

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Wendy Guenster Keck Brown, P.C.

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Meeting ID 447 872 7673

Join URL: <https://uso2web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

February 8, 2021

**NOTICE
MEETING OF THE PUBLIC WORKS COMMITTEE
Trash/Water/Sewer
(Kaiser/Blaies/Heap/Meehling)**

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, February 10, 2021, at 5:45 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items to be Reviewed
 - A. Old Business
 - 1. Approval of January 13, 2021 Minutes
 - 2. New Sewer Plant – Invoice #113084-24REV in the amount of \$143,814.78 and Invoice #114528-8 in the amount of \$2,007.45
 - 3. Sewer Issues
 - 4. FSH Minutes
 - 5. Old Freeburg Road Water Line
 - 6. Water System Study
 - 7. Repair/Replace Sewer Main East and West Apple
 - 8. West Street Residents' Sewer Issue
 - B. New Business
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; real estate transactions [5 ILCS, 120/2 - (c) (5)]; or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2(c)(2)]

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PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Kaiser/Blaies/Heap/Meehling) Wednesday, January 13, 2021 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:57 p.m. on Wednesday, January 13, 2021, by Chairman Bob Kaiser via the Zoom application. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson. Village Hall was open to the public, and there were no guests present. Guest present via Zoom: Janet Baechle.

A. OLD BUSINESS:

1. Approval of December 16, 2020 minutes: Trustee Lisa Meehling motioned to approve the December 16, 2020 minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant/Sewer Loan: Village Administrator Tony Funderburg advised the projected bid publication is January 18th at a cost of \$1,000. The risk associated with that is we do not have the construction permit and loan finalized. However, we have been able to get a full copy of the permit they intend to give us which is a very good sign. They have also given us the sewer loan number and guaranteed us the money is there. The other risk if we don't go out now, we could lose the loan forgiveness and the money we have now. Tony is asking to move forward with the bid publication on January 18th, the pre-bid meeting on February 2nd and the bid opening on March 1st. The committee agreed it is a bigger risk if we don't move forward.
3. Sewer issues: Public Works Director John Tolan received a call from a resident today of a sewer backup on S. Pitts. He, Gregg and Trevor confirmed our lines are flowing freely.
4. FSH Minutes: Meeting was canceled due to a lack of quorum.
5. Old Freeburg Road Water Line: John, Attorney Keck and Chris Bergman met last week to discuss the bid packet issues. The committee agreed to go out to bid, and Tony asked to ensure it goes to SIBA as well. Attorney Keck confirmed no motion is needed to send the project out for bid.
6. Water System Study: The study is done, and John is waiting to review the plan when that can be done in person.
7. Repair/Replace Sewer Main East and West Apple: We are holding off on this project until the sewer plant project moves forward.

John sent everyone an email explaining the information received from Jorge Garcia of Wiegmann's and what they are doing to prevent the zinc and chromium levels exceeding the allowable limits.

B. NEW BUSINESS:

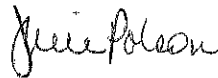
1. West Street Residents' Sewer Issue: John advised we have three residents on West Street that are on a private sewer. They are having issues again and would like to hook onto our sewer system. John advised he can set a manhole and have the residents run their lines to the manhole. He is estimating the cost to run approximately \$10,000 - \$15,000. We would have to obtain an easement, and Attorney Keck said we will need to have a legal description prepared. John said we would need a construction permit from the EPA which would require an engineer. Trustee Albers asked if the residents could share in the cost of the project. John will talk to the residents to see if they are interested in the cost share.

John received verbal approval today from EPA that they are accepting the operating permit for Edison Estates. Water/Sewer Leader Gregg Blomenkamp thanked our guys who worked very hard on the major water leak by the east tower. John commented an 8-inch water main broke and Gregg, Trevor, Scott and Bob Jenkins fixed it hot which prevented loss of service and a boil order.

C. GENERAL CONCERNS: None

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:16 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager



CREATE AMAZING.

