

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

June 13, 2011

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Matchett/Baker/Blaies)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, June 15, 2011 at 6:30 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
 - 1. Pool renovation/fencing/grant for shade structure
- B. New Business
 - 1. Narrowbanding Deadline
 - 2. Quote for Pool Rehabilitation Topo

- A. Old Business
 - 1. Approval of May 18, 2011 minutes
 - 2. Safe Routes to School
 - 3. 709 Saxony Lane request for culvert
 - 4. Leaves/limb pickup
 - 5. Welcome to Freeburg sign at north end of town
 - 6. MFT
 - 8. Sidewalk requests
 - 10. Vacation of streets by high school
 - 11. Procedure to Request Flags to be Displayed
- B. New Business
 - 1. Citizen Complaints
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1) a.]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)
Wednesday, June 15, 2011 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:30 p.m. on Wednesday, June 15, 2011, in the Municipal Center. Those in attendance were Chairman Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Pool renovation: John said the pool season is going well. Everything is running smoothly. Rhutasel will be out to start the surveying for the topo project. Dennis informed the committee of the potential glitch with the pool bond. Our bond counsel is not sure if the notice used by St. Clair County is acceptable according to state statute. They were sent the Candidates Guide as well as the Certificate of Publication issued by the Freeburg Tribune and have also been put in contact with the St. Clair County Election Department. If we can't get them to agree sufficient notice was provided, we will have to conduct a backdoor referendum and pass an ordinance at Monday night's board meeting.

Julie asked the committee if the Village would give free season passes to the pool for employees. We did this a couple of years ago and only had a few families take advantage of it.

Trustee Rita Baker motioned to recommend to the full Board full-time employees of the Village be given free season passes to the pool and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Narrowbanding Deadline: Gene received the grant and is working on this. Ron advised Gene is in the process of scheduling a meeting with the pool managers to review the radios.

2. Quote for Pool Rehabilitation Topo: Dennis said this is needed and told Bill Reichert to go ahead with it. It is a reasonable fee for the scope of work.

STREETS: A. OLD BUSINESS:

1. Approval of May 18, 2011 minutes: Trustee Rita Baker motioned to approve the May 18, 2011 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Safe Routes to School: Dennis provided a copy of Marsha Maller's email which advised IDOT does not believe the crosswalk at Belleville Street meets the intent of the program. IDOT will allow a change in the scope to move the crosswalk to the intersection of Main and State Street.

Street Committee Meeting Minutes
Wednesday, June 15, 2011
Page 1 of 3

Dennis will advise Steve Smith of this and then send a letter to Marsha requesting the transfer of funds.

3. 709 Saxony lane request for culvert: Nothing new.
4. Leaves/limb pickup: The guys have cleaned out one of the beds and are working on this.
5. Welcome to Freeburg sign: Dennis will contact RuAnna Stumpf from IDOT to set up a meeting for her to come out and decide on the spot for the sign.
6. MFT: Ron said all the paperwork is back and the MFT dates have been set for July 29th and August 1st. The highest problem areas will be addressed.
7. Sidewalk requests: A request has been received from Grau-Winterbauer-Bechard-Lehman on N. Alton Street. It will be added to the list to take care of later this summer/fall.
8. Vacation of streets by high school: We met with Mr. Lehman and told him we were going to vacate the street and he didn't have a problem with it. He would like to advise the Board of Education of our plans and will get back to us once he has done so. Dennis said regardless of how they feel, we still need to vacate the streets.
9. Procedure to Request Flags to be Displayed: John said we need to come up with a protocol on this. We did verify with APPA, our guys can be in the back of the bucket truck when putting up the flags as long as the truck travels at a low rate of speed. We will come up with a form and bring it to the next committee meeting. Something will have to be published to notify the public.

B. NEW BUSINESS:

1. Citizen Complaints: Tracy Gardiner of 408 N. Vine stated the ditch on her side yard and alleyway floods when it rains - John and Ron will look at it; David and Jennie Wicklman of 303 E. Temple stated their culvert needs replacing because the water does not drain correctly - John said they will put it on the list to do; and Shannon Trentman complained about having to pay out-of-town rates for pool passes since they have a business in Freeburg. Both Dennis and Julie explained we have always based the issuing of pool passes on the family residence address. Request was denied by the committee.

