treasurer's report, claims and bills for January were presented.. A motion to approve the bills and reports presented was made by Gary Wittenauer seconded by Joel Boeving. Motion carried by roll call vote. (4-0)

9. INVESTMENTS. As of 01/22/19:

Bank	Amount	Rate	Term	Maturity	Payments	Cert. #
Citizens Bank	\$250,000.00	2.15%	84 MO	09/10/24	Quarterly	11977641
Citizens Bank	\$150,000.00	2.20%	84 MO	10/17/23	Monthly	11977639
Citizens Bank	\$100,000.00	2.15%	84 MO	08/06/24	Monthly	11977640
Citizens Bank	\$150,000.00	2.12%	60 MO	03/20/21	Quarterly	11977644
Citizens Bank	\$300,000.00	1.75%	84 MO	09/06/20	Quarterly	11977643
Citizens Bank	\$300,000.00	3.25%	120 MO	09/26/28	Quarterly	55737416
Money Market	\$282,858.45	1.25%	N/A		Monthly	11977602

10. COMMISSIONER'S COMMENTS.

- A. Vielweber: Will be working on the By-Laws for updates. Larry Rhutasel has requested a retainer. The commissioners will take the matter up next meeting.
- B. Boeving: Nothing.
- C. Tolan: Nothing.
- D. Wittenauer: Nothing.

11. ADJOURN. Joel Boeving motioned and John Tolan seconded to adjourn at 8:42 PM; motion carried. (4-0). The meeting was adjourned until February 26, 7:30 PM.

Ken Vielweber / Chairman

Bryan A. Vogel / Clerk

**Invoice**

Thouvenot, Wade, & Moerchen Inc.  
 Exceptional Service.  
 Nothing Less.



John Tolan  
 Village of Freeburg, IL  
 14 Southgate Center  
 Freeburg, IL 62243

March 31, 2019  
 Project No: E14180329  
 Invoice No: 62671

Project E14180329 Old Freeburg Water Main Extension

For professional services rendered including:

- Coordinating with Village staff
- Preparing water and temporary construction easement legal description and exhibits for three Weiss properties and one Zimmermann property
- Discussing and preparing opinion of cost for alternate water main alignment on south side of Old Freeburg Road

**Consulting Services from February 12, 2019 to March 13, 2019**

**Fee**

Billing Phase	Contract Amount	% Complete	Fee Earned	Previous Fee Billing	Current Fee Billing
Boundary & Topographic Survey	13,300.00	100.00	13,300.00	13,300.00	0.00
Base Civil Engineering Design	18,000.00	83.75	15,075.00	14,895.00	180.00
Bidding Services	2,500.00	0.00	0.00	0.00	0.00
Construction Phase Services (Hourly)	0.00	0.00	0.00	0.00	0.00
Easement Services (Hourly)	0.00	0.00	3,590.25	0.00	3,590.25
<b>Total Fee</b>	<b>33,800.00</b>		<b>31,965.25</b>	<b>28,195.00</b>	<b>3,770.25</b>
	<b>Total Fee</b>				<b>3,770.25</b>
			<b>Total this Invoice</b>		<b>\$3,770.25</b>

**RECEIVED**

**APR - 3 2019**

Please Remit Payment to: Thouvenot, Wade, and Moerchen Inc. - 4940 Old Collinsville Road - Swansea IL 62226 - Customer agrees to pay service charge of 1 1/2% (18% annual) against accounts more than 30 days past due. - Please return a copy of this invoice with payment. - Telephone 618.624.4488 - Fax 618.624.6688

**Invoice**

**Thouvenot, Wade, & Moerchen Inc.**  
**Exceptional Service.**  
**Nothing Less.**



Tony Funderburg  
Village of Freeburg, IL  
14 Southgate Center  
Freeburg, IL 62243

March 31, 2019  
Project No: L11140307  
Invoice No: 62617

Project L11140307 Freeburg Cloud GIS Implementation  
Start Date: 3/26/2015

**Consulting Services from April 1, 2018 to March 31, 2019**

**Fee**

Billing Phase	Contract Amount	% Complete	Fee Earned	Previous Fee Billing	Current Fee Billing
Year 1 - 2014	5,000.00	100.00	5,000.00	5,000.00	0.00
Year 2 - 2015	5,000.00	100.00	5,000.00	5,000.00	0.00
Year 3 - 2016	5,000.00	100.00	5,000.00	5,000.00	0.00
Year 4 - 2017	5,000.00	100.00	5,000.00	5,000.00	0.00
Year 5 - 2018	5,000.00	100.00	5,000.00	0.00	5,000.00
<b>Total Fee</b>	<b>25,000.00</b>		<b>25,000.00</b>	<b>20,000.00</b>	<b>5,000.00</b>
	<b>Total Fee</b>				<b>5,000.00</b>
			<b>Total this Invoice</b>		<b>\$5,000.00</b>

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**Invoice**

**Thouvenot, Wade, & Moerchen Inc.**  
**Exceptional Service.**  
**Nothing Less.**



John Tolan  
Village of Freeburg, IL  
14 Southgate Center  
Freeburg, IL 62243

March 31, 2019  
Project No: E14180897  
Invoice No: 62674

Project E14180897 Freeburg-2018 IEPA Sludge Permit Renewal

For professional services rendered including:  
- Preparing response and additional information to IEPA

**Consulting Services from February 18, 2019 to March 16, 2019**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Engineer III	.50	141.00	70.50	
Totals	.50		70.50	
<b>Total Labor</b>				<b>70.50</b>
		<b>Total this Invoice</b>		<b>\$70.50</b>

**RECEIVED**

**APR - 3 2019**

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