February 05, 2021

Invoice: 113084-14REV
 Federal ID: 43-0956142
 Client Task Order: No. 1

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	SEND PAYMENT TO: Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883 Reference Invoice Number with Payment TERMS: PAYABLE UPON RECEIPT - LATE CHARGE AFTER 30 DAYS	WIRE INSTRUCTIONS: Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for the Expansion of the Wastewater Treatment Plant

SERVICE THROUGH: 31-Jul-2020

<u>Labor Classifications</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Technician	6	52.00	74.00	3,848.00
Assistant	7	1.50	85.00	127.50
Assistant	8	61.00	116.00	7,076.00
Assistant	9	14.25	138.00	1,966.50
Staff	10	232.25	158.00	36,695.50
Staff	11	29.25	171.00	5,001.75
Senior	12	208.00	190.00	39,520.00
Senior	13	170.25	212.00	36,093.00
Associate	14	4.25	221.00	939.25
Associate	15	20.00	226.00	4,520.00
		792.75		135,787.50

Expense

(See Attached) 8,027.28

Subtotal Amount	143,814.78
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TOTAL AMOUNT DUE THIS INVOICE	143,814.78 USD
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Contract Maximum	1,679,500.00
Less Total Billed to Date	1,225,816.83
Amount Remaining	453,683.17

Send with 114528 and cover letter

Thank you for your business. We appreciate the opportunity to serve you.

Project Manager: Dustin Hill +1 (314) 501-1451 drhill@burnsmcd.com
 Invoice Inquiry: Jake Eagan +1 (816) 760-2764 jweagan@burnsmcd.com

Labor Summary: Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
52.00		43541	To, Kaelan	6	Technician
1.50		34342	Ollenborger, Brittany	7	Assistant
17.50		26582	Fifield, Brett	8	Assistant
1.50		37694	Gard, Sydney	8	Assistant
39.50		38342	Laughridge, Jessie	8	Assistant
2.00		38328	Muriithi, Lewis	8	Assistant
0.50		38810	Vegter, Trent	8	Assistant
14.25		32178	Barge, Lexi	9	Assistant
83.75		27027	Caldwell-Jacques, Amanda	10	Staff
16.50		24293	Przybylinski, Erin	10	Staff
132.00		21046	Smith, John	10	Staff
29.25		22826	Bentrup, Jeff	11	Staff
7.00		21065	Borries, Jess	12	Senior
75.00		17079	Collins, Caitlin	12	Senior
103.00		30873	Li, Jason	12	Senior
5.00		13950	Ward, Paul	12	Senior
18.00		21425	White, Allison	12	Senior
31.00		6920	Anaya, Joe	13	Senior
82.00		38459	Graeber, Brian	13	Senior
4.00		38694	Hodge, David	13	Senior
19.25		11988	Lang, Ryan	13	Senior
34.00		8607	Toolen, Mike	13	Senior
3.00		10544	Heffern, Kevin	14	Associate
1.25		7498	Kimmel, Curt	14	Associate
20.00		7288	Barnard, Jeff	15	Associate
792.75					

Technology Charge			
	Hours	Rate	Total
Technology Charge	792.75	9.95	7,887.86
Technology Charge Total			7,887.86

Travel Expense				
Name	Expenditure Type	Cost	Markup/Markdown	Billed Amount
Barnard, Jeff	PERSONAL MILEAGE	115.00	10 %	126.52
Barnard, Jeff	MEALS - TRAVEL	11.72	10 %	12.90
Travel Expense Total		126.72		139.42

Expense Subtotal: Amount	8,027.28
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February 5, 2021

Tony Funderburg
Village Administrator
Village of Freeburg, Illinois
14 Southgate Center
Freeburg, IL 62243

Re: Progress Report for Burns & McDonnell Invoice 113084-14REV and 114528

Dear Tony Funderburg:

In accordance with your request, a summary of work activities performed by Burns & McDonnell during the period of 7/1/2020-12/31/2020 for Owner's Engineering Services for the Freeburg Wastewater Treatment Plant (113084) is provided below. Please cancel invoices 113084-14, 113084-15, and 113084-16 per discussion with Burns & McDonnell dated December 30, 2020 and progress report content associated with the Wastewater Treatment Plant (113084). Consider only invoice 113084-14REV for services from 7/1/2020-12/31/2020 as services associated with final design have exceeded the originally contemplated budget; construction phase services will not be billed until after the Wastewater Treatment Plant (113084) has been bid. CMOM and Flow Monitoring (114528) project will no longer be included in the progress reports as this work is complete. Please remit payment for invoice 114528-8 at your soonest convenience.