C. GENERAL CONCERNS: Ron said we will keep the closing date of the pool as 8/14/11. Towers Fire requested the back road be blocked off for an Open House on October 13, 2011 which various fire departments would attend. Dennis will contact them to confirm exactly what portion of the road they want blocked off.

D. PUBLIC PARTICIPATION: See above.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 7:09 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



Federal Communications Commission
Washington, D.C. 20554

April 14, 2011

RECEIVED

APR 18 2011

FREEBURG, VILLAGE OF
14 SOUTHGATE CENTER
FREEBURG, IL 62243

RE: Compliance with the January 1, 2013 Narrowbanding Deadline

Dear Licensee:

The Federal Communications Commission's database shows that 2 of the Public Safety Pool authorizations for which you are licensee of record contain(s) an emission designator authorizing "wideband" operation with a channel bandwidth in excess of 12.5 kilohertz (kHz). See lead call sign WPCY548. While such wideband operation is currently permissible, this is a reminder that the **deadline** for converting to "narrowband" operation is quickly approaching. You must bring these facilities into compliance with the Commission's narrowbanding rules by **January 1, 2013**, either by migration to 12.5 kHz (or narrower) channel bandwidth or by utilization of technology that achieves equivalent efficiency.¹ The Commission began implementing the narrowbanding rules over ten years ago and set January 1, 2013 as the deadline to give licensees ample time to comply. If you have not done so already, we urge you to take the necessary steps as soon as possible to ensure timely compliance with the January 1, 2013 deadline.

Timely completion of narrowbanding is important because it will ensure more efficient use of the spectrum, relieve congestion, and result in increased channel availability for land mobile radio systems. In addition, after the January 1, 2013 deadline, the Commission's rules will no longer protect unauthorized wideband operations from harmful interference, availability of wideband equipment will diminish or cease, and the Commission may license new narrowband facilities that overlap pre-2013 wideband channels. Unauthorized wideband operation after this date in violation of the Commission's rules may subject licensees to enforcement action, including monetary forfeitures or license revocation. If newly authorized facilities receive harmful interference from unauthorized wideband operations, the Commission may require the non-compliant wideband operator to promptly remedy the interference, which may include cessation of operations, if necessary.

The Commission has information resources available to assist you in the narrowbanding process. For further information regarding the narrowbanding rules, planning for the narrowbanding process, frequently asked questions, and links to technical and funding resources, please go to www.fcc.gov/narrowbanding. In addition, the U.S. Department of Homeland Security's Office of Emergency Communications has recently released a guidance document entitled "A Practical Guide to Narrowbanding," which is available at http://www.dhs.gov/files/publications/gc_1285865538920.shtm. Licensees may also send questions by e-mail to narrowbanding@fcc.gov or by contacting Mr. Roberto Mussenden of the FCC Public Safety and Homeland Security Bureau, Policy Division, Roberto.Mussenden@fcc.gov, or the Commission's Consumer Center at 888-CALL-FCC (888-225-5322).

Sincerely yours,

James Arden Barnett, Jr., Rear Admiral (Ret.)
Chief, Public Safety & Homeland Security Bureau

¹ See 47 C.F.R. §§ 90.203(j), 90.209(b).

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)
Wednesday, May 18, 2011 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:31 p.m. on Wednesday, May 18, 2011, in the Municipal Center. Those in attendance were Trustee Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker, Village Clerk Jerry Menard, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing, Pool Manager Scott Schulz and Office Manager Julie Polson. Guest present: Chris Valentine.

Chairman Matchett amended the agenda in order to hear guest, Chris Valentine speak regarding the drainage problem on Draco Drive. John advised the committee he took Ray and Dennis to show them the problem. Dennis suggested taking shots to see if setting an inlet and drain pipe would work. He said if we do that, easements from Chris Valentine and Pat Smoker would be needed. Dennis explained that usually the Village is not responsible for surface drainage on private property. Since this problem is affecting the street, we are going to do what we can to help alleviate the problem. If this does not fix the problem, we will need both Chris and Pat's help for them to clean out the ditch.

POOL: A. OLD BUSINESS:

1. Pool renovation/referendum: John said the pool is being filled but there is an issue with the baby pool. The baby pool was painted but the paint is peeling off. It would cost about \$400 to sandblast the pool and repaint it and the committee agreed with the request. John said there are also several problems with vandalism to the pool and Dennis will talk to Mel about it. Ron asked that he, John and Dennis schedule a meeting with Bill Reichert to see if some needed items are put into the renovation, i.e., diving board.

