

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

December 10, 2018

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Kaiser/Blaies/Heap/Meehling)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, December 12, 2018, at 5:45 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items to be Reviewed
 - A. Old Business
 - 1. Approval of November 14, 2018 Minutes
 - 2. New Sewer Plant
 - 3. Sewer Issues/Sewer Main Jack's Car Wash
 - 4. FSH Minutes
 - 5. Old Freeburg Road Water Line
 - 6. Private Sewer at Potter/West Street
 - 7. East and West Tower Work
 - B. New Business
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Blaies/Heap/Meehling)
Wednesday, November 14, 2018 at 5:45 p.m.

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The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, November 14, 2018, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guests present: Jeff Barnard, Dustin Hill, Joe Darlington and Alison White from Burns & McDonnell.

A. OLD BUSINESS:

1. Approval of October 10, 2018 minutes: *Trustee Mike Blaies motioned to approve the October 10, 2018 minutes and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.
2. New Sewer Plant: Jeff Barnard of Burns & McDonnell provided their project scope along with a fee schedule. Jeff explained each task order will tie up to professional services agreement, meaning each task will have a funding amount tied to it and subject to our approval. It will also have a maximum fee tied to it that cannot be exceeded. Jeff also explained the Qualifiers' list which is used when they develop their scope and fee. He used an example if they drill for samples in the undeveloped area next to the west plant and find something unexpected, they would have to come back to us to discuss that. Jeff then explained that the 30% design submittal fee includes the survey and technical information on what our project will look like which will be shared with us. It also represents all of the design drawings and specs. That will also include a more defined estimate of what the project will cost. The final design phase is the actual bid documents that would go out. He then explained the bid and construction phases. They would be manage and oversee the contractor RFI's, pay requests, and also check the contractor specifications to make sure they would work with the project. The SRF/Regulatory/Rate Assessment is the loan program we would use and dictates certain criteria and would ensure the appropriate documents are submitted in order for us to receive the loan. Jeff further explained they would have to conduct a cash flow analysis to understand if our financial indicators are going to stay in place the way they want them to. The most critical indicator is the debt service coverage ratio which is the how much we have in reserves compared to how much annual debt service payments we have to make. We have to hold a certain sum of money in a checking account until the debt service can be paid off.

Jeff then discussed the collection system or CMOM plan and how to repair and rehabilitate that system. They would monitor the system on a wet and dry day and measure the flow to see what type of rainfall affects a certain response at the sewer plant. The optional tasks were listed and briefly reviewed. They did not include weekly site visits but will meet with us on a bi-weekly basis. They will provide an O&M for the plant as a whole so Gregg will have that as a resource. Trustee Albers asked about the current facility plan, and Tony confirmed we are

Water/Sewer Committee Meeting
Wednesday, November 14, 2018
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going to amend our current plan. Tony suggested taking this to Finance and advised everyone to email them with any questions they may have. He would also like a discussion on ways to finance the project. He also advised the committee that this is a proposal and they will have the final say on the project. Jeff explained they will provide a professional services agreement that outlines the terms of the agreement, the project scope for each phase and will include each of the task orders with an amount of money associated with it. Once each task is completed, it is then closed and no further monies can be expended against them.

3. Sewer issues/Sewer Main Jack's Car Wash: John advised we had a small backup on Vine St. This item can be taken off the agenda.
 4. FSH Minutes: John said it's pretty quiet.
 5. Old Freeburg Road Water Line: John advised Todd has given him a more detailed plan to show Fred Helms where we would need the easement. Tony is working with both Fred and Arden Weiss on that. Tony said there is a fee to the railroad but does not think it will be an extensive process. There will not be extensive casing or testing.
 6. Private Sewer at Potter/West Street: John advised this can be taken off the agenda.
 7. East and West Tower Work: John would like to see the cost survey placed in next year's budget. We have several leaks on the SAVE standpipe. John said our crew does not feel comfortable fixing those leaks. John has reached out to Aquastore, and Mike will use our drone to get pictures of them.
- B. NEW BUSINESS:** Trustee Blaies asked about the water leak at Meadow Pines, and John advised the bacteria tests passed. He will get that information to Tim Pruett so he can get the operating permit for the water side. On the sewer side, they did the pressure testing and everything came out alright. After 30 days, it was tested again and couldn't get through a section. John would like them to jett it out and televise it. It is not in the contract with the developer. He is going to work to get that done before we accept it.