SUMMARY OF PROGRESS FOR WASTEWATER TREATMENT PLANT (113084)

The following tasks were performed during the period covered by this Progress Report:

- Address 60% design comments including:
 - Redesign of Administration Building and adjoining Garage
 - Relocation of aeration basin blowers adjacent to aeration basins
 - Redesign and relocation of power distribution
 - Reconfiguration of Filter Building to accommodate removal of filter discs (previously contemplated removal thru roof hatch)
 - Revisited sludge processing; provided memorandum confirming approach to sludge holding and disposal by a hauler in lieu of digestion and dewatering
- Two meetings to review design progress and construction budget with Village Board
- Coordinate submittal for Anti-degradation review and new National Pollutant Discharge Elimination System (NPDES) permit for upgraded facility; NPDES permit is currently on public notice
- Prepare final design for IEPA submittal for construction permit; issuance of construction permit is pending completion of public notice period for the NPDES permit
- Prepare loan application and final design and bid documents for IEPA State Revolving Loan Funds (SRF) submittal; comments received from IEPA on December 22, 2020 and responses provided to IEPA on December 31, 2020



Tony Funderburg
Village of Freeburg, Illinois
February 5, 2021
Page 2

- Prepare and submit design for new culvert across Kinney Creek to Illinois Department of Natural Resources (IDNR); IDNR comments received and response provided by Burns & McDonnell on December 22, 2020 including more expansive modeling as requested by IDNR; IDNR has indicated that their requirements have been satisfied and that the permit is pending per an email dated January 27, 2021

The attached invoice contains an hour breakdown by Burns & McDonnell employee for this invoice period. During this period hours **3,594** of work were completed on the above-mentioned tasks, however only **792.5** hours will be billed. Final design charges exceeded the originally budgeted task allotment and will be held until the bid phase is complete.

UPCOMING DEADLINES/SUBMITTALS:

Bid Advertisement Date: January 18, 2021
Pre-Bid Meeting: February 2, 2021
Bid Opening: March 1, 2021

SCHEDULE STATUS:

Delays associated with rescoping the project to accommodate the Village's budget and lack of responsiveness from IEPA in processing the Facility Plan Update, Antidegradation Report, NPDES Permit, and Construction Permit have resulted in significant delays relative to the original contract for engineering services. An extension of contract time will be necessary via change order with Burns & McDonnell to complete construction phase services.

Bid opening must occur prior to March 31, 2021; based on a bid opening date of March 1, 2021 the project has 30 days of float. If the bids are opened after March 31, 2021, there is a risk that the project will be bypassed for funding and that reapplication to the SRF program will be necessary. The Village is currently allocated \$13M in loan funds with 15% principal forgiveness and a 30-year loan term. Burns & McDonnell and the Village are working collaboratively to maintain communication and express urgency to IEPA related to the Construction Permit issuance.



Tony Funderburg
Village of Freeburg, Illinois
February 5, 2021
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PROJECT TASK STATUS:

WWTP Tasks		
Task Name	Total Task Fee	Billed Amount to Date
WWTP 30% Design Submittal	\$273,000	\$273,000.00
WWTP Final Design Submittal	\$835,000	\$832,816.83
WWTP Bid Phase Services	\$35,000	\$35,000.00
WWTP Construction Phase Services	\$450,000	
SRF/Regulatory/Rate Assessment	\$85,000	\$85,000.00
WWTP Tasks Total	\$1,678,000	\$1,225,816.83
Collection System Tasks		
Task Name	Total Task Fee	Billed Amount to Date
CMOM Plan Development	\$45,000	\$45,000.00
Flow Monitoring and Strategic Planning	\$60,000	\$60,000.00
Collection System Total	\$105,000	\$105,000.00
WWTP and Collection System Total	\$1,783,000	\$1,330,816.83

INPUT NEEDED FROM CLIENT/OTHERS: Construction Permit issuance from IEPA (refer to Schedule Status).