Trustee Rita Baker motioned to recommend to the full Board the Ordinance Authorizing the Village to Enter into and the Mayor to Execute the EWR for Professional Services Agreement Not to Exceed \$52,500 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Scott asked Julie if she could advertise for swimming lessons, Swim in the Park after Dark and Family Day and she will get that done.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of April 20, 2011 minutes: *Trustee Rita Baker motioned to approve the April 20, 2011 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

Street Committee Meeting Minutes
Wednesday, May 18, 2011
Page 1 of 2

2. Safe Routes to School: Dennis said this is moving along. He would like to talk to Marsha Maller about replacing the existing box culvert under Main Street with a bigger one.
3. 709 Saxony lane request for culvert: Nothing new.
4. Leaves/limb pickup: The guys are working on the drying beds and we should be ready to go after that. The signs are in.
5. Welcome to Freeburg sign: Dennis will contact RuAnna Stumpf from IDOT to set up a meeting for her to come out and decide on the spot for the sign.
6. W. Apple water issue: The culvert has been replaced and the item can be taken off the agenda.
7. MFT: The Notice of Award was sent to IDOT and Julie is checking to see when we will receive the approved copy.
8. Tank Road: Item can be taken off the agenda.
9. Sidewalk requests: Ron has received two requests from Dave Favre and we will work on all of the sidewalk requests in August.
10. Vacation of streets by high school: Dennis will talk to the attorney about this and start on the ordinance.

B. NEW BUSINESS: Mike asked about the washout on Kessler Road and John said the work they did should take care of the problem.

John said we will be replacing the culvert on Cemetery Road on May 26th and Dennis said we will notify the County, schools and Fire Department.

John said we had several drainage problems with the big rains. We will be spraying three times a week for mosquitoes starting next week.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 6:55 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



ARCHITECTURE • INTERIORS • PLANNING

RECEIVED

JUN 08 2011

June 7, 2011

Mr. Dennis R. Herzing, P.E., Administrator
Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

Re: Topo Survey – Freeburg Pool

Dear Mr. Dennis:

Attached is a quote from Gale Hake for topo of the pool. We believe this to be necessary for program design planning.

Please let me know if this is okay with you. Seems very reasonable to me.

Sincerely,
EWR ASSOCIATES, INC.



E. William Reichert III, AIA
President

EWR/lm



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS

LETTER AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

To: EWR Associates, Inc.
391 Frank Scott Parkway East
Fairview Heights, Illinois 62208
Attn: Mr. Bill Reichert, A.I.A.

Date: June 6, 2011

Section 1. Definitions and Parties to the Agreement.

RHUTASEL and ASSOCIATES, INC., hereinafter referred to as the "ENGINEER", is pleased to submit this proposal/contract for services to:

EWR Associates, Inc.

hereinafter referred to as "CLIENT", for the following project:

Freeburg Municipal Pool Rehabilitation Topo

Section 2. Scope of Professional Services.

The ENGINEER agrees to perform the following basic services:

- A. Perform field measurements and prepare a topographic map showing existing improvements (i.e., pools, concrete decks, sidewalks, buildings, fences, etc.), requested utility services (water and sewer), overhead power lines, and spot elevations at the Freeburg Municipal Swimming Pool site. The topographic map will include the existing fenced pool area and building and will include spot elevations and one-foot contours that extend twenty (20) feet north of the building, sixty (60) feet west of the building, forty (40) feet south of the fence and pool deck, and thirty (30) feet east of the fence and pool deck.
- B. Provide additional surveys and prepare legal descriptions related to boundary information, i.e. tract revisions, additions, etc. if requested by CLIENT.

Section 3. Time for Performance.

The ENGINEER agrees to commence work on the above project within seven (7) calendar days after the date of authorization. Signing and returning this document shall constitute said authorization.

The ENGINEER agrees to endeavor to accomplish the services listed above within fifteen (15) calendar days from the date of authorization to proceed.

