

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Meeting ID 447 872 7673

Join URL: <https://uso2web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

February 12, 2024

NOTICE MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Kaiser/Blaies/Meehling/Miller)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, February 14, 2024, at 5:45 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items to be Reviewed
 - A. Old Business
 1. Approval of January 10, 2024 Minutes
 2. New Sewer Plant
 3. Sewer Issues
 4. FSH Minutes
 5. Water System Study – TWM Invoice #83419 in the amount of \$2,500
 - B. New Business
 1. John Tolan – FSH Appointment
 2. Water & Sewer Cost Adjustment
 3. Volkert Invoice #01601078 in the amount of \$1,543.75
 4. Burns McDonnell 2024 Schedule of Hourly Professional Service Billing Rates
 5. Sewer Main Television Inspection Bids
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; real estate transactions [5 ILCS,

120/2 - (c) (5)]; or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2(c)(2)]

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PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Kaiser/Blaies/Meehling/Miller) Wednesday, January 10, 2024 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, January 10, 2024, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck (absent) Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Julie Polson and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of December 13, 2023 minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the December 13, 2023 minutes, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant/Sewer Loan: Public Works Director John Tolan advised we are about the same as last month. Substantial completion has not happened, the SCADA training has been completed, the fence gate is in but not the controller, HVAC controller not operating properly, and the influent screen error where it says it is jamming but it isn't. We are working out of the lab there. John commented it was interesting learning how to run the filters with the rain event. The plant handled the flow well. EPA has revised our existing NPDES permit and added phosphorus. We are now running the plant off the dissolved oxygen probes rather than manually. Our guys have created their own list of items that need to be completed.
3. Sewer issues: None.
4. FSH Minutes: FSH has given Larry Rhutasel of Volkert their approval to look for alternative route from the SLM plant to Freeburg. That water line was put in 1978, and some leaks have been found in that line.
5. Water System Study: Tim continues to talk to Scott on this project. Village Administrator Matt Trout said this will now be a once a week phone call until we see some progress.

B. NEW BUSINESS:

1. Executive Session to Discuss Real Estate Transactions, 5 ILCS 120/2-(c)(5):

EXECUTIVE SESSION. 5:52 P.M.

Water/Sewer Committee Meeting
Wednesday, January 10, 2024
Page 1 of 2

Trustee Lisa Meehling motioned to enter Executive Session citing Personnel, 5 ILCS 120/2-(c)(1), and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

**EXECUTIVE SESSION ENDED
6:00 P.M.**


Trustee Mike Blaies motioned to reconvene the regular session at 6:00 p.m., and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

John advised there was a large water break on Rt. 15 last weekend. We are working to get everyone off that line. The west tower has been winterized west tower.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:01 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

F.S.H. WATER COMMISSION
TUESDAY, JANUARY 2, 2024 MINUTES

1. CALL TO ORDER. The meeting of F.S.H. Water Commission was called to order by President Kenneth Vielweber in the Village of Freeburg at 7:30 PM with the following present: Ken Vielweber, Gary Wittenauer, John Tolan, Chad Rhutasel, Larry Rhutasel, & Bryan Vogel.
2. MINUTES. John Tolan motioned and Gary Wittenauer seconded to approve the November 28th minutes. Motion carried. (3-0).
3. JANUARY MEETING AND HEARING DATE. Next meeting and hearing date will be January 23rd, 2024 at 7:30 PM.
4. GUESTS. None.
5. CORRESPONDENCE & REPORTS.
 - A. S.L.M. minutes were not available.
 - B.
 - C.
6. TREASURER'S REPORT. Treasurer's report, claims and bills for December were presented. Motion to approve the bills and reports as presented was made by Gary Wittenauer and seconded by John Tolan. Motion carried by roll call vote. (3-0).
7. INVESTMENTS. Investments as of December 26, 2023 are as follows:

Bank	Amount	Rate	Term	Maturity	Payments	Cert. #
Citizens Bank	\$694,350.04	5.00%	7 MO	05/26/24	Monthly	55737424
Citizens Bank	\$255,651.65	3.00%	47MO	08/25/26	Quarterly	55737420
Citizens Bank	\$000,000.00	0.00%	00 MO	00/00/00	Monthly	00000000
Citizens Bank	\$000,000.00	0.00%	00 MO	00/00/00	Monthly	00000000
Citizens Bank	\$103,033.92	3.00%	47MO	07/09/26	Quarterly	55737418
Citizens Bank	\$103,033.92	3.00%	47 MO	07/09/26	Quarterly	55737419
Citizens Bank	\$300,000.00	3.25%	120 MO	09/26/28	Quarterly	55737416
Citizens Bank	\$000,000.00	0.00%	00 MO	00/00/00	Quarterly	00000000
Citizens Bank	\$206,043.43	4.06%	24 MO	10/26/24	Quarterly	55737422
Citizens Bank	\$200,000.00	5.00%	07 MO	02/27/24	Monthly	55737423
Money Market	\$201,860.43	0.35%	N/A		Monthly	11977602