We have the last THM sampling for the last quarter of the year tomorrow. Burns & McDonnell has asked for some additional wastewater testing to help give them a better idea of what they need to design for. One flag is our phosphorus testing since last month's reading at Wiegmanns was 58 and we thought it should be around .5 to 3. They have a new quality/safety guy there.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Mike Heap motioned to adjourn the meeting at 6:17 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.



Transcribed from tape by
Julie Polson,
Office Manager

F.S.H. WATER COMMISSION
TUESDAY, OCTOBER 23, 2018

1. CALL TO ORDER. The meeting of F.S.H. Water Commission was called to order by President Ken Vielweber in the Village of Freeburg at 7:30 PM with the following present: Ken Vielweber, Joel Boeving, Gary Wittenauer, John Tolan, Chad Rhutasel, Larry Rhutasel and Bryan Vogel.
2. MINUTES. Gary Wittenauer motioned and John Tolan seconded to approve the September 11th minutes. Motion carried. (4-0)
3. NOVEMBER MEETING AND HEARING DATE. Next meeting and hearing date will be November 27, 7:30 PM.
4. GUESTS. None.
5. CORRESPONDENCE & REPORTS. S.L.M. minutes for September were presented. S.L.M. Board considering refinancing bonds.
6. TREASURER'S REPORT. Treasurer's report, claims and bills for October were presented. A motion to approve the bills and reports presented was made by Joel Boeving, seconded by Gary Wittenauer. Motion carried by roll call vote. (4-0)
7. INVESTMENTS. As of 10/23/18:

Bank	Amount	Rate	Term	Maturity	Payments	Cert. #
Citizens Bank	\$250,000.00	2.15%	84 MO	09/10/24	Quarterly	11977641
Citizens Bank	\$150,000.00	2.20%	84 MO	10/17/23	Monthly	11977639
Citizens Bank	\$100,000.00	2.15%	84 MO	08/06/24	Monthly	11977640
Citizens Bank	\$150,000.00	2.12%	60 MO	03/20/21	Quarterly	11977644
Citizens Bank	\$300,000.00	1.75%	84 MO	09/06/20	Quarterly	11977643
Citizens Bank	\$300,000.00	3.25%	120 MO	09/26/28	Quarterly	55737416
Money Market	\$224,874.99	1.25%	N/A		Monthly	11977602
8. ENGINEER'S REPORT. Larry Rhutasel commented on inquiry if F.S.H. could provide service to property along Paderborn Road. Minimum 8 inch line would be required and owner would incur the expense to install line from the main F.S.H. water line.
9. HYDRO SERVICES, INC.
 - A. Chad Rhutasel reported having low chlorine residual readings and periodic stained water. He has talked with Rick at S.L.M. but issues are not being relayed to the S.L.M. Commissioners. Chad will e-mail concerns going forward to Gina. A chlorine feed system may have to be installed if the matter does not clear up.
 - B. Notice was published to notify customers of pending flushing of hydrants.
 - C. Chad was notified by I.E.P.A. the service contract was accepted.
10. COMMISSIONER'S COMMENTS.
 - A. Vielweber: Nothing.
 - B. Boeving: Nothing.
 - C. Tolan: Nothing.
 - D. Wittenauer: Nothing.
11. ADJOURN. Joel Boeving motioned and John Tolan seconded to adjourn at 8:02 PM; motion carried. (4-0). The meeting was adjourned until November 27, 7:30 PM.

Ken Vielweber / Chairman

Bryan A. Vogel / Clerk