Reply To:

4 Industrial Drive, P.O. Box 97
Freeburg, Illinois 62243-0097
Phone: (618) 539-3178
Fax: (618) 539-3174
E-mail: raai.freeburg@rhutasel.net

www.rhutasel.net

201 South Locust Street
Centralia, Illinois 62801-3508
Phone: (618) 532-1992
Fax: (618) 532-1993
E-mail: raai.centralia@rhutasel.net

Section 4. Compensation.

The CLIENT agrees to pay the ENGINEER for the professional services based upon the current Compensation Schedule (copy attached). A preliminary estimate of the cost of the services described in Section 2.A would fall in the range of between One Thousand Six Hundred Fifty Dollars (\$1,650.00) and One Thousand Nine Hundred Fifty Dollars (\$1,950.00).

Section 5. Incorporation of Exhibits.

The following documents are attached hereto and incorporated herein by this reference:

- Terms and Conditions
- Additional Terms and Conditions Related to Transfer of Electronic Media
- Compensation Schedule

Section 6. Acceptance.

This proposal is valid if signed and returned within thirty (30) calendar days. This document has important legal consequences; consultation with an attorney is encouraged with respect to its completion or modification.

Thank you for considering us for your project. We sincerely look forward to working with you.

If this proposal/contract meets with your approval, please sign where noted below and return one (1) copy to our office to serve as our authorization to proceed. If you have any questions concerning this document, please call our office at (618) 539-3178.

Respectfully submitted,

RHUTASEL and ASSOCIATES, INC.
CONSULTING ENGINEERS • LAND SURVEYORS

AUTHORIZATION BY CLIENT

Name Title

Name Title

Date

Date

Dennis Herzing

From: "Marsha J. Maller" <mmaller@twm-inc.com>
To: "Dennis Herzing" <herzing@freeburg.com>
Sent: Monday, June 06, 2011 7:49 AM
Subject: FW: Freeburg Sidewalks and Crosswalk
Dennis

Below is IDOT's response to the site meeting that was held in early May. The department responsible for Safe Routes to School Grants has reviewed Freeburg's project. The detailed version is below. The short version is that IDOT will allow for Freeburg to complete a scope change to include a crosswalk at State Street, but IDOT doesn't believe the crosswalk at Belleville Street meets the intent of the program since it doesn't address children walking to school. It addresses children being dropped off at school.

Please review the text below. If the Village is agreeable to the scope change detailed below, please let me know and I will write a letter addressing the scope revision.

Thanks
Marsha

From: Schaller, Jon A [mailto:Jon.Schaller@illinois.gov]
Sent: Friday, June 03, 2011 12:45 PM
To: Marsha J. Maller
Subject: RE: Freeburg Sidewalks and Crosswalk

Marsha,

After our site visit to the project area and discussions on May 4th, Todd Hill and Megan Holt reviewed the project application. Todd's response is below:

I have discussed the Freeburg SRTS improvements that we reviewed on-site yesterday with Megan and I offer the following guidance for your files and to be forwarded to D-8 and sponsor:

- **The original application requested:**

Adding crosswalk lights that would be shared by Freeburg Elementary and Freeburg Primary Center would reduce speeds around the schools and increase the safety of the children. There have been several incidences where drivers attempt to speed to get to school and nearly hit children attempting to cross the street to school.

It will provide a safe route for children walking and biking to school by removing them from a narrow, heavily traveled street.

Adding crosswalk lights that would be shared by Freeburg Elementary and Freeburg Primary Center would reduce speeds around the schools and increase the safety of the children. There have been several incidences where drivers attempt to speed to get to school and nearly hit children attempting to cross the street to school. We have discussed adding no parking signs around a busy intersection to increase the visibility for children and drivers.

This project will increase the number of students walking and bicycling to and from school by:
a. *Add new sidewalk - Add new sidewalk on narrow, heavily traveled street which has limited shoulders & deep culverts on both sides. This would greatly improve the safety of children walking & biking to school by removing them from the heavily traveled street and allow them to walk and/or bike to school. With a safer route, more children would use this route by walking or biking to school.*

And improve the safety of students who walk and bicycle to and from school by:

b. *Add new sidewalk - Add new sidewalk on narrow, heavily traveled street which has limited shoulders & deep culverts on both sides. This would greatly improve the safety of children walking & biking to school by removing them from the heavily traveled street and allow them to walk and/or bike to school. Replace broken sidewalk. This would replace an old, broken, uneven sidewalk that is used by children traveling to school. A new sidewalk would help children from*

tripping or falling off their bikes due to uneven concrete.