8. ENGINEER'S REPORT.
 - A. Larry Rhutasel reported he is in contact with Jim Russell at Haier plumbing for cost estimates of water line replacement.
 - B. Ken inquired if F.S.H. could use the Village of Fayetteville water line easements to re-route the line out of S.L.M. plant. Larry will look into it.
9. HYDRO SERVICES, INC.
 - A. Chad reported an alarm at Freeburg's tower. A heater was not working which allowed the equipment to freeze.
 - B. Chad discovered the furnace at the F.S.H. office not working. A repairman was contacted and necessary repairs made.
 - C. A meter setter was discovered leaking near the F.S.H. tower. Repairs completed.
 - D. Chad made sure meter pits were air tight during last reading.
10. COMMISSIONER'S COMMENTS.
 - A. Vielweber: Nothing.
 - B. Boeving: Absent.
 - C. Tolan: Approximately 15 hook-ups to go on the Route 15 water line relocation.
 - D. Wittenauer: Nothing.
11. ADJOURN. Gary Wittenauer motioned and John Tolan seconded to adjourn at 7:44PM; motion carried (3-0). The meeting was adjourned until January 23rd, 7:30 PM.

Chairman - Ken Vielweber

Clerk - Bryan A. Vogel

RECEIVED
FEB 05 2024

Invoice

Thouvenot, Wade, & Moerchen Inc.
Exceptional Service.
Nothing Less.



Mathew Trout
Village of Freeburg, IL
14 Southgate Center
Freeburg, IL 62243

January 31, 2024
Project No: E39230313
Invoice No: 83419

Project E39230313 Freeburg - Phase 2 Water Main Upgrades
Consulting Services from November 20, 2023 to January 10, 2024

Fee			
Total Fee	198,500.00		
Percent Complete	9.4207	Total Earned	18,700.00
		Previous Fee Billing	16,200.00
		Current Fee Billing	2,500.00
		Total Fee	2,500.00
		Total this Invoice	\$2,500.00

Please Remit Payment to: Thouvenot, Wade, and Moerchen Inc.- 4940 Old Collinsville Road - Swansea IL 62226 - TWM Reserves the Option to charge 1 1/2% (18% annual) against accounts more than 30 days past due. - Please return a copy of this invoice with payment. - Telephone 618.624.4488 - Fax 618.624.6688

VOLKERT

Volkert, Inc.
Dept. #2040
P.O. Box 11407
Birmingham, AL 35246-2024
251.342.1070

INVOICE

Village of Freeburg
14 Southgate Center Dr
Freeburg, IL 62243

FEB 01 2024
RECEIVED

Date: January 31, 2024
Invoice No.: 01601078

Project: 1086605.000 VILLAGE OF FREEBURG GENERAL SERVICES

01-16-532
TP

Work Completed this period:

2024 Zoning Map. \$ 1288.75
Obtain GIS linework for Freeburg requested by Tim Pruett.
Courthouse research for Regions/Smith Alley Vacation. \$ 255

Invoice for Period Ending: 01/19/2024

Total Labor & Expenses: \$1,543.75

Volkert, Inc.

Brian R. Mellen

Project Manager

01/26/2024

Date

Invoice



Remittance address to lockbox:
 Dept. #2042
 Volkert, Inc.
 P. O. Box 11407
 Birmingham, AL 35246-2042

January 31, 2024
 Project No: 1086605.000
 Invoice No: 01601078

Village of Freeburg

Professional Services from November 18, 2023 to January 19, 2024

Task	GENRL	GENERAL	Hours	Rate	Amount
Clerk I			.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
				Total this Task	\$13.75
				Total this Task	\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
Professional Land Surveyor			9.00	145.00	1,305.00
Project Surveyor			1.00	110.00	110.00
GIS Tech			1.00	115.00	115.00
	Totals		11.00		1,530.00
	Total Labor				1,530.00
				Total this Task	\$1,530.00
				Total this Task	\$1,530.00
				Total this Project	\$1,543.75
				Total this Invoice	\$1,543.75