REALIZED OR ANTICIPATED CONCERNS: Refer to Schedule Status comments.

Please feel free to contact Jeff Barnard at 314-682-1626 or jbarnard@burnsmcd.com if you have any questions or require additional information.



CREATE AMAZING.

September 17, 2020

Invoice: 114528-8
 Federal ID: 43-0956142
 Client Task Order: No. 2

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	SEND PAYMENT TO: Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883 Reference Invoice Number with Payment TERMS: PAYABLE UPON RECEIPT - 1.5% INTEREST PER MONTH IF NOT PAID WITHIN 30 DAYS	WIRE INSTRUCTIONS: Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for CMOM Plan Development, Collection System Monitoring & Inflow and Infiltration Strategic Planning

SERVICE THROUGH: 31-Dec-2019

LABOR

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Staff	10	7.50	152.00	1,140.00
Staff	11	2.50	166.00	415.00
Senior	13	2.00	203.00	406.00
		12.00		<u>1,961.00</u>

EXPENSE

(See Attached)	119.40
Less: Amount Over Authorized Maximum	(72.95)

Subtotal Amount	2,007.45
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TOTAL AMOUNT DUE THIS INVOICE	2,007.45 USD
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Contract Maximum	105,000.00
Less Total Billed to Date	105,000.00
Amount Remaining	0.00

Freeburg Sent Together With Cover Letter

Thank you for your business. We appreciate the opportunity to serve you.

Project Manager: Allison White 314-682-2925 alwhite@burnsmcd.com
 Invoice Inquiry: Jake Eagan 816-349-6894 jweagan@burnsmcd.com

Labor Summary Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
2.00		22826	Bentrup, Jeff	10	Staff
5.50		25376	Blumstein, Adam	10	Staff
2.50		21425	White, Allison	11	Staff
2.00		4826	Bachman, Tina	13	Senior
12.00					

Technology Charge			
	Hours	Rate	Total
Technology Charge	12.00	9.95	119.40
Technology Charge Total	12.00		119.40

Expense Subtotal: Amount	119.40
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Labor Details - Amount									
Project	Task	Bill Level	Contract	Name	Classification	Premium Code	Item Date	Hours	Billed Amount
114528	1WTR-CHI-1-0.01	10	N	Blumstein, Adam	Staff		17-NOV-19	1.50	228.00
114528	1WTR-CHI-1-0.01	10	N	Blumstein, Adam	Staff		18-NOV-19	1.50	228.00
114528	1WTR-CHI-1-0.01	10	N	Blumstein, Adam	Staff		19-NOV-19	0.50	76.00
114528	1WTR-CHI-1-0.01	10	N	Blumstein, Adam	Staff		20-NOV-19	0.50	76.00
114528	1WTR-CHI-1-0.01	10	N	Blumstein, Adam	Staff		21-NOV-19	1.00	162.00
114528	1WTR-CHI-1-0.01	10	N	Blumstein, Adam	Staff		26-NOV-19	0.50	76.00
114528	1WTR-CHI-1-0.01	13	N	Bachman, Tina	Senior		20-NOV-19	0.50	101.50
114528	1WTR-CHI-1-0.01	13	N	Bachman, Tina	Senior		21-NOV-19	0.50	101.50
114528	1WTR-CHI-1-0.01	13	N	Bachman, Tina	Senior		26-NOV-19	1.00	203.00
114528	2WTR-SLO-1-0.01	10	N	Bentrup, Jeff	Staff		18-NOV-19	2.00	304.00
114528	2WTR-SLO-1-0.01	11	N	White, Allison	Staff		12-NOV-19	1.50	249.00
114528	2WTR-SLO-1-0.01	11	N	White, Allison	Staff		13-NOV-19	0.50	83.00
114528	2WTR-SLO-1-0.01	11	N	White, Allison	Staff		03-DEC-19	0.50	83.00
Subtotal Amount								12.00	1,961.00