It was our understanding that the crosswalk light was going to be added on State St and would aid both the Elementary and Primary Schools. This was not discussed yesterday so I can only assume the crosswalk lights were moved to facilitate the drop-off of kids between the library and elementary school. So it would seem the location of this improvement has changed with no IDOT concurrence.

- As discussed at our field review, even if we allowed the relocation of the crossing lights from the library to the elementary school, there is little benefit to children walking or bicycling to school. This is clearly an improvement to help only children being dropped off to school. While this project may certainly improve safety for kids getting dropped off, it doesn't improve the infrastructure for kids walking or bicycling to/from school. This change is denied and we would encourage local officials to consider other alternatives to this safety concern such as a one-way Belleville St southbound to eastbound movement.
- We have no desire to reduce our award to Freeburg so we would be happy to review proposals that might use these funds to other parts of the approved project, such as the sidewalk improvement from Koesterer to N. State St.. I understand that costs have risen beyond what that project was funded for. We would request that the sponsor formally request transfer of these funds with an explanation for the need and dollar amount. That request should be addressed to Megan.

Please work with the Village to prepare a scope revision to utilize the funds for the pedestrian crossing at an alternate location.

Let me know if you have any questions.

Jon

Jon A. Schaller, P.E.

Local Roads Field Engineer

Illinois Department of Transportation

Region Five / District 8

1102 Eastport Plaza Drive

Collinsville, IL 62234

(618) 346-3334 (voice)

(618) 346-3341 (fax)

Email: Jon.Schaller@illinois.gov

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From: Marsha J. Maller [mailto:mmaller@twm-inc.com]

Sent: Wednesday, March 23, 2011 9:26 AM

To: Schaller, Jon A

Subject: Freeburg Sidewalks and Crosswalk

Jon

The Village of Freeburg completed the pedestrian counts for the school along Belleville Street. They observed pedestrian patterns for two days morning and afternoon. The morning counts showed an average of 11 children crossing Belleville Street but the afternoon counts averaged 62 students. The majority of the crossings were located on the curve of Belleville Street and Lincoln Street.

6/13/2011

You had requested this information during our meeting in January. The Village was not able to take the counts due to excessive snow days and miscellaneous days off. The grant is for the installation of a crosswalk with signal. We are proposing to keep the location as shown on the attached plans since a crossing located with the horizontal curve would reduce the site visibility of the drivers. Is there any additional information that IDOT would need before we proceed with preliminary plans?

Thanks,

THOUVENOT, WADE & MOERCHEN, INC.

Marsha J. Maller, P. E.

Manager Land Development Dept.

WWW.TWM-INC.COM

- Civil Engineering
- Land Surveying
- Structural Engineering
- Transportation Engineering
- Environmental Engineering
- Water Resources
- GIS Mapping
- Construction Services

SOLVING PROBLEMS IS OUR PASSION.

4940 Old Collinsville Road
 Swansea, Illinois 62226
 Tel. No.: 618.624.4488
 Fax No.: 618.624.6688
 E-Mail: MMALLER@TWM-INC.COM

ILLINOIS: SWANSEA - WATERLOO - EDWARDSVILLE **MISSOURI:** ST. CHARLES

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TOWERS FIRE APPARATUS CO., INC.



502 South Richland Street / Freeburg, IL 62243-1533

Serving the Fire Service **SINCE 1946**

Phone: (618) 539-3863 / (800) 851-1928 / Fax: (618) 539-4850 / Email: towersfa@towersfa.com

RECEIVED

JUN 13 2011

June 13, 2011

Mr. Ron Dintelmann
Public Works Director
Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

Dear Mr. Dintelmann:

Towers is starting to plan an Open House where we would invite various fire departments and do demonstrations on 6-8 fire apparatus. We would expect to have approximately 200 people in attendance. Our tentative date is Thursday, October 13, 2011, and the time would be from 3-8pm.

We are wondering if it would be possible to have the back road blocked off for a couple hours (possibly 4-6pm) so that we could do truck demos on our grounds. Please respond so I know if this is a possibility or if we should consider alternative locations. Thank you for your consideration.

Sincerely,

Mary Ann Gould
Office Manager

Enclosures