Billing Backup

Wednesday, January 24, 2024

VOLKERT, INC

Invoice 01601078 Dated 1/31/2024

3:23:44 PM

Task	GENRL	GENERAL	Hours	Rate	Amount
65022	Lawrence, Karen	12/1/2023	.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
Total this Task					\$13.75
Total this Task					\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
15095	Hahn, Greg	1/19/2024	8.00	145.00	1,160.00
15095	Hahn, Greg	1/19/2024	1.00	145.00	145.00
37676	Reno, Blue	12/22/2023	1.00	110.00	110.00
37298	Zipprich, Joshua	1/19/2024	1.00	115.00	115.00
	Totals		11.00		1,530.00
	Total Labor				1,530.00
Total this Task					\$1,530.00
Total this Task					\$1,530.00
Total this Project					\$1,543.75
Total this Report					\$1,543.75



January 12, 2024

Mr. John Tolan
Public Works Director
Village of Freeburg, Illinois
14 Southgate Center
Freeburg, IL 62234

RECEIVED

JAN 24 2024

RE: Agreement for Professional Engineering Services
(113084)

Dear Mr. Tolan:

As indicated in our existing agreement, Burns & McDonnell annually adjusts its Schedule of Hourly Rates for Professional Services.

Enclosed is our Schedule of Hourly Professional Services Billing Rates effective for services performed for the above listed projects for January 1, 2024, through December 31, 2024.

We thank you for the opportunity to continue serving you.

Sincerely,

A handwritten signature in black ink that reads "JEFF BARNARD".

Jeff Barnard, P.E.
Agreement Commissioner

JB / ay

Enclosure Attachment: BMR23-4

cc: Allison White, WTR
Accounting

Schedule of Hourly Professional Service Billing Rates

<u>Position Classification</u>	<u>Classification Level</u>	<u>Hourly Billing Rate</u>
General Office *	5	\$68.00
Technician *	6	\$86.00
Assistant *	7	\$102.00
	8	\$140.00
	9	\$165.00
Staff *	10	\$189.00
	11	\$205.00
Senior	12	\$229.00
	13	\$252.00
Associate	14	\$260.00
	15	\$262.00
	16	\$264.00
	17	\$268.00

NOTES:

1. Position classifications listed above refer to the firm's internal classification system for employee compensation. For example, "Associate", "Senior", etc., refer to such positions as "Associate Engineer", "Senior Architect", etc.
2. For any nonexempt personnel in positions marked with an asterisk (*), overtime will be billed at 1.5 times the hourly labor billing rates shown.
3. For outside expenses incurred by Burns & McDonnell, such as authorized travel and subsistence, and for services rendered by others such as subcontractors, the client shall pay the cost to Burns & McDonnell plus 10%.
4. A charge will be applied at a rate of \$9.95 per labor hour for technology usage, software, hardware, printing & reprographics, shipping and telecommunications. Specialty items are not included in the technology charge.
5. Monthly invoices will be submitted for payment covering services and expenses during the preceding month. Invoices are due upon receipt. A late payment charge of 1.5% per month will be added to all amounts not paid within 30 days of the invoice date.
6. The services of contract/agency and/or any personnel of a Burns & McDonnell parent, subsidiary or affiliate shall be billed to Owner according to the rate sheet as if such personnel is a direct employee of Burns & McDonnell.
7. The rates shown above are effective for services through December 31, 2024, and are subject to revision thereafter.

VILLAGE OF FREEBURG
Sewer Main Television Inspection
Bid Tabulation
2/8/2024

#	Item	Unit	Quantity	Midwest Underground LLC		Visu-Sewer of Missouri, LLC	
				Mascoutah, IL	Cost	E. St. Louis, IL	Cost
				Cost/Unit	Cost	Cost/Unit	Cost
Base Bid							
1	6" TV & Inspection Services	L.F.	898	\$2.75	\$2,469.50	\$4.80	\$4,310.40
2	8" TV & Inspection Services	L.F.	13,826	\$2.75	\$38,021.50	\$2.90	\$40,095.40
3	10" TV & Inspection Services	L.F.	5,321	\$3.25	\$17,293.25	\$2.90	\$15,430.90
4	12" TV & Inspection Services	L.F.	3,022	\$3.25	\$9,821.50	\$2.90	\$8,763.80
5	21" TV & Inspection Services	L.F.	389	\$4.00	\$1,556.00	\$6.80	\$2,645.20
6	Heavy Cleaning	L.F.	2,000	\$2.00	\$4,000.00	\$4.45	\$8,900.00
PROJECT TOTAL					\$73,161.75		\$80,145.70