1. CALL TO ORDER. The meeting of F.S.H. Water Commission was called to order by Vice-President Gary Wittenauer in the Village of Freeburg at 7:33 PM with the following present: John Tolan, Joel Boeving, Sr., Gary Wittenauer, Larry Rhutasel, Chad Rhutasel, and Bryan Vogel.
2. MINUTES. John Tolan motioned and Joel Boeving seconded to approve the October 27th minutes. Motion carried. (3-0).
3. DECEMBER MEETING AND HEARING DATE. Next meeting and hearing date will be December 22nd, 7:30 PM.
4. GUESTS. None.
5. CORRESPONDENCE & REPORTS.
 - A. Joel reported no minutes were available for S.L.M. since there was not a meeting this month due to covid.
 - B. Don Miller, chairman of S.L.M., along with Jerry and Rick met with Airport officials to discuss an increase in future water needs. Boeing is planning to build on site and is requesting additional water lines.
6. TREASURER'S REPORT. Treasurer's report, claims and bills for November were presented. Motion to approve the bills and reports presented was made by Joel Boeving, seconded by John Tolan. Motion carried by roll call vote. (3-0)
7. INVESTMENTS. Investments as of October 27, 2020 are

	Rate	Term	Maturity	Payments	Cert. #
Citizens Bank	\$250,000.00	2.15%	84 MO 09/10/24	Quarterly	11977641
Citizens Bank	\$150,000.00	2.20%	84 MO 10/17/23	Monthly	11977639
Citizens Bank	\$100,000.00	2.15%	84 MO 08/06/24	Monthly	11977640
Citizens Bank	\$150,000.00	2.12%	60 MO 03/20/21	Quarterly	11977644
Citizens Bank	\$300,000.00	3.25%	120 MO 09/26/28	Quarterly	55737416
Citizens Bank	\$200,000.00	2.65%	60 MO 07/29/24	Quarterly	55737417
Money Market	\$617,497.55	0.75%	N/A	Monthly	11977602
8. ENGINEER'S REPORT.
 - A. Larry Rhutasal announced Rhutasel and Associates was purchased by Volkert.
9. HYDRO SERVICES, INC.
 - A. Chad reported he has finished hydrant flushing a couple of weeks ago.
 - B. NAP testing results have changed since the free chlorine feed was switched to ammonia feed
 - C. A water tap is planned for Mary Coop located along Route 159. This will be a free tap per prior agreement. An inquiry if Ms. Coop signed a pre-annexation agreement prior to the install. Chad reported he was not aware of an agreement. John will provide Chad with the necessary documents for facilitating the pre-annexation agreements. A tap for Stahl has also been requested.
10. ELECTIONS AND APPOINTMENTS.

Motion by Joel Boeving, seconded by John Tolan to elect and appointment the same individuals for 2021 term for President, Vice-President, Secretary/Treasurer and Engineer noting Engineer has changed the name to Volkert. Motion carried by roll call vote. (3-0) Motion by John Tolan, seconded by Gary Wittenauer to appoint Joel Boeving as S.L.M. representative. Motion carried by roll call vote. (3-0)
11. COMMISSIONER'S COMMENTS.
 - A. Vielweber: Absent..
 - B. Boeving: Nothing.
 - C. Tolan: Nothing.
 - D. Wittenauer: Absent.
12. ADJOURN. Joel Boeving motioned and John Tolan seconded to adjourn at 8:05 PM; motion carried (3-0). The meeting was adjourned until December 22nd, 7:30 PM.

Vice-Chairman – Gary Wittenauer

Clerk - Bryan A. Vogel