

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

January 15, 2010

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE **Trash/Water/Sewer** **(Mattern/Speiser/Miller)**

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, January 20, 2010, at 4:00 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items To Be Reviewed
 - A. Old Business
 - 1. Approval of December 16, 2009 minutes
 - 2. SAVE Site water situation
 - 3. Sewer Project
 - 4. Groundwater Ordinance
 - 5. Recycling
 - 6. Sewer backup policy
 - 7. Grease trap problems
 - 8. FSH System Requirements
 - 9. Harris Drilling Services water usage
 - B. New Business
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)] ; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Mattern/Miller/Speiser)

Wednesday, January 20, 2010 at 4:00 p.m.

The Public Works Committee Meeting was called to order at 4:10 p.m. on Wednesday, January 20, 2010, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of December 16, 2009 minutes: Trustee Tony Miller motioned to approve the December 16, 2009 minutes and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.
2. SAVE Site Water Situation: We have received the Notice to Proceed and Dennis said Netemeyer will take his drawing and put specs with it. Netemeyer will prepare the bid package as a unit-price type bid so if the bids come in lower, there will be enough grant funds to allow the contractor to install as many service taps as the grant can pay for and free up our guys to work on something else.
3. Sewer Project: Dennis met with the Helms and they are fine with us getting the sewer out there and will wait on the lift station until it is needed. Dennis explained the process to them and said we might not get the line constructed within one year of the highway being completed and he thinks they are okay with that. The Helms were very appreciative of us keeping them informed of what we are doing and said they are glad they annexed into Freeburg. Larry said all the field work is done for the sewer going north and he has some preliminary drawings done on some other areas. We still need to get with three residents regarding easements over in the West Street area for that portion of the project. Dennis will send out letters to those residents shortly. Larry thinks we are looking at late March for getting plans done and ready to send in. The loan application package is ready and will probably be sent to EPA tomorrow.
4. Groundwater ordinance: Dennis has heard nothing.
5. Recycling: Dennis confirmed the business is booming. He talked to Harold Carpenter and he will be putting an article in the Tribune. The basic problems we have are the residents are not breaking down the boxes, they are dumping plastic trash bags and if the dumpster is full, they are leaving it piled up in the

recycling center instead of taking it home and coming back later. Dennis had Ron order some signs asking residents to break the cardboard down and not to leave the plastic bags. Tony suggested we put a trash barrel out there specifically for disposing the plastic bags. The committee also discussed getting another dumpster specifically for the cardboard. Dennis thinks if we can get the cardboard broken down and the plastic bags taken out, we may get our loads up to 1,500 - 1,600 pounds instead of the current 1,200 - 1,400 pounds. We hauled 7.5 tons in December and the Township was hauling 2 - 4 tons a month. Dennis said he would like to try educating the public first before we change the setup of the dumpsters. Charlie asked Dennis to talk to the Grants Department to see if there might be some money available in the future to help pay the cost of recycling. Dennis advised the Township did pay half of the recycling bill for December. The committee agreed to send out a phone call reminding residents of the rules, along with the article in the Tribune which may help towards educating the residents. We will also post something on the website.

Dennis advised when the grade school was in the process of buying the home on Lincoln Court, Jane told them there was an outstanding amount due on the utility account. The school told Jane it would be taken care of at closing. When she later contacted them, she was told the closing had been moved but had finally taken place. The outstanding amount on the utility bill had been left off the closing statement and Lawrence Meggs advised Dennis they were not going to pay the bill since it wasn't their bill. Dennis suggested we take the amount due out of the paper recycling profit which amounts to approximately \$500.00 and the committee was in full agreement with Dennis' suggestion. Charlie asked Dennis to have Jane give him a chronology of events.

6. Sewer backup policy: John talked to Duane today and told him what we were doing. There have been no backups since the last incident. Ron is working on the IDOT permit. John said Mike Blaies talked to him and said Mike's home backed up about 5 or 6 years ago. He said with the recent really hard rain, Mike was starting to get a backup in the basement. With the new design, the water will be getting to Mike's much quicker and Mike wants a grinder pump. John said it is a legitimate concern that he might start experiencing problems on a regular basis.
7. Grease trap problems: Dennis sent the letter to the Health Department but has not heard back from them. John and Ron have noticed a fresh grease problem at the lift station. John thinks it might be easier for us to stop in the establishments to review their procedures.
8. FSH System Requirements: Ron said we are waiting on IDOT and EPA's permits and are probably looking at another 60 days. He said FSH has been having a leak at the master meter again. FSH will replace all that piping and meter from 1978 and will try to coordinate with us and have us do our "T" at the same time.
9. Harris Drilling Services water usage: Dennis advised Harris took the one-time credit. Item can be taken off the agenda.

Tony asked if Weber's check valve was put in and John said no, the weather turned bad. John said Weber will be done, then Beasenberg and Blaies.

Dennis brought the issue of what to do when renters leave town with an unpaid utility bill. Currently, we have the landlord pay the bill before we let another renter put deposits down. We had two instances where one renter came back into town wanting to place deposits on another rental property, had called and stated they knew they had an unpaid bill and figured it would have to be taken care of before renting the new one. Jane's initial reaction was to tell the renter they would have to pay the old bill amount and credit that amount back to the landlord who had paid the outstanding balance. The second renter came in trying to sign up for utilities and Jane was going to make her pay the old outstanding bill but that renter argued the landlord used her deposit to pay that outstanding bill. The committee agreed this issue should stay between the landlord and tenant and we should stay out of it. Our ordinance states the landlord and tenant are jointly and severally responsible for the bill which means we don't care which party pays for the bill. We will continue our policy of keeping the landlord responsible to pay the outstanding bill before a renter is allowed to pay deposits on that rental property.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Tony Miller motioned to adjourn at 4:53 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Mattern/Miller/Speiser)

Wednesday, December 16, 2009 at 5:30 p.m.

The Public Works Committee Meeting was called to order at 5:35 p.m. on Wednesday, December 16, 2009, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Mike Blaies and Larry Rhutasel.

Trustee Tony Miller motioned to amend the agenda so guest Larry Rhutasel could go first and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.

Larry was present to provide an update on the sewer project. He said they have most of the preliminary design done on the lift station and lagoon. They started surveying on the West Street sewer extension. It is on the agenda for the survey crew to get to the area at the north end of West Street north up across the railroad tracks to get the topographic survey done. They have also looked at a couple different options regarding the gravity sewer: either going along the creek to the old sewage treatment plant and tying into the existing interceptor which is the most desirable alternative; or to go straight down West Street and tie into the existing interceptor trunk line which is at the corner of West and Kessler. That option would be physically possible but we would get into some very deep cuts at the south end. Someone is going to talk to the three property owners on the east side of the creek to see if they would be agreeable to granting an easement. Larry said the surveyors are then going to proceed north from the culvert at Cedar up along the existing easement to the railroad tracks, cross them and continue north to the highway where we plan to extend the gravity sewer. Dennis reviewed the Helms annexation agreement and it states we will bring a sewer line to the small property owned by Matt and Jane within a year of the highway, when they build a street to Village specifications across that property back to Dale's property, we'll extend the sewer to that point, and as that is developed, we will build a pump station at the appropriate topographical location to serve all of that property. Dennis and Larry said we should sit down with Dale and Jane to see if they agree with our interpretation of the agreement which is we will build the force main up to that area within a year of the highway, but we won't build the pump station until they start developing. They will try to get a meeting set up with them the first part of next week. Dennis thinks when we meet with Helms, Larry could tell them it would not be wise to design a pump station now and Dennis could say the force main will be built up there and we'll give them a letter commitment when the property is developed, we'll put a pump station in.

Water/Sewer Committee Meeting
Wednesday, December 16, 2009
Page 1 of 4

Larry said the loan paperwork was provided to the Village. The resolutions need to be presented to the board for approval. Larry said included in the paperwork is a draft ordinance which authorizes the village to borrow money, a hearing would have to be held, the ordinance would have to be published.

Trustee Tony Miller motioned to recommend the Resolution Authorizing a Representative to Sign Loan Documents and the Resolution of Intent Regarding National Flood Insurance be forwarded to the full Board for their approval and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.

Larry thinks we should talk to Helms about having them grant us an extension because if we are relying on the loan funds to build this, there is no assurance the loan funds will be there when we need them to get started. Larry said we will have the plan specifications ready to submit to EPA the early part of next year. It will all hinge on the loan processing. Larry said they start funding projects in the late spring and also said he is not sure where the Freeburg project would fall on their list as far as the funding priority. Dennis thinks if Dale agrees with our interpretation with the language in his annexation agreement, he thinks Dale will be hard pressed to be a stickler on the deadline. Tony said we can start the project at Helms property. Dennis said our hope all along is that Dale will be reasonable as long as knows we are trying to give him what he needs. We can take this study to IDOT to show them it will be there as soon as we get the funding to get it built. John questioned the proposed revenue source demonstration which is item #A9c.2 in the packet and Larry advised they prepared a proposed budget based on the most recent income expense statement that they had. Based on current costs, debt service, the number of users, they have to show how it will all shake out when we add in the debt service for the new loan. It is showing we will net a net revenue increase of \$156,000 and we will have to raise the rates to generate more revenue to pay the debt service. If the numbers they used turn out to be correct, it will result in a \$8.28 per month increase to the customer. Dennis said the \$8.28 would go into the minimum charge because it is debt service. Seth asked how long the project would take to complete once it starts and Larry said it is hung up at EPA.

A. OLD BUSINESS:

1. Approval of November 18, 2009 minutes: *Trustee Seth Speiser motioned to recommend the November 18, 2009 minutes be approved Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*
2. SAVE Site Water Situation: Nothing new.
3. Sewer Project: See above.
4. Special fund for extraordinary repairs: Charlie said we are going to stay where we are and these will be addressed on a case-by-case basis. Item can be taken off the agenda.
5. Groundwater ordinance: Dennis has heard nothing.

6. Recycling: Dennis said we opened up last Tuesday and by noon on Friday, it was 2/3's full. We had it emptied and by Sunday morning, it was stuffed. Since then, we've had a second dumpster delivered. The last township recycling will take place this weekend. We've put an article in the paper to ask residents not to put the trash bags or Styrofoam in the dumpster. Dennis said the cost to haul the dumpsters has increased since we have two. He has some thoughts on ways to address that. We currently have almost 1600 trash customers. We could add a surcharge of 50 cents a month which would pay for 5 or 6 more loads a month. Tony said we will have residents that don't participate in the recycling that won't be happy with the added charge. Dennis said we will be about \$20,000 over on the grant. He thinks we originally planned to spend about \$10,000 - \$15,000 more than the grant. Dennis said Millstadt Township has already been by to look at the recycling center. We will receive the scale tickets and will know how much we are recycling. Dennis said if the recycling really takes off, maybe we can apply for a grant next year to fund some of the operational costs.

7. Sewer backup policy: John received a call from Terry King of the EPA on Friday who advised that Tracy Green had called him. She wants her situation fixed and Terry wants a temporary fix. John explained to him that we were going to install a grinder pump but the homeowner wasn't too excited about that. Dennis came up with the idea to put a pump station next to the manhole by Shampoodles. John mentioned that to Terry and Terry jumped on that. Charlie commented that would be one the Village would have to operate and John said yes. Dennis said in the long run, we are better off to put in the pump station and we would maintain it. John said Terry called permits to try and get a temporary permit for it and they won't give us a temporary permit. After further discussion between Terry, John and Dennis, Terry told Dennis that he really wanted the lift station installed as an emergency fix. He told Dennis that technically the Village could be subject to enforcement action for proceeding without a permit, but enforcement action is at his discretion. He assured Dennis that so long as the lift station is definitely temporary, and the sewer can be put back as it was after we complete the big sewer expansion project, he would not pursue enforcement. Dennis said the easiest way to get a temporary pump station in there would be have Kohlen come in and get it in without a big excavation. Dennis drew a sketch and explained how the temporary lift station would be installed and operated. We would make it deep enough for 4 - 5 feet of storage below the elevation of the sewer. Charlie asked how deep the water has to get in the manhole by Shampoodles before it hits Dambacher and Dennis said every time that pipe surcharges, it is in their basement. Dennis said the problem is those houses have basements and the basement floors couldn't be a foot above the sewer and should have never been allowed to be put in. Ray said we are trying to decide what to do within the budget. If we are worried about potential litigation for health benefits, is it an option to go ahead and put in the grinders ourselves like we originally intended to do, we know they won't accept maintenance because they don't want this option, do we want to take over maintenance of them? Dennis said he doesn't think we would spend that much less by putting in three separate grinder pumps than we would spend doing the

one lift station by the manhole. We can get the one lift station done in about 3 - 4 weeks.

Trustee Tony Miller motioned to proceed with the lift station installation by the Shampoodles manhole and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.

John advised Towers has a check valve installed, Webers has been located and the supplies are in but weather prevented that one being completed. He has not had a chance to tackle Beasenburg's.

8. Grease trap problems: Dennis sent the letter to the Health Department today.
9. FSH System Requirements: John advised Ron went to the FSH meeting and Frank Heiligenstein gave the approval, we will need an EPA permit so do we want Dennis to work on it or have Netemeyer draw it up. Dennis suggested he and Ron will take a look at it and if Dennis is too busy, he will call Netemeyer. Dennis brought up Frank's letter which said they still maintain anyone we hook up, we need to get FSH's permission as well as pay them the tap-in fee. Charlie said that is a separate issue and the committee directed Dennis to write a letter reiterating our stand regarding the hook-up and tap-in fee issue.

B. NEW BUSINESS:

1. Harris Drilling Services water usage: John explained Harris has a master meter at Peabody and he has his own meter close to the shed. They were read several times between November 24th and December 11th. The readings were 8194 and 8200 so there was no discrepancy in the meter. Mr. Harris was not present at the meeting to talk about the bill. John said there is no leak between the master meter and his shed. He normally uses 17,000 so if you subtract that from the gallons used, it brings it into the 40,000 gallon range which is typical for a toilet leaking for a month. His bill is now back to normal. When he came into pay the bill, he averaged his bills and paid \$175.00 so he owes about \$433.00. The committee agreed to offer him a one-time credit and bill the water at cost and directed Dennis to send him a letter to see what he wants to do.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Mike Blaies asked if the sewer line was going south on Kessler by his property? Charlie said Rhutasel is going to work its way to Kessler Road and tie into the trunk line that is going down Kessler Road to the old sewer plant. Dennis said the two choices are starting from the box culvert put in at Cedar Lane along the east side of the creek through Evergreen to Kessler Road or straight up West Street.

E. ADJOURN: *Trustee Tony Miller motioned to adjourn at 6:52 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.*

Partially transcribed from tape by
Julie Polson, Office